

WEST CHICAGO CULTURAL ARTS COMMISSION : AGENDA PACKET
Thursday, October 6, 2022 at 7:00 p.m.

Meeting to be held virtually via Zoom using login credentials below.

Meeting ID: 870 5480 7648

Password: 621733

Functions of the Cultural Arts Commission

As a point of reference to guide discussions and initiatives of this Commission, the below text from the City of West Chicago's Municipal Code has been provided. The text outlines the functions of the Cultural Arts Commission which are meant to guide the Commission's discussions and initiatives. As provided within the Municipal Code, the functions of this Commission include the following:

The cultural arts commission shall:

- (1) Make recommendations to the city council for the provision of an environment in which the cultural arts will flourish within the corporate limits of the city;
- (2) Foster educational opportunities and enhance the quality of life for all of the residents of West Chicago by making recommendations to develop arts and cultural programs directed at various age, ethnic, and religious groups;
- (3) Enhance the economic base in West Chicago by promoting opportunities to combine areas and economic development;
- (4) Cooperate with the professional city staff to administer all commission programs and activities;
- (5) Support and foster strong bonds between and among all arts organizations in the community and encourage new arts organizations in a manner which will make the whole considerably stronger than the individual parts, which shall include working cooperatively with other city commissions, and other public and private agencies;
- (6) Apply for grants to support commission programs and administer and serve as a vehicle for "regrants" under the rules of the Illinois Arts Council and other agencies;
- (7) Provide a vehicle for publicizing all arts-related events of various organizations as well as community, state or national events related to the arts, and provide a strong public relations program for communicating the commission's goals and their impact on community life; and
- (8) Act as a resource center and clearing house for information and provide technical assistance to community arts organizations to enable them to improve the effectiveness of grant writing, planning, audience development, identification of sources for funds, and assistance in connection with legal, tax, insurance and liability issues related to arts programs and arts organizations.

1. Art Banner Exhibit – Cont'd Discussion

- a. During the previous meeting on Thursday, September 1 the Commission voted to allow participants of the City's annual art banner exhibit to receive their artwork banners free of charge. Since this time, Chairperson Kuharich has requested to revisit this item and rescind the initial vote to give artwork back to artists.
 - i. The Commission will need to initially vote to rescind their previous choice of providing artwork to the artists. After which, if the Commission has chosen to revisit and continue the discussion, then members will need to discuss a formal program that can be implemented that will provide a distinguished timeline of when banners are no longer available and must be retired and discarded. This formal plan should outline the following:
 1. Address the 14 years of banners that have accumulated, and how those banners will be dealt with.
 - a. If the banners are to be sold, and the artists wish to purchase the product, then the Commission must develop a payment process in which the banners are paid for via a check that is submitted to City staff, and develop a process for pick-up of banners from Public Works location. Payments received will be given to the City and returned to the General Fund.
 - b. If the banners are not to be sold, and the Commission wishes to give the banners back to the respective artists, then the Commission must develop a process for pickup that includes times and locations of pickup.
 - c. In either case, if banners are to be sold or not sold, and artists do not wish to pick them up, then the Commission must establish a plan of action that will allow for a decision to be made that will have the banners discarded to prevent them from continuing to accumulate.
 2. Identify means for community outreach.
 - a. Regardless of decision, the Commission will need to establish a written communications plan that involves Commission members being responsible for primary outreach to the community for the banner distribution program. If City staff time and assistance is needed, the Commission must outline objectives, content, dates, and other items for staff to review and initiate.
- b. Art Banner 2023 Theme: Life In West Chicago
 - i. During the previous meeting the Commission discussed the theme for 2023 Banner selection which the Commission was proposing "Life in West Chicago" as the proposed theme from artwork. After review of the 2021 and 2022 submissions, there is only a limited amount of West Chicago submissions and this theme may limit those who submit as they do not reside in West Chicago making the theme irrelevant to them. In 2021, 19 of 36 artists who submitted work were from West Chicago; and in 2022, 20 of 54 artists who submitted work were from West Chicago. City staff encourages the Commission to review another theme, but it is ultimately the decision of the Commission.

Staff Recommendation for Banner Purchasing vs. Not Purchasing:

It is staff's recommendation that the Commission stays the course with their voted upon decision to allow artists to receive their artwork at no cost, and establishing an outreach program to contact previous year artists. It will take the Commission additional time to work with City staff to develop a program and present it to the Public Affairs Committee for review and approval, and some artists have already requested as to what is to be done with the banners.

