

CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

INFRASTRUCTURE COMMITTEE

**Thursday, September 2, 2021
7:00 P.M. – Committee Room A**

AGENDA

1. Call to Order, Roll Call, and Establishment of a Quorum
2. Approval of Minutes
 - A. Infrastructure Committee of July 1, 2021
3. Public Participation / Presentations
4. Items for Consent
 - A. Resolution No. 21-R-0074 – Contract Amendment #1 – RJN Group, Inc. for Professional Engineering Design Services Related to the Sanitary Lift Station #5 Replacement Project
 - B. Resolution No. 21-R-0076 – Contract Execution – Matocha Associates for Professional Architectural Design Services Related to the 200 Main St Rehabilitation Project
 - C. Resolution No. 21-R-0077 – Change Order #1 and Final – The FLOLO Corporation for Professional Services Related to the Rehabilitation of Three Water Treatment Plant High Service Pump Motors
 - D. Resolution No. 21-R-0078 – Contract Award – 2021 Contractual Street Striping Program
5. Items for Discussion
6. Unfinished Business
7. New Business
8. Reports from Staff
9. Adjournment

CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Draft

MINUTES

INFRASTRUCTURE COMMITTEE

July 1, 2021 7:00 P.M.

1. **Call to Order, Roll Call, and Establishment of a Quorum.** Chairman Beifuss called the meeting to order at 7:00 P.M. Roll call found Aldermen James Beifuss, Heather Brown, Sandra Dimas, and Matt Garling present. Alderman Jeanne Short arrived after roll call at 7:09 P.M. Aldermen Alton Hallett and Joe Morano were absent.

Staff present included Assistant Director of Public Works Timothy Wilcox and Administrative Assistant Ashley Heidorn. Douglas Masters of Thomas Engineering Group, LLC, was also in attendance.

2. **Approval of Minutes**

A. **Infrastructure Committee Minutes of May 6, 2021.** Alderman Brown made a motion, seconded by Alderman Garling to approve the Meeting Minutes of May 6, 2021.

Motion was unanimously approved by voice vote. Voting Yea: Aldermen Beifuss, Brown, Dimas, and Garling. Voting Nay: 0.

3. **Public Participation / Presentations.** None.

4. **Items for Consent.** Alderman Brown requested discussion on Consent Item C. **Alderman Dimas made a motion, seconded by Alderman Garling to approve:**

- A. Ordinance No. 21-O-0017– Authorizing the Disposal of Surplus Equipment, Stock Inventory, and/or Personal Property Owned By the City of West Chicago
- B. Resolution No. 21-R-0051 - Contract Award – Commerce Drive Reconstruction Project (MFT Section No. 20-00086-00-PV)

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, and Garling. Voting Nay: 0.

5. **Items for Discussion.**

4.C. **Resolution No. 21-R-0052 - Contract Award – Schroeder & Schroeder, Inc. for the 2021 Sidewalk and Curb Maintenance Program.** Alderman Brown inquired if the curbs that

were part of this year's Program were already marked or if those locations were still being determined. Mr. Masters indicated that often the City tries to include curb work as part of other larger road projects, so this Maintenance Program will focus primarily on deteriorated curb in the residential neighborhoods, which should be marked in the coming week. **Alderman Garling made a motion, seconded by Alderman Brown to approve.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, and Short. Voting Nay: 0.

6. Unfinished Business. None.

7. New Business. Alderman Beifuss noticed that some sidewalk pavers on Main Street were cracked or missing, and he inquired if there were plans to replace them. Mr. Wilcox explained that the Street Division was already out to replace some pavers this past spring, and there were no plans for a mass replacement of any particular section of pavers. He also noted that the Street Division monitors the condition of these pavers, but if there are hazards to please notify Public Works. Alderman Beifuss also asked if contractors that do work on or near any City pavers are required to replace them once their work is done, and Mr. Wilcox confirmed that to be the case.

8. Reports from Staff. Mr. Wilcox mentioned that a contract had been executed with Sunnyside Landscaping & Tree Service to complete the plantings in front of the Community Center that had been discussed at the May Infrastructure Committee meeting, so work should be started on those fairly soon.

9. Adjournment. At 7:17 P.M., Alderman Dimas made a motion to adjourn, seconded by Alderman Brown. Motion was unanimously approved by voice vote.

Respectfully submitted,

Ashley Heidorn
Administrative Assistant of Public Works

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 21-R-0074 – Contract Amendment #1–
RJN Group, Inc. for Professional Engineering Design
Services Related to the Sanitary Lift Station #5
Replacement Project

AGENDA ITEM NUMBER:4.A**COMMITTEE AGENDA DATE:** September 9, 2021**COUNCIL AGENDA DATE:** September 20, 2021**STAFF REVIEW:** Mehul Patel, P.E., CFM, Director of Public Works**SIGNATURE****APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE**

ITEM SUMMARY:

The City's Sanitary Lift Station #5, located at 344 S. Neltor Boulevard, collects sanitary sewage from an area bounded by Wilson Avenue (west), Washington Street (north), Prince Crossing Road (east) and Blair Street (south), and pumps said sewage to the gravity sanitary sewer system on Main Street. In addition to gravity sewer flows, City-owned Sanitary Lift Stations #7 and #12, and the private lift station at the Main Park Apartments, all pump sanitary sewage to Sanitary Lift Station #5 making this a critical facility. Sanitary Lift Station #5 and its associated forcemain were originally constructed circa 1968. The sanitary forcemain for Lift Station #5 is 53-year-old cast-iron pipe that has far exceeded its useful life. The condition of the cast-iron forcemain is weak, and the combination of age and the chemical properties of raw sewage have resulted in holes and cracks forming in the pipe. Multiple breaks have occurred in this forcemain pipe, specifically in the area of the METRA Station. The most recent breaks were in January 2014, May 2018, August 2019, and October 2019, culminating with the City replacing 400' of the 1,200' total feet of forcemain due to its deteriorating condition.

