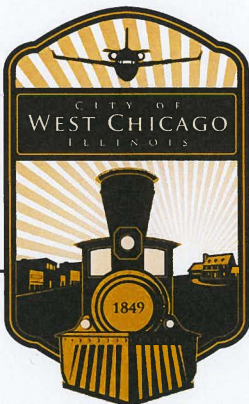


2023 Proposed Budget



Michael L. Guttman
CITY ADMINISTRATOR

DECEMBER 2022

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

November 11, 2022

Dear Mayor Pineda and Aldermen:

I hereby present to you the 2023 Fiscal Year Budget for the City of West Chicago, in accordance with Section 2-146 of the West Chicago City Code. The Annual Budget serves as a comprehensive financial plan and strategic guide for our organization. It includes a forecast of anticipated revenues for the coming fiscal year, as well as adopted expenditures that will guide the services provided to our customers, the 25,614 residents and 800+ businesses that call West Chicago their home.

The 2023 Annual Budget totals \$52,344,700, which is an increase of 6.31% as compared to the 2022 Budget, as amended; specifically, the General Fund reflects an increase of 5.48% as compared to the 2022 Budget, as amended.

Background

The City has a proud history of providing exceptional services to a diverse group of stakeholders. Over the past decade, the diversity of the City has grown and with it, the challenges of meeting the needs and demands of our customers have grown as well. The Departments and staff are continuously challenged to address the growth within the City and develop new and innovative ways of delivering the services that our customers expect. Through flexibility, adaptability, the use of technology, innovative staffing methods, and furthering intergovernmental and public/private partnerships, the organization continues to rise to the challenge to become one of the most efficient municipal corporations in the Chicagoland area.

Budget Strategy

This budget marks the nineteenth year of adhering to the City Council's Budget Policy and implementing a strategy that addresses the structural and cyclical budgetary challenges that were and continue to face the City of West Chicago. This strategy includes five major components:

Reduction in Operating Expenditures

To address the structural problem of rising operating costs coupled with stagnant revenues, the City annually undergoes a target budgeting process to manage the organization's expenditure and revenue patterns. Target Budgeting was initiated to instill budget discipline, establish budgetary priorities, control costs and stabilize finances. Target Budgeting is a modification of zero based budgeting in that it accepts the premise that the City provides certain basic services and attempts to "target funds" for the delivery of those services. Beyond these basic levels, services are discretionary and can be evaluated, prioritized and matched against available revenues. Patterns of services can therefore be modified to meet changing needs without disrupting basic services. Target Budgeting assigns a target goal to each fund based upon its expenditure history and projected revenues as identified in September each year. This year's target for the General Fund was one percent of the initial revenue forecast, which translated into a reduction of expenditures

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CITY CLERK

Michael L. Guttman
CITY ADMINISTRATOR

totaling approximately \$200,000. The target goal for the enterprise funds was a two percent reduction. The proposed 2023 Budget meets the target goals.

Meet Reserve Requirements

The City has again met its reserve requirement of 35% for the operating funds as detailed in Resolution No. 02-R-0073.

Identification and Implementation of New Revenues

In 2019, the Finance Committee, and ultimately the City Council, approved a series of tax and fee changes to address the \$2.8 million gap in the General Fund, created mostly by the State's siphoning money traditionally given to local governments and the revenues generated by the Police Department personnel being down about \$300,000 annually. While the latter has improved, the State still is not returning the funds we have relied upon to balance the General Fund Budget. Staff is forecasting a near balanced budget in the General Fund in the out years, which is significantly less than the two million dollar gap that was projected last year for those same years. While significant increases in sales and income taxes are expected to help reduce that gap, the decrease in population via the 2020 Census offsets some of that positive news. The 2023 draft Budget does contain a 4.9% property tax levy increase to offset the significant increase in police pension and salary costs.

Increased Economic Development Focus

The City's Economic Development Program is designed to increase and diversify the City's sales tax and real estate tax bases, thereby allowing the City to become more self-sufficient, generating revenues from within the City and reducing dependency on outside revenue sources. The importance of our economic development efforts can continue to be realized when looking at our sales tax receipts. Increasing this revenue source has been a primary focus of the organization over the past several years. Mayor Pineda, the Aldermen and staff have devoted a great deal of energy into attracting new sales tax generating businesses, while at the same time, maintaining our existing businesses and helping with their expansion. New business growth is evident for 2022, with Midwest Industrial Funds building a second building in the DuPage Business Center, and the Renaissance Square Project finally getting started and a number of industrial expansions within the City.

Maintain and Improve City Services

The City has a proud history of providing exceptional services. During the implementation of this five-part budgeting strategy, it is imperative that the residents and businesses not experience a reduction in service levels unless absolutely necessary. In fact, through challenging our employees at every level of the organization, the City has been able to improve upon services during this tough economic climate. With few exceptions, the City has been able to provide excellent service with fewer employees and leaner budgets.

We are successful in achieving all of the parameters in the proposed 2023 Budget. The proposed Budget includes a planned very minor spend down of reserves next year, consistent with the Finance Committee's direction over the last 13 years, to make it a balanced budget.

Significant Highlights – All Funds

Personnel Changes – The City now employs 115 full-time employees and one part-time employee, with a few seasonal positions in the Public Works Department. The proposed Budget includes the new Assistant City Administrator position, in addition to a Management Intern (the latter not included in the total above). The Information Technology, GIS and Human Resources functions have shifted to the City Administrator’s Office.

Insurance Costs – The City’s general liability/workers’ compensation insurance costs is estimated to increase by ten percent, which is the second consecutive yearly increase; to attempt to get better pricing and due to a significant difference in philosophy, the City is looking at changing insurance providers. There is also a projected increase to the premiums for those employees who get their medical insurance via the Operating Engineers Health and Welfare Plan per the new Collective Bargaining Agreement. For the plan year July 2022 through June 2023, the total premium again decreased by about four percent for those employees who participate in the City’s plans through IPBC. Premiums for both the HMO and PPO plans are expected to increase come July 1, 2023; a six percent increase is reflected in the Proposed Budget.

Customer Impact – There are no service reductions proposed in the 2023 Budget.

The following table shows the difference in budgeted amounts between 2022 and 2023 for each of the Funds:

Fund	2022 Budget	2023 Budget	Percent Change
General Fund	\$21,274,700	\$22,440,100	5.48%
Capital Equipment Replacement Fund	\$822,500	\$1,686,600	105.06%
Sewer Fund	\$8,998,300	\$8,208,700	-8.77%
Water Fund	\$10,451,600	\$9,562,900	-8.50%
Capital Projects Fund	\$6,887,900	\$9,267,800	34.55%
Downtown TIF Fund	\$0	\$0	0.00%
Public Benefit Fund	\$0	\$0	0.00%
Oliver Square TIF Fund	\$25,500	\$0	-100.00%
Motor Fuel Tax Fund	\$433,500	\$916,500	111.42%
Roosevelt/Fabyan TIF Fund	\$92,500	\$25,000	-72.97%
Commuter Parking Fund	\$298,900	\$287,100	-3.95%
All Funds	\$49,285,400	\$52,344,700	6.31%

General Fund

The General Fund is the all-purpose governmental fund that includes the operations of the municipality not accounted for in a separate fund. Most of the expenditures for City services are budgeted and accounted for in this Fund, except for water and sewer expenses. There are four key revenue sources, which account for 71.10% of the total General Fund revenues:

Sales and Use Taxes	28.71%
Property Tax	19.02%
Income Tax	17.09%
Electric Use Tax	6.28%

The revenues listed above represent the General Fund's primary growth revenues, which traditionally pay for annual cost increases.

On the expenditure side, in addition to the increased costs of hardware and software maintenance contracts, service contracts, and dispatch services, among others, the following are some additional changes and highlights within the General Fund:

- City Council – There are no major changes in this Department's budget, but for the additional funding (\$14,000) for the DuPage Senior Citizens Council per the direction of the Finance Committee.
- City Administrator's Office – The remaining cost of the West Washington Street Remediation Project (\$600,000) is budgeted here as well as the costs associated with the new Assistant City Administrator and Management Intern. Also included are funds for the upgrade to Sesquicentennial Park (\$50,000), updating the ADA Transition Plan (\$100,000), and migration to Microsoft 365 (\$59,000 across all Funds).
- Finance Department – There are no major changes in this Department's budget, but for the reorganization highlighted earlier in this narrative.
- Police Department – DUCOMM contributions are forecast to increase pretty substantially next year. A second School Resource Officer for District 33 is proposed as well. A substantial amount of funds for required training are also included in this Budget.
- Public Works Department – There are no significant changes in this Department's budget but for carrying forward a tree inventory project should grant funds be received to fund it.
- Community Development Department – There are no major operational changes in this Department's General Fund Budget.

Capital Equipment Replacement Fund

This Internal Service Fund draws its revenues from the General, Water and Sewer Funds and there was very little equipment ordered in 2022 due to huge price increases and supply chain issues resulting in longer than normal lead times for delivery. So the budgeted figure are much higher for 2023 because it is more than one year's worth of purchases. The following more expensive pieces of rolling stock are scheduled for replacement in 2023: five police vehicles (\$295,000); John Deere 410P Backhoe/Loader Combo (\$143,200); and four trucks for Streets Division personnel (\$806,800).

Sewer Fund

In 2023, significant money is again allocated for the WC/WWA (\$2,874,300) and \$1,675,600 to engineer and construct improvements to Lift Station #5. A larger than anticipated rate increase is included in the 2023 Budget due to inflationary pressures and inventory issues (\$7.00/1,000 gallons to \$10.00/1,000 gallons).

Water Fund

In 2023, there are no major changes to the operational components of the Water Fund. The primary capital project(s) will be one or both of the watermain replacement associated with two street improvement projects (\$1,071,400), the 250,000 Gallon Elevated Tank Project (\$850,000) and the remaining portion of the SCADA System Upgrade (\$525,500). A larger than anticipated rate increase is included in the 2023 Budget due to inflationary pressures and inventory issues (\$5.000/1,000 gallons to \$9.00/1,000 gallons).

Capital Projects Fund

With the one-cent home rule sales tax in place to supplement the natural gas use tax monies earmarked for this fund, the 2023 Capital Project Fund Budget includes \$3,071,200 for street resurfacing and \$1,197,600 for the Thomas Engineering Group. The Klein Road Culvert Replacement Project (\$415,600) 200 Main Street Basement and First Floor Renovations (\$1,800,000) and Above Ground Fuel Tank and Street Division Parking Lot Reconstruction Projects (\$1,517,500). The Infrastructure Committee gave consensus to move forward with the 2023 Capital Projects Fund, CERF, and the Motor Fuel Tax Funds at its November meeting.

Downtown TIF2 Fund

There are no projects budgeted for this Fund.

Public Benefit Fund

There are no expenses forecast for this Fund; all revenues associated with video gaming will be posted here until the Finance Committee discusses how best to allocate these monies.

Oliver Square TIF Fund

There are no expenses forecast for this Fund.

Motor Fuel Tax Fund

This new Fund was created in 2021 and all MFT revenues will be posted here as well as eligible expenses.

Roosevelt-Fabyan TIF Fund

The expenses forecast for this Fund are related to the legal and other professional services needed to evaluate the incentive requests and prepare the necessary documents for the inter-modal project currently under review.

Commuter Parking Fund

Funds have been allocated to replace the landscaping, repair a retaining wall and complete commuter station repairs (\$205,000).

Trillium Farms Subdivision

The City Council approved a Pre-Annexation Agreement (20-R-0045) for the Trillium Farms Subdivision on August 3, 2020, whereby households were to pay double the water and sewer rates until annexation. Many of these homeowners are using substantial amounts of water to tend to newly installed sod and landscaping, leading to increased bills beyond what the City would have expected when it traded this provision for the waiving of certain water and sewer impact fees and before the 2022 and anticipated 2023 rate increases. Therefore, the City Council hereby directs staff to charge double water and sewer rates for twelve months, and then beginning with the next bill following twelve months of occupancy, those households will pay rates similar to incorporated customers and those having a Pre-Annexation Agreement in place prior to occupying their houses.

Closing Remarks

The 2023 Annual Budget and 2023-2027 Capital Improvement Program will serve as a strategic guide for our organization in the coming year. The Annual Budget reflects the service levels expected by our customers, provides dedicated revenues to support our long-term infrastructure and equipment needs, and lives within our financial means. The budget prioritizes core services and administrative functions and reflects one of the leanest and most efficient municipal corporations within the Chicagoland area. West Chicago is diligently striving towards providing the highest quality services at one of the lowest costs. To continue in this tradition, all Departments will be challenged to continually evaluate their work teams and performance as well as benchmark their productivity with comparable communities and outside contractors, where applicable. Our employees continue to be the key to the City's operational and financial success.

The Annual Budget is the outcome of a great deal of hard work, dedication and effort of many people. All of the Department Directors and their staff are to be commended for their continued stewardship of the public dollar and assistance in the development of this document.

The support of Mayor Pineda and the Aldermen during this past year as the City continued with our budget strategy was remarkable. You remained supportive of staff, yet continually challenged us to live up to the old adage of "doing more with less". I believe this was achieved throughout the organization. Finally, I would like to thank the senior management team for its tremendous assistance with the budgeting process from preparation through implementation.

