

WHERE HISTORY & PROGRESS MEET

### NOTICE

### **PUBLIC AFFAIRS COMMITTEE**

Monday, November 28, 2022 7:00 P.M. – Council Chambers

### **AGENDA**

- 1. Call to Order, Roll Call, and Establishment of a Quorum
- 2. Approval of Minutes
  - A. Public Affairs Committee of September 26, 2022
- 3. Public Participation / Presentations
- 4. Items for Consent
  - A. Mexican Independence Day 2022 Final Report
  - B. Resolution No. 22-R-0068 Contract with B&F Construction Code Services, Inc. for building permit plan reviews, building inspections and code enforcement.
- 5. Items for Discussion
- 6. Unfinished Business
- 7. New Business
- 8. Reports from Staff
  - A. West Chicago Police Department Monthly Reports
- 9. Adjournment

### **MINUTES**

### **PUBLIC AFFAIRS COMMITTEE**

### Monday, September 26, 2022 7:00 P.M.

### 1. Call to Order, Roll Call, and Establishment of a Quorum.

Alderman Hallett called the meeting to order at 7:00pm. Roll Call found Alderman Brown, Hallett, Swiatek, Short and Jakabesin.

Chairman Chassee and Alderman Birch Ferguson were not in attendance.

### 2. Approval of Minutes.

A. Public Affairs Committee Minutes of August 22, 2022. Alderman Swiatek made a motion, seconded by Alderman Short to approve the minutes of the Public Affairs Committee meeting. Voting Aye: Alderman Hallett, Swiatek, Short and Jakabesin. Voting Nay: 0. Abstain: 1. Motion carried.

### 3. Public Participation / Presentations.

### 4. Items for Consent.

- A. Resolution No. 22-R-0055 A Resolution Approving a Service Agreement with Andy Frain Services, Inc. for School Crossing Guard Services Alderman Brown made a motion, seconded by Alderman Swiatek to direct this item to City Council for approval. Voting Aye: Alderman Brown, Hallett, Swiatek, Short and Jakabesin. Voting Nay: 0. Motion carried.
- B. Resolution No. 22-R-0056 A Resolution Approving a Service Agreement with Andy Frain Services, Inc. for Police Records Clerks Alderman Jakabesin made a motion, seconded by Alderman Swiatek to direct this item to City Council for approval. Voting Aye: Alderman Brown, Hallett, Swiatek, Short and Jakabesin. Voting Nay: 0. Motion carried.
- C. Contract Agreement for Park Planning Services with Upland Design Ltd. Alderman Jakabcsin made a motion, seconded by Alderman Swiatek to direct this item to City Council for approval. Voting Aye: Alderman Brown, Hallett, Swiatek, Short and Jakabcsin. Voting Nay: 0. Motion carried.
- D. "No Parking" on South Side of Whitney Road Alderman Jakabesin made a motion, seconded by Alderman Swiatek to direct this item to City Council for approval. Voting Aye: Alderman Brown, Hallett, Swiatek, Short and Jakabesin. Voting Nay: 0. Motion carried.

- 5. Items for Discussion.
- 6. Unfinished Business.
- 7. New Business.
- 8. Reports from Staff.
  - A. West Chicago Police Department Monthly Report.
- **9. Adjournment.** Alderman Swiatek made a motion to adjourn, seconded by Alderman Brown. The motion approved by voice vote, and the meeting adjourned at approximately 7:25pm.

Respectfully submitted,

Yahaira Bautista Administrative Assistant to Chief of Police West Chicago Police Department

## **CITY OF WEST CHICAGO**

PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY				
ITEM TITLE:	AGENDA ITEM NUMBER:			
Mexican Independence Day 2022 Final Report Mexican Cultural Center	FILE NUMBER:			
Mexican Cultural Center	COMMITTEE AGENDA DATE: November 28, 2022			
	COUNCIL AGENDA DATE:			
STAFF REVIEW: Tom Dabareiner	SIGNATURE AM JOHN SERVICHE, ASSE. DEC.			
APPROVED BY CITY ADMINISTRATOR: Michael Guttman	SIGNATURE			
ITEM SUMMARY:				
The Mexican Cultural Center (MCC) submitted the attached documentation of expenses for the Mexican Independence Day Festival that took place September 10-11, 2022. The Festival was cancelled on Sunday, September 11 because of weather.				
The City provided the MCC with \$11,500 per the Funding Agreement (22-R-0023) as well as \$2,500 in matching contributions. The final report shows that \$19,035.89.99 was spent. The final \$500 is due since contractual requirements have been met.				
Two deposits for bands that were made in 2021 were applied to 2022. Please see U and W for more information.				
ACTIONS PROPOSED:				
Recommend approval of the final report submitted by the MCC for MID 2022.				
COMMITTEE RECOMMENDATION:				



### Dear City of West Chicago,

The Mexican Cultural Center would like to thank the City of West Chicago for the past years of support to honor the cultural heritage of West Chicago through Mexican Independence Day. We were so happy to return to an in-person event this year after celebrating virtually the last two years. Although we were hopeful the weather would hold out, we did have to cancel the programming that was scheduled for Sunday, a big loss to the community, but with the bad weather we made the hard decision to keep the community safe.

Despite not being able to celebrate the normal Sunday line up of El Grito and more downtown performances, we had a wonderful Saturday with dancing horses, vendors and crowds downtown and musical performances. Our vendors and performers were happy to return and we look forward to celebrating fully next year. The community also came out and were excited to be able to come together. As in past years we had sponsors supplement the generous funding from the City and welcomed a brand new sponsor this year in LakeShore Recycling.

We are continually grateful for the partnership of the City over the past seven years. We look forward to strengthening this event as we build off of past years' successes and other exciting programming we are doing in the county to benefit the people of West Chicago.

Please feel free to contact me with any questions you may have about this report.

Fernando Ramirez, President

Example	Description	Payment		Balance
Α	Porta-potty/Lakeshore/ Pitstop	СС	\$	517.50
В	Barricaded/National Construction	СС	\$	853.23
С	Security/ Strong Tower Protective	10166	\$	500.00
D	Bleachers/Atlas Bleachers	10150	\$	1,535.00
D	Bleachers/Atlas Bleachers	СС	\$	515.00
E	Transport/delivery/Aeromexico	СС	\$	642.36
F	Coordinator Payment/Fernando	10154	\$	2,500.00
F	Coordinator Payment/Fernando	10167	\$	2,500.00
G	Generator and cart/Sunbelt rentals	СС	\$	497.65
Н	Amazon/plastic table cloth for Piñata	СС	\$	10.79
	Amazon/plastic table cloth for Piñata	СС	\$	96.07
J	Amazon/Classic Linen Certificate	СС	\$	38.77
K	Menards/ streetpaint/sand/booth lights	СС	\$	442.11
N	Menards/tarp/Bungees/tie downs	СС	\$	106.06
M	Water/Tampico	СС	\$	26.15
0	Chair & Table Rental/Guapos Magic Jump	10164	\$	185.00
Р	Singer manager/Elly	10165	\$	100.00
Q	Papel Picado/Intermex	cash/10147	\$	460.00
Q	Papel Picado/Intermex	cash/10151	\$	510.00
R	DJ- Sound Sustem/Juan Toledo	10161	\$	1,800.00
S	Modulo 7/Abraham Arce	10157	\$	800.00
Т	Rosalba Valdez/ Music Group	10158	\$	750.00
U	Groupo Rimel/David Avila/Music Group	10160	\$	700.00
V	Kids singer Payment/For Cash/ Fernando Ramirez	10156	\$	150.00
W	Calaveras LD/Fernando Lopez	10159	\$	1,200.00
X	Tambarazo/Benito Gomez	10163	\$	450.00
Y	Dancing Horses /Julio Gonzale	10155	\$	400.00
Z	labor day-of/Jennifer Alvarado Rivera	10169	\$	100.00
- AA	labor day-of/Jesus Rios	10170	\$	100.00
AB	Pre-labor /festival/Paulina Garcia	10168	\$	250.00
AC	Labor piñata/ Victor Arellano	10171	\$	300.00
		Expense		-19,035.89
City of West Ch	nicano		\$	11,500.00
City of West Ch	go haring to a minimum and a minimum and a minimum and an animum and a minimum and a m		\$	2,500.00
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ComEd			<b>\$</b>	1,000.00
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## **CITY OF WEST CHICAGO**