A condition assessment conducted after the breaks in 2015 indicated a replacement or rehabilitation of the existing forcemain is required. City staff investigated both avenues with assistance from RJN Group, Inc. (RJN) of Wheaton, Illinois. To rehabilitate the forcemain, City staff sought pricing from several contractors to install a liner in the existing forcemain (engineer's cost estimate was approximately \$750,000). Unfortunately, the City received no bids/price quotes.

In March 2018, under the City's Administrator's spending authority, RJN was hired to perform preliminary engineering design/evaluation services related to the replacement of Sanitary Lift Station #5. Services included, but were not limited to, preparation of site boundary and topographical survey, evaluation and determination of required lift station pump size and cycle time(s), evaluation and determination of electrical improvements and required back-up generator size, evaluation and determination of required SCADA improvements, evaluation and determination of required easements and/or property acquisition, development of alternative lift station designs, and development of a preliminary engineer's estimate of construction costs.

In October 2018 (Resolution 18-R-0083) Council approved a Contract with RJN Group, Inc. of Wheaton, Illinois, for an amount not to exceed \$96,630.00, for professional engineering design and bidding assistance services related to the Sanitary Lift Station #5 Replacement Project.

CITY OF WEST CHICAGO

In March 2019, with most of the design work completed, the City started the process of finalizing the routing of the forcemain, including necessary easement acquisition. The proposed route involved utilizing part of the Union Pacific Railroad Right-of-Way. On March 8, 2019, Union Pacific personnel responded to the City's routing request by asking West Chicago to purchase easements from the Railroad to install the new forcemain pipe. This put the project on hold while City staff asked the Railroad to waive the easement costs and various alternatives were presented to the Railroad. After months of review by the railroad, Union Pacific staff responded in June 2021 with a new set of requirements for the installation of the forcemain and removed the easement acquisition cost. The new requirements included changing the forcemain material and installing the line in casing pipe. This would substantially increase the cost of the project as well as future maintenance costs.

After receiving the railroad's comments, staff directed RJN to review possible routing alternatives. These alternatives were presented to Public Works staff in June 2021. An alternative route (Option A) was found and selected which would not utilize railroad right-of-way. This route was rejected during the preliminary design phase due to possible restoration costs and other utility conflicts. However, with the new requirements, this route is now the most cost effective option. Due to the new forcemain route, additional surveying and design will be needed to complete the engineering.

RJN has submitted Amendment #1 of its 2019 Contract to complete the redesigned forcemain route for an amount not to exceed \$18,000. After this is completed, the design of the station will be complete and the project can go out to bid in December 2021. It is staff's recommendation that Amendment #1 be approved with RJN Group, Inc. for professional engineering design services related to the 2019 Sanitary Lift Station #5 Replacement Project for an amount not to exceed \$18,000.

The above referenced engineering design services will be paid for using Sewer CIP Funds (05-34-43-4806), in which \$150,000 has been budgeted, and remains available, in FY2021 for Lift Station #5 Engineering and Inspection. The project is currently scheduled to let in January 2022 with final construction to start in the spring of 2022.

ACTIONS PROPOSED:

Approve Resolution No. 21-R-0074 authorizing the Mayor to execute a Contract Amendment #1 with RJN Group, Inc. of Wheaton, Illinois, in an amount not to exceed \$18,000 for a revised contract amount of \$114,630.00, for professional engineering design and bidding assistance services related to the Sanitary Lift Station #5 Replacement Project.

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 21-R-0074

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE
A CONTRACT AMENDMENT WITH RJN GROUP, INC. FOR PROFESSIONAL
ENGINEERING DESIGN AND BID ASSISTANCE SERVICES RELATED TO
THE SANITARY LIFT STATION #5 REPLACEMENT PROJECT**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute a Contract Amendment for Professional Engineering Design and Bid Assistance Services related to the Sanitary Lift Station #5 Replacement Project, between the City of West Chicago and RJN Group, Inc., for an amount not to exceed \$18,000, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 20th day of September 2021.

AYES:

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith

Exhibit A

CITY OF WEST CHICAGO, ILLINOIS
AMENDMENT NO. 1
FOR
LIFT STATION 5 FINAL DESIGN
WITH
RJN GROUP, INC.

In accordance with the AGREEMENT for Sanitary Lift Station #5 Replacement Project Phase II dated October 22, 2018, between the City of West Chicago, Illinois (hereinafter called OWNER) and RJN GROUP, INC. (hereinafter called ENGINEER), OWNER hereby authorizes ENGINEER to proceed with the following services:

Section I - Project Description

Under the AGREEMENT, the OWNER retained RJN Group to provide final design services for replacement of the lift station. The design plans were substantially completed and then provided to the Union Pacific Railroad (UPRR) for comment. It has since been determined that the forcemain route will not be approved by the UPRR and will need to be revised.