Sincerely,



Michael L. Guttman
City Administrator

BUDGET PHILOSOPHY AND POLICY

Serving the public trust requires that the annual budget provide the best possible balance of allocation to meet the varied needs of all citizens. The budget is a principal management tool for the City administration and, in allocating the City's resources, it both reflects and defines the annual work plan. In this context, the budget provides a framework for us to accomplish our mission, which is:

"To assure a safe, cohesive and dynamic community that is responsive to the needs of both citizens and businesses as it strives for continuous improvement."

The budget should also reflect important organization values such as integrity, teamwork, service excellence, personal growth, and innovation.

In addition to balancing allocations to meet community needs and incorporating our mission and values, a successful annual budget preparation process requires excellent communications, citizen outreach, and a commitment to excellence. To this end, the process must be a cooperative effort of the entire City organization.

West Chicago prides itself on being an increasingly progressive community, willing to challenge the status quo and moving toward the "cutting edge". City staff has accepted this challenge by developing the budget within the context of a search for creative solutions for the delivery of City services. The budget will emphasize policy and procedure reviews to improve the productivity and effectiveness of service delivery to citizens and employees. Teamwork and efficiency enhancements will limit the amount of bureaucratic "red tape" required, both between functional areas within the City, and between City staff and our customers. The overriding goals must be to support the high standards set by the community and to provide long-term value at reasonable cost.

The budget will be based upon timely, consistent and clearly articulated policies. It will be realistic and will include adequate resources to meet assigned work programs. Once adopted, within the parameters of policy guidelines, Department Directors will be given full spending authority for their budget(s).

The budget policies of the City are rooted in a history of conservative budgeting practices. They're based on a commitment to provide quality services while maximizing the return for each dollar spent. Revenue sources are diversified as much as possible to avoid the impacts of fluctuations in a particular revenue source. The following is the Budget Policy the City Council has used as a continuing foundation for fiscal discipline:

- Revenues are conservatively projected using historical trends, reasonably expected changes in the coming year, and an analysis of anticipated economic conditions in the region, the state and the nation.

- The General Fund shall have a fund balance equal to at least 25% of revenues; the City should strive to increase this amount to 35%.
- The budget is flexible within each Department. Over expenditures in one line item should be compensated within the Departmental Budget. Each Department may not overspend its total Departmental Budget without prior approval. Department Directors may not exceed the staffing levels approved in the Budget. The City Administrator may authorize transfers within a fund.
- Major capital expenditures not related to either the water or sewer utilities for the next five years will be identified in the Capital Projects Fund Budget. This Budget will be updated on an annual basis. Smaller capital purchases may be included in each Department's operating budget.
- User fees, such as water and sewer charges, will be reviewed annually. This is done to ensure that fees cover costs, if intended to do so, meet debt service requirements, and are affordable.
- Implementation of the Budget will be monitored continuously. Purchase orders will be issued only when adequate funding is available. Based upon experience with higher prices via the bidding process and after receiving direction from the City Council, information technology equipment purchases and maintenance contracts do not have to be bid, so long as multiple written quotes are obtained to show that the price is reasonable.
- All home rule sales tax receipts and taxes from the consumption of natural gas shall be deposited in the Capital Projects Fund.

City of West Chicago

GENERAL FUND
PROJECTED REVENUE

01-00	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected	2025 Projected
311000 Personal Property Repl. Tax	198,860	165,000	500,000	500,000	500,000	500,000
311100 Property Taxes	3,603,634	4,043,400	4,043,400	4,241,600	4,449,500	4,667,600
312000 Sales Tax	3,784,136	5,150,000	5,350,000	5,400,000	5,562,000	5,728,900
313000 Income Tax	2,883,008	3,280,000	3,800,000	3,800,000	3,914,000	4,031,500
314000 Motor Fuel Tax Allotments	895,088	-	-	-	-	-
315000 Municipal Electricity Use Tax	1,381,648	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
316000 Use Tax	914,519	1,000,000	950,000	1,000,000	1,000,000	1,000,000
319000 Packaged Liquor Tax	-	-	-	60,000	60,000	60,000
321000 Grants	5,718	4,000	7,000	604,000	4,000	4,000
323000 Cannabis Tax	-	35,000	35,000	64,000	64,000	64,000
333000 Weed Cutting Fees	6,221	2,500	9,800	2,500	2,500	2,500
335000 Brush Collection Fees	106,680	106,000	106,000	106,000	106,000	106,000
336000 Police Counter	17,180	15,000	15,000	15,000	15,000	15,000
336100 Police Contractual	446,160	340,000	344,000	346,000	530,000	556,500
337000 Cemetery Fees	43,825	40,000	42,000	40,000	40,000	40,000
345000 Building Permits	809,550	400,000	1,099,400	600,000	600,000	600,000
345100 Land Cash Administration	2,461	3,000	8,100	3,000	3,000	3,000
345200 Change of Occupancy Inspections	131,213	125,000	115,000	125,000	125,000	125,000
345300 Rental Inspection Licensing Fee	244,605	160,000	160,000	160,000	160,000	160,000
345500 False Alarm Fees	16,600	20,000	17,500	20,000	20,000	20,000
347000 Liquor Licenses	105,010	150,000	150,000	150,000	150,000	150,000
347500 Amusement Tax	79,390	100,000	100,000	100,000	100,000	100,000
348100 Licensing Contractors	63,040	50,000	48,000	50,000	50,000	50,000
348200 Business Registration Program	29,164	30,000	25,000	30,000	30,000	30,000
348000 Business Licenses	69,275	75,000	75,000	75,000	75,000	75,000
349500 Vacant/Foreclosed Property Registrations	23,864	20,000	16,000	20,000	20,000	20,000
351000 Circuit Court Fines	286,166	225,000	225,000	185,000	200,000	225,000
352000 Parking and "P" Tickets	71,046	75,000	65,000	70,000	70,000	70,000
353000 Oversize Truck	42,155	35,000	50,000	50,000	50,000	50,000
353500 Relocate/Repo Fees	7,965	5,000	7,600	5,000	5,000	5,000
354000 Administrative Adjudication Fines	78,575	50,000	53,100	50,000	50,000	50,000
354100 Traffic Signal Enforcement	297,512	300,000	660,000	500,000	500,000	500,000
354500 Administrative Adjudication Fines - Police	26,315	10,000	11,500	20,000	20,000	20,000
354600 Compliance Fines - PD	32,440	5,000	3,000	15,000	15,000	15,000
355000 Police Towing Charges	47,150	35,000	41,400	35,000	35,000	35,000
357000 Seizures	223,041	-	1,200	-	-	-
361000 Planning and Zoning Review Fees	13,735	20,000	7,500	13,600	15,000	15,000
362000 Engineering Fees	1,252,000	300,000	725,300	300,000	300,000	300,000
365000 Transfer Station Fees	678,303	650,000	700,000	650,000	650,000	650,000
366000 Telecommunications Tax	562,050	550,000	500,000	500,000	500,000	500,000
367000 Cable Franchise Fees	261,635	275,000	275,000	275,000	275,000	275,000
371000 Interest	15,535	5,000	5,000	5,000	5,000	5,000
386000 Other Reimbursements	77,021	50,000	85,200	50,000	50,000	50,000
386100 Health Insurance Contributions	155,180	160,000	160,000	160,000	160,000	160,000
386500 IRMA/IPBC Revenue Adjustment	327,963	200,000	200,000	400,000	-	-
387800 Rental Income	180,916	9,600	52,000	-	-	-
389000 Miscellaneous Revenue	111,974	100,000	100,000	100,000	100,000	100,000
TOTAL	20,609,523	19,773,500	22,344,000	22,295,700	21,980,000	22,534,000

City of West Chicago

GENERAL FUND EXPENDITURES

Department	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected	2025 Projected
City Council	156,867	211,200	192,600	225,400	225,400	225,400
City Administrator's Office	1,239,615	4,040,700	3,357,150	4,495,600	3,741,500	3,902,300
Finance	2,769,718	418,500	368,500	537,500	416,800	428,900
Police	9,886,506	11,763,600	11,361,200	12,130,600	12,451,400	12,948,300
Public Works	3,136,537	2,935,500	2,509,600	3,030,700	3,065,300	3,163,900
Community Development	1,350,958	1,905,200	1,775,500	2,020,300	2,056,200	2,128,100
Total	\$18,540,201	\$21,274,700	\$19,564,550	\$22,440,100	\$21,956,600	\$22,796,900

City of West Chicago

CITY COUNCIL

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Operations	213,734	211,200	192,600	225,400	225,400
TOTAL	\$213,734	\$211,200	\$192,600	\$225,400	\$225,400

City of West Chicago

CITY COUNCIL

Performance Report on FYE 2022 Major Program Objectives

COVID-19 continued to have a significant impact on the West Chicago community during the first half of 2022. Regardless, City Council meetings returned to being in-person and most of the provisions of the Local Disaster Declaration were eliminated, leaving only the City Administrator additional flexibility with regards to the administration of the Personnel Rules and staffing.

The State of Illinois approved Gaming Licenses for the Bunker Bar and Grill, St. Andrews Golf Course, the American Legion, La Chiquita and Hawthorne's Backyard. Other establishments awaiting State approval include Pal Joey's, West Chicago Social Club, Augustinos, Egg Yolk Cafe and Twin Eagles.

The Reque Road Litigation finally ended, however not in favor of the City, ending over five years of bouncing around the judicial system.

Due to a significant difference of philosophy, staff began searching for a new risk management provider/insurance company for 2023.

An extensive reorganization of the City Administrator's Office began with the hiring of GovHR to conduct a recruitment for a new Assistant City Administrator position and a Finance Director to replace the former Administrative Services Director position. The IT, HR and GIS functions will report to the new Assistant City Administrator position.

Greg Smith left Klein, Thorpe and Jenkins and James Ferolo will replace him and handle matters associated with the WC/WWA and economic development initiatives.

The City Council also eliminated the elected City Clerk position, and transferred that position's duties to the City Administrator or his designee.

City of West Chicago

CITY COUNCIL

Description of Major Activities

The City Council is comprised of the elected Mayor and fourteen Aldermen, two from each Ward. The Council makes policy decisions necessary to maintain and enhance the health, safety and welfare of citizens and visitors to West Chicago. These decisions include, but are not limited to the following: matters of annexation; tax impact; budgets; letting of contracts; citizens' and others' concerns; acceptance of subdivision improvements; establishment of and variations in housing, subdivision, building, drainage, zoning and traffic codes; and establishment of license fees and other charges.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Liquor Licenses Issued	33	35	35	35
Block Party Permits	4	6	6	6
 Full Time Equivalent Positions	 0.00	 0.00	 0.00	 0.00

CITY COUNCIL
Operations

01-01-10

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4010	Aldermen-Salary	24,345	33,600	24,800	33,600	33,600	33,600
4011	Mayor-Salary	15,000	15,000	15,000	15,000	15,000	15,000
4012	Corporation Counsel-Salary	3,000	3,000	3,000	3,000	3,000	3,000
4014	City Clerk-Salary	4,500	4,500	500	-	-	-
4050	FICA & Medicare	3,355	4,100	3,100	3,800	3,800	3,800
Sub-Total		\$50,200	\$60,200	\$46,400	\$55,400	\$55,400	\$55,400
CONTRACTUAL:							
4100	Legal Fees	78,875	40,000	40,000	40,000	40,000	40,000
4105	Consultants	495	1,000	1,000	1,000	1,000	1,000
4110	Training and Tuition	63	3,000	1,000	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	46,231	45,000	40,000	45,000	45,000	45,000
4200	Legal Notices	26	1,500	1,500	1,500	1,500	1,500
4211	Printing and Binding	4,358	10,000	7,500	10,000	10,000	10,000
4223	Legal Reporter Fees	-	500	500	500	500	500
Sub-Total		\$130,049	\$101,000	\$91,500	\$101,000	\$101,000	\$101,000
COMMODITIES:							
4600	Computer/Office Supplies	277	800	500	800	800	800
4613	Postage	-	700	700	700	700	700
4650	Miscellaneous Commodities	2,346	2,500	2,500	2,500	2,500	2,500
4660	Grants	30,000	45,000	50,000	64,000	64,000	64,000
4720	Other Charges	863	1,000	1,000	1,000	1,000	1,000
Sub-Total		\$33,485	\$50,000	\$54,700	\$69,000	\$69,000	\$69,000
Total		\$213,734	\$211,200	\$192,600	\$225,400	\$225,400	\$225,400

City of West Chicago

CITY ADMINISTRATOR'S OFFICE

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Human Resources	2,014,972	2,253,300	2,170,500	2,304,700	2,475,700
Information Technology	218,121	576,000	478,000	462,000	432,000
GIS	60,668	62,000	59,600	59,600	73,500
Special Projects	3,541,487	683,000	223,000	1,073,000	153,000
Marketing and Communications	103,940	187,000	150,350	191,700	203,300
Administration	298,829	279,400	275,700	404,600	404,000
TOTAL	\$6,238,017	\$4,040,700	\$3,357,150	\$4,495,600	\$3,741,500

City of West Chicago

CITY ADMINISTRATOR'S OFFICE

Performance Report on FYE 2022 Major Program Objectives

The State still hadn't provided the grant proceeds to remediate the remaining contamination on the West Washington Street Project site. Video gaming administration began with no issues. The changes to the Liquor Code were made in accordance with the City Council's approval.