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PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY				
ITEM TITLE:  A Resolution to approve a contract with B&F Construction Code Services, Inc. for building permit plan reviews, building inspections, and code enforcement.  Resolution 22-R-0068	AGENDA ITEM NUMBER: 4. B.  FILE NUMBER:  COMMITTEE AGENDA DATE: November 28, 2022  COUNCIL AGENDA DATE:			
STAFF REVIEW: Tom Dabareiner, AICP	SIGNATURE			
APPROVED BY CITY ADMINISTRATOR: Michael Guttman	SIGNATURE			
ITEM SUMMARY: The contract with B&F Construction Code Services, inspections, and code enforcement services is four year	Inc., which supplies building permit plan reviews, building ars old and will be expiring on December 31, 2022.			
As proposed, the 4-year contract would have an annual fee of \$355,350.00, effective January 1, 2023 through December 31, 2023.  This annual amount is a 3% increase of the current contract of \$345,000.00.  Invoices to the City are to be \$14,806.25, twice a month. Effective January 1, 2024 on an annual basis, the fee shall have an increase of 3% to cover the cost of employee benefits.				
The Contract is valid from January 1, 2023 through December 31, 2026.				
B&F Construction Code Services, Inc. has been contracted with the City of West Chicago since 2007. Other firms were invited to submit proposals but chose not to due to our heavy staffing and workload demand.				
A copy of the contract is attached to the Draft Resolution	on.			
Certificates of Insurance naming the City as additional insured and/or hold harmless waivers will be secured as necessary.				
ACTIONS PROPOSED:				
Recommend approval of the Resolution authorizing the Mayor to sign the contract with B&F Construction Code Services, Inc., for the services of building permit plan reviews, building inspections, and code enforcement for a period beginning January 1, 2023				
COMMITTEE RECOMMENDATION:				

### **CONSULTING AGREEMENT**

B&F Construction Code Services Inc. (hereafter referred to as "B&F") hereby agrees to provide plan review and inspection services to the City of West Chicago (hereafter referred to as "City") from January 1, 2023 through December 31, 2026. These consulting services consist of building plan review, building code inspections and property maintenance inspections. The range of services in this Agreement substantially conforms to the previous Agreement covering calendar years 2019 through 2022. B&F and the City shall hereafter be collectively referred to as the "parties" and individually referred to as the "party".

### A. Personnel

B&F will provide all personnel necessary to successfully undertake the scope of services detailed in Section B of this Agreement subject to the following:

- All B&F staff members will be certified and/or licensed to perform plan review and inspections as required by the City.
- No more than one B&F inspector assigned to the City of West Chicago shall have less than one
   (1) year of previous experience in one or more of the following disciplines: Code Enforcement,
   Building Inspections, or Construction.
- A minimum of one inspector fluent in Spanish will be provided at all times throughout the term of the Agreement.
- B&F shall provide three (3) full-time inspectors and one (1) full-time supervisor to West Chicago.
   The supervisor shall perform the following functions: perform plan reviews, oversee activities of the inspectors, ensure that City direction is carried out regarding inspectional services and assist in completing inspectional services as the need occasionally arises.
- B&F shall also provide additional inspectional staff on as-needed, on-call basis for plumbing, electrical and mechanical inspections, as well as any other discipline requiring special expertise.
   B&F shall notify City of any temporary staffing changes (such as due to vacation time or similar circumstances) at least three (3) business days in advance of such changes, except for unplanned circumstances such as illness or emergency.
   B&F shall notify City of any permanent staffing change at least five (5) business days in advance of changes being implemented.
- Failure to provide the required personnel by B&F may result in deductions by the City to the
  monthly fee in an amount commensurate with the time the position remained unfilled.
   Deductions for a supervisor shall be at a rate of \$35.54 per hour. Deductions for an inspector
  shall be at a rate of \$31.00 per hour.

A B&F Inspector shall work one (1) evening per month until 7:00 p.m. between April 1<sup>st</sup> and October 30<sup>th</sup> as well as one Saturday a month between 8:00 a.m. and 12:00 p.m. (noon) throughout the year, except for City observed holidays and holiday weekends including Christmas Eve/Christmas, New Year's day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving and the day after Thanksgiving. During the term of the Agreement, the inspectors shall perform city-wide inspections of properties to

determine property maintenance and other code violations, as well as following up on previously identified property violations. Any newly observed violations shall be promptly processed in accordance with this agreement.

One B&F inspector shall be present at City hall to provide counter assistance each afternoon from 3:30 p.m. to 4:30 p.m. Monday through Friday, except when City Hall is closed.

An upper level management employee will be available for emergency call outs 24 hours a day.

B&F senior management staff shall meet with the City's Chief Building Official to review performance matters on a schedule to be mutually agreed to by the City and B&F, but no less than four times per year.

Prior to starting their assignment with the City and annually thereafter, all B&F personnel assigned to the City shall obtain approval from the City and shall successfully completed a criminal background check (provided by the City). All B7F personnel assigned to the City will be issued a City ID (identification), and all B&F personnel shall carry the ID and display proper identification at all times while working for the City. City ID badges shall not be worn or displayed when B&F personnel are not working or on duty, in accordance with this Agreement. Upon conclusion of employment or tenure with the City, B&F personnel shall return their City ID, access keys and any other City property.

Further, B&F personnel will be required to:

- Possess valid driver's license, and provide most recent copies of these valid licenses to the City.
- Maintain their own access key card/fobs provided by the City and not to share or transfer them to other B&F staff personnel.

Inspectors shall be trained in Incident Command System (ICS) to the same level as other city response personnel by the National Incident Management System (NIMS) standards; inspectors will have a primary role in disaster assessment. Within six months of the signing of this Agreement or within six months of a new B&F employee being assigned to the City, all inspectors shall complete the following on-line courses:

- IS100 Introduction to ICS
- IS200 ICS for Single Resources and Initial Actions
- IS700 NIMS, An Introduction

These courses are available online at: <a href="http://training.fema.org">http://training.fema.org</a> and offered at no cost.

Internet access shall be provided by the City to complete the training and to communicate to the public.

In addition to the other provisions made by the City for B&F elsewhere in this contract, the city shall provide the following for B&F:

- Email addresses and access
- Files and misc. office supplies
- Office space including appropriate ancillary facilities

### **B. Scope of Services**

### Plan Review

B&F shall provide all building code plan reviews for the City. The plans will be reviewed to determine if they are in compliance with the Building, mechanical, Plumbing, Electric, Accessibility, Life Safety, Fire, and Energy Codes that have been adopted by the city. These plan review types include but are not limited to: Single family (new, remodeling, and additions), multi-family, office, industrial and commercial (new, remodeling, tenant finish and additions), structures, and miscellaneous plan reviews (e.g. fences, minor plumbing installations, satellite dishes, decks and swimming pools, etc.). B&F may complete the plan reviews outside of City Hall. B&F shall not review the plans for compliance with engineering, zoning, storm water, special use or the appearance code regulations.

Initial reviews of all plans except for those involving miscellaneous permits shall be completed within nine (9) business days, with subsequent reviews to be completed within five (5) business days. All reviews, including first and subsequent reviews, for Miscellaneous Plan Reviews (as described in the paragraph above) shall be performed within five (5) business days.

Reviews for single-family homes shall use the two-level format. The first level shall have the items which shall be corrected on the plan. The second level shall have the items which must be field verified.

The City shall transmit all plans to be reviewed by B&F, using the transmittal form in Appendix A, by 4:00 p.m. each day. B&F shall send a copy of each completed plan review to the City.

### **Building Code Inspections**

B&F will perform the inspections listed in Appendix B. The city is responsible for scheduling all inspections and electronically transmitting the schedule to B&F by 4:00 p.m. for the next business day's inspections. Most inspections will be scheduled for morning or afternoon. Some inspections will be time specific since they require coordination with West Chicago Fire Prevention District (hereafter the "District") and/or another City Department.

Inspectors shall use technology, hardware and software provided by the City for entering building inspection results in the field. The inspectors will enter the results using said technology by the end of business on the same day. Equipment and training shall be provided by the City to the B&F staff for any new and/or improved technology, including hardware and software.