Section II - Scope

The ENGINEER shall provide engineering services related to the new forcemain route per Exhibit A utilizing the procedures identified in the original Scope of the AGREEMENT.

Section III - Time of Service

ENGINEER will proceed with providing the services set forth herein immediately upon execution of this Authorization.

Section IV - Compensation

OWNER shall compensate ENGINEER for providing these additional services a total sum not-to-exceed \$18,000 on a time and materials basis per the rate schedule in the AGREEMENT.

All prices will remain firm for the initial term of the Agreement period. Any de-escalation/escalation in prices will be made on an annual basis thereafter at the sole discretion of the OWNER. Requests for price adjustments must be made by the ENGINEER in writing at least 60 days in advance. The baseline for determining price adjustments will be based upon the closing date of the solicitation. All requests for price increase or decrease are subject to review and

AMENDMENT (Cont.)

approval by the ENGINEER. The maximum increase will have a ceiling of 10% annually and a net decrease of 10% annually. Changes in prices shall be based on the U.S. Bureau of Labor Statistics, Employment Cost Index, average increase or decrease for the most recent calendar year (see <http://www.bls.gov/ECI>; update with the appropriate ECI Index, CIU1010000100000A and Management, Professional, and Related).

AMENDMENT (Cont.)

In consideration of the mutual covenants and Agreements herein contained, the OWNER and ENGINEER stipulate and agree that the Agreement for Sanitary Lift Station #5 Replacement Project Phase II dated October 22, 2018, is hereby amended as described in Exhibit A, attached hereto and made part of this agreement.

All other provisions of the original Agreement remain in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this AGREEMENT to be executed this _____ day of _____, 20_____.

AUTHORIZED BY:

City of West Chicago, Illinois

By: _____

Name: Michael L. Guttman

Title: City Administrator

Date: _____

ACCEPTED BY:

RJN Group, Inc.

By: Michael N. Young

Name: Michael N. Young

Title: Senior Vice President

Date: 8/3/21

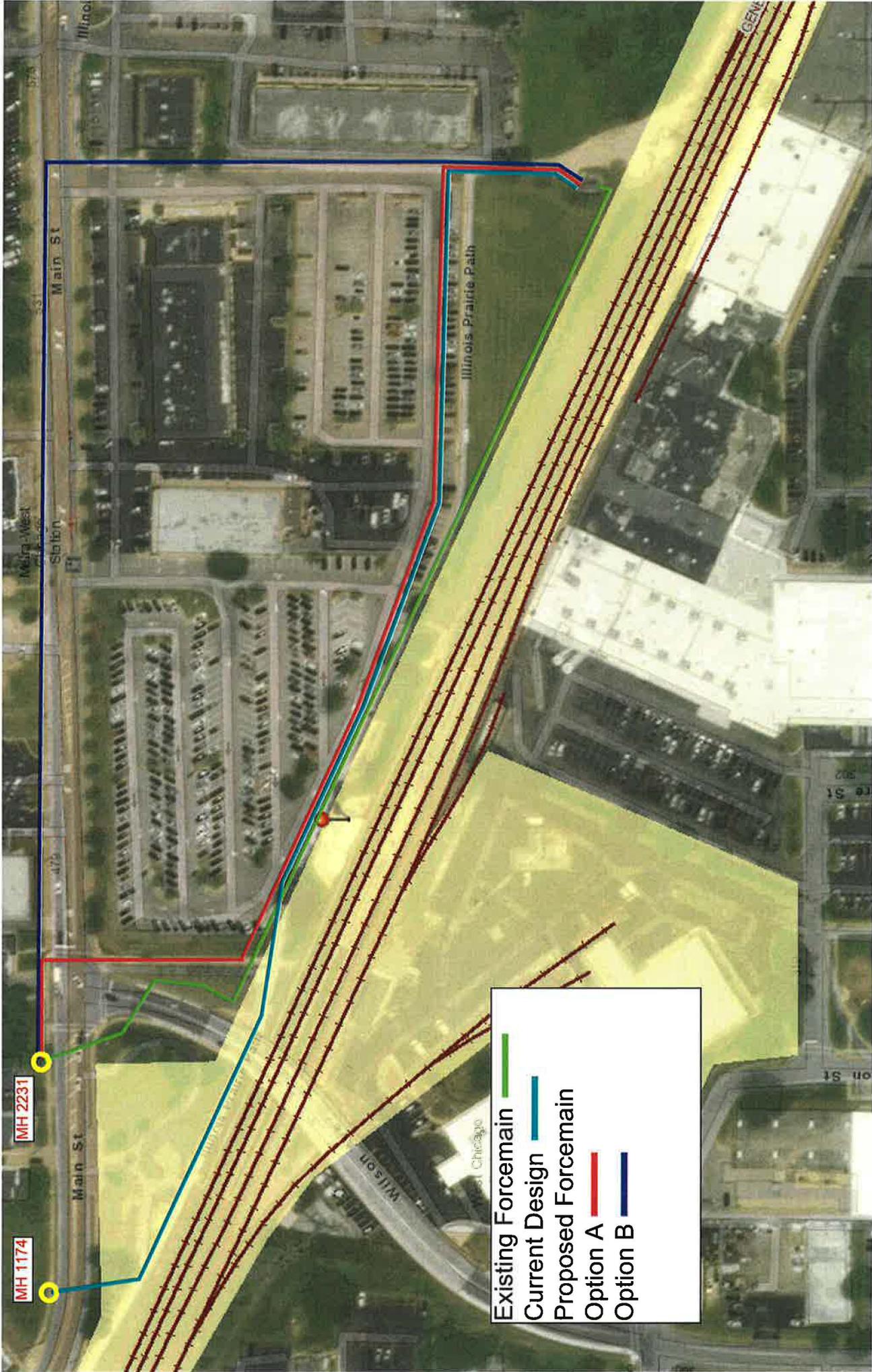
END OF AMENDMENT

AMENDMENT (Cont.)