The City's long-time Human Resources Coordinator retired and her replacement started in May 2022. A long-needed update to the Personnel Manual commenced using a lawyer from Laner Muchin. CPR training was held for all City personnel. Research began on an online employment application portal, which will be budgeted in 2023. Work commenced on finding a new risk management provider.

The Cisco firewall was replaced with a Fortigate firewall. The Office 365 migration will begin the first calendar quarter of 2023. The network build-out, access points installation and WiFi upgrade for the remaining City facilities were completed. A new Password Policy was implemented.

Staff optimized the use of ArcGIS Online and created user-friendly web application and maps for Food Fest, Bloomingfest, the new Downtown TIF District and the HWC 5K. New story map templates were adopted that are more usable across all platforms. The water system atlas had had continuous edits in addition to the addition of private water hydrants; new streetlight data was also updated.

The City welcomed its new Marketing and Communications Coordinator in January 2022. Staff initiated a digital-first communications strategy which has included making significant changes to the design of the City's website; updates to increase the City's search engine optimization (SEO) rankings; and reutilization of City social media platforms. Division staff successfully assisted with the Comprehensive Plan Update. After satisfying most objectives presented in the Comprehensive Plan, staff has developed a Marketing and Communications Master Plan based on initial assessments that will span several years, with the initial portion launching in 2023. Lastly, the City continued its Program to honor West Chicago veterans, through the installation of 27 additional veteran banners and the creation of a new Veterans Day landing page.

City of West Chicago

CITY ADMINISTRATOR'S OFFICE Human Resources

Description of Major Activities

All human resources activities are administered and coordinated in compliance with applicable Civil Service ordinance and rules, State and Federal requirements, and Equal Employment Opportunity guidelines. Actions regarding employees of the City are reviewed and approved by the City Administrator's Office/Human Resources Division to ensure compliance with requirements and the provision of equitable treatment. The Division provides ongoing assistance to the operating Departments and employees in all areas of employment, including, but not limited to, recruitment, position classification, compensation, promotion, performance evaluation, training, benefit administration, discipline, diversity-equity-inclusion initiatives, safety and risk management, employee concerns and labor relations.

FYE 2023 Program Objectives

- (1) Complete solution demos for applicant tracking software, select best solution for City, complete associated training, and implement cloud-based applicant system with a live date by June 2023.
- (2) Review and update all job descriptions by September 2023.
- (3) Propose and implement a voluntary, participation based, employee health and wellness program on a pilot basis for 2023. Review participation data and make recommendations for continuation in 2024.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Positions Filled	13	24	5	5
Average Time to Fill Positions (in months)	3	3	3	3
IRMA Insurance Claims Processed	11	15	20	20
Full Time Equivalent Positions	0.75	0.75	1.00	1.00

CITY ADMINISTRATOR'S OFFICE
Human Resources

01-02-01

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	91,601	140,100	130,000	115,300	118,800	122,400
4050	FICA & Medicare	6,941	10,900	10,000	8,900	9,100	9,400
4053	Health/Dental/Life Insurance	1,810,838	1,873,900	1,832,000	2,036,500	2,158,700	2,288,300
4056	IMRF	10,020	13,200	10,400	7,600	7,900	8,100
Sub-Total		\$1,919,400	\$2,038,100	\$1,982,400	\$2,168,300	\$2,294,500	\$2,428,200
CONTRACTUAL:							
4100	Legal Fees	44,669	170,000	145,000	56,300	57,000	57,000
4108	Employment Exams	26,674	20,000	19,000	16,000	17,000	17,000
4110	Training and Tuition	-	2,500	1,500	15,500	15,500	16,000
4112	Memberships/Dues/Subscriptions	449	1,000	800	1,200	1,300	1,500
4202	Telephone and Alarms	12,754	7,000	13,000	7,000	7,000	7,000
4211	Advertising	1,228	1,500	1,000	4,000	4,500	4,500
4225	Other Contractual Services	-	-	-	21,100	62,000	65,000
Sub-Total		\$85,775	\$202,000	\$180,300	\$121,100	\$164,300	\$168,000
COMMODITIES:							
4600	Computer/Office Supplies	-	500	500	500	600	600
4650	Miscellaneous Commodities	467	200	300	300	300	300
4674	Safety Budget	3,546	5,000	3,000	5,000	6,000	6,000
4680	Employee Events	5,784	7,500	4,000	9,500	10,000	10,500
Sub-Total		\$9,797	\$13,200	\$7,800	\$15,300	\$16,900	\$17,400
Total		\$2,014,972	\$2,253,300	\$2,170,500	\$2,304,700	\$2,475,700	\$2,613,600

City of West Chicago

CITY ADMINISTRATOR'S OFFICE Information Technology

Description of Major Activities

The main purpose of the Information Technology (IT) Division is to provide services that satisfy the City's information needs effectively. As part of the service, it has the authority and responsibility for review, control and improvement in such technology areas as office automation, communications, microcomputers, telephone, video and monitoring devices and network administration. The IT element has the responsibility for a Long-Range Plan that commits to resources and a stable direction for the future. Finally, IT also keeps abreast of state-of-the-art developments in information technology.

FYE 2023 Program Objectives

- (1) Migrate to the Office 365 email system from the Outlook Exchange system and convert all City users' Office 2016 Suite to Office 365 Suite by September 2023.
- (2) Work with Finance and Community Development Department staff on the migration to the cloud-based Central Square Platforms by September 2023.
- (3) Research and purchase a password manager by April 2023.
- (4) Work with Current Technologies or another vendor to install cameras that cover the public spaces in and the parking lot at City Hall by June 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
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Number of help desk calls annually	646	974	950	950
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CITY ADMINISTRATOR'S OFFICE
Information Technology

01-05-03

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
CONTRACTUAL:							
4105	Consultants	74,032	96,000	70,000	70,000	70,000	70,000
4109	Network Charges	15,681	15,000	17,000	17,000	17,000	17,000
4125	Software Maintenance	55,597	110,000	75,000	145,000	145,000	145,000
4225	Other Contractual Services	50,883	35,000	25,000	45,000	15,000	15,000
4425	Hardware Maintenance	9,959	17,000	10,000	-	-	-
Sub-Total		\$206,152	\$273,000	\$197,000	\$277,000	\$247,000	\$247,000
COMMODITIES:							
4600	Computer/Office Supplies	310	2,000	1,000	10,000	10,000	10,000
Sub-Total		\$310	\$2,000	\$1,000	\$10,000	\$10,000	\$10,000
CAPITAL OUTLAY:							
4806	Other Capital Outlay	6,657	205,000	200,000	100,000	100,000	100,000
4812	MIS Replacement	5,002	96,000	80,000	75,000	75,000	75,000
Sub-Total		\$11,659	\$301,000	\$280,000	\$175,000	\$175,000	\$175,000
Total		\$218,121	\$576,000	\$478,000	\$462,000	\$432,000	\$432,000

City of West Chicago

CITY ADMINISTRATOR'S OFFICE Geographic Information System

Description of Major Activities

The main purpose of the Geographic Information System (GIS) Division is to provide geographic data and technology that will facilitate daily department tasks. In addition to the creation and management of geographic datasets, user training is conducted by the GIS Coordinator to assist City staff with the system. Documentation of existing data, hardware, and software is maintained by the GIS Coordinator and posted to the City website where applicable. The management and implementation of all long-term projects and research and development of future projects is also the responsibility of the GIS Coordinator.

FYE 2023 Program Objectives

- (1) With assistance from IT upgrade existing GIS server software (ArcServer) to latest version and at this time evaluate the need to update existing sql database and/or operating system and create implementation plan by August 2023.
- (2) Update all desktop user software to latest version (ArcMap 10.8.2) by March 2023. Start monthly GIS users meetings/newsletters to enable better communication across Departments on GIS needs and tasks. By December 2023 have all desktop users use ArcPro instead of ArcMap.
- (3) Assist Public Works to develop offline disconnected mark up and editing procedure for utility and other datasets. Run beta version of workflow by June 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
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Number of special map/data requests	180	200	230	250
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Full Time Equivalent Positions	0.50	0.50	0.50	0.50
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CITY ADMINISTRATOR'S OFFICE
Geographic Information System

01-05-04

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	23,869	26,700	24,700	27,800	28,700	29,600
4050	FICA & Medicare	1,826	2,100	1,900	2,200	2,200	2,300
4056	IMRF	2,616	2,500	2,300	1,900	1,900	2,000
Sub-Total		\$28,311	\$31,300	\$28,900	\$31,900	\$32,800	\$33,900
CONTRACTUAL:							
4110	Training and Tuition	-	2,500	2,500	2,200	2,500	2,500
4112	Memberships/Dues/Subscriptions	370	100	100	100	100	500
4125	Software Maintenance	18,300	18,500	18,500	18,300	18,500	18,500
4202	Telephone and Alarms	456	500	500	500	500	500
4225	Other Contractual Services	-	5,000	5,000	5,000	15,000	15,000
4425	Hardware Maintenance	-	-	-	-	-	2,000
Sub-Total		\$19,126	\$26,600	\$26,600	\$26,100	\$36,600	\$39,000
COMMODITIES:							
4600	Computer/Office Supplies	2,456	4,000	4,000	1,500	4,000	4,000
4607	Gas and Oil	31	100	100	100	100	100
Sub-Total		\$2,487	\$4,100	\$4,100	\$1,600	\$4,100	\$4,100
CAPITAL OUTLAY:							
4806	Other Capital Outlay	10,744	-	-	-	-	-
Sub-Total		\$10,744	\$0	\$0	\$0	\$0	\$0
Total		\$60,668	\$62,000	\$59,600	\$59,600	\$73,500	\$77,000

City of West Chicago

CITY ADMINISTRATOR'S OFFICE *Special Projects*

Description of Major Activities

This program funds special projects as well as special purchases that come up over the course of the fiscal year as well as any economic development incentives that are reimbursed in the General Fund.

CITY ADMINISTRATOR'S OFFICE
Special Projects

01-02-07

Expense Item	Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
CONTRACTUAL:						
4225 Other Contractual Services	84,594	600,000	150,000	970,000	50,000	50,000
4234 Paratransit Services	1,976	8,000	3,000	3,000	3,000	3,000
4375 Sales Tax Rebate	54,918	75,000	70,000	100,000	100,000	100,000
4719 LOC Interest	-	-	-	-	-	-
4900 Transfers Out	3,400,000	-	-	-	-	-
Sub-Total	3,541,487	683,000	223,000	1,073,000	153,000	153,000
Total	\$3,541,487	\$683,000	\$223,000	\$1,073,000	\$153,000	\$153,000

City of West Chicago

CITY ADMINISTRATOR'S OFFICE Marketing and Communications

Description of Major Activities

All efforts of this Program are directed towards maintaining the professional brand of the City; notifying residents with timely information regarding City news, events, and programs through traditional and digital media; and promoting the City through the implementation and execution of strategic marketing and communications plans utilizing trending technologies and strategies. Staff oversees City graphic design and written public materials; administers the City's website and social media accounts; serves as media relations coordinator; engages in community outreach; and initiates and manages special projects. Staff also serves as the staff liaison to City's Cultural Arts Commission.

FYE 2023 Program Objectives

- (1) Implement the Marketing and Communications Division's Strategic Plan: Foundation, and execute goals and initiatives outlined in Plan through December 2023.
- (2) Execute new creative placemaking initiative in City's downtown area for summer 2023 by June 2023.
- (3) Substantially complete City-wide Communications Plan by January 2023. Continue to observe and evaluate City's external and interdepartmental communications processes to augment the Plan through the additions and/or revisions of procedures quarterly.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
City News Items Created	138	120	132	144
City Website Pages Visited	344,700	640,000	656,000	672,500
E-News Additional Contacts (Organic)	100	200	250	300
Facebook Page Reach	59,224	240,000	246,000	252,150
Instagram Page Reach	1,688	3,300	5,775	10,100
Twitter Profile Visits	20,500	40,000	44,000	48,400
Full Time Equivalent Positions	0.50	0.50	0.50	0.50

CITY ADMINISTRATOR'S OFFICE
Marketing and Communications

01-02-08

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	29,184	58,800	48,700	51,500	53,100	54,700
4050	FICA & Medicare	2,211	4,500	3,700	4,000	4,100	4,200
4056	IMRF	3,195	5,400	4,500	3,400	3,500	3,700
Sub-Total		\$34,590	\$68,700	\$56,900	\$58,900	\$60,700	\$62,600
CONTRACTUAL:							
4100	Legal	-	-	-	-	-	-
4107	Newsletter Creation & Distribution	24,213	33,000	22,000	28,000	29,000	30,000
4110	Training and Tuition	-	3,000	-	3,000	3,100	3,300
4112	Memberships/Dues/Subscriptions	4,588	6,000	2,500	4,000	4,200	4,300
4125	Software Maintenance	-	1,000	-	500	500	500
4202	Telephone & Alarms	499	1,500	1,500	1,500	1,500	1,500
4204	Electric	897	1,000	1,000	1,000	1,000	1,000
4211	Printing & Binding	-	1,000	200	500	500	500
4212	Advertising	1,888	25,000	22,000	50,000	55,000	60,500
4225	Other Contractual Services	29,152	35,000	34,000	35,000	36,000	37,000
Sub-Total		\$61,237	\$106,500	\$83,200	\$123,500	\$130,800	\$138,600
COMMODITIES:							
4600	Computer/Office Supplies	-	300	250	300	300	300
4628	Gallery 200	6,000	6,000	6,000	6,000	6,000	6,000
4646	Arts Programming Supplies	2,114	5,000	3,500	2,500	5,000	5,000
4680	Special Activities	-	500	500	500	500	500
4700	Prospect Development	-	-	-	-	-	-
Sub-Total		\$8,114	\$11,800	\$10,250	\$9,300	\$11,800	\$11,800
Total		\$103,940	\$187,000	\$150,350	\$191,700	\$203,300	\$213,000

City of West Chicago

CITY ADMINISTRATOR'S OFFICE Administration

Description of Major Activities

The City Administrator and staff direct the administration and execution of policies and goals formulated by the City Council and propose alternative solutions to community problems for City Council consideration. These responsibilities include advising the Council on present and future financial, personnel and program needs, implementing immediate and long-range City priorities, establishing administrative procedures which will assist the City in serving its citizens, preparation of the annual budget, and supervision of City department heads. The office also maintains all records of the City and coordinates the completion of the Freedom of Information Act (FOIA) requests.

