

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved December 1, 2022

MINUTES

INFRASTRUCTURE COMMITTEE

November 3, 2022 7:00 P.M.

1. **Call to Order, Roll Call, and Establishment of a Quorum.** Chairman Beifuss called the meeting to order at 7:00 P.M. Roll call found Aldermen James Beifuss, Heather Brown, Sandra Dimas, Matt Garling, Alton Hallett, and Joe Morano present. Alderman Jeanne Short was absent.

Staff present included Director of Public Works Mehul Patel, Assistant Director of Public Works Dave Shah, and Administrative Assistant Ashley Heidorn.

2. **Approval of Minutes**

A. **Infrastructure Committee Minutes of October 6, 2022.** Alderman Hallett made a motion, seconded by Alderman Morano to approve the Meeting Minutes of October 6, 2022.

Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Morano.

Voting Nay: 0.

3. **Public Participation / Presentations.** None.

4. **Items for Consent.** Alderman Beifuss requested discussion on Consent Item B. **Alderman Dimas made a motion, seconded by Alderman Morano to approve:**

A. Resolution No. 22-R-0065 – Contract Award – MacCARB, Inc. – Liquid Carbon Dioxide for Fiscal Year 2023 in an amount not to exceed \$112,500.00

Alderman Brown inquired if City staff could reach out to any companies to obtain other quotes since no bids were received for this contract. Mr. Patel noted that staff did contact previous vendors that were used in the past, and they were not interested in providing the City any pricing; the quantity that the City uses is seemingly too low to make it worth their time. Alderman Brown said she found several liquid carbon dioxide providers in the area through a search online and asked if staff could look into them for pricing. **Alderman Dimas made a motion to retract approval for Item 4.A. to potentially find better pricing via Alderman Brown's suggestion.** Given supply issues and continued inflation, Aldermen Hallett and Garling expressed concern about the proposal price from MacCARB expiring if the Committee delays. Discussion followed. **Alderman Dimas re-motined to approve, seconded by Alderman Brown to**

approve but hold the Item from City Council until the December 5, 2022, meeting to explore other vendor options.

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Morano. Voting Nay: 0.

Mr. Patel noted that Item 4.A. was already included in the City Council agenda for November 7, 2022. Alderman Garling asked if staff could reach out to other vendors tomorrow to seek out additional proposals before the City Council meeting on Monday. **Alderman Garling re-motioed to approve Item 4.A. and have it brought before City Council on November 7 pending staff contacting other vendors for additional pricing options, and Alderman Dimas seconded the motion.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Morano. Voting Nay: 0.

5. Items for Discussion.

4.B. Resolution No. 22-R-0067 – Contract Amendment No. 1 – Operations Management International, Inc. for Professional Services Related to the Management and Operation of the West Chicago Winfield Wastewater Authority’s Regional Wastewater Treatment Plant for the remainder of the contract term ending in 2027. Alderman Beifuss asked Mr. Patel to provide an overview of the Item. Mr. Patel explained that Operations Management International, Inc. (OMI) has operated the Wastewater Treatment Plant since 2008, and they submitted a proposal to revise their current contract with the City to reduce the full time equivalent positions from nine (9) to eight (8) for the remainder of the contract. The reasoning for the reduction is attributed to the achievement of efficient plant operations due to optimization and implementation of technology at various stages of the treatment process. The Annual Operation and Maintenance Fee (AOMF) is revisited every fiscal year, and in exchange for the proposed contract revisions, OMI has agreed to increase the AOMF which results in \$142,000.00 in savings for fiscal year 2023. **Alderman Dimas made a motion, seconded by Alderman Brown to approve.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Morano. Voting Nay: 0.

6. Unfinished Business. None.

7. New Business.

A. Fiscal Year 2023-2027 Capital Improvement Program. Mr. Patel presented the Five-Year Capital Improvement Program (CIP) and indicated he was looking for authorization from the Committee to have the City Administrator include it in the 2023 Budget. He gave an overview of the planned projects and noted that 2023 and 2024 would be particularly busy with them. Alderman Morano commented that the roadway program looks better organized than previous years to address areas that are logistically near one another. Alderman Beifuss

mentioned that the City may have to consider more revenue sources such as bonds in order to address more of the industrial roads in town. Discussion followed along with conversation regarding the scheduled vehicle and equipment purchases for the Capital Equipment Replacement Fund (CERF). **Alderman Dimas made a motion, seconded by Alderman Morano, to approve the Fiscal Year 2023-2027 Capital Improvement Program so the City Administrator may include it in the 2023 Budget.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Morano. Voting Nay: 0.

8. Reports from Staff. None.

9. Adjournment. At 8:00 P.M., Alderman Hallett made a motion to adjourn, seconded by Alderman Brown. Motion was unanimously approved by voice vote.

Respectfully submitted,

Ashley Heidorn
Administrative Assistant of Public Works