EXHIBIT A – ADDITIONAL SCOPE OF SERVICES

The following scope of services will be provided in addition to the scope of services in the AGREEMENT:

- Complete topographic survey of new forcemain route
- Obtain JULIE locates for the new forcemain route and incorporate into the Contract Plans
- Revise the Contract Plans to incorporate the new forcemain route
- Revise the lift station calculations based on the new forcemain route to determine if any modifications need to be made to the pumps and/or electrical components.
- Revise the lift station and electrical plans as needed.
- Update the opinion of probable construction cost to incorporate the changes.



CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 21-R-0076 – Contract Execution– Matocha Associates for Professional Architectural Design Services Related to the 200 Main St Rehabilitation Project

AGENDA ITEM NUMBER: 4.B.**COMMITTEE AGENDA DATE:** September 2, 2021**COUNCIL AGENDA DATE:** September 20, 2021**STAFF REVIEW:** Mehul Patel, P.E., CFM, Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** _____**ITEM SUMMARY:**

The City owns the four-story masonry building built in approximately 1880 located at 200 Main St. The primary entrance to the ground floor is from Main St while a secondary entrance to the lower level is from Turner Ct. This building is currently vacant. It was previously used as a mixed use building with commercial on the lower level and ground floor, while the second and third stories of the building were used as residential.

In 2015, the City hired Matocha Associates, an architectural firm, alongside Tassone Architects, masonry architectural firm and Structural Resources, Inc. (SRI), a structural engineering firm to evaluate the deteriorating conditions of the building. These evaluations determined multiple issues with the building including, but not limited to, deteriorating masonry façade, structural building settlement, non-compliance with current American Disability Act (ADA) requirements, fire escape related non-compliance, leaking pipes, asbestos, roof damages, etc. All of these concerns were expected due to the age of the building. Since then, the City has removed all the piping in the building as well as all of the asbestos. This project has sat idle for the last couple of years.

The City wishes to revive the project again by re-engaging the firms that have worked on it in the past. Matocha Associates, under its current Phase I proposal will be responsible for preparing preliminary architectural design options for each story, preliminary mechanical, electrical and plumbing drawings for each of those option as well as opinion of probable cost. The conceptual options will include ADA compliance and multiple configurations for each story for the City to review. Once the City has selected the option with which it would like to proceed, Matocha will prepare final construction drawings and bid specifications under an amendment to this Agreement. This multi-phase approach will allow the City the flexibility to select the design option with definitive design scope prior to engaging into final construction drawings.

The above referenced architectural design services will be paid for using Downtown TIF District Funds (09-34-54-4801), in which \$250,000 has been budgeted. The design will move forward once approved by the City Council and is scheduled to take 12-16 weeks for completion.

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ACTIONS PROPOSED:

Approve Resolution No. 21-R-0076 authorizing the Mayor to execute a Contract with Matocha Associates of Hinsdale, Illinois, in an amount not to exceed \$38,000, for architectural design services related to the 200 Main St Rehabilitation Project.

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 21-R-0076

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE
A CONTRACT WITH MATOCHA ASSOCIATES OF HINSDALE, ILLINOIS,
IN AN AMOUNT NOT TO EXCEED \$38,000, FOR ARCHITECTURAL
DESIGN SERVICES RELATED TO THE
200 MAIN ST REHABILITATION PROJECT**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute a Contract for Professional Architectural Design Services for the 200 Main St Rehabilitation Project, between the City of West Chicago and Matocha Associates for an amount not to exceed \$38,000, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 20th day of September 2021.

AYES:

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith

MATOCHA

A S S O C I A T E S

Architecture, Development, and
Program Management

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August 20, 2021
Mehul T Patel
City of West Chicago
Director of Public Works
475 Main Street
West Chicago, Il 60185

RE: PROPOSAL for 200 Main Street Architectural Design

Dear Mr. Patel:

I have prepared this proposal for the preliminary design services. It is anticipated that the following floor uses are defined by the city:

1. Lower Level-Commercial/Public Spaces
2. First Floor- Public Art Gallery
3. Second & Third Floors- Residential

We will also include and A.D.A. Code Review and design options for the Lower and First Floors. I have approached our proposal on multiple levels, and I have provided multiple options on how we can proceed with this Project. Part One: would include the preliminary design of each floor. There will be multiple alternative designs for the residential floors, that will be presented to the Owner and then with that input we will proceed to the next phase. Once the floor designs are accepted, we would perform some preliminary MEP options which will help determine other concerns and costs with the building. The goal is to have a very good idea of the design constraints before proceeding into expensive construction drawings. I would include a preliminary master planning schedule of the project, recommended phasing if any, and a preliminary opinion of probable costs based on our 16 division sections.