FYE 2023 Program Objectives

- (1) Remediate the remaining contamination on the West Washington Street Site by November 2023.
- (2) Retain a consultant to update the City's ADA Transition Plan by April 2023.
- (3) Hire an Assistant City Administrator and Finance Director by February 2023 and a Management Fellow by May 2023.
- (4) Begin shifting of the City's Administrator's duties to the Assistant City Administrator and Finance Director by March 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Prepare Agendas and Materials for Council Meetings	24	24	24	24
FOIA Requests Processed	660	700	700	700
Full Time Equivalent Positions	1.00	1.00	1.25	1.25

CITY ADMINISTRATOR'S OFFICE
Administration

01-02-10

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	159,999	161,600	155,000	260,400	268,300	276,400
4050	FICA & Medicare	9,356	12,400	10,000	20,000	20,600	21,200
4052	ICMA - RC	9,384	10,300	10,300	10,300	10,400	10,500
4056	IMRF	17,116	14,700	14,000	17,200	17,700	18,300
Sub-Total		\$195,855	\$199,000	\$189,300	\$307,900	\$317,000	\$326,400
CONTRACTUAL:							
4100	Legal Fees	1,779	5,000	2,500	5,000	5,000	5,000
4110	Training and Tuition	449	1,000	500	15,000	15,000	15,000
4112	Memberships/Dues/Subscriptions	1,877	2,000	2,000	5,000	5,000	5,000
4125	Software Maintenance	7,500	11,000	7,800	20,000	20,000	20,000
4202	Telephone and Alarms	84,609	50,000	65,000	25,000	25,000	25,000
4300	IRMA General Insurance	3,580	4,000	4,000	4,200	4,500	4,800
Sub-Total		\$99,795	\$73,000	\$81,800	\$74,200	\$74,500	\$74,800
COMMODITIES:							
4600	Computer/Office Supplies	450	800	500	15,000	5,000	5,000
4607	Gas and Oil	692	1,000	1,000	1,000	1,000	1,000
4613	Postage	-	100	100	500	500	500
4650	Miscellaneous Commodities	1,794	5,000	2,500	5,000	5,000	5,000
4720	Other Charges	243	500	500	1,000	1,000	1,000
Sub-Total		\$3,180	\$7,400	\$4,600	\$22,500	\$12,500	\$12,500
Total		\$298,829	\$279,400	\$275,700	\$404,600	\$404,000	\$413,700

City of West Chicago

FINANCE DEPARTMENT

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Accounting	243,425	247,800	227,500	265,900	263,500
Administration	155,730	170,700	141,000	271,600	153,300
TOTAL	\$399,155	\$418,500	\$368,500	\$537,500	\$416,800

City of West Chicago

FINANCE DEPARTMENT

Performance Report on FYE 2022 Major Program Objectives

The Administrative Services Department underwent a significant reorganization in FY 2022, which included transitioning the Human Resources, Information Technology and Geographic Information System Divisions to the Administration Department. Ending the year as the Finance Department, and with high employee morale, notable advancements were accomplished during the fourth quarter of 2022, including:

The Finance Department updated the Collateral Program within one of the City's largest cash asset holders. In compliance with the City's Collateral Policy, the conversion from a Letter of Credit to a pooled account with Fifth Third Partner, Bank of New York Mellon, eases the burden on staff to monitor the collateral holdings, reduces the potential for manual error on both the City's and the Bank's part and overall strengthens the pledge to secure deposit balances. The City's Collateral Policies will be under review in 2023 to ensure adherence to the most up-to-date standards.

A much needed City-wide upgrade of the existing telephone system, years in the making, will be completed by the end of the year. Transitioning to an updated VOIP phone system enables a more cohesive communication ability between all City buildings, Departments, and employees. Most importantly, the previously-delayed conversion will result in significant cost savings to the City, culminating in an overall reduction of the City's phone expenses by 90%. A remaining conversion of antiquated POTS lines, which were scheduled to be decommissioned last year, will be completed in advance of the extended decommission deadline, in 2023.

Marking an important milestone a decade in the making, all utility billing customers have resumed a regular bi-monthly billing schedule. In addition, a software upgrade allowed for additional detection features in place to identify the continued equipment failures earlier than ever to ease the impact on all utility customers and staff.

Finally, implementation of the MFT and Packaged Liquor Taxes came to fruition in the last quarter of 2022. As well as the long-awaited City-issued credit cards were received, and in addition, staff completed long overdue CPR training and resumed Executive Safety meetings for the benefit of all City employees.

City of West Chicago

FINANCE DEPARTMENT Accounting

Description of Major Activities

Activities performed within the Accounting Division include directing, recording and reporting all financial transactions and operations of the City. Technical support is provided to all departments as well as participation in the formulation and execution of the City's financial policies. The Accounting Division includes payroll processing, utility billing, accounting, collections, financial services, accounts payable and coordination of the annual audit of the City's financial records and internal controls. Internal services include the issuance of invoices on behalf of other City departments for items such as health insurance premiums for retirees and COBRA, legal fees, lot cuttings, damage to City property, police security services, fuel purchases, and deeds to cemetery plots.

FYE 2023 Program Objectives

- (1) Implement check-scanning capability for receipts processed in-house for payments other than utility billing by March 2023.
- (2) Implement Passport Mobile Payment system by June 2023.
- (3) Implement lockbox solution for City utility bill payments by September 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Number of receipts processed	43,269	43,500	43,500	43,500
Number of payable checks processed	2,674	2,700	2,750	2,750
Number of payroll checks processed	3,627	3,650	3,650	3,650
Full Time Equivalent Positions	1.38	1.75	1.75	1.75

FINANCE
Accounting

01-05-02

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	149,076	138,900	140,100	182,600	179,100	184,500
4029	Overtime	-	-	-	-	-	-
4050	FICA & Medicare	10,447	10,700	10,600	14,000	13,800	14,200
4052	ICMA-RC	1,388	1,500	1,500	1,500	1,600	1,700
4056	IMRF	16,215	12,700	12,700	12,100	11,900	12,200
Sub-Total		\$177,126	\$163,800	\$164,900	\$210,200	\$206,400	\$212,600
CONTRACTUAL:							
4101	Auditing Fees	15,800	15,800	15,800	18,000	18,400	19,000
4108	Employment Exams	-	-	-	-	-	-
4110	Training and Tuition	30	2,500	100	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	413	500	100	500	500	500
4125	Software Maintenance	12,519	15,000	13,100	20,000	21,000	22,000
4202	Telephone and Alarms	28,615	27,500	20,600	2,000	2,000	2,000
4225	Other Contractual Services	516	12,000	-	2,000	2,000	2,000
4425	Hardware Maintenance	-	-	-	-	-	-
Sub-Total		\$57,893	\$73,300	\$49,700	\$45,000	\$46,400	\$48,000
COMMODITIES:							
4600	Computer/Office Supplies	514	500	300	500	500	500
4650	Miscellaneous Commodities	-	200	100	200	200	200
4702	Bank Fees	7,892	10,000	12,500	10,000	10,000	10,000
Sub-Total		\$8,406	\$10,700	\$12,900	\$10,700	\$10,700	\$10,700
Total		\$243,425	\$247,800	\$227,500	\$265,900	\$263,500	\$271,300

City of West Chicago

FINANCE DEPARTMENT Administration

Description of Major Activities

The Administration Division is responsible for the City's central finance and accounting functions. Duties include providing technical support and assistance to other departments and divisions to facilitate the completion of tasks, as well as participation in the formulation and execution of the City's financial policies. Responsibilities include the administration of a cash management and investment program, issuance and monitoring of debt, preparation of the annual tax levies, annual financial reporting as required by law and the maintenance to and all upgrades of the City's financial software system.

FYE 2023 Program Objectives

- (1) Initiate audits for Utility Tax (gas and electric), Telecommunications Tax, Cable Franchise Fees, Amusement and Motor Fuel Taxes by June 2023.
- (2) Oversee the implementation of the City's financial software package upgrade by September 2023.
- (3) Complete remaining conversion of POTS lines by December 2023

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Liens and MOJ's Filed	184	153	175	175
Number of Counter Customers	5,000	6,000	6,500	7,500
Number of Telephone Calls	15,000	20,000	22,000	22,000
Number of Service Requests	63	75	85	85
Full Time Equivalent Positions	1.25	0.75	0.75	0.75

FINANCE
Administration

01-05-10

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	115,107	110,100	105,100	209,300	105,200	108,400
4029	Overtime	-	-	-	-	-	-
4050	FICA & Medicare	7,301	8,500	8,300	16,100	8,100	8,300
4052	ICMA-RC	5,934	5,800	5,100	5,900	6,200	6,600
4056	IMRF	12,596	10,000	9,500	13,800	7,000	7,200
Sub-Total		\$140,938	\$134,400	\$128,000	\$245,100	\$126,500	\$130,500
CONTRACTUAL:							
4100	Legal Fees	100	1,500	400	1,500	1,500	1,500
4110	Training and Tuition	380	2,500	-	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	1,932	1,700	600	1,700	1,700	1,700
4202	Telephone and Alarms	1,540	1,600	1,000	1,600	1,600	1,600
4225	Other Contractual Services	-	13,000	700	3,000	3,000	3,000
4300	IRMA General Insurance	3,580	4,000	4,000	4,200	4,500	4,800
4501	Postage Meter Rental	1,376	2,000	1,800	2,000	2,000	2,000
4502	Copier Rental	1,063	1,100	500	1,100	1,100	1,100
Sub-Total		\$9,971	\$27,400	\$9,000	\$17,600	\$17,900	\$18,200
COMMODITIES:							
4600	Computer/Office Supplies	2,357	3,500	2,000	3,500	3,500	3,500
4613	Postage	2,225	5,000	2,000	5,000	5,000	5,000
4650	Miscellaneous Commodities	239	200	-	200	200	200
4720	Other Charges	-	200	-	200	200	200
Sub-Total		\$4,821	8,900	\$4,000	\$8,900	\$8,900	\$8,900
Total		\$155,730	\$170,700	\$141,000	\$271,600	\$153,300	\$157,600

City of West Chicago

POLICE DEPARTMENT

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Operations	10,984,001	11,727,000	11,331,800	12,095,200	411,800
ESDA	24,153	36,600	29,400	35,400	39,600
TOTAL	11,008,154	\$11,763,600	\$11,361,200	\$12,130,600	\$12,451,400

City of West Chicago

POLICE DEPARTMENT

Performance Report on FYE 2022 Major Program Objectives

In 2022, the Department undertook several initiatives to build on the supervisory staff's leadership capabilities and operational knowledge. Two supervisors completed Northwestern University's School of Police Staff and Command. Monthly supervisor meetings and a daily informational pass-on were implemented to ensure that supervisors were up to date with current Department issues. Sergeants and Command staff members were placed in charge of committees overseeing Departmental needs and policy revisions, and a project list was created to ensure accountability. All supervisors were trained on the budget process and critical incident response and a new employee evaluation tool developed by the supervisors was implemented.

Several new employees were hired over the year as replacements and additional staff, including an Evidence Custodian/Evidence Technician, five new Police Officers, and three lateral Police Officer hires. A second Commander responsible for Operations and the Investigations Division was added, and several promotions took place, including three Sergeants, two commanders, and a Deputy Chief.

Several purchases were made to further modernize the Department's patrol operations, including; replacement rifles with holographic sites and magnifiers, a Recon Scout robot, updated Tasers, Pepperball guns, ballistic shields, and breaching tools for all schools and Department vehicles. Additionally, three drones were purchased, and ten operators were trained and licensed for emergency drone deployments.

K9 Mondo and his handler completed their training and were added to the investigations Division to supplement patrol. This canine is utilized for fugitive apprehensions, tracking, drug detection, article searches, and officer protection.

Furthering the officers' professionalism and meeting the Safe-T Act requirements, officers were trained in the use of force, active shooter response, advanced first aid, legal updates, and a myriad of other training courses. A new officer wellness program was also started, allowing officers to meet with a Licensed Clinical Social Worker voluntarily.

New computer programs were implemented to review use-of-force and vehicle pursuits, along with a program to track vehicle inspections, asset inventory, and equipment check-out and check-in.

City of West Chicago

POLICE DEPARTMENT Operations

Description of Major Activities

Operations is made up of the Support Services and Patrol Divisions. The Support Services Division is responsible for record keeping, and providing Social Services as well as community outreach. In addition, the Support Services Division is also responsible for criminal investigations, proactive criminal investigations, undercover operations, evidence warehousing, school resource/liaison, and crime analysis functions. The Patrol Division is responsible for responding to calls for service, conducting proactive/preventative patrols, traffic education, enforcement and traffic crash investigations, and crime prevention.