### Property Maintenance/Code Enforcement Inspections

B&F shall complete the following property maintenance activities during the term of this Agreement:

Activity	Estimated Number per Year
Rental Inspections	1252
Change of Occupancy Inspections (with District)	590
Service Calls	1000
Over-occupancy Inspections	60
Court Appearances	Monthly
Inspections for festivals and non-for profit events	Varies
City-wide inspections ("sweeps")	every Two Weeks

Each City-wide inspection will provide for a check of the exterior areas visible from the street for all property within the city. Upon completion of each City-wide inspection, B&F inspectors shall provide written verification to the City's Chief Building Official that said inspection was completed and include a brief summary of the findings and observations. Inspectors shall use technology, hardware and software provided by the City to enter property maintenance inspection results into the system (Pentamation or other software as provided by the City) while in the field. B&F Inspectors shall ensure that all information is up-to-date, accurate, and complete for each property and property file, including entry of information, and providing photographs and other evidence.

### **Expectations**

B&F personnel shall be required to adhere to the time frames identified in this Agreement, and as directed by City staff, including timely notifications of violations, issuance of citations and appropriate follow up actions as identified in the City's applicable policies and procedures. B&F shall also be required to adhere to the City's interpretation of applicable code requirements for property maintenance, building, or other applicable codes. B&F shall not implement any new property maintenance code enforcement provisions without approval from the City's Chief Building Official.

### Other Services

B&F shall provide training from the Building and Fire Code Academy at no cost to the City for up to two (2) classes per City staff member per year, and five (5) classes for the Chief Building Official. This training is designated for the staff of the Community Development Department.

B&F Inspectors shall attend any legal proceedings as required by the City, such as administrative adjudication and court, which are related to building code, property maintenance code and other code violations.

C. Plan Review Fee Schedule

Single Family Homes up to 3,200 square feet (per dwelling unit): \$685.00

Single Family Homes over 3,200 square feet (per actual square foot): \$0.22

Single Family Home Additions (per actual square foot): \$0.133

Minimum Fee \$275.00

Projects at the DuPage Airport shall be invoiced separately using the fee schedule shown in Appendix C.

Commercial and Industrial Plan Reviews are invoiced as shown in the Fee Schedule attached as Appendix D. These plan reviews include: Building, Mechanical, Plumbing, Electrical, Fire Code and Energy. This does not include engineering, zoning, storm water, special use or the appearance code.

Specialized Commercial and Industrial or Processes (per hour): \$160.00

Miscellaneous Plan Reviews (per trade): \$ 30.00

The above fees include unlimited reviews, and there is no charge for subsequent reviews. B&F shall invoice the City upon completion of the first review.

The plan review fee schedules contained in this Agreement are based on the number of building permits issued and assures a consistent number with the previous year. Should the number and/or type of building permits vary by more than 10% in any given year, the Parties shall negotiate an adjustment in the fee schedule for the subsequent year.

### **D. Fees for Inspections**

The fee for all services associated with providing building and property maintenance code inspections for the first year is \$355,350.00, effective January 1, 2023 through December 31, 2023. B&F shall invoice the City \$14,806.25 twice a month.

Effective January 1, 2024 on an annual basis, the fee shall have an increase of 3% to cover the increasing cost of employee benefits. The method of invoicing twice a month does not change, only the amount.

Re-inspection fees only apply to construction inspections and not property maintenance inspections. After the first construction inspection and re-inspection, B&F may invoice the City for all subsequent construction re-inspections at a rate of \$55.00 per re-inspection.

Should other test and/or inspections be required, those fees shall be applied as mutually agreed to by the Parties.

### E. Insurance

B&F shall provide an original Certificate of Insurance that maintains coverage limits no less than the following:

- Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, and property damage and \$1,000,000 per occurrence for personal injury. The general aggregate shall be twice the required occurrence limit.
- 2. Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- 3. Workers' Compensation and Employers' Liability: Works' Compensation coverage with statutory limits and Employers' Liability Limits of \$500,000 per accident.
- 4. Professional Liability Coverage: Insurance with not less than \$1,000,000 for each claim with respect to negligent acts, errors, and omission in connection with professional services to be provided under the contract, with a deductible not to exceed \$50,000

The Certificate of Insurance shall also list the City of West Chicago as loss payee. Also, the Certificate of Insurance shall identify that the City, its officials, agents, employees and volunteers are to be covered as additional insured by endorsement as respects, liability arising out of B&F's work, including activities performed by or on behalf of B&F. Coverage to the additional insured shall be primary and contain no special limitations on the scope of protection offered the city. The City shall be named as cancellation notice recipient.

### F. Hold Harmless

To the fullest extent permitted by law, B&F hereby agrees to defend, indemnify and hold harmless the City, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgements, cost and expenses, which may in anywise accrue against the City, its officials, agents and employees, arising in whole or in part or in consequence of the performance of this work by B&F, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of sole legal cause of the City, its employees or agents, B&F shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgement shall be rendered against the City, its officials, employees and agents, in any such action, B&F shall, at its own expense, satisfy and discharge the same.

### G. Agreement

### Term

This agreement shall become effective on January 1, 2023 and may terminated with cause upon immediate notice or without cause, upon ninety (90) days prior written notice to the other party.

### Default

A Party shall be in default if that party breaches a material term of this Agreement. However, no party shall be in default of its performance of its obligations under this Agreement unless it shall have been provided thirty (30) days' written notice specifically setting forth the alleged default and an opportunity to cure the same. Defaults shall be cured within seven (7) days of receipt of said notice. In the event of a default, either party may pursue such remedies as a result thereof as are available at law or equity.

#### Waiver

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure

### J. Penalties

Should events occur demonstrating exceptionally poor customer service by B&F staff working in the City, the City may deduct from the monthly payment and amount ranging from \$150 to \$500 per incident at the Director's discretion. Multiple examples of poor customer at any given location or case may each be considered a separate incident. The Director may take into consideration complaints received, interviews, photographs, prior incidents, and any other relevant information. B&F shall cooperate and not impede the City's investigation or be subject to a penalty ranging from \$150 to \$500 per incident over and above the penalties associated with the customer-service related incidents.

### **I. Points of Contact**

### **B&F Construction Code Services, Inc.**

Seth Sommer, Director of Quality Control and Staff Development

Telephone: (847) 428-7010 E-Mail: <a href="mailto:ssommer@bfccs.org">ssommer@bfccs.org</a>

### City of West Chicago

Stuart J. Caravello, Chief Building Official

Telephone: (630) 293-2200 x155 E-Mail: <u>scaravello@westchicago.org</u>

### J. Miscellaneous

The City of West Chicago agrees not to hire an employee of B&F for a period of one (1) year after the employee is no longer employed by B&F. WHEREFORE, the Parties have executed this Agreement as of the date written above, and signify by their signature hereto that they have the authority to execute this Agreement, and intend to be bound by the terms stated herein.

City of West Chicago	B&F Construction Code Services, Inc.
Ву:	
Mayor Ruben Pineda	
	Name:
	Title:
ATTEST:	Subscribed ato and sworn before me
	thisday of, 2023
Executive Assistant	Makara Bahila
EXECUTIVE W221219111	Notary Public

D	CONSTRU	C	TION CO	DE	SER	VICES,	INC.
8	BUILDING	&	FIRE PRO	rec:	TION I	LAN RE	VIEW
	TRAINING		INSPECTIONS		CODE	CONSULT	ING

В	&	F	Project Code #:	
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**REQUEST FOR PLAN REVIEW** >> TO HELP US SERVE YOU BETTER, PLEASE FILL OUT THIS FORM COMPLETELY. REQUESTED REVIEWS: PROJECT INFORMATION: Building FROM: Client Name: Address: Electrical Elevator Telephone: Energy Fax: Fire Alarm Submitted by: Fire Code ☐ Kitchen Hood & Duct PROJECT: Project Name: ☐ Mechanical Address: ☐ NFPA 101 Life Safety **PROJECT** Name: Plumbing CONTACT: Address: Quote Telephone: ☐ Single Family Fax/Email: ☐ Building BILL TO: Name: ☐ Electrical Address: ☐ Energy Telephone: ☐ Mechanical Fax/Email: ☐ Plumbing COPY TO: Sprinkler ☐ Three (3) Day Review\* \*additional charge applies PLANS DISPOSITION: AFTER ALL REVIEWS/INSPECTIONS ARE COMPLETED, PLEASE: Return all plans & specifications Return plans & specifications which comply Discard all plans & specifications after 30 days Stamp plans as "complied" SPECIAL INSTRUCTIONS: Signature Date