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Fee Proposal
200 Main Street
August 20, 2021

Once this Part I is complete and accepted by the city, we would provide a proposal for construction drawings, bidding, and administration of the construction for each floor. The City's plan is to build-out the lower level and the first floor as the base bid. I would recommend, if this is the priority for construction, that the 2nd and 3rd floors be a separate bid package to follow. Again, this could be broken into phases and separate contracts. I do not anticipate the city wanting to engage the cost of the entire project at one time for a one-year budget cycle and the time frame for the entire building will add significant time to the schedule.

Sincerely,
MATOCHA ASSOCIATES

A handwritten signature in black ink that reads "George Matocha". The signature is written in a cursive, flowing style.

George R. Matocha, A.I.A., NCARB

File: WEST CHICAGO-200 MAIN SERVICES PROPOSAL 2021 AUGUST 20

Offices in Utah and Illinois
315 West Maple – Hinsdale – Illinois 60521

Scope of Services

Project Scope

The Project involves schematic design services for the commercial use of the Lower Level and the First Floor of the Building. Also included will be accessibility design for both these levels. These floors will be considered public spaces and therefore need to meet ADA accessibility requirements. The 2nd and 3rd floors will include schematic design concepts for multiple units on a floor to a single unit on the floor. There will be no site planning since this is a downtown commercial property.

Part I

Existing condition data collection, field measuring, window locations, front stairwell location and existing MEP infrastructure identification locations. Schematic design and minor revisions to the floor plans is anticipated. One client meeting to review the preliminary schematic design solutions, with small revisions after collaboration with the Client. We anticipate a few meetings to review our initial layouts. This time is included in our proposal. Any further changes to the approved schematic plans will be handled as additional services in accordance with our hourly rates. Preparing of a master planning schedule that would include any phasing that would be appropriate for budgeting and sequencing of the project from a logistical perspective. Preparing an opinion of probable cost estimate in our sixteen divisions format. A second meeting/conference call with the client to review the final products before submitting to the planning committee.

Part I – Design Services

[12-16 Weeks]

1. Existing condition assessment. field measuring, infrastructure locations.
2. Client meeting to present preliminary design & program features of the plans.
3. Minor revisions to the plans as required.
4. Develop plumbing, mechanical, and electrical system alternatives.
5. Prepare a Master Planning Schedule for implementation of the Project.
6. Prepare an initial opinion of probable cost estimate in our sixteen divisions format.
7. Client meeting/conference call to present final product documents prior to submitting to the planning committee.

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Fee Proposal
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Part II

Architectural plans will be prepared for permits and construction and may include more than one bid package over a longer time frame. We anticipate two to three progress meetings to review our plans and details. It is important that the Client prepare for our meetings to make decisions on details, materials, and design options so that your overall schedule can be maintained.

Part II – Construction Drawings– To Follow after Definition of the Program

1. Prepare floor and foundation plans indicating detailed information for permit and bidding.
2. Prepare elevations.
3. Prepare construction details and wall sections.
4. Prepare Roof Plan and show structural members on the plans and prepare calculations.
5. Show plumbing fixtures and isometrics. Our drawings will show schematic plumbing information for contractor bidding.
6. Prepare electrical plans showing outlets and switches. Our drawings will show schematic electrical information for contractor bidding. Electrical service maybe from utility grid hook-up or a Solar PV array.
7. Prepare standard residential house specification in a sheet format to be incorporated into the set of plans.
8. A few mechanical systems can be considered, wood burning stove, propane heaters, electric heat, and in-floor hot water heat. Our drawings will show schematic mechanical information for contractor bidding.

Note: We recommend separate sets of plans would be prepared:

1. Lower Level - Commercial
2. First Floor-Art Gallery
3. Second & Third Residential Units

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Standard Plan Sets:

[16-20 Weeks per set, once started.]

1. Foundation Plan and details
2. Floor Plans and miscellaneous details
3. Light and Vent Schedule
4. Mechanical, Plumbing and Electrical Plans & schedules with Plumbing Isometrics
5. Wall Sections and Miscellaneous Details
6. Sheet Specifications (2 pages)

Exclusions:

We **have not** included civil engineering. Civil engineering services may be required to be done by others for any outside utility work. We do not provide block elevations of kitchen cabinets. Final design is left up to the owner and builder with our consultation.

Phone coordination with building/permit officials is included in our fee, up to 2 hours. Meetings at the agency offices is consider additional services. The Owner must field the questions and contact the Architect directly, we do not include discussions with the General Contractor or Sub-Contractors.

We have not included any construction services during the building phase. We can provide these services on an hourly basis or a fixed fee once a construction schedule is known.

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Professional Fees

Matocha Associates will provide the scope of services outlined above for the following fixed fees:

Part I – Schematic & Design Development	\$38,000.00
Existing Conditions/Field	7,000.00
ADA Solutions	5,600.00
Schematic Design	11,800.00
Infrastructure Assessment	2,900.00
Master Planning	1,700.00
Cost Estimating	4,500.00
Client Meetings	4,500.00

Part II – Construction Drawings

1. Lower Level - Commercial
2. First Floor-Art Gallery
3. Second & Third Residential Units

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Fee Proposal
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Additional Services

Additional Services Hourly Rates:

Hourly rates for services consist of items not covered under this Agreement and are billed on a time and material basis with the following hourly rates:

Architectural:

Principal	\$225.00
Senior Project Manager	\$165.00
Project Architect	\$145.00
Arch. Project Manager	\$132.00
Staff Architect	\$125.00
Arch. Proj. Coordinator	\$115.00
Intern Architect	\$105.00

Our hourly rates are subject to a change effective on January 1st of each year.