Banners have accumulated for many years and only a small amount have actually been repurchased with collection practices not being outlined properly which will need to be addressed before any collection is

made going forward. In addition, the payments received will be re-distributed to the City's General Fund, and truly do not affect the Commission's budget.

With regards to the artists, the artists have dedicated their time and efforts to beautify our downtown and should be rewarded as such with this small token of appreciation at no cost to them.

2. Art Banner Exhibit "People's Choice Award Winner"

- i. 295 Ballots were collected. Of which, 291 were legitimate submission. The overwhelming choice by 103 participants was Banner # 20, "Duck Weather" by Sue Krzyzanowski. The following were the other Top 3.
 1. Banner #6: 30 ("Sunny Days" by Carson March); Banner #8: 29 ("Fresh Start" by James Lauro); Banner #17 ("The Red-Winged Orator" by Cheryl Rausch)
 2. An Excel Sheet showing submission first names and selections is attached.
- ii. Recognition at Council Meeting: October 17, 2022. The City will add an item to the agenda for the October 17 City Council meeting in which the Mayor will announce the winner of the "People's Choice Award." The award winner, if present, will be provided with their banner after the announcement. City staff will notify the winner.
- iii. Additional Announcement/Recognition. All participants will be notified via email of the results of the People's Choice Award by City staff and thanked for participating. If banners are to be given back to artists at no cost, then they will be notified as such, otherwise it will be explained that a formal plan is underway. Additionally, City staff will put out an announcement on the City's site referencing the People's Choice Award Winner and will share a subsequent social media post.

3. Alebrijes Projects

- i. Portals
 1. Heidi has items to add for glow-in-dark features to portals. City staff will follow lead of WCPLD in communications efforts to promote event.
- ii. Sculpture
 1. A dedication ceremony was held on October 5. The sculpture is complete and is available for viewing at the WCPLD. Commission members will work with WCPLD staff on removal at some point in time.

4. Tampico Murals

- a. Currently there are two murals on the façade with the initial mural being installed in coordination with the Commission, and most recently, a mural was installed for the "Year of the Alebrijes" that was not associated with the Commission. Although an initiative may have been discussed by the Commission in previous years, and two murals have been installed, there is no reference to a program. In order to meet the functions of this Commission, members of such must establish a program that provides some details as to their wishes and objectives that can then be presented to the Public Affairs Committee/City Council.
 - i. This discussion item should have an end-goal of beginning the process of creating a formal program along with formal documentation that can then be presented to, and potentially approved by, the Public Affairs Committee/City Council for a program that will allow for future coordination with other artists/organizations to install murals along the façade of the Tampico building. It should include prerequisites to install a mural, what organizations/individuals are eligible to present ideas for murals, process, budget, etc.
 1. As a staff suggestion, and to fully fulfill the functions of the Commission, perhaps the discussion(s) shouldn't primarily be about murals at Tampico, but perhaps could/should be focused on an overall "West Chicago Community Mural Program." Such a program could outline the prerequisites of installing a mural anywhere within the City limits and outline the process in doing such as well as means of promoting the

program. Ultimately, the program should establish the CAC as the entity of the City that guides this particular cultural arts initiative in West Chicago, not the entity that fulfills the actual initiative on their own.

5. Other Business - Event Volunteer Sign-Up

- a. Staff has sent emails to Commission members regarding volunteer sign up forms for upcoming events. If Commission members wish to assist at the upcoming Halloween Festivities on October 29 or Frosty Fest on December 9 they can do so by filling out the form or contacting Nicolette Stefan at nstefan@westchicago.org. Nicolette is open to having a creative component at the event, but this would be done separate from the Commission and volunteers would need to coordinate with Nicolette.