>>PLEASE SUBMIT COMPLETE SETS FOR ALL SUBMITTALS OF CONSTRUCTION DOCUMENTS.  $\lessdot <$ 

# Plan Review Fee Schedule

### COMMERCIAL

<b>Building Size</b>	Building Review	25% of Building Fee	50 % of Building Fee
Up to 60,000 Cubic Ft.	\$375.00	\$110.00*	\$187.50
60,001 to 80,000 Cubic Ft.	\$460.00	\$115.00	\$230.00
80,000 to 100,000 Cubic Ft.	\$590.00	\$147.50	\$295.00
100,001 to 150,000 Cubic Ft.	\$680.00	\$170.00	\$340.00
150,001 to 200,000 Cubic Ft.	\$770.00	\$192.50	\$385.00
Over 200,000 Cubic Ft.	\$900.00 + \$8.50	\$225.00 + \$2.13	\$450.00 + \$4.25
	(per 10,000 Cu. Ft.)	(per 10,000 Cu. Ft.)	(per 10,000 Cu. Ft.)
Footing and Foundation		25% of Building	Review (Min. \$310.00)
NFPA 101 Plan Review		25% of Building	Review (Min. \$310.00)
Mechanical Review		25% of Building	Review*
Fluinding Review		25% of Building	Review*
Electrical Review		50% of Building	Review*
Med Gas		50% of Building	Review*
Fire Code		50% of Building	Review (Min. \$210.00)
Energy Code		50% of Building	Review (Min. \$210.00)
Commercial/Industrial Zoning_		\$140.00 per 20,0	00 square feet of site area
Hood & Duct Plan Review (Typ	be 1 w/o suppression)	\$260.00 per Syst	
11000 to Date I fall Ite view (1)	oc i wisuppiession (15 mov	w points of icas)abobloo per byst	em
Hood & Duct Plan Review (Type	be 1 w/suppression (16-29)	flow points)\$400.00 per Syst	em
Hood & Duct Plan Review (Type	be 1 w/suppression (30 or n	nore flow points)\$425.00 per Syst	
Hood & Duct Plan Review (Typ	pe 2)	\$215.00 per Syst	
Spray Booth Plan Review		\$400.00 per Boo	th
Specialty Plan Review		\$160.00 per Hou	r
Technical Submittal Review		\$125.00	
In-Ground Pool Plan Review		\$470.00 per Pool	
Express Plan Review		x 2.5 of Base Pla	n Review
HPM, High Hazard, Processing	Piping	x 1.5 of Base Pla	n Review
Medical Case Facilities (Institut	ional Use Groups)	x 1.5 of Base Pla	n Review

<sup>\*\$110</sup> minimum for each discipline when multiple disciplines are submitted at the same time

### RESIDENTIAL

One and Two Single Family Dwellings Up to 3,200 square feet (including basement) Up to 3,200 square feet (including basement and zoning) Over 3,200 square feet (including basement) Over 3,200 square feet (including basement) Miscellaneous Plan Review In-Ground Pool Plan Review Priority Express Plan Review Solar (Photografic) Systems	\$685.00 per Dwelling Unit \$750.00 per Dwelling Unit \$0.22 per Square Foot \$0.24 per Square Foot Per Discipline** \$464.00 per Pool x 2.5 of Base Plan Review
Solar (Photovoltaic) Systems	\$250.00

Subdivisions call for pricing.

<sup>\*\*</sup> Misc. Reviews that comply on the first review are at a rate of \$30.00 per discipline and reviews that do not comply on the first review face a rate of \$50.00 per discipline. This higher charge is to capture the additional time and expense of re-reviews.

# Plan Review Fee Schedule

### FIRE PROTECTION

Fire Suppression Systems (Includes fire pump, hose stations and standpipes)	
1 to 100 sprinkler heads	\$450.00
101 to 200 sprinkler heads	\$575.00
201 to 300 sprinkler heads	\$700.00
301 to 500 sprinkler heads	\$800.00
Over 500 sprinkler heads	\$900.00 + \$1.00 each up to 20k, then \$0.75
Modifications (40 or fewer sprinkler heads without calculations)	\$185.00
Residential systems (NFPA 13D)	\$240.00
Fire Alarm Systems	\$0.017 per sq.ft. (\$215 min)
Fire Alarm system Modification (existing system alterations 5,000 sq.ft. or less)	\$190.00
Hood Suppression Only with 15 or less points	\$215 per System
Hood Suppression Only with 16-29 flow points	\$270.00 per System
Hood Suppression Only with 30 flow points or more	\$320.00 per System
Chemical Suppression systems (excluding hood suppression)	\$350 plus alarm fees
Carbon Dioxide / Clean Agents	\$175 for up to 105 pounds of agent,
	\$1 each pound over
Dedicated Fire Hydrant or Standpipe System	\$25 per valve (\$300 min)

## CONSULTING

Code Consulting	
Senior Staff.	\$195.00 per hour
Supervisor Staff	\$175.00 per hour
Staff	\$155.00 per hour
Village Management/Administration	
Senior Staff	\$135.00 per hour
Supervisor Staff	\$120.00 per hour
Staff	\$90.00 per hour

## OTHER SERVICES

Code Writing and Adoption Assistance Water Flow/Backflow/Hydrant Flushing Device Testing Special Safety Training and Disaster Planning Building Department Analysis Fire Protection System Analysis Existing Building Evaluation

# Inspection Fee Schedule

### **COMMERCIAL**

New and Existing, based on square footage

Building	\$0.15 per square foot
Mechanical	\$0.05 per square foot
Electrical	\$0.05 per square foot
Plumbing	\$0.05 per square foot
Energy	\$0.03 per square foot
Minimum fees applies	

Special systems are an additional charge.

### RESIDENTIAL

One and Two Single Family Dwellings	
Up to 3,200 square feet (including basement)	\$685.00 per Dwelling Unit
Over 3,200 square feet	\$0.22
Hourly and per Inspection rates available.	North Annual Control of the Control

### FIRE PROTECTION

Sprinkler	
Underground Rough (Piping)	\$250.00
Underground Hydrostatic	\$250.00
Underground Flush	\$250.00
Any two underground inspections at the same time	\$400.00
All three underground inspections at the same time	\$500.00
Sprinkler Modification Rough (20 or fewer heads)	\$200.00
Hydrostatic Test per riser per floor	\$300.00
Fire Pump Test	\$200.00
Final Sprinkler Inspection/Test	\$250.00
Single Family (Includes rough & final)	\$250.00
Single Family Re-Inspection	\$125.00
Unless otherwise noted, failed re-inspections are at the same rates noted above	e.

### Fire Alarm

Rough			\$200.00	
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The following fees are based on the number of initiating devices. Initiating devices include smoke and heat detectors, pull stations, duct detectors, monitoring devices, flow switch, tamper switches and special detection devices. Fire alarm Test (Final Inspection)

1 – 20 devices	\$200.00
21-49	\$425.00
50 – 99	\$625.00
100 and over	\$625.00 + \$4 per device over 99

Re-Inspections/Tests are based on the number of devices to be tested.

Special Suppression	(Dry Chemical,	Clean Agent, etc.)
---------------------	----------------	--------------------

Rough*	\$200.00
Final*	\$250.00
Hood Suppression Systems	\$150.00

\*Additional Fire Alarm fees maybe applicable

### **OTHER**

When the cost of fuel (gasoline) increases above \$5.00 per gallon for any period within the month their shall be a fuel surcharge of \$8 per inspector per day. The rate shall be set by the U.S. Energy Information Administration for the Midwest Region for Regular Reformulated.



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT Certificates Team			
The Horton Group 10320 Orland Parkway Orland Park IL 60467				-845-3001	
		E-MAIL ADDRESS: certificates@thehortongroup.com			
		INSURER(S) AFFORDING (	OVERAGE	NAIC#	
		INSURER A: Selective Insurance Company of America		12572	
INSURED	B&FCONS-01	INSURER B : Lloyd's of London		15792	
B & F Construction Code Services Inc. 2420 Vantage Drive	in a contract of	INSURER C:			
Elgin IL 60124		INSURER D:		1	
		INSURER E:			
		INSURER F:			
COVERAGES CERTIFICATE A	IIIMPED: 746000722	DEV/	SION NUMBER.		