Reimbursables

The following are reimbursable expenses and are billed at 1.1 times the rates below: A fixed fee can be provided once a scope of materials has been defined.

Part I fixed fee of \$1,500.00.

Part II to be determined.

1. Office copying @ \$0.05 each.
2. Blue printing @ Vendors direct cost.
3. Fax transmissions @ \$0.10 per page.
4. Mileage at the federal rate when adjusted.
5. Mailings, express services.
6. Project photography.
7. Special consultants if required and approved in advance by the owner.
8. Travel expenses

Miscellaneous

- Invoices are submitted monthly and are payable in twenty-five days. Invoices not paid in thirty days from the invoice date are subject to one percent finance charge, compounded monthly.
- Matocha Associates carries a standard \$1,000,000/\$2,000,000 professional liability insurance policy.
- This proposal shall be effective for a period of not more than one month from the date above. Should this period expire prior to acceptance, Matocha Associates reserves the right to submit a revised proposal.
- We propose a standard B101 [2007] A.I.A. and can be made available to you if you do not have copy. Contract form is to be mutually negotiated for architectural services. The terms and conditions of this contract form shall be the basis of this interim agreement, along with the proposal until such time as a formal contract is signed.
- Upon direction to proceed by the client, whether verbally or in writing, this proposal is a binding agreement between the parties, such to the terms and conditions set forth herein. If a formal written contract is not issued and fully executed, then this proposal shall continue to bind the parties through completion of the project.
- In recognition of the relative risks, rewards and benefits of the project to both the Client and Matocha Associates, the risks have been allocated such that the Client agrees to the fullest extent permitted by law, to limit Matocha Associates' liability to the Client so that the total aggregate liability of Matocha Associates to the Client shall not exceed Matocha Associates' fee. This limitation shall apply regardless of the cause of the action, however alleged or arising, unless otherwise prohibited by law.

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- When Matocha Associates does not provide construction observation services, it is agreed that the professional services of Matocha Associates do not extend to or include the review or site observation of the Contractor's work, performance, or pay request approval. During construction, the Client assumes the role of the Architect and will hold harmless Matocha Associates for the Contractor's performance or the failure of the Contractor's work to conform to the design intent and the contract documents.
- Matocha Associates work will not proceed until a fully executed agreement is on file.

Acceptance

If the Scope of Services and Professional Fees as noted are satisfactory, please indicate your acceptance by signing below. Two copies will be fully executed so that you will have a copy.

Accepted By: _____ **Date**

Accepted By: _____ **Date**
George R. Matocha



DuPage County
Information Technology Department / GIS Division
421 N County Farm Rd.
Wheaton, IL 60187

Ph# 1(630)407-5000
Email gis@dupageco.org
DuPage Maps Portal :
<http://dupage.maps.arcgis.com/home>

This map is for assessment purposes only.
DuPage County Web Site :
www.dupageco.org

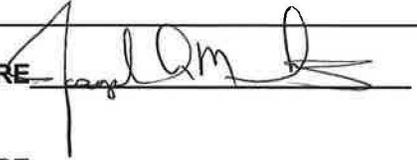

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CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 21-R-0077 – CHANGE ORDER #1 AND FINAL – The FLOLO Corporation for Professional Services Related to the Rehabilitation of Three Water Treatment Plant High Service Pump Motors

AGENDA ITEM NUMBER:4.C.**COMMITTEE AGENDA DATE:** September 2, 2021**COUNCIL AGENDA DATE:** September 7, 2021**STAFF REVIEW:** Joseph Munder, Water Treatment Plant Superintendent**SIGNATURE****APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE****ITEM SUMMARY:**

In April 2021, Council approved a project to rehabilitate three motors for the High Service Pumps (HSP) located in the Water Treatment Plant at 1400 W. Hawthorne Ln. That project resulted in the three original motors being brought to like-new modern equipment status. The original proposal included a provision for additional unforeseen costs. That allowance was insufficient to meet the actual costs incurred as explained below.

While installing the rehabilitated motor, removed from HSP #2, the contractor found that it was unable to achieve proper alignment between the pump and the motor. The holes in the mounting lugs on the pump needed to be enlarged to allow proper alignment with the pump. The alignment error would render the pump inoperable. The technicians determined that the motor would have to be removed and brought back to the FLOLO facility to make the modifications to the motor mounts. This required that the motor be completely uninstalled, and transported to the facility and then brought back and reinstalled onto HSP #3. Additional costs were incurred for this procedure. Those cost amounted to \$2,275.00. Please see attached documentation from FLOLO Corporation detailing the costs.

The original proposal for the Motor Rehabilitation Project was \$19,995.00. At that time, staff requested an additional \$2,000.00 be added to cover unforeseen costs. The first invoice for the project is for \$20,196.00. This invoice includes \$201.04 for expected, but undetermined freight charges at the outset. The additional costs incurred from the re-working of the motor mounts and reinstallation totals \$2,275.00. This resulted in a shortfall of appropriated funds totaling \$ 476.04.

Staff is seeking to increase the total expenditure under the original Purchase Order (96149) from \$21,995.00 to \$22,471.04 as Change Order # 1 and final for the project titled Rehabilitation of Three Water Treatment Plant High Service Pump Motors.