FYE 2023 Program Objectives

- (1) Establish a Hybrid K9 consisting of a second dog used for searches, drug detection, and public events, similar to a therapy dog, by June 2023
- (2) Establish a Community Response Team dedicated to responding to complaints, traffic enforcement, attending special events, and assisting the investigations division by April 2023.
- (3) Assign a second District 33 School Resource Officer with additional responsibilities, including teaching anti-drug, bullying, and gang classes at the middle and elementary school levels by August 2023.
- (4) Conduct a large-scale active shooter training scenario, including neighboring Police Departments, by October 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Drug Arrests	23	28	35	45
Domestic Disturbances	398	370	380	380
Auto Crashes	808	833	830	830
DUI Arrests	66	67	85	100
Traffic Citations	1,940	1,965	2,100	2,150
Self-Initiated Activity	22,061	22,819	23,000	23,250
Calls for Service	11,807	11,880	12,000	12,050
Total Activity	33,868	34,699	35,000	35,300
Index I Crime	249	261	270	270
Animal Complaints	389	395	390	390
Full Time Equivalent Positions	48	51	51	51

**POLICE
Operations**

01-06-13

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	766,857	938,000	910,500	926,500	954,300	983,000
4022	Patrolmen - Salary	3,406,112	3,538,000	3,483,700	3,900,000	4,017,000	4,137,600
4023	Sergeants - Salary	766,627	787,300	726,800	821,500	846,200	871,600
4025	CSO - Salary	105,545	121,600	99,600	123,800	127,600	131,500
4026	Contract Services - Salary	4,598	10,000	21,400	10,000	10,300	10,700
4029	Administrative Overtime	-	-	-	-	-	-
4032	Officer Overtime	417,726	460,000	505,500	480,000	494,400	509,300
4035	CSO Overtime	2,948	5,000	9,800	10,000	10,300	10,700
4050	FICA & Medicare	407,777	448,300	440,500	479,800	494,200	509,100
4051	Police Pension	2,997,288	3,100,000	3,100,000	3,064,900	3,218,200	3,379,200
4052	ICMA-RC	14,013	27,000	25,700	27,000	28,000	29,000
4054	Unemployment Insurance	-	-	-	-	-	-
4056	IMRF	40,039	43,600	33,500	26,100	26,900	27,800
Sub-Total		\$8,929,529	\$9,478,800	\$9,357,000	\$9,869,600	\$10,227,400	\$10,599,500
CONTRACTUAL:							
4100	Legal Fees	148,142	125,800	85,400	126,300	130,100	134,100
4110	Training and Tuition	45,865	58,200	52,900	90,000	92,700	95,500
4111	Mileage & Travel	3,726	4,300	2,600	7,000	7,300	7,600
4112	Memberships/Dues/Subscriptions	12,919	20,000	19,000	21,600	22,300	23,000
4125	Software Maintenance	61,006	77,000	77,000	118,500	122,100	125,800
4202	Telephone and Alarms	318,215	259,400	296,800	59,000	60,800	62,700
4211	Printing and Binding	4,700	7,000	6,500	7,000	7,300	7,600
4216	Grounds Maintenance	1,065	1,200	1,200	1,300	1,400	1,500
4221	DuComm Quarterly	563,430	567,500	566,000	601,800	619,900	638,500
4225	Other Contractual Services	223,070	141,400	139,000	125,800	129,600	133,500
4230	Graffiti Removal-Contractual	8,153	12,000	6,000	12,400	12,800	13,200
4231	Reception Support	119,379	143,400	67,600	148,500	153,000	157,600
4232	Crossing Guards	24,641	62,100	35,000	77,000	79,400	81,800
4300	IRMA General Insurance	190,982	211,400	211,400	222,100	235,500	249,700
4301	Other Insurance	-	10,000	10,000	10,000	10,500	11,100
4423	Radio Equipment Maint. and Repair	8,013	18,600	15,000	25,500	26,300	27,100
4425	Hardware Maintenance	9,326	13,200	12,000	11,700	12,100	12,500
4501	Postage Meter Rental	720	1,200	1,200	1,200	1,300	1,400
4502	Copier Fees	7,041	7,000	5,000	7,100	7,400	7,700
Sub-Total		\$1,750,394	\$1,740,700	\$1,609,600	\$1,673,800	\$1,731,800	\$1,791,900
COMMODITIES:							
4600	Computer/Office Supplies	7,886	5,000	4,000	5,200	5,400	5,600
4601	Field Equipment	18,569	17,100	14,300	40,300	17,700	18,300
4607	Gas and Oil	63,475	76,500	75,000	78,800	81,200	83,700
4613	Postage	3,354	6,100	-	6,300	6,500	6,700
4615	Uniforms and Safety Equipment	45,266	68,000	66,000	70,500	72,700	74,900
4616	Vehicle License Fees	905	3,900	800	3,900	4,100	4,300
4617	First Aid Supplies	981	1,100	600	2,000	2,100	2,200
4618	Ammunition and Firearms	57,574	31,600	31,700	33,500	34,600	35,700
4627	Educational Programs	-	-	-	-	-	-
4629	CERT Supplies	20	5,000	3,300	5,000	5,200	5,400
4640	Crime Prevention	7,187	50,500	48,000	33,200	34,200	35,300
4650	Miscellaneous Commodities	14,401	17,600	9,000	16,400	16,900	17,500
Sub-Total		\$219,620	\$282,400	\$252,700	\$295,100	\$280,600	\$289,600
CAPITAL OUTLAY:							
4804	Vehicles	13,259	225,100	112,500	229,100	172,000	225,700
4806	Other Capital Outlay	71,199	-	-	27,600	-	-
Sub-Total		\$84,458	\$225,100	\$112,500	\$256,700	\$172,000	\$225,700
Total		\$10,984,001	\$11,727,000	\$11,331,800	\$12,095,200	\$12,411,800	\$12,906,700

City of West Chicago

POLICE DEPARTMENT ***Emergency Services and Disaster Agency (ESDA)***

Description of Major Activities

In accordance with the Illinois Emergency Management Act of January 1992, the West Chicago Emergency Services and Disaster Agency (ESDA) exists to prevent, minimize, repair, and alleviate injury or damage resulting from disasters caused by enemy attack, sabotage, or other hostile action, or from natural or man-made disasters. Its primary function continues to be one of support/relief for the West Chicago Police Department. Typically, ESDA provides assistance at major traffic accidents, protects evidence at crime scenes, and protects the public and property in the event of weather-related damage.

ESDA volunteers are trained to spot potentially hazardous weather which may affect the City or western DuPage County. It is part of a multi-county network of weather spotters, providing first-hand information to the DuPage County Office of Emergency Management. This information is used for countywide severe weather alerts, and is passed on to the National Weather Service. Storm spotting also enables ESDA to provide warnings of potentially dangerous weather conditions to the residents of West Chicago. All members of ESDA are required to maintain certification as Severe Weather Spotters.

Since 1991, ESDA has maintained an Outdoor Warning Siren System to warn residents of approaching tornados, major emergencies, or the possible threat of an attack on the United States. The current siren system contains eight sirens. With the new telemetry system in place, all sirens are "growl tested" weekly. Sirens are fully tested by DuComm on the first Tuesday of each month. The full test consists of a three-minute steady tone. The growl test activates each siren for approximately one second, and is used to verify that all key components in the siren system are operational.

FYE 2023 Program Objectives

- (1) Relocate the ESDA/CERT operations and equipment by December 2023.
- (2) Create a common City-Wide radio channel available during emergencies for all City Departments to communicate by December 2023.

POLICE
Emergency Services and Disaster Agency (ESDA)

01-06-14

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
CONTRACTUAL:							
4110	Training and Tuition	-	200	200	200	300	400
4202	Telephone and Alarms	8,570	6,400	9,500	6,600	6,800	7,000
4225	Other Contractual Services	7,768	6,700	2,000	7,000	7,300	7,500
4429	Radio Repair	-	-	-	-	-	-
Sub-Total		\$16,338	\$13,300	\$11,700	\$13,800	\$14,400	\$14,900
COMMODITIES:							
4600	Computer/Office Supplies	-	-	-	-	-	-
4604	Tools & Equipment	-	100	-	100	100	100
4607	Gas and Oil	202	800	800	800	900	1,000
4615	Uniforms& Safety Equipment	-	10,800	5,000	10,800	11,200	11,600
4650	Miscellaneous Commodities	13	100	400	100	200	300
Sub-Total		215	\$11,800	\$6,200	\$11,800	\$12,400	\$13,000
CAPITAL OUTLAY:							
4804	Vehicles	7,600	11,500	11,500	9,800	12,800	13,700
4806	Other Capital Outlay	-	-	-	-	-	-
Sub-Total		\$7,600	\$11,500	\$11,500	\$9,800	\$12,800	\$13,700
Total		\$24,153	\$36,600	\$29,400	\$35,400	\$39,600	\$41,600

City of West Chicago

PUBLIC WORKS DEPARTMENT

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Administration	196,856	188,400	184,000	198,200	204,100
Municipal Properties	438,684	483,000	398,100	470,600	476,500
Forestry	117,734	170,800	103,600	184,900	138,300
Cemeteries	76,516	123,200	53,200	100,200	89,100
Road and Bridge	1,339,024	1,541,500	1,411,200	1,635,800	1,703,000
Maintenance Garage	437,150	428,600	359,500	441,000	454,300
Motor Fuel Tax	883,457	0	0	0	0
TOTAL	\$3,489,421	\$3,030,700	\$2,509,600	\$3,030,700	\$3,065,300

City of West Chicago

PUBLIC WORKS DEPARTMENT

Performance Report on FYE 2022 Major Program Objectives

The City's long-range Capital Improvement Program (CIP) and five-year Street Improvement Program were revised and presented to the Infrastructure Committee on November 3, 2021. There was consensus by the Committee to concur with staff's recommendations. As such, the CIP will be included in the 2023 Proposed Budget.

In 2022, City staff collaborated with the engineering consultants to complete construction of the annual resurfacing project including Grove Ave, Stockberry Lane and the Ingaltion Hills Subdivision. The Sidewalk and Curb and Gutter Replacement Program were also completed. The Programs delayed due to labor and material shortages in 2021, such as the Annual Pavement Striping Program and Crack Sealing Programs were completed. A new maintenance program of Sidewalk Cutting was introduced and successfully completed. Staff also completed utility permit reviews, assisted with private development reviews and performed rights-of-way inspections (public utilities, sidewalks, streetlights, roadway, etc.) for the Trillium Farm Subdivision. The team is also working on various design projects upcoming in 2023 and also collaborated to apply for various grants such as the Highway Safety Improvement Program, Surface Transportation Program, County Stormwater ARPA grant as well as Rebuild Downtown Program.

Facility Management Division staff continued inspecting, servicing, and maintaining all municipal buildings, all City street lights, and all City-owned properties. Staff continued to replace streetlight luminaries with LED bulbs throughout the City. Contractual janitorial services were procured for eight City-owned facilities via an extension which was awarded by the City Council in October 2021. The work slated for 135 W Grand Lake facility has been postponed to FY2023 due to the inflationary bidding environment. Staff also took on special projects at the City Hall to make the building more aesthetically pleasing for the general public.

Forestry Program objectives continued to focus on the management of the Emerald Ash Borer (EAB) with soil insecticidal treatments. Contractual brush pick-up was completed during 2022 by Kramer Tree Specialists, Inc. Removal of dead, dying, or diseased trees were mostly completed by City staff, with contractually assistance when warranted. The City's annual contractual Tree Planting Program as well as the Tree Trimming Program were completed. The staff collaborated with a consultant to apply for an Urban Forestry Management grant which, if awarded, will be used to complete a comprehensive tree inventory for the City in 2023.

Maintenance Garage and Road and Bridge Program objectives were also substantially completed in 2022. In addition, the Street Division staff tackled a handful of impactful projects in house such as Well No. 3 drainage improvements, paving a section of Prairie Path along W Elmwood Ave, replacing a drainage culvert under Joliet St as well as pavement patching along Harvester Rd and Nor-Oaks Ct.

Cemeteries objectives associated with creating a digital map and electronic index of interments, entombments, or inurnments for the two City-owned cemeteries are moving forward with the assistance from the GIS Coordinator and is anticipated to be complete in 2023.

City of West Chicago

PUBLIC WORKS DEPARTMENT Administration

Description of Major Activities

General public works department overhead expenses are charged to this program, in addition to the solid waste subsidy approved by the City Council in 2006. In 2009, the Kerr-McGee oversight expenses were added to this program.

FYE 2023 Program Objectives

- (1) Research available alternative funding sources for roadway as well as capital improvement grants and submit appropriate applications for funding by November 2023.
- (2) In order to streamline the operations, establish geographically based maintenance activity zones by September 2023.
- (3) Review and re-evaluate snow and ice control methods/plan by October 2023.