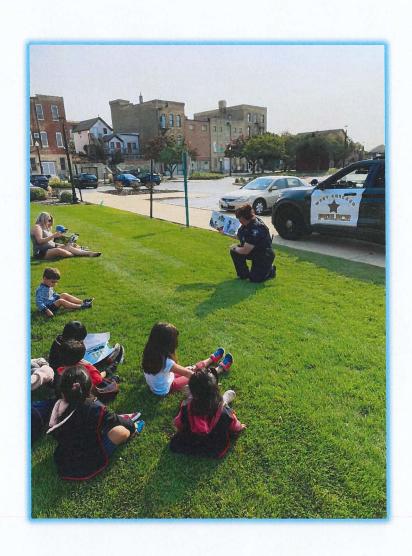
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

	TYPE OF INSURANCE	ADDL SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S
Х	COMMERCIAL GENERAL LIABILITY		S 2495607	10/28/2021	10/28/2022	EACH OCCURRENCE DAMAGE TO RENTED	\$1,000,000
	CLAIMS-MADE COCCUR						\$ 500,000 \$ 15,000
						PERSONAL & ADV INJURY	\$1,000,000
GEN			Markey Programmer			GENERAL AGGREGATE	\$2,000,000
Х	POLICY X PRO- X LOC					PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:						\$
			S 2495607	10/28/2021	10/28/2022	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
Х	ANY AUTO					BODILY INJURY (Per person)	\$
	AUTOS ONLY AUTOS				\$		
X	AUTOS ONLY X NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$
							\$
Х	UMBRELLA LIAB X OCCUR		S 2495607 10		10/28/2022	EACH OCCURRENCE	\$3,000,000
					AGG	AGGREGATE	\$3,000,000
	DED   INCIDITATION TO DOD						\$
	EMPLOYEDELLIADILITY		WC 9102539	10/28/2021	10/28/2022	X PER OTH- STATUTE ER	
ANYP	ROPRIETOR/PARTNER/EXECUTIVE	EXECUTIVE C				E.L. EACH ACCIDENT	\$1,000,000
(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	\$1,000,000
DÉSC	CRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$1,000,000
Profe	essional Liability		PSK0032874676	9/4/2022	8/6/2023	Limit	\$2,000,000
	X  GEN X  X  X  X  X  X  X  WORD  ANYP  OFFIC (Manual Manual Manu	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER:  X POLICY X PRO- OTHER:  AUTOMOBILE LIABILITY  X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY X HIRED AUTOS ONLY X AUTOS ONLY X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION \$ 10,000  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTINER/EXECUTIVE N	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER:  X POLICY X PRO- OTHER:  AUTOMOBILE LIABILITY  X ANY AUTO OWNED AUTOS ONLY AUTOS ONLY X HIRED AUTOS ONLY X AUTOS ONLY X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE  DED X RETENTION\$ 10,000  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE N OFFICER/MEMBEREXCLUDED?  (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER:  X POLICY X PRO X LOC  OTHER:  AUTOMOBILE LIABILITY  X ANY AUTO  OWNED AUTOS ONLY X NOS ONLY  HRED AUTOS ONLY X NOS ONLY  X UMBRELLA LIAB X OCCUR  EXCESS LIAB CLAIMS-MADE  DED X RETENTION \$ 10,000  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBERE EXCLUDED?  (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below  S 2495607  WC 9102539	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER:  X POLICY X JECT X LOC  OTHER:  AUTOMOBILE LIABILITY  X ANY AUTO  OWNED AUTOS ONLY  X HIRED AUTOS ONLY  X AUTOS ONLY  X AUTOS ONLY  X AUTOS ONLY  X EXCESS LIAB  CLAIMS-MADE  DED X RETENTION \$ 10,000  WORKERS COMPENSATION  AND EMPLOYERS' LIABILITY  ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBERE XCLUDED?  (Mandatory in NH)  if yes, describe under DESCRIPTION OF OPERATIONS below  S 2495607  10/28/2021  10/28/2021	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY X PRO X LOC OTHER:  AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRD AUTOS ONLY X AU	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR  CLAIMS-MADE X OCCUR  CLAIMS-MADE X OCCUR  CEN'L AGGREGATE LIMIT APPLIES PER: X POLICY X PRO OTHER:  AUTOMOBILE LIABILITY X ANY AUTO  OVNED AUTOS ONLY X HIRED  DED X RETENTIONS 10,000  WORKERS COMPENSATION  WORKERS COMPENSATION  NON-OVNED AUTOS ONLY AUTOS ONLY X DED X RETENTIONS 10,000  WORKERS COMPENSATION  NON-OVNED AUTOS ONLY AND AUTOS ONLY X NON-OVNED AUTOS ONLY X DETENTIONS 10,000  WORKERS COMPENSATION  NON-OVNED AUTOS ONLY X NON-OVNED AUTOS ONLY X DIBRET CLAIMS-MADE  DED X RETENTIONS 10,000  WORKERS COMPENSATION  NON-OVNED AUTOS ONLY X NON-OVNED AUTOS ONLY X DIBRET CLAIMS-MADE  DED X RETENTIONS 10,000  WORKERS COMPENSATION  NON-OVNED AUTOS ONLY X NON-OVNED AUTOS ONLY X DIBRET CLAIMS-MADE  DED X RETENTIONS 10,000  WORKERS COMPENSATION  NON-OVNED AUTOS ONLY NON-OVNED AUTOS ONLY X DIBRET CLAIMS-MADE  DED X RETENTIONS 10,000  WORKERS COMPENSATION  NON-OVNED AUTOS ONLY NON-OVNED AUTOS ONLY X DIBRET CLAIMS-MADE  DED X RETENTIONS 10,000  WORKERS COMPENSATION  NON-OVNED AUTOS ONLY NON-OVNED AUTOS ONLY X DIBRET CLAIMS-MADE  DED X RETENTIONS 10,000  WORKERS COMPENSATION  NON-OVNED AUTOS ONLY NON-OVNED AUTOS ONLY X PRO CLAIMS-MADE  DED X RETENTIONS 10,000  WORKERS COMPENSATION  NON-OVNED AUTOS ONLY NON-OVNED AUTOS ONLY X PRO CLAIMS-MADE  DED X RETENTIONS 10,000  WC 9102539  10/28/2021  10/28/2022  X PER E.L. EACH ACCIDENT  E.L. DISEASE - AE AEMPLOYEE  E.L. DISEASE - POLICY LIMIT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) The Certificate of Insurance shall also list the City of West Chicago as loss payee. Also, the Certificate of Insurance shall identify that the City, its officials, agents, employees and velunteers are to be covered as additional insured by endorsement as respects; liability arising out of B&F's work, including activities performed by or on behalf of B&F. Coverage to the additional insured shall be primary and contain no special limitations on the scope of protection offered the City. The City shall be named as cancellation notice recipient.

CERTIFICATE HOLDER	CANCELLATION
City of West Chicago 475 Main Street West Chicago IL 60185	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

# WEST CHICAGO POLICE DEPARTMENT MONTHLY REPORT



SEPTEMBER 2022
Colin Fleury, Chief of Police

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## **Organizational Chart**

## West Chicago Police Department



As of April 2022 Chart reflects current staffing of 42 sworn officers

### **Department Overview**

The Mission of the West Chicago Police Department is to Protect Life and Liberty, Provide Quality Police Services, and Forge Community Partnerships with Integrity and Professionalism.

There are three divisions in the Police Department: the Office of the Chief of Police, the Patrol Division, and the Investigations/Administrative Division.

The primary responsibility of the Office of the Chief of Police s to provide general management direction and control for the Department. The Office of the Chief of Police consists of the Chief of Police, the Management Analyst, and the Administrative Assistant.

The Patrol Division consists of Uniformed Patrol Officers, the Community Service Officer, and the Training Officer.

The Investigations/Administrative Division consists of Detectives, School Resource Officers, Evidence/Property, the Community Relations Officer, the Administrative Sergeant, and Social Services.