West Chicago Cultural Arts Commission
Thursday, September 1, 2022
7:00pm
MINUTES

1. Call to Order at 7:04pm by Heidi Kuharich; Roll Call: Paulina Garcia, Uwe Gsedl, Judith Horsley, Heidi Kuharich, Buddy Plumlee, and City Liaison Daniel Peck in attendance; Quorum established
-Guest Jacob Hernandez also in attendance
2. Approval of Minutes
 - a. Cultural Arts Commission Special Meeting, June 29, 2022: Buddy Plumlee made the motion to approve, Judith Horsley seconded the motion, unanimous
 - b. Cultural Arts Commission Meeting, August 4, 2022: Buddy Plumlee made the motion to approve with correction to date, Judith Horsley seconded the motion, unanimous
3. Public Participation/Presentation: none
4. Items for Discussion and Possible Action
 - a. Banners
 - i. 2022 Wrap-Up
 1. Voting on People's Choice Winner closes 9.23.22; will be reviewed by Commission at October meeting
 2. Discussion on Artist Recognition includes review of past efforts with traditional reception held during Blooming Fest and hanging of work at City Museum; Judith Horsley suggests pulling submission notes from artists as part of recognition; discussion on City Council recognition of all artists at 10.17.22 meeting, inviting all artists to attend and announce winner of People's Choice at that time (have banner on hand)
 - ii. 2023 Theme
 1. Best evidence points to 2023 being 15th year of banner program and should be highlighted as such
 2. Discussion of theme that honors anniversary, celebration, life in West Chicago; Commission tentatively finalizes "15 Years of Celebrating Life in West Chicago" (holding final vote for October meeting)
 3. Marketing will highlight the banners of all years
 - iii. Banner Distribution
 1. Discussion on how to distribute banners after exhibiting: in the past, they have been made available to artists for \$125 (needs verification) with others being stored; Commission is unclear about where the fee goes and feels artists deserve to be given the banner after enhancing Downtown for summer months; Motion to allow artists to take banners free of charge, retroactively through all years made by Uwe Gsedl, seconded by Buddy Plumlee, unanimous
 2. Heidi Kuharich will work with Sara Phalen to inventory all banners currently on hand and Dan Peck to contact artists
 - b. Portals of a Dream World Update
 - i. Submitted Photos: Heidi Kuharich requests all photos submitted to date from Dan Peck, confirmation that photos will be distributed to all Commission members no later than 9.9.22
 - ii. Marketing/Communications: currently depending on West Chicago Public Library District (WCPLD) to perform all official marketing on Portal Workshops
 - iii. Additional Portal Opportunities: Gallery 200 Event during Mexican Independence Day Festival; possible workshop at Republic Bank to be added
 - c. West Chicago Alebrije Sculpture Update
 - i. Dedication: Dan Peck will work to schedule Mayor Pineda for event at WCPLD during week of 9.19.22; crucial to have high volume volunteers at event, Heidi Kuharich will contact
 - ii. Volunteer Recognition: discussion on how to honor leads to framed photo and recognition certificate; Heidi Kuharich will review and outline specifics for Dan Peck
 - d. CAC Activity Review Form
 - i. Revisit template structure; no immediate changes noted
 - ii. Review of event forms of past year [only one form available for discussion]
 - iii. Commission will continue to use this format to review activities moving forward; Commission will refer to completed forms in making determinations on future activities
 - e. Roles & Responsibilities Workgroup Update

- i. Workgroup reported findings of initial meeting, noting key areas of Municipal Code that do not align with current expertise of Commission
- f. Fall Public Art Review
 - i. Heidi Kuharich will work with Anni Holm to perform annual fall review
- g. Possible Upcoming Event Participation
 - i. Noche de los Alebrijes [10.13 6-8pm]
 - 1. WCPLD has requested participation: transfer WeGo Alebrije to event site; glow paint will be added by Commission in advance; Commission members will move sculpture before and after event
 - 2. WCPLD is requesting activity support: discussion on Community Portal incorporating glow items; Heidi Kuharich will review and outline specifics for Dan Peck
 - ii. Trunk-or-Treat [10.29 1-3pm]
 - 1. Discussion on whether to participate and what Commission would do if so
 - 2. Holding final vote for October meeting
 - iii. Frosty Fest [12.3 4-7pm]
 - 1. City has requested CAC participation again
 - 2. Discussion on whether to participate; whether to recreate snowflake, continue with existing snowflake and add on, or something different
 - 3. Holding final vote for October meeting
 - iv. 2023 Salvage Art Events at Library [1.15 and 2.19]
- 5. Other Business
 - a. Heidi Kuharich reports that the Commission Form has disappeared from the Cultural Arts Commission webpage and cannot be found easily; requests immediate rectification as candidates are waiting
 - b. Discussion on next panel to include on Tampico wall as original plan was to populate entire wall over several years
 - c. Uwe Gsedl provided public events schedule of Sister Cities September Visit
 - d. Discussion on Master Plan provided brief review of activity to date; Dan Peck will now be incorporating as part of the Marketing & Communication Plan due out in 2023 (CAC to review prior); Buddy Plumlee will send previously compiled data to Dan Peck
- 6. Adjournment: 8.46pm