Ongoing Activity Measures	2022 Actual	2023 Estimated	2024 Proposed	2025 Projected
Grant Program Applications Submitted	4	2	2	2
Full Time Equivalent Positions	0.00	0.00	0.00	0.00

PUBLIC WORKS
Administration

01-09-10

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
CONTRACTUAL:							
4100	Legal Fees	5,783	6,000	1,000	6,000	6,000	6,000
4110	Training and Tuition	-	4,000	3,000	5,500	5,500	6,000
4112	Memberships/Dues/Subscriptions	180	1,000	800	1,000	1,000	1,000
4365	Payments to Taxing Bodies	189,832	175,000	175,000	182,000	187,500	193,200
Sub-Total		\$195,795	\$186,000	\$179,800	\$194,500	\$200,000	\$206,200
COMMODITIES:							
4600	Computer/Office Supplies	547	1,500	1,500	1,500	1,600	1,700
4613	Postage	288	200	300	500	600	700
4615	Uniforms& Safety Equipment	22	500	300	700	800	900
4650	Miscellaneous Commodities	205	200	2,100	1,000	1,100	1,200
Sub-Total		\$1,061	\$2,400	\$4,200	\$3,700	\$4,100	\$4,500
Total		\$196,856	\$188,400	\$184,000	\$198,200	\$204,100	\$210,700

City of West Chicago

PUBLIC WORKS DEPARTMENT MUNICIPAL PROPERTIES

Description of Major Activities

The maintenance of all City facilities is performed under the direction of the Public Works Department. The employees' main responsibilities are the daily upkeep and repair of City Hall, Museum, Police Station, Fleet Maintenance Garage, Water Treatment Plant, Utility Facilities, and the Streets Facility as well as all City owned Street lighting, poles, fixtures and controls. Buildings and grounds maintenance includes limited painting, light electrical and plumbing repairs, replacement of worn-out parts and other general construction, repair and maintenance work. Major maintenance and repair work is performed by independent contractors, as is the janitorial cleaning of the municipal buildings.

FYE 2023 Program Objectives

- (1) Procure contractual services for a fire protection system upgrade at 135 W. Grand Lake Blvd by September 2023.
- (2) Procure contractual services for north garage roof repairs and insulation at 135 W. Grand Lake Blvd by September 2023.
- (3) Procure contractual services for a new vehicle lift, concrete floor and triple basin improvements at 412 Blakely Street by September 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Building Safety Inspections	12	12	12	12
Daily Building Inspections	250	250	250	250
Tunnel Inspections	250	250	250	250
Streetlight Maintenance/Repairs	200	200	200	200
Full Time Equivalent Positions	1.75	1.75	1.75	1.75

PUBLIC WORKS
Municipal Properties

01-09-21

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	83,215	83,700	77,600	76,200	78,500	80,900
4027	Operational - Salary	72,476	80,700	72,300	85,500	88,100	90,800
4029	Overtime	11,729	15,000	10,000	10,000	10,000	10,000
4050	FICA & Medicare	12,630	13,800	12,000	13,200	13,600	14,000
4056	IMRF	18,206	16,300	14,200	11,400	11,700	12,000
Sub-Total		\$198,256	\$209,500	\$186,100	\$196,300	\$201,900	\$207,700
CONTRACTUAL:							
4110	Traning and Tuition	-	-	-	4,000	4,000	4,000
4202	Telephone and Alarms	35,766	34,000	40,000	41,300	42,600	43,900
4203	Heating Gas	5,841	7,500	7,000	7,300	7,600	7,900
4204	Electric	2,357	3,000	1,500	1,500	1,600	1,700
4216	Grounds Maintenance	3,525	4,300	4,500	4,600	4,800	5,000
4219	Contract Janitorial Service	39,224	45,000	43,900	45,300	46,700	48,200
4225	Other Contractual Services	57,707	40,000	18,900	41,200	42,500	43,800
4300	IRMA General Insurance	14,324	15,900	21,100	16,700	17,800	18,900
4301	Other Insurance	602	10,000	-	10,000	10,000	10,000
Sub-Total		\$159,346	159,700	136,900	171,900	177,600	183,400
COMMODITIES:							
4607	Gas and Oil	5,005	5,000	6,800	7,000	7,300	7,600
4615	Uniforms & Safety Equipment	1,194	3,000	2,500	2,600	2,700	2,800
4650	Miscellaneous Commodities	59,283	55,000	52,300	56,700	58,500	60,300
Sub-Total		\$65,483	\$63,000	\$61,600	\$66,300	\$68,500	\$70,700
CAPITAL OUTLAY:							
4804	Vehicles	15,600	50,800	13,500	36,100	28,500	24,200
Sub-Total		\$15,600	\$50,800	\$13,500	\$36,100	\$28,500	\$24,200
Total		\$438,684	\$483,000	\$398,100	\$470,600	\$476,500	\$486,000

City of West Chicago

PUBLIC WORKS DEPARTMENT FORESTRY

Description of Major Activities

The three services included in this program are: brush collection, emergency tree removals/trimming from storm damage, and hornet nest removals. Each of these programs is handled by an independent contractor and administered by various staff in the Streets Division. The system of removing brush with a mechanized loader and chipping the brush at the contractor's site has resulted in faster brush removal. Completion time is typically less than one week, with no chipping debris left on the streets. The contractual Brush Collection Program is administered over a seven-month period (May thru November), with brush collection commencing the first full week of each month.

FYE 2023 Program Objectives

- (1) Pending grant funds, complete a Tree Inventory Program by December 2023.
- (2) Procure contractual services and complete the Tree Trimming Program by December 2023.
- (3) Procure contractual services and complete the Tree Planting program by June 2023.
- (4) Complete the 2023 Monthly Brush Collection Program by December 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Emergency Tree Removals	20	75	10	10
Ash Tree Removals Due to EAB Damage	20	38	0	0
Average Time to Complete Brush Collection (Days)	5	5	5	5
Hornet Nest Removals	15	10	10	10

PUBLIC WORKS
Forestry

01-09-22

Expense Item	Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
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CONTRACTUAL:

4200	Legal Notices	-	100	-	100	100	100
4214	Brush Pickup	96,775	102,700	96,800	105,800	109,000	112,300
4225	Other Contractual Services	19,253	66,000	4,300	75,000	25,000	25,800
Sub-Total		\$116,028	\$168,800	\$101,100	\$180,900	\$134,100	\$138,200

COMMODITIES:

4604	Tools and Equipment	1,706	2,000	2,500	4,000	4,200	4,400
Sub-Total		\$1,706	\$2,000	\$2,500	\$4,000	\$4,200	\$4,400

Total	\$117,734	\$170,800	\$103,600	\$184,900	\$138,300	\$142,600
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City of West Chicago

PUBLIC WORKS DEPARTMENT CEMETERIES

Description of Major Activities

The Public Works Department administers and oversees the activities of the two City-owned cemeteries (Glen Oak and Oakwood) that includes the sale of grave sites, interments, ground maintenance activities, records and reports through an independent contractor performing the duties of Cemetery Sexton.

FYE 2023 Program Objectives

- (1) Procure contractual services and complete the project to develop a digital maps of the two City-owned cemeteries delineating all lots or plots, blocks, sections, avenues, walks, alleys, and paths by December 2023.
- (2) Continue to monitor the deteriorating Oak trees at the Glen Oaks Cemetery and apply fertilizer treatment by October 2023.
- (3) Seal Coat the drive aisles in the Glen Oaks Cemetery by November 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Mowings	29	30	30	30
Seal Coat Roads	0	0	1	1
Weed/Crabgrass Control				
Applications	3	3	3	3
Interments	31	30	30	30

PUBLIC WORKS
Cemeteries

01-09-23

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
CONTRACTUAL:							
4209	Interments	20,350	20,000	20,700	20,000	21,000	21,000
4216	Grounds Maintenance	45,810	50,000	24,000	50,000	52,500	52,500
4217	Cemetery Sexton	7,200	7,200	7,200	7,200	7,600	7,600
4225	Other Contractual Services	3,156	46,000	1,300	23,000	8,000	8,000
Sub-Total		\$76,516	\$123,200	\$53,200	\$100,200	\$89,100	\$89,100
Total		\$76,516	\$123,200	\$53,200	\$100,200	\$89,100	\$89,100

City of West Chicago

PUBLIC WORKS DEPARTMENT ROAD & BRIDGE

Description of Major Activities

Street Division activities not listed elsewhere as their own Program are included in the Road and Bridge Program. Examples of these activities include: sign work, mowing, parkway cleanup, tree trimming/removals, sidewalk repairs, parkway restorations and landscaping, alley work, shoulder gravel, special events, and most service requests.

FYE 2023 Program Objectives

- (1) Evaluate and replace the deteriorated storm sewer under Conde Street ahead of the resurfacing project in 2024 by October 2023.
- (2) Continue to evaluate storm structures and replace as necessary; continue sewer cleaning and catch basin cleaning, tracking progress, compliance and effectiveness through December 2023.
- (3) Evaluate, program and perform pavement patching throughout the City with in-house staff on a continuous basis throughout the year.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Special Events Handled	12	10	10	10
Service Requests Fulfilled	210	250	250	250
Mowing Operations Completed	48	34	0	0
Parkway/Street Restorations	17	44	30	30
Street Sweepings (days) Completed	230	250	250	250
Full Time Equivalent Positions	9.50	9.50	9.50	9.50

PUBLIC WORKS
Road & Bridge

01-09-24

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	122,742	162,800	145,700	142,800	147,100	151,600
4027	Operational - Salary	440,368	549,600	467,000	592,300	610,100	628,500
4029	Overtime	45,213	50,000	42,700	45,000	46,400	47,800
4050	FICA & Medicare	46,299	58,400	49,500	59,700	61,500	63,400
4056	IMRF	66,534	69,300	58,800	51,500	53,000	54,600
Sub-Total		\$721,156	\$890,100	\$763,700	\$891,300	\$918,100	\$945,900
CONTRACTUAL:							
4108	Pre-Employment Exams	920	700	600	800	900	1,000
4110	Training and Tuition	556	2,000	600	4,000	4,200	4,400
4112	Memberships/Dues/Subscriptions	360	400	700	500	600	700
4202	Telephone and Alarms	53,297	35,000	44,300	45,700	47,100	48,600
4225	Other Contractual Services	8,380	10,000	11,400	11,500	11,900	12,300
4300	IRMA General Insurance	31,035	34,400	45,800	36,100	38,300	40,600
4301	Other Insurance	3,050	6,500	6,500	6,500	6,700	7,000
Sub-Total		\$97,598	\$89,000	\$109,900	\$105,100	\$109,700	\$114,600
COMMODITIES:							
4600	Computer/Office Supplies	1,222	1,500	3,400	4,000	4,200	4,400
4604	Tools and Equipment	7,132	5,000	6,900	15,000	15,500	16,000
4607	Gas and Oil	62,965	60,000	73,600	75,900	78,200	80,600
4615	Uniforms & Safety Equipment	3,312	8,000	8,300	9,600	9,900	10,200
4650	Miscellaneous Commodities	21,940	20,000	17,600	21,000	21,700	22,400
Sub-Total		\$96,570	\$94,500	\$109,800	\$125,500	\$129,500	\$133,600
CAPITAL OUTLAY:							
4804	Vehicles	423,700	467,900	427,800	513,900	545,700	573,500
Sub-Total		\$423,700	\$467,900	\$427,800	\$513,900	\$545,700	\$573,500
Total		\$1,339,024	\$1,541,500	\$1,411,200	\$1,635,800	\$1,703,000	\$1,767,600

City of West Chicago

PUBLIC WORKS DEPARTMENT MAINTENANCE GARAGE

Description of Major Activities

The mission of the municipal garage is to institute and continuously improve its preventative maintenance program which minimizes the occurrence of costly emergency vehicle, truck and equipment breakdowns, and prevents prolonged fleet downtime, thereby maintaining the timely delivery of municipal services to City residents. User departments are considered consumers of fleet maintenance services and charged a user fee based on their historical usage pattern to fund capital equipment purchases, depreciation expenses and general overhead (see Capital Equipment Replacement Fund).

FYE 2023 Program Objectives

- (1) Complete all safety lane inspections by November 2023.
- (2) Review the Capital Equipment Replacement Schedule for FY2023, write specifications and order vehicles/equipment by November 2023.
- (3) Identify and properly dispose of all surplus vehicles by October 2023.
- (4) During off seasons (i.e., winter for mowing and forestry equipment, summer for snow plowing equipment), inspect all equipment, including small engine equipment, and complete needed repairs prior to start of 2023 seasonal needs (i.e., prior to May 2023 for mowing and forestry equipment, and prior to November 2023 for snow plowing equipment).