## Personnel

On September  $8^{th}$ , Elvira Serrano was sworn in as the Department's newest officer. She starts at the Suburban Law Enforcement Academy on the  $12^{th}$ .



On September 23<sup>rd</sup>, Officer Arms was on hand for Norton Creek Elementary School's Loop the Lake fundraiser.



On September 14<sup>th</sup>, children were able to meet with Officer Nielsen at the West Chicago Public Library's Meet and Officer Event.



### **Criminal Activities**

### **Criminal Damage to Property:**

#2201588 Person(s) unknown damaged a vehicle parked in the 800 block of Burr Oaks Dr. The front driver's side door window had been shattered by a cement brick.

#2201612 Person(s) unknown damaged a vehicle parked in the 1600 block of Canterbury Ct. The windshield had been broken by unknown means.

### **Criminal Defacement:**

#2201512 Person(s) unknown spray painted non-gang related graffiti on the north side of a building in the 100 block of Turner Ct.

### **Theft Under \$500.00:**

#2201533 Person(s) unknown removed two bicycles from a rack in front of an apartment building in the 1200 block of Kings Ct. A bike lock cable had been cut to access the bicycles.

### **Theft Over \$500.00:**

#2201608 Person(s) unknown removed 16 industrial batteries valued at \$9,200.00 from a cell phone tower site in the 1200 block of Carolina Dr. The lock on the gate had been opened by utilizing the combination. Inside the tower station, the handle to the battery cabinet had been pried.

#### **Retail Theft:**

#2201486 Person(s) unknown entered the store located in the 1400 block of S. Neltnor Blvd. Four 1.75 liter bottles of tequila valued at \$169.99 each were placed in a basket. The suspect then placed two bottles 750 ml bottles of tequila valued at \$74.99 each in the basket and exited the store without paying. The basket was placed into the open window of a car. The suspect then entered the driver's side of the car and left the scene northbound on Neltnor Blvd.

#2201656 On two separate occasions, person(s) unknown entered a business in the 1800 block of N. Neltnor Blvd. One suspect would distract store personnel while the second suspect placed cans of spray paint into a purse. Both subjects then leave the business without paying for the items. On the first date, the suspects took three cans of paint. During the second theft, they removed one can. The loss is \$95.96.

### Theft of Motor Vehicle Parts/Accessories:

#2201518 Person(s) unknown removed the rear tires and rims from six semi-tractors parked in the 1200 block of Powis Rd. Access had been gained by cutting a hole in a chain link fence. Loss is estimated at \$46,500.00. The investigation is ongoing.

### **Burglary from Motor Vehicle:**

#2201664 Person(s) unknown shattered the passenger side front door of a vehicle parked in the 1800 block of N. Neltnor Blvd. A bank bag containing at least \$2,162.00 was removed from the vehicle. The investigation is ongoing.

### **Burglary:**

#2201515 Person(s) unknown forcible entered the victim's home in the 1000 block of Charlestowne Dr. and removed items from the house. Entry had been made by breaking the front door. A green card, passport, and \$3,200.00 had been removed from a suitcase.

#2201651 Person(s) unknown broke into storage containers and trailers on the property of a business in the 700 block of E. Roosevelt Rd. Upon officer arrival, two suspects were found on the property and took off on foot through the DuPage River toward an apartment complex. Attempts to locate the suspects were unsuccessful. Two storage containers and two trailers had been accessed by cutting the padlocks. Nothing is known to have been taken.

#2201659 Person(s) unknown entered a business in the 900 block of N. Neltnor Blvd and removed \$6,000.00 in vape and THC cartridges/products. The cash register had also been emptied and was left open. Surveillance video captured footage of the suspect who attempted to enter the business through the front door and was unsuccessful. The suspect then goes to the rear door of the business and forces entry and turned off the power shutting down the surveillance cameras. The investigation is ongoing.

### **Attempt Burglary:**

#2201603 Person(s) unknown attempted to gain entry to a business in the 100 block of N. Neltnor Blvd. Surveillance video shows a masked subject approaching the rear door of the business. The security plate to the rear door is pried and the subject throws the plate into a marshy area behind the business. The subject then walked to the northeast corner of the building and the video then ends. Officers noted that an electric junction box at that northeast corner had been shut off. Officers also noted pry marks on the front door of the business. Entry had not been made. The investigation is ongoing.

#2201665 Person(s) unknown attempted to gain entry to a business in the 100 block of N. Neltnor Blvd. While reviewing the surveillance video, the business owner stated a subject was observed at the rear door of the business using an unknown type of tool to pry the door open. The suspect appears to leave, returns, and resumes attempting to pry the door open. After trying for fifteen minutes the suspect leaves.

### **Motor Vehicle Theft:**

#2201487 A known person took the victim's vehicle from the residence in the 400 block of Ann St. A relative of the victim saw the suspect driving the vehicle in the area of Pioneer Park and told the owner. The victim had no idea the vehicle was missing and stated no one should have the car. The victim believes the suspect entered the home and removed the key without permission. The investigation is ongoing.

### Unlawful Use of Weapon:

#2201522 Person(s) unknown displayed a handgun to two victims in the 100 block of W. Washington St. The victims ran from the scene and the suspect left in a pickup truck in an unknown direction. The investigation is ongoing.

### Non-Consensual Dissemination of Private Sexual Images:

#2201466 Person(s) unknown contacted the resident at a home in the 200 block of York Ave. by Instagram and then Snapchat. The victim exchanged sexually explicit photographs with the suspect. The suspect then demanded \$300.00 or the photos would be sent to the victim's Instagram friends list.

## **Monthly Totals**

Activities	Jun 2022	Jul 2022	Aug 2022	Sep 2022	YTD 2022	YTD 2021	Total 2021
Traffic Stops	542	564	543	441	4,462	4,472	5,954
Traffic Citations	178	167	162	134	1,474	1,399	1,940
Traffic Warnings	242	230	219	145	1,839	1,873	2,606
Parking Citations	180	177	96	117	1,623	3,062	3,860
Traffic Crashes	66	74	73	74	625	599	804
Inilet Reports	262	300	215	296	2,316	2,123	2,780

### Officer Activities

#2201469 On September 2<sup>nd</sup>, officers were dispatched to the 600 block of E. Grand Lake Blvd. for a report of shots fired. During the course of the investigation, the suspect, who had originally fled the area, returned to the scene. Officers located shell casings on the sidewalk and in the grass near the residence. Bullet holes were also found in the resident's fence. The suspect stated he had a disagreement with three subjects and in response, he pulled out a firearm and shot several times at them. No one was injured during the altercation. A search of the suspect's residence was conducted and the firearm used during the offense was recovered. The DuPage County State's Attorney's Office approved charges of Aggravated Discharge of a Firearm and Reckless Discharge of a Firearm. The offender was fingerprinted, photographed, and transported to the DuPage County Jail.

#2200163 On February 1st, officers responded to Extra Value Liquors located at 334 S. Neltnor Blvd. for a fraud report. In December, a suspect had cashed checks totaling \$1,896.52 at the store. The business owner was later advised by the bank that the checks were fraudulent. When cashing checks, the business's employees write the customer's identification or driver's license number on the check being cashed. On this date, the suspect returned and attempted to cash another check. The employee recognized the suspect as having passed the previous fraudulent checks and as a result kept the suspect's identification card and the check. The suspect then left the store. Attempts to locate the suspect at the address on the identification card were unsuccessful as he had been evicted the previous year. Detective Eversole recognized the suspect from previous police interactions. It was confirmed that the suspect never worked for any of the companies that were listed on the fraudulent checks. Checks of numerous addresses in the Chicago area were unsuccessful in locating the suspect who was also found to be wanted on warrants by the US Marshal's Office and DuPage County. The DuPage County State's Attorney's Office approved a charge of Deceptive Practice against the suspect. The suspect was arrested by a Warrenville Police Department officer, as the City had charges against the offender. The suspect declined to speak with investigators and was fingerprinted, photographed then transported to the DuPage County Jail.

