

WEST CHICAGO CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION MINUTES

Regular Meeting
October 12, 2021

*Approved 11-9-21

(1) Call to Order and Establishment of a Quorum.

Elect pro-tem chair in the absence of no named chair. Randy Wilson made a motion to elect Keith Letsche pro-tem chair, Keith second, motion carried. Keith Letsche called the meeting to order at 5:05 p.m. In attendance Randy Wilson and Keith Letsche. Kevin Millon was absent. A quorum was established. Also in attendance: Chief of Police Colin Fleury and Carol LeBeau.

(2) Approval of Minutes.

Motion made by Randy and seconded by Keith to approve the minutes of August 10 and August 30, 2021. Minutes of September 13, 2021 were tabled to meeting in October for Randy and Kevin's approval as Keith was absent from the September 13, 2021 meeting. Motion carried.

(3) Public Participation. – None

(4) Old Business. –

Carol provided a brief update regarding police officer applicant numbers 1 and 2 who were conditionally approved contingent upon successfully completing their pre-employment testing. All remaining testing of the applicants completed was successful and applicant numbers 1 and 2 began employment with the City effective September 30, 2021 and are now in the Academy.

(5) New Business. - None

(6) Items for Discussion and Possible Action on. –

The Commission discussed the promotional process for police sergeant. Tentative Oral Interview testing dates of November 30 and December 1, 2021, set by the Commission pending Kevin Millon's availability. Commission instructed Carol to contact Kevin with the dates chosen prior to next meeting so the dates could be set at the November meeting.

The Chief of Police Colin Fleury spoke to the Commission regarding suggested weight to components of the sergeant promotional examination. The Commission discussed the proposed weighting with the Chief. Following discussion the Commission requested Carol contact Civil Service Attorney Jim Knippen for his opinion.

(7) Correspondence. - None

(8) Executive Session. –None

(9) When Applicable Items to be Referred for Final Action from Executive Session. – None

(10) Adjournment.

Motion made by Randy and second by Keith to adjourn. Motion carried and meeting adjourned at 5:29 p.m.

Respectfully submitted,

Carol LeBeau
Human Resources Coordinator