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Preventative Maintenance Evaluations	250	300	300	300
Safety Lane Inspections	60	60	60	60
Vehicle/Equipment Repairs	1250	1300	1300	1300
Full Time Equivalent Positions	1.50	1.50	1.50	1.50

PUBLIC WORKS
Maintenance Garage

01-09-25

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4027	Operational - Salary	107,571	113,400	76,000	113,700	117,200	120,800
4029	Overtime	18,165	18,000	23,000	18,000	18,000	18,000
4050	FICA & Medicare	9,619	10,100	7,600	10,100	10,400	10,700
4056	IMRF	13,788	12,000	9,000	8,700	9,000	9,200
Sub-Total		149,144	\$153,500	\$115,600	\$150,500	\$154,600	\$158,700
CONTRACTUAL:							
4110	Training and Tuition	-	1,000	3,000	2,500	2,500	2,500
4202	Telephone and Alarms	3,314	3,300	3,800	3,900	4,100	4,300
4300	IRMA General Insurance	4,775	5,300	7,000	5,600	6,000	6,400
4400	Vehicle Repair	44,027	45,000	38,300	51,500	53,100	54,700
Sub-Total		52,116	\$54,600	\$52,100	\$63,500	\$65,700	\$67,900
COMMODITIES:							
4603	Parts for Vehicles	186,779	180,000	160,100	185,000	190,600	196,400
4604	Tools and Equipment	36,532	27,000	18,600	27,000	27,900	28,800
4607	Gas and Oil	1,781	1,500	2,100	2,200	2,300	2,400
4615	Uniforms & Safety Equipment	420	2,000	2,700	2,800	2,900	3,000
4650	Miscellaneous Commodities	10,379	10,000	8,300	10,000	10,300	10,700
Sub-Total		235,890	\$220,500	\$191,800	\$227,000	\$234,000	\$241,300
Total		437,150	\$428,600	\$359,500	\$441,000	\$454,300	\$467,900

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Planning, Engineering & Economic Dev.	585,476	767,400	664,400	750,700	762,200
Building & Code Enforcement	738,579	813,100	759,900	876,200	892,700
Special Events and City Museum	129,608	324,700	351,200	393,400	401,300
TOTAL	\$1,425,663	\$1,905,200	\$1,775,500	\$2,020,300	\$2,056,200

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT

Performance Report on FYE 2022 Major Program Objectives

- The City's new Comprehensive Plan was adopted, West Chicago Forward/Adelante, which later in 2022 won the Statewide Award for best new plan known as the Daniel Burham Award.
- A contract was awarded to the Upland Design Group LLC to start work on a park plan for the proposed park located along Weyrauch Street.
- Staff completed and submitted a new Ward Map based on established criteria and the outcome of the recent U.S. Census.
- Two key positions were filled: Economic Development Coordinator and Chief Building Official.
- Work began late in the year on reviewing the ICC 2021 Codes and moving the City from the 2015 Codes to the 2021 versions.
- RFPs were issued for TallGrass/Weed Services and for Code Enforcement/Inspections and Plan Review Services.
- BloomingFest, Food Fest and Frosty Fest, scheduled for December, were or will be held. Frosty 5K was cancelled due to safety concerns and the cost of providing adequate support.
- The Museum staff grew its online database by 2,500 items.

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT Planning, Engineering & Economic Development

Description of Major Activities

This Program is responsible for development within the City, and includes business attraction and retention, short and long-range planning, historic preservation, and engineering. As part of this program, staff also recommends revisions to the comprehensive plan, zoning and subdivision regulations, and the City Code to help improve the quality of development within the City and stay competitive with other communities by improving standards and clarifying the process. Staff guides developers through the review process by conducting development review meetings when appropriate, explaining code requirements, reviewing plan submittals and proactively contacting developers to discuss issues that may arise.

FYE 2023 Program Objectives

- (1) Incrementally move zoning amendments, based on need and Comprehensive Plan, through approval process as possible throughout the year.
- (2) Complete plan by March 2023 for the park along Weyrauch Street.
- (3) Bring Sign Ordinance up to date by November 2023.
- (4) Establish Economic Development Commission and start holding meetings by June 2023.
- (5) Provide staff support regarding Waste Transfer review work through March 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Review Plan Commission Applications	22	15	15	15
Review Commercial and Industrial Building Permit Applications	293	297	295	295
Certificates of Appropriateness Reviewed	19	8	12	12
Meetings with Potential Developers	43	52	50	50
Review Residential Permit Applications (new homes)	3	1	2	2
Full Time Equivalent Positions	4.00	4.00	4.00	4.00

COMMUNITY DEVELOPMENT
Planning, Engineering & Economic Development

01-10-28

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4016	Commissions - Salary	1,075	800	1,200	1,000	1,000	1,000
4020	Administrative - Salary	336,381	420,600	398,400	441,200	454,500	468,200
4029	Overtime	-	-	-	-	-	-
4050	FICA & Medicare	24,559	32,300	30,600	33,900	34,900	35,900
4056	IMRF	36,269	38,200	35,700	29,100	30,000	30,900
Sub-Total		\$398,284	\$491,900	\$465,900	\$505,200	\$520,400	\$536,000
CONTRACTUAL:							
4100	Legal Fees	10,198	38,000	26,400	20,000	20,600	21,300
4110	Training and Tuition	325	1,500	1,600	3,000	3,100	3,200
4112	Memberships/Dues/Subscriptions	1,429	1,100	2,100	3,500	3,700	3,900
4125	Software Maintenance	4,350	4,500	4,500	4,600	4,800	5,000
4200	Legal Notices	1,271	3,000	8,000	6,000	6,200	6,400
4202	Telephone and Alarms	31,914	42,000	30,400	40,000	41,200	42,500
4211	Printing & Binding	157	1,000	200	200	300	400
4216	Grounds Maintenance	-	14,000	-	15,000	15,500	16,000
4223	Legal Reporter Fees	7,256	5,000	8,000	7,000	7,300	7,600
4225	Other Contractual Services	123,469	88,000	64,800	125,000	128,800	132,700
4300	IRMA General Insurance	1,576	1,800	1,800	1,800	2,000	2,200
Sub-Total		\$181,945	\$199,900	\$147,800	\$226,100	\$233,500	\$241,200
COMMODITIES:							
4600	Computer/Office Supplies	2,551	2,500	2,200	2,500	2,700	2,900
4602	Maps and Plats	1,717	1,800	2,000	2,000	2,000	2,000
4613	Postage	825	1,000	1,000	1,200	1,200	1,200
4700	Prospect Development	-	1,000	100	1,000	1,200	1,400
4720	Other Charges	154	300	100	200	200	200
Sub-Total		\$5,247	\$6,600	\$5,400	\$6,900	\$7,300	\$7,700
CAPITAL OUTLAY:							
4802	Office Equipment	-	12,500	1,800	12,500	1,000	1,000
4809	Land	-	56,500	43,500	-	-	-
Sub-Total		\$0	\$69,000	\$45,300	\$12,500	\$1,000	\$1,000
Total		\$585,476	\$767,400	\$664,400	\$750,700	\$762,200	\$785,900

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT Building & Code Enforcement

Description of Major Activities

The Building and Code Enforcement Program includes reviewing all building permit applications; conducting building, change of occupancy, overcrowding and rental inspections; investigating code violation complaints and proactively pursuing property maintenance violations by conducting routine inspections throughout the community. The code enforcement function includes issuing correction notices, inspecting for compliance, issuing "P" tickets for minor offenses, issuing Notice to Appear citations into the City's Administrative Adjudication process for more severe cases and tracking the status of all violations, citations, liens and fines. Staff also tracks temporary occupancy permits, letters of intent, letters of credit and stormwater deposits to ensure that construction is completed. Staff also proposes local amendments to the adopted national codes to improve the safety, image and appearance of the community.

FYE 2023 Program Objectives

- (1) Move from 2015 ICC Codes to the 2021 versions by March 2023.
- (2) If a new inspections firm is selected, orient their team to the City, activities and expectations beginning in January and running all year through regular and frequent meetings and ride-alongs.
- (3) Evaluate Permit Fee calculation system and adjust items found to be out of line with expenses and neighbors by December 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Building Permit Applications	1,177	1,057	1,000	1,000
Change of Occupancy Inspections	1,007	627	1,000	1,000
Overcrowding Investigations	5	8	10	10
Rental Inspections	905	1,353	1,000	1,000
Full Time Equivalent Positions	1.00	1.00	1.00	1.00

COMMUNITY DEVELOPMENT
Building & Code Enforcement

01-10-29

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	55,715	89,400	82,800	86,100	88,700	91,400
4029	Overtime	-	-	-	-	-	-
4050	FICA & Medicare	3,598	6,900	6,400	6,600	6,800	7,000
4056	IMRF	6,031	8,200	7,000	9,900	10,200	10,500
Sub-Total		\$65,344	\$104,500	\$96,200	\$102,600	\$105,700	\$108,900
CONTRACTUAL:							
4100	Legal Fees	33,017	50,000	44,700	40,000	40,000	40,000
4110	Training and Tuition	-	300	100	500	500	500
4112	Memberships/Dues/Subscriptions	145	200	200	500	500	500
4113	Enforcement and Inspections	340,925	355,400	392,600	390,000	409,500	430,000
4115	Bond/Deposit Refunds	-	-	-	-	-	-
4120	Plan Review	211,967	138,300	120,000	132,000	138,600	145,600
4125	Software Maintenance	8,903	9,000	9,400	25,000	25,000	25,000
4200	Legal Notices	-	500	-	500	500	500
4202	Telephone and Alarms	54,307	48,000	51,000	60,000	60,000	60,000
4205	Weed Cutting	4,402	5,000	6,000	6,000	6,000	6,000
4211	Printing and Binding	2,072	2,000	2,000	2,000	2,000	2,000
4222	Filing Fees	9,686	5,000	4,300	5,000	5,000	5,000
4224	Microfiche	2,913	7,500	9,000	9,000	7,500	7,500
4225	Other Contractual Services	-	-	-	30,700	-	-
4300	IRMA General Insurance	1,576	1,800	1,800	1,800	2,000	2,200
4301	Other Insurance	-	2,500	2,500	2,500	2,500	2,500
Sub-Total		\$669,913	\$625,500	\$643,600	\$705,500	\$699,600	\$727,300
COMMODITIES:							
4600	Office Supplies	47	100	100	400	400	400
4607	Gas and Oil	201	200	200	600	600	600
4613	Postage	-	300	400	400	400	500
4615	Uniforms & Safety Equipment	-	300	200	200	200	200
4650	Miscellaneous Commodities	91	300	-	200	200	200
4720	Other Charges	-	200	-	200	200	200
		\$339	\$1,400	\$900	\$2,000	\$2,000	\$2,100
CAPITAL OUTLAY:							
4802	Office Equipment	1,383	1,000	200	200	200	200
4803	Vehicles	1,600	700	-	5,900	15,200	9,100
4813	Façade Program	-	60,000	19,000	50,000	50,000	50,000
4816	Restaurant Grant Program	-	20,000	-	10,000	20,000	30,000
Sub-Total		\$2,983	\$81,700	\$19,200	\$66,100	\$85,400	\$89,300
Total		\$738,579	\$813,100	\$759,900	\$876,200	\$892,700	\$927,600

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT *Special Events and City Museum*

Description of Major Activities

The Museum functions as an educational facility as well as a cultural resource center for the community by promoting the City and its rich history through a variety of outreach programs, changing exhibits, tours, publications and special events. These opportunities are designed for a wide range of audiences. The Museum also collects, stores and conserves two and three-dimensional artifacts representing the collective history of this community and its residents. It maintains extensive local history research files and reference library for use by the community. Special Events is located in the CD Department and has primary responsibility for several city-sponsored festivals and some coordination duties for other events.

FY 2023 Program Objectives

- (1) Expand in-school programming and field trips to Museum and historic downtown during the course of the year concluding December 2023.
- (2) Expand online collection database to 5,000 objects by December 2023.
- (3) Reevaluate Frosty 5K for improved safety and possibly alternatives dates and themes by March 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Museum Attendance	3,701	3,800	3,900	4,00
Information Requests	124	125	125	125
Volunteer Hours	210	210	210	210
Donations Received (lots)*	10	12	12	12
Exhibits/Programs/Events	78	80	80	80
Full Time Equivalent Positions	1.00	1.00	1.00	1.00

(*each lot may contain numerous items)

**COMMUNITY DEVELOPMENT
SPECIAL EVENTS AND CITY MUSEUM**

01-10-30

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	38,715	80,600	77,100	84,800	87,700	91,300
4050	FICA & Medicare	2,935	6,200	5,900	6,500	6,800	7,000
4056	IMRF	4,248	7,400	5,100	5,600	5,800	6,100
Sub-Total		\$45,898	\$94,200	\$88,100	\$96,900	\$100,300	\$104,400
CONTRACTUAL:							
4202	Telephone and Alarms	35,668	31,000	35,700	37,500	38,000	39,000
4225	Other Contractual Services	44,100	89,400	88,200	88,200	90,000	93,000
4300	IRMA General Insurance	1,623	1,800	1,800	1,800	2,000	2,200
4502	Copier Lease	695	800	800	1,000	1,000	1,000
Sub-Total		\$82,086	\$123,000	\$126,500	\$128,500	\$131,000	\$135,200
COMMODITIES:							
4680	Special Events	1,624	107,500	136,600	168,000	170,000	175,000
Sub-Total		\$1,624	\$107,500	\$136,600	\$168,000	\$170,000	\$175,000
Total		\$129,608	\$324,700	\$351,200	\$393,400	\$401,300	\$414,600

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND PROJECTED REVENUE

04-00		2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
371000	Interest	0	400	0	400	400
387500	Asset Sales	371	0	88,500	0	0
389000	Miscellaneous	2,580	0	0	0	0
390000	Transfers In	538,800	976,600	976,600	1,133,300	1,188,500
	TOTAL	\$541,751	\$977,000	\$1,065,100	\$1,133,700	\$1,188,900

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City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Operations	694,462	822,500	113,000	1,686,000	1,746,700
TOTAL	\$694,462	\$822,500	\$113,000	\$1,686,000	\$1,746,700

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Performance Report on FYE 2022 Major Program Objectives

An updated ten-year Vehicle and Equipment Purchase Plan was developed during the year. All vehicles were identified and evaluated as to current condition and useful life expectancy. During the budgeting process, staff identified vehicles, which were no longer serviceable. Due to supply shortage as well as limited availability of vehicles and equipment throughout the auto industry, staff was unable to secure any purchases throughout FY2022.