On September 21<sup>st</sup>, West Chicago High School Resource Officer Levato received information from staff that a student had allegedly displayed a firearm while in high school. Following an investigation into the matter, it is alleged that the juvenile was in a bathroom during the last hour of class when he showed off a tan Glock handgun from his waistband. Officers Mielke, Castro, and SRO Levato went to the student's residence. The juvenile was not home, however, his parent called him and requested he come home. The suspect returned to his home and was found in possession of the weapon in his front pants pocket. Officer seized the weapon. He was transported to the West Chicago Police Station and declined to answer questions. The DuPage County State's Attorney's Office approved charges of Aggravated Unlawful Use of a Weapon against the suspect. As the suspect was a juvenile, he was cleared for detention at the Kane County Juvenile Detention Center.

#22001657 On September 26<sup>th</sup>, Officers Chapman, Bertany, MacDougall, and Jones, and Sergeant Langelan responded to the 300 block of Wilson Ave for a report of a domestic disturbance. Upon arrival, two subjects were found in the parking lot standing next to a vehicle. It was determined that the disturbance never became physical between the two parties, however, one of the individuals was alleging a loaded firearm had been placed into the vehicle. Officers asked the second subject if there was a handgun in the vehicle and he stated no. Permission was granted to search the car, the subject stated there was a weapon in the vehicle under the driver's seat. Officers entered the vehicle and recovered a "ghost gun" loaded with eight 9mm rounds. The suspect was placed under arrest and transported to the Police Station. When questioned, the suspect stated he was given the gun by a friend. The DuPage County State's Attorney's Office approved a charge of Aggravated Unlawful Use of a Weapon-No FOID Card against the suspect who was fingerprinted, photographed, and transported to the DuPage County Jail.

# WEST CHICAGO POLICE DEPARTMENT MONTHLY REPORT



**OCTOBER 2022** 

Colin Fleury, Chief of Police

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## **Organizational Chart**

## West Chicago Police Department



As of April 2022 Chart reflects current staffing of 42 sworn officers

## **Department Overview**

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The Patrol Division consists of Uniformed Patrol Officers, the Community Service Officer, and the Training Officer.

The Investigations/Administrative Division consists of Detectives, School Resource Officers, Evidence/Property, the Community Relations Officer, the Administrative Sergeant, and Social Services.

### **Personnel**

On October 12<sup>th</sup>, Officer Arms was at the West Chicago Public Library to read a story and show a squad car to children.

On October 11<sup>th</sup>, the Explorers began lessons on high-risk traffic stops and driving under the influence of alcohol. On hand to assist Officer Nielsen was Officer Rigler.



On October 21<sup>st</sup>, Officer Arms met with the Fox Valley Composite Squadron. The organization is the local squadron of the Civil Air Patrol -- the official volunteer auxiliary of the US Air Force -- based at DuPage Airport in West Chicago, IL. The group is comprised of youth (ages 12-18) and adult volunteers for the cadet program, aerospace education, and emergency services missions for America.



On October 28<sup>th</sup> and 29<sup>th</sup>, Department officials participated in the trunk or Treat. Officer Nielsen was with children at Knoll Elementary School and then at the West Chicago Public Library.



At the Department meeting on October 11<sup>th</sup>, several officers received awards for exemplary performance in 2022. These included:

Commendation Letter Detective Potapczak

Live Saving Awards Detective Flanigan Officer Hunt Officer Montgomery

Meritorious Conduct Officer Mielke Officer Moore

Recognition Letters Officer Bertany Detective Calabrese Detective Flanigan Officer Jacobs Officer Montgomery Sergeant Peterson

During the month, Officers Castro and Chapman completed the Field Training Program and were approved for solo patrol status.

### **Criminal Activities**

### **Criminal Damage to Property:**

#2201693: A known person damaged a vehicle parked in the 400 block of W. Forest Ave. The driver's side tires of the victim's vehicle had been damaged by the suspect after an argument. The suspect then fled the scene. The investigation is ongoing.

#2201807: A known person damaged a vehicle parked in the 600 block of W. Forest Ave. The offender attempted to force his way into the victim's apartment causing damage to the door, but was unable to gain entry. The suspect then went to the parking lot and damaged the victim's vehicle. The suspect sent a video of the car being damaged with a rock to the victim. Attempts to locate and arrest the suspect were unsuccessful. The investigation is ongoing.

### **Criminal Defacement:**

#2201767 Person(s) unknown spray painted gang-related graffiti on the dugouts at Pioneer Park located in the 400 block of W. Forest Ave.

### Theft Under \$500.00:

#2201815: Four unknown person(s) approached the victim on the sidewalk in the 600 block of W. Forest Ave. One of the suspects stated to the victim, "I'll take that." The victim handed over her purse and left the area. The victim's purse only contained latex gloves.

### **Theft Over \$500.00:**

#22001720: Person(s) unknown removed the victim's cell phone from a business on Innovation Dr. The owner left his cell phone at a workstation, and when he returned the phone was missing. The victim used a phone locator app and it showed his phone was in the Yorkville area. Loss is estimated at \$1,000.00. The investigation is ongoing.

### **Retail Theft:**

#2201738: Person(s) unknown entered Jewel Osco, located at 177 E. Roosevelt Rd., and placed five bags of mini fireball whiskey bottles, two ten-packs of fireball whiskey bottles, three boxes of cereal, and sliced deli meats into a cart. The suspect then pushed the cart into the men's restroom before exiting. The suspect had on a backpack, exited the store without purchasing the items, entered a U-Haul truck, and left the scene southbound on Joliet St. Loss is estimated at \$111.95.

#2201707: A known person rented two sanders from Menards, located at 220 W. North Ave. The agreement stated the sanders were to be returned on September 28<sup>th</sup>. The tools had not been returned and the renter has not answered phone calls from Menards personnel. Loss is estimated at \$6,998.00.

#2201708: Person(s) unknown entered Menards, located at 220 W. North Ave., and selected a rotary laser level valued at \$845.99. The suspect then exited the store without paying for the tool, entered a vehicle, and left the scene in an unknown direction.

### Theft of Motor Vehicle Parts/Accessories:

#2201753: Person(s) unknown removed the catalytic converter from a vehicle parked in the 300 block of Clayton St.

#2201762: Person(s) unknown removed the catalytic converter from a vehicle parked in the 500 block of Carriage Dr.

### **Burglary from Motor Vehicle:**

#2201829: Person(s) unknown entered the victim's vehicle in the parking lot at 900 Prince Crossing Rd. The person entered the passenger side door of the unlocked vehicle and removed the victim's purse and a cup of loose change. In the purse were a debit card, credit card, driver's license, health insurance cards, and a Costco card. The suspect then entered a red SUV and left the lot. The victim learned cards had been used at O'Reilly Auto Parts (\$180.00), Walmart (\$393.00), Verizon (\$142.85), and Advanced Auto Parts for an unknown amount. It is not yet known where the stores are located. The investigation is ongoing.

### **Burglary:**

#2201681: Person(s) unknown entered a residence in the 200 block of E. National St and removed five rings and vintage coins valued at over \$10,000.00. The homeowner had not been at the residence since July and has stayed in the hospital, a rehabilitation center, and at a caregiver's house. The caregiver entered the victim's home on September 23<sup>rd</sup> to retrieve items for the victim. When the caregiver returned for more of the homeowner's items on September 24<sup>th</sup>, it was noted that the house had been burglarized. The jewelry was in a bedroom closet on the southwest corner of the home. The coins were kept in a locked bedroom on the east side of the residence that had been entered by kicking in the room's door. It did not appear entry had been forced into the residence. The investigation is ongoing.

#2201780: A known person burglarized a cell phone tower site in the 1700 block of Metoyer Ct. Removed was copper wiring. The suspect's vehicle was tracked by Kane County investigators. The vehicle was in the area of the cell phone tower on 10/15 and shortly afterward at a scrap yard in St. Charles. The investigation is ongoing.

### **Motor Vehicle Theft:**

#2201755: Person(s) unknown removed the owner's vehicle from a driveway in the 900 block of Ainsley Dr. A spare key had been left in the vehicle that was also unlocked.

#2201812: Person(s) unknown removed a vehicle from a parking lot in the 1600 block of Canterbury Ct. The complainant had left the SUV in the lot unlocked with keys inside the vehicle. While obtaining information, responding the officer learned that the vehicle had been involved in a crash on I290 near North Ave. and that the suspects had left the vehicle before Illinois State Police's arrival. Evidence technicians responded to the tow yard and processed the vehicle.