Adequate funds are available in the Water Fund (06-34-48-4430) to cover this additional expenditure.

CITY OF WEST CHICAGO

ACTIONS PROPOSED:

Approve Resolution No. 21-R-0077 authorizing the Mayor to execute Change Order #1 and Final with the FLOLO Corporation for services related to three Water Treatment Plant high service pump motors in the final contract amount not to exceed \$22,471.04

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 21-R-0077

AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER #1 AND FINAL WITH THE FLOLO CORPORATION FOR SERVICES RELATED TO THREE WATER TREATMENT PLANT HIGH SERVICE PUMP MOTORS

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to approve Change Order No. 1 and Final to the Contract Agreement for Professional Services related to the rehabilitation of three Water Treatment Plant high service pump motors, between the City of West Chicago and The FLOLO Corporation, increasing the not to exceed amount to \$22,471.04, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 7th day of September 2021.

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith



1061 East Green Street • Bensenville, IL 60106
Phone: 630-595-1010 • Fax: 630-595-1327

Service Order

Arrival Time:	_____
Departure Time:	_____
Travel-Round Trip:	_____

Order #
88429B
Employee Name
Tino/Lucian

Date: 07/15/2021

Customer: City of West Chicago

Service Location: Main Plant

Contact Name: Joe Munder

Contact Name: Same

Contact Phone Number: _____

Contact Phone Number: _____

Contact E-Mail: _____

Contact E-Mail: _____

Equipment Being Serviced: Mian Plant Pump 3 Motor
Include Serial/Model Numbers Where Applicable

Description: 07/15/2021 Additional services Services to Include:

-Field Services to Remove Repaired motor from Pump 3 again due to laser alignment could not be 100% after issues found with motor feet bolt holes and shims, had to remove motor after initial alignment, transport back to Flolo Shop to drill larger holes n feet and add new hardware for mounting, return with motor and install and mount with shims, Perform a second laser alignment and test . job complete after additional services as stated above. Job complete.....

The additional cost for these adder services are \$ 2,275.00

<u>Qty.</u>	<u>Part Number</u>	<u>Description</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If necessary additional parts will be listed on a secondary field sheet

Incomplete Due To: _____

Complete: Employee Initials j

Employee #

Straight Time:

Overtime:

Double Time:

Total Hours:

Customer PO#: 1

Customer Signature: _____

CITY OF WEST CHICAGO

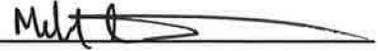
INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 21-R-0078 – Contract Award – 2021
Contractual Street Striping Program

AGENDA ITEM NUMBER:

4.D.

COMMITTEE AGENDA DATE: Sep 2, 2021**COUNCIL AGENDA DATE:** Sep 7, 2021**STAFF REVIEW:** Mehul T. Patel, P.E., CFM, Director of Public Works**SIGNATURE****APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE****ITEM SUMMARY:**

The 2021 Contractual Street Striping Program consists of pavement marking removal and installation of thermoplastic pavement markings. The focus of this year's project will be on Hawthorne Lane, Smith Rd, Powis Rd, Arbor Ave, Fremont St, Main St, Conde St, Spencer St, Kenwood Ave, Wood St and Wilson Ave. A location map highlighting the impacted streets is included.

Since 2012, the City has participated in a joint purchasing program to procure the services of pavement marking contractors. This year, unit pricing is being offered through two joint purchasing programs; the Suburban Purchasing Cooperative (SPC), and the DuPage County Joint Purchasing Program organized by the DuPage County Division of Transportation. The SPC Joint Purchasing Program is sponsored by the Northwest Municipal Conference, DuPage Mayors and Managers Conference (West Chicago is a member), South Suburban Mayors and Managers Association, and Will County Governmental League, together representing over 150 municipalities, townships and other governmental agencies. A Thermoplastic Road Striping or Lane Marking Program is one of many programs for which SPC has procured joint purchase pricing through a competitive bidding process. The DuPage County Joint Purchasing Program allows participating local agencies to utilize the bid results offered under DuPage County's competitive bid process.

FY 2021, Superior Road Striping, Inc. holds a joint purchasing contract through both the SPC while Precision Pavement Markings, Inc. is the lowest bidder for the DuPage County Program. Based on a comparison of unit prices between the SPC and DuPage County, using the City's plan quantities for 2021, the pricing offered under the DuPage County Joint Purchasing Program provides the lowest cost to the City. After careful consideration, City staff recommends that the City participate in the DuPage County Purchasing Program by awarding a contract to Precision Pavement Marking, Inc. for an amount not to exceed \$100,000.00.

Precision Pavement Marking, Inc. has furnished a letter to the City stating they would honor the DuPage County prices for the City's project. Staff has had satisfactory experience working with Precision Pavement Markings, Inc. and they are also an IDOT Prequalified Firm.

It is staff's recommendation that City Council award a contract to Precision Pavement Marking, Inc. of Pingree Grove, Illinois, for the 2021 Street Striping Program, using pricing obtained from the DuPage County Joint Purchasing Program, in an amount not to exceed \$100,000.00. This year's program will be paid for using Capital Project Funds (08-34-53-4869) where \$100,000 is budget for this project.

CITY OF WEST CHICAGO

ACTIONS PROPOSED:

Approve Resolution No. 21-R-0078 authorizing the Mayor to execute a Contract with Precision Pavement Marking, Inc. of Pingree Grove, Illinois, using pricing obtained through the DuPage County Joint Purchasing Program, in an amount not to exceed \$100,000.00 for the 2021 Contractual Street Striping Program.