First Name	Last Name	Vote for Banner Number
Evelyn	Perez	1
Chad	Halper	1
Lynda	Slinger	1
Bekah	Slinger	1
Dan	Slinger	1
Anna	Murray	1
Sarah	Laughlin	1
Cameron	Petrie	2
Michael	Perry	2
Janet	Lootens	3
James	Carroll	3
April	Foreman	3
Christine	Bell	3
Deb	Grizzell	3
Sj	Carroll	3
Balbina	Marin	3
Berenice	Castillo	3
Allison	Allred	3
Gail	Despain	3
Rodney	Wilson	3
Jill	Vantrease	3
Jessica	Fordice	3
Laurie	Jossendal	3
Isabel	Torres	3
Lisa	Nigh	3
María Luisa	Hernández	3
Elizabeth	Carroll	3
A	Kuharich	4
Rosemary	Mackey	4
Victoria	Hynes	4
jeffrey	mendenhall	5
Pat	Mcbratney	5
Harry	Mendenhall	5
Kathleen	Huerter	5
Lee	Haas	5
Philip	Burton	5
David	Reinke	5
Kevin	Haas	5
Stephanie	Reinke	5
Sue	Silvestri	5
Diane	Mitchell	5

Cristina P.	McMillan	5
Bob	Bradley	5
Linda	Miller	5
Jane	Prewitt	6
Evonne	Cruz	6
Cassandra	Hunt	6
Jennifer	Wingstedt	6
Cara	Karolewicz	6
Courtney	Finnigan	6
Amanda	Roberts	6
Lisa	Stone	6
Angela	REED	6
Jill	Sabatino	6
Mary	Meadows	6
Barbara	Laimins	6
Deb	Cushman	6
Robert	Lemon	6
John	Day	6
Rebecca	Johnson	6
Karen	Watts	6
Kathy	Loveland	6
Angela	Lemon	6
Cheryl	Shamus	6
Amy	Boyington	6
Heidi	Elliott	6
Sharon	Garcia	6
Nancy	Musick	6
K	Sharp	6
Pam	Forstee	6
Rebecca	Dugan	6
Sara	Lemon	6
Kathy	Bartels	6
Sharon	Lemon	6
Isela	Borjon	7
Heide	Morris	7
Shannon	Perez	8
Jim	Lauro	8
Julia	Meissner	8
S	Oleary	8
Mike	Mitchell	8
Ann	Beverly	8
nelda	weber	8
Jason	Pierce	8

Tyler	Hopfensperger	8
Roxana	Waltz	8
Tony	Cavalli	8
Erin	Quinn	8
Cundy	Banks	8
Leslie	Martyn	8
Payton	Bayless	8
patricia	conard	8
Ashley	Alvarez	8
Trudy	Schaffner	8
Jeff	Groen	8
Larry	Weber	8
Zak	Bayless	8
Morgan	Nicol	8
Debra	Slonek	8
Kathy	Toman	8
Courtney	Toman	8
Carissa	Carlson	8
shaye	Lauro	8
Stacey	Lauro	8
Tori	Farquhar	8
Nahomi	Geromini	9
Rocio	Garcia	9
Barb	Risner	9
Kathy	Niedorowski	9
Philip	Weibler	11
Pamela	Kramer	12
Louise	Handel	12
Cameron	Petrie	13
Sarah	Plumlee	13
Xitlaly	Espinal	13
Alan	Alvarado	13
Aliya	Tabrezi	13
Christie	Whiteman	13
Ema	Tomasevic	13
David	Exner	13
bella	wiehle	13
Melanie	Duran	13
Meric	Ates	13
Apolline	Jourdy	13
Dheeran	Wiggins	13
Lucia	Mancera	13
Jared	Diaz	13