### **Criminal Sexual Assault (Abuse):**

#22001701: A Person unknown sent an Instagram message to a fourteen-year-old victim to arrange a meeting at La India. The suspect picked up the victim, drove a short distance, and then pulled the car over. The suspect then pulled his pants down, placed the victim's hand on his genitals, and began to kiss the victim. The victim told the suspect that she saw her parent's car so she could get out of the vehicle. The suspect then left the area. The victim notified school personnel of the incident. The School Resource Officer conducted a preliminary investigation and then contacted the DuPage County Children's Center to investigate further.

# **Monthly Totals**

Activities	Jul 2022	Aug 2022	Sep 2022	Oct 2022	YTD 2022	YTD 2021	Total 2021
Traffic Stops	564	543	441	490	4,952	4,996	5,954
Traffic Citations	167	162	134	193	1,667	1,566	1,940
Traffic Warnings	230	219	145	164	2,03	2,115	2,606
Parking Citations	177	96	117	205	1,828	3,339	3,860
Traffic Crashes	74	73	81	73	705	667	804
Initet Reports	300	215	296	232	2,548	2,325	2,780

### Officer Activities

#2201696: On October 4<sup>th</sup>, Officers Jacobs, Rigler, Cummings, Schiever, Montgomery, and Perry, and Detectives Flanigan and Eversole all responded to the area of Wilson Ave. and Spencer St. A complainant stated they had been at the laundrymat when they observed two vehicles stop in the roadway. The occupant of one vehicle struck the other driver in the face. The complainant ran over to assist the victim and the suspect entered the white vehicle and left the area. The victim told the complainant that the suspect had pointed a firearm at her and "racked" the gun. A passenger in the victim's vehicle said he saw the victim punched several times in the face and heard a gun being racked, but did not see the firearm. Another passenger in the victim's vehicle saw the suspect point a black firearm at the victim. The suspect drove to the Police Station after the incident. The suspect's vehicle was searched and a handgun containing nineteen rounds was located. Additionally, a live round was found on the floor of the suspect vehicle. The suspect was arrested, transported to the Police Station, advised of his rights, and declined to make a statement. The DuPage County state's Attorney's Office approve charges of Aggravated Battery-In a Public Place, Aggravated Unlawful Use of a Weapon In a Vehicle, and Aggravated Assault with a Deadly Weapon. The suspect was fingerprinted, photographed, and transported to the DuPage County Jail.

#2201750: On October 6<sup>th</sup>, Officers Moore, Montgomery, Sergeant Berg, and Detective Calabrese all responded to a business in the 800 block of Industrial Dr. for a reported burglary. The complainant and business owner provided surveillance video footage of a suspect entering the business by use of a key, taking serval items, and then exiting the store. The owner recognized the suspect as a past employee. Detective Calabrese and Officer Moore went to the suspect's residence to locate and interview the individual. The suspect pulled up in front of the house and was approached by the officers. Asked if he knew why the police were there, the suspect stated he had taken items from his previous employer and that the items were still in his car. Located in the vehicle were an orbital sander, a square sander, a vacuum, a handheld paint sprayer, and a charger. The total value of the property was \$3,031.00. The suspect was arrested and transported to the Police Station. Advised of his rights, the suspect stated he took the items because the victim owed him two weeks of pay. The DuPage County State's Attorney's Office approved a charge of Burglary against the offender. The suspect was fingerprinted, photographed, and transported to the DuPage County Jail.

#2201786: On October 18<sup>th</sup>, Officers Rigler, Hunt, Schiever, Alaniz and Sauseda, and Sergeant Reyes responded to the area of Pioneer Park for a graffiti complaint. The graffiti suspect was not located, however, Officer Rigler noted an occupied vehicle parked in front of a house in the 800 block of Lyman St. known for gang activity. Upon approach, a cannabis "shake" and an odor of cannabis were noted in the car. As the car was occupied by four individuals, other officers also responded to the scene. The occupants were asked if there was cannabis in the car and replied that there was. The individuals were asked to step out of the vehicle. A search of the vehicle located a jar of cannabis, a grinder, a digital scale, and \$2,990.00. A .22 caliber handgun and a magazine containing 15 rounds of ammunition were located in a backpack in the car's trunk. The subjects were transported to the Police Station, advised of their rights, and interviewed. One suspect, a juvenile, advised his parents that the firearm was his and that he was carrying it for protection. This suspect then declined to speak with officers. The DuPage County State's Attorney's Office approved a charge of Aggravated Unlawful Use of Weapon-No FOID card against the suspect. The suspect was approved for detention and transported to the Kane County Juvenile Justice Center. The other individuals were released from custody.

#2201790: On October 19th, Officers Moore, Montgomery, Mielke, and MacDougall, Sergeant Reyes, and Detectives Flanigan and Calabrese all responded to a report of shots fired in the area of Chicago and High St. Officers arrived on the scene and met with the victim who advised he heard three gunshots. The victim stated a dark-colored vehicle pulled up behind him while he was at the red light at Main St. /Wilson Ave. The victim did not proceed when the light turned green quickly enough for the suspect who accelerated toward the rear of the victim's car. A case of road rage ensued between the two motorists until it culminated in the suspect firing a weapon in the direction of the victim's vehicle. A .380 shell casing was located on the roadway. A license plate for the offending vehicle was provided by the victim. Officers went to the address in the 400 block of Belleview Ave. and located a vehicle matching the description bearing the registration number provided by the victim. The suspect vehicle had damage to the driver's side rear window, believed to have been caused by a fired round from within the vehicle. Contact with the homeowner was made and officers learned the owner of the vehicle resided in the basement with her sons. The occupants of the basement were called up to the main floor and officers checked the basement for additional occupants. In plain view was a small black semi-automatic firearm on the suspect's dresser. Officers were advised the only one to drive the vehicle today was the suspect. The suspect was taken into custody; and taken to the Police Station for questioning. Upon arrival at the Station, the suspect's hands were swabbed for gunshot residue and a presumptive test came back positive. Search warrants were obtained and executed for the residence and the vehicle. Nothing of evidentiary value was located within the vehicle. A black .380 handgun and ammunition were recovered from the suspect's bedroom. The weapon was determined to have been stolen out of Addison. The suspect provided a full confession to Detective Calabrese and Officer Moore. The DuPage County State's Attorney's Office approved charges of Aggravated Discharge of a Firearm and Aggravated Unlawful Use of a Weapon. The suspect was fingerprinted, photographed, and transported to the DuPage County Jail.

#2200368: On March 7<sup>th</sup>, person(s) unknown removed the victim's vehicle from a parking lot in the 300 block of S. Neltnor Blvd. The owner had started his vehicle and left it running and unlocked by the front door of the Burger King. The owner went back into the restaurant to continue closing the business. When the victim returned outside, the vehicle was missing. The victim observed on the restaurant's surveillance system that the vehicle had been taken. Officer Moore canvassed the area for additional surveillance video of the suspect. An employee at a restaurant in the 300 block of S. Neltnor Blvd. recalls an individual who entered the store who fit the description of the suspect who removed the vehicle. Video of the train depot shows the suspect exit the depot, going through the tunnel, and heading east on Main St. On March 22<sup>nd</sup>, Chicago Police Department staff advised that the vehicle had been located/recovered in the 600 block of North Lawndale. The vehicle was towed to the Police Station where Officer Hunt conducted evidence technician duties. Swabs were taken of the car's steering wheel and gear shifter for possible suspect DNA. On July 5<sup>th</sup>, Detective Eversole received information on a match in the State's DNA index that matched the DNA taken from the steering wheel of the victim's car. The DNA was for the suspect of an Armed Robbery Vehicular Hijacking that occurred in Hoffman Estates. On October 18th, Detectives Eversole and Flanigan met with the juvenile suspect and his mother at the North Chicago Police Department for an interview. Advised of his rights, the suspect stated he rode the train to West Chicago and then walked around town. When he saw an unoccupied running vehicle in front of the Burger King he stated he entered the car and drove to his mother's house in North Chicago and then continued to use the car for a few days before leaving the car at a lot in Chicago. The juvenile suspect admitted he was the suspect observed in the surveillance videos. On October 21st, the DuPage County Juvenile State's Attorney's Office approved charges of Possession of a Stolen Motor Vehicle and Theft against the suspect.