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 21-R-0078

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE
A CONTRACT AGREEMENT WITH
PRECISION PAVEMENT MARKINGS, INC.
FOR SERVICES RELATED TO THE
2021 CONTRACTUAL STREET STRIPING PROGRAM**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute a Contract Agreement for Services related to the 2021 Contractual Street Striping Program between the City of West Chicago and Precision Pavement Marking, Inc., for an amount not to exceed \$100,000.00, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 7th day of September 2021

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith



"The Road Striping Experts"

August 6, 2021

To Whom It May Concern:

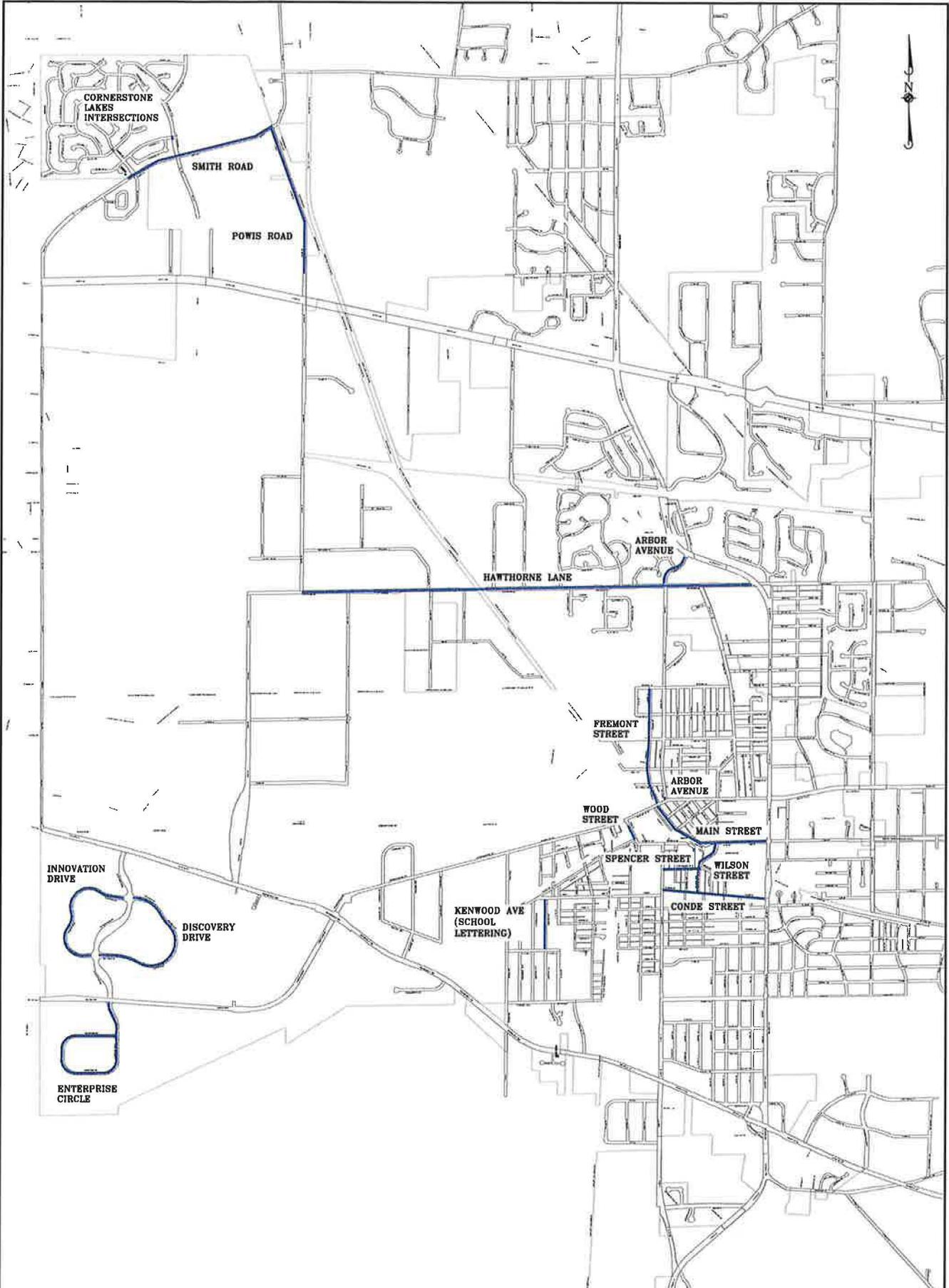
Precision would like to extend our services to the City of West Chicago for the year 2021, in accordance with the bidding documents from the 2021 DuPage County Bid unit pricing. In which the same terms and conditions will apply per the specifications and special provisions agreed to the DuPage County contract.

If you have any further questions, please feel free to contact us at 847-931-9092. We look forward to working with you.

Thank you,

A handwritten signature in blue ink that reads "Billy J. Salazar". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Billy J. Salazar,
Corporate Secretary



FILE NO.	2021
PROJECT NO.	2021
DATE	02
DESIGNED BY	
DRAWN BY	A-JB-DL
SCALE	3/8"=1'

CITY OF WEST CHICAGO
2021 CONTRACTUAL STREET STRIPING PROGRAM - LOCATIONS