Gayle	Davis	14
Mary	McHuhh	14
Colleen	Acker	14
laurie	cooper	14
Kirsten	Carroll	14
Ryan	Kuchler	14
Kathi	Kuchler	14
Dorothy	Lenz	15
Kathryn	Macone	15
Eriadne	Almaraz	16
Jane	Kuhn	16
Maren	Cardillo	16
Carlen	Canale	16
Daniel	Macone	16
Lillian	Nolan	16
Rachel	Oberhausen	16
Melissa	Schmitz	17
Kathy	Sass	17
Mary	Armstrong	17
Lynn	Lionhood	17
Ashley	Schmitz	17
Sylvia	Ogar	17
Sylvia	Ogar	17
p	s	17
Nancy	Hobson	17
Marita	Blanken	17
Denise	Voss	17
Lowell	Todd	17
Rachel	Woods	17
Kathy	Bartosiak	17
R	Rausch	17
Andrew	Rausch	17
Jacqueline	Frey	17
Sarah	Rodriguez	17
Cody	Kent	17
Erika	Solar	17
John	Teeter	17
Genesis	Salinas	17
Beba	Carriles	17
Joshua	Reynolds	17
Grethel	Villarreal	17
Cameron	Conner	17
Julia	Rausch	17

Henry	Sander	17
Lisa	Vogt	18
Kurt	Freund	19
Ryan	Valdez	19
Beth	Valdez	19
Jane	Rakow	19
Tania	Bierly	19
Jules	Rakow	19
Michael	Rakow	19
John	Rakow	19
Jim	Rakow	19
Angie	Jacobo	20
Yasmine	Romero	20
Erica	Cabrera	20
Maeva	Cook	20
Nancy	Anderson	20
Eric	Westy	20
Andrea	Krzesko	20
Tammy	Oquendo	20
Magdalena	Krzyzanowski	20
Anthony	Russo	20
Jenni	Niemiec	20
Aaron	Zeitner	20
Jen	Mason	20
Lindsay	Harrell	20
Paul	Popp	20
David	Robertson	20
Angie	Fucigna	20
Emina	Dapcevic	20
Matt	Ewald	20
Kathy	Joschko	20
Nicole	Schroeder	20
John	Schumacher	20
Nancy	Urbani	20
John	Keen	20
Phillip	Wenger	20
Rosie	Villarreal	20
Rebecca	Olson	20
Denis	Fortin	20
Reginald	Vincent	20
Lydia	Aletraris	20
Peg	Dattilo	20
Jessica	Scanlon	20

Nicole	Fetsch	20
Jamie	Benson	20
Sarah	Ogan	20
Nikola	Samardzija	20
Kathryn	Hennigan	20
Eric	West	20
Barb	Nocula	20
Michelle	Lyng	20
Josh	Weinberg	20
Mary	Lusk	20
Elizabeth	Jones	20
Brett	Hines	20
Daria	Plamada	20
Richa	Sharma	20
Nalini	Borzym	20
Alex	Brown	20
Tommy	Choi	20
Kara	Boeldt	20
Michelle	Blackmer	20
Barbara	Grabowski	20
John	Krzyzanowski	20
Kathy	Van	20
Michael	Roesslein	20
Szymon	Krzyzanowski	20
Simon	Ferns	20
Rebecca	Paulsen	20
Ishwar	Persad	20
Rita	Kraft	20
Vonetta	Fernandes	20
Judith	Hopman	20
Helena	Krzyzanowska	20
Mary	Morrill	20
Dan	Janowick	20
Darleen	Abadco	20
Vicki	Barber	20
Stacy	OConnell	20
Lisa	V	20
Sarah	Levine	20
Beth	Ambrose	20
Pat	Mukosey	20
Kristine	Lazzara	20
Kasia	Pilewicz	20
Stephanie	Dalton	20

Joanna	Muehlstein	20
Ashley	Whitaker	20
Seth	Nycum	20
Amy	Jacobs	20
Joe	Lynch	20
jana	cronin	20
Martha	Voelkner	20
Diana	Roesslein	20
Borislava	Miltcheva	20
C	Kotora	20
K	Van Teylingen	20
Angela	Wozniak	20
Misty	Alvis	20
Conrad	Pilewicz	20
Jessica	C	20
Alicja	Pilewicz	20
Yvonne	Thompson	20
Gail	Berry	20
Margaret	Pilewicz	20
Rich	Krzyzanowski	20
Christine	Wozniak	20
Sue	Krzyzanowski	20
Marc	Wozniak	20
Richard	Borzym	20
Peter	Krzyzanowski	20
Mary	Krzyzanowski	20
Tom	Pilewicz	20
Angie	Jacobo	20
Cynthia	Frantzen	21
elizabeth	Holz	21
Michelle	Lorman	21
Lisette	Jacobson	21
Silvy	Perez	22
Barbara	Dunn	24
Mary	Bailey	28