Only some of the needed, budgeted vehicles and equipment were replaced either through the bidding process or participation in the State of Illinois Joint Purchasing Program, the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program, the Sourcewell (formerly National Joint Powers Alliance (NJPA)) Joint Purchasing Program, or other local joint purchasing opportunities. Such replacements include police patrol vehicles and couple of administrative vehicles; however, the delivery timeframe is not expected until sometime in FY2023. Some of the budgeted vehicle and equipment was either postponed or removed from the replacement schedule due to limited need and/or use. Surplus vehicles were sold through public auctions or trade in.

The ten-year plan will receive annual scrutiny so that the City can more closely schedule major vehicle replacements in relation to available resources.

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Description of Major Activities

These elements provide for the scheduled replacement of existing vehicles and equipment for all City departments. Funds for the replacement come from annual depreciation contributions charged to the department to which the vehicle or equipment is assigned.

FYE 2023 Program Objectives

- (1) Update the ten-year Vehicle and Equipment Replacement Plan by September 2023
- (2) Dispose of surplus vehicles and equipment through sale, trade or auction by December 2023
- (3) Purchase vehicles and/or equipment in accordance with City policies on the Vehicle and Equipment Replacement Plan by December 2023

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Vehicles and Equipment Replaced/Purchased	5	0	17	21

**CAPITAL EQUIPMENT REPLACEMENT FUND
OPERATIONS**

04-34-39

Expense Item	Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
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CAPITAL OUTLAY:

4804 Vehicles

	694,462	822,500	113,000	1,686,600	1,746,700	1,094,000
Sub-Total	\$694,462	\$822,500	\$113,000	\$1,686,600	\$1,746,700	\$1,094,000

Total	\$694,462	\$822,500	\$113,000	\$1,686,600	\$1,746,700	\$1,094,000
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City of West Chicago

SEWER FUND Projected Revenue

05-00		2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
311100	Property Tax	10,217	9,000	7,200	9,000	9,000
331000	Sewer Services	7,113,658	5,300,000	4,158,600	5,000,000	5,000,000
342000	Sewer Connection Fees	47,700	25,000	10,200	25,000	25,000
342500	Sewer Capacity Fees	0	0	0	0	0
364000	Recapture Fees	0	0	0	0	0
371000	Interest	0	1,000	0	1,000	1,000
386000	Other Reimbursements	37,947	30,000	33,000	30,000	30,000
386100	Health Insurance Contributions	32,824	33,000	24,200	30,000	30,000
386500	IRMA/IPBC Revenue Adjustment	0	0	0	0	0
387500	Asset Sales	0	0	0	0	0
389300	Other Income	1,000	0	0	0	0
	TOTAL	\$7,243,346	\$5,398,000	\$4,233,200	\$5,095,000	\$5,095,000

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City of West Chicago

SEWER FUND

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
SSA #2	21,516	94,500	84,000	50,800	21,500
Treatment and Sanitary Collection**	5,660,494	8,903,800	5,900,200	8,157,900	7,802,100
TOTAL	\$5,682,010	\$8,998,300	\$5,984,200	\$8,208,700	\$7,823,600

** Include the operating and capital expenses associated with the WWTP, which become associated with the WC/MWA as of January 1, 2019.

City of West Chicago

SEWER FUND

Performance Report on FYE 2022 Major Program Objectives

The West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant (WWTP) treated a total of 1.717 billion gallons of wastewater (an average of 4.705 MGD) in 2021 with nearly 1.905 billion gallons of wastewater (an average of 5.222 MGD) estimated for 2022. Zero excursions of the City's National Pollutant Discharge Elimination System (NPDES) permit were reported in 2021 with zero permit excursions estimated for 2022. As a result of the Pre-Treatment Program, the City issued two industrial user violation notices in 2021 with ten violation notices estimated for 2022.

The long-term Capital Improvement Plan for the WWTP was updated in November 2022 and will be utilized to replace and upgrade critical operational equipment at the WWTP over the next ten years. In 2022, the replacement of the remaining two, out of the four, secondary clarifiers was completed. The rebuilding of the influent flow gates project was deferred to 2023 due to significantly high bids, which were over the budgeted amount for 2022.

The storm sewer and overland drainage conveyance systems associated with Special Service Area #2, which are tributary to the retention basin on Hawthorne Lane, Stormwater Lift Station #8, and Kress Creek, were maintained during the Fiscal Year 2022. Replacement of the outfall pipe for Lift Station #8 was completed. However, native plants and plugs will be installed in the First Quarter of 2023, which will complete the Project.

All sanitary lift station pumps were inspected for maintenance in 2022. These inspections included checking pumps for wear, changing lubricants, and testing electric motors for operational efficiency. In addition, all rail-lifting systems for these pumps were inspected and repaired as needed. Lift stations are monitored daily for operational efficiency in the continued effort to reduce operational costs.

The Division staff has continued with the Citywide Inflow and Infiltration Reduction Program by procuring contractual services for the 2022 Sanitary Sewer Evaluation Survey (SSES) in the center and southeast portion of the City. Once this survey is completed, the focus will be directed to repairs until all outstanding items have been addressed from the past and current surveys. A design contract was awarded in August 2022 to complete sewer repairs in 2023.

Contractual services for the replacement of Sanitary Lift Station #5 (behind Burger King) and its associated force main have been awarded. The project did not begin in 2022 due to ongoing material shortages. The project is now anticipated to begin in the First Quarter of 2023.

City of West Chicago

SPECIAL SERVICE AREA #2

Description of Major Activities

Personnel from the Utility Division are responsible for the operation, maintenance, and repair of the pumping facility in the Special Service Area (SSA) #2. The pumps receive preventative maintenance and repairs as needed throughout the year. Lift Station #8 was originally constructed in 1984 and the pumps were overhauled in 1998. In 2021, new controls for the lift station were installed and no service interruptions occurred in 2022.

FYE 2023 Program Objectives

- (1) Clean and inspect the storm sewer and overland drainage conveyance system to the pumping facility weekly during the months of May through November and monthly from December through April.
- (2) Perform weekly preventative maintenance operations of the stormwater lift station, including monthly cleaning of stormwater intake and pump station outlet during Fiscal Year 2023.
- (3) Complete native plantings and plugs under SSA #2 Outfall Repair Project in by April 2023.
- (4) Monitor Stormwater Lift Station #8's outfall and Kress Creek for beaver dams and other impedances to operations throughout 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Station Monitoring	250	250	250	250
Grounds Maintenance	30	30	30	30
Full Time Equivalent Positions	0.06	0.06	0.06	0.06

**SPECIAL SERVICE AREA #2
OPERATION AND MAINTENANCE**

05-34-40

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4027	Operational - Salary	4,743	5,200	5,200	5,600	5,800	6,000
4029	Overtime	227	200	200	200	200	200
4050	FICA & Medicare	380	500	500	500	500	500
4056	IMRF	544	500	500	400	400	500
Sub-Total		5,895	\$6,400	\$6,400	\$6,700	\$6,900	\$7,200
CONTRACTUAL:							
4204	Electric	3,692	7,000	5,000	5,000	5,000	5,000
4216	Grounds Maintenance	2,605	2,600	2,600	2,600	2,600	2,600
Sub-Total		6,297	\$9,600	\$7,600	\$7,600	\$7,600	\$7,600
CAPITAL OUTLAY:							
4806	Other Capital Outlay	9,324	78,500	70,000	36,500	7,000	7,000
Sub-Total		9,324	\$78,500	\$70,000	\$36,500	\$7,000	\$7,000
Total		21,516	\$94,500	\$84,000	\$50,800	\$21,500	\$21,800

City of West Chicago

SEWER FUND Treatment and Sanitary Collection

Description of Major Activities

The Sanitary Collection program covers all expenditures associated with the routine operation and maintenance of the entire sanitary sewer collection system, including force mains, and the City's fifteen sewer lift stations. Program personnel provides comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe reliable sewage handling and conveyance system for the businesses and residents of West Chicago.

Additionally, West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant (WWTP) receives raw wastewater from both West Chicago and Village of Winfield. The facility's contractual operations includes treatment of the raw wastewater and releasing it into the West Branch of the DuPage River.

FYE 2023 Program Objectives

- (1) Procure contractual services for the sewer main repairs and rehabilitation identified in the Sanitary Sewer Evaluation System survey by October 2023.
- (2) Complete the construction phase of Lift Station #5 and Force Main Replacement Project by December 2023.
- (3) Implement a Sanitary Sewer Rehabilitation Program, which shall include pipe lining and manhole sealing, at the locations identified from the Collection Systems Maintenance Program (CMOM) to improve operational efficiencies by July 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Lift Station Alarm Calls	152	150	150	150
Lift Station Overtime Hours	24	20	20	20
Sanitary Sewer Service Calls	14	15	15	15
Sanitary Sewer Main Back-ups	1	2	0	0
Sanitary Service Lines Repaired	3	3	5	5
Sanitary Main Repaired	0	0	1	1
Full Time Equivalent Positions	16.63	16.63	16.63	16.63

**SEWER FUND
TREATMENT AND SANITARY COLLECTION**

05-34-43

Expense Item	Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:						
4020 Administrative - Salary	662,605	667,200	624,400	679,600	700,000	721,000
4027 Operational - Salary	616,356	676,500	567,400	711,600	733,000	755,000
4029 Overtime	45,324	50,000	35,700	50,000	50,000	50,000
4050 FICA & Medicare	97,710	106,700	94,000	110,300	113,500	116,800
4052 I.C.M.A. - R.C.	6,966	7,300	6,900	7,300	7,700	8,100
4053 Health/Dental/Life Insurance	427,635	430,300	411,300	467,700	495,800	525,600
4054 Unemployment Insurance	65	-	-	-	-	-
4056 IMRF	144,211	126,600	110,500	95,000	97,800	100,600
4057 OPEB Pension	-	-	-	-	-	-
Sub-Total	2,000,873	\$2,064,600	\$1,850,200	\$2,121,500	\$2,197,800	\$2,277,100
CONTRACTUAL:						
4100 Legal Fees	9,672	15,000	9,000	15,000	15,000	15,000
4101 Auditing Fees	7,600	8,500	8,500	8,700	8,900	9,000
4102 JULIE System	2,113	2,800	2,800	2,500	2,500	2,500
4105 Consultants	74,032	100,000	66,500	68,600	70,700	72,900
4110 Training and Tuition	385	10,000	5,000	7,000	6,000	6,000
4125 Software Maintenance	14,265	14,800	18,800	47,400	48,900	50,400
4202 Telephone and Alarms	80,314	71,500	74,800	60,000	60,000	60,000
4203 Heating Gas	4,149	6,500	4,700	6,500	6,500	6,500
4204 Electric	45,488	48,000	33,000	52,000	52,000	52,000
4216 Grounds Maintenance	3,605	3,500	3,600	5,000	5,000	5,000
4225 Other Contractual Services	38,586	182,000	66,000	93,400	65,600	67,600
4235 WCW Wastewater Authority	2,728,048	2,910,000	2,910,000	2,874,300	2,939,500	3,003,700
4300 IRMA General Insurance	95,491	105,700	105,700	111,100	117,800	124,900
4375 Sales Tax Rebate	-	-	-	-	-	-
4400 Vehicle Repair	5,181	10,000	11,200	20,000	20,000	20,000
4402 Lift Station Repair	176,985	130,000	30,000	40,000	50,000	50,000
4410 Sewer Main Repair	788	700,000	290,000	600,000	700,000	700,000
4501 Postage Meter Rental	1,376	1,400	1,400	1,400	1,400	1,400
4502 Copier Fees	843	500	500	500	500	500
Sub-Total	3,288,922	\$4,320,200	\$3,641,500	\$4,013,400	\$4,170,300	\$4,247,400
COMMODITIES:						
4600 Computer/Office Supplies	3,433	5,000	2,100	5,000	5,000	5,000
4603 Parts for Vehicles	27,457	25,000	60,000	50,000	60,000	60,000
4604 Tools and Equipment	15,645	12,000	11,300	10,000	10,000	10,000
4607 Gas and Oil	13,476	12,000	17,000	16,000	16,000	16,000
4613 Postage	2,050	2,000	2,300	2,000	2,000	2,000
4626 Chemicals	1,928	2,000	2,000	2,500	2,500	2,500
4630 Parts - Lift Stations	24,760	22,000	10,300	15,000	15,000	15,000
4638 Trench Backfill Material	1,515	5,000	6,400	15,000	15,000	15,000
4639 Parts - Mains	735	3,000	4,300	3,500	3,500	3,500
4650 Miscellaneous Commodities	23,319	13,000	11,100	10,000	10,000	10,000
4702 Bank Charges	13,225	13,500	13,500	13,500	13,500	13,500
4719 LOC Interest	-	-	-	-	-	-
Sub-Total	127,542	\$114,500	\$140,300	\$142,500	\$152,500	\$152,500
CAPITAL OUTLAY:						
4804 Vehicles	186,492	180,600	180,600	205,000	205,500	165,600
4806 Other Capital Outlay	56,666	2,223,900	87,600	1,675,500	1,076,000	1,251,400
4900 Transfers Out	-	-	-	-	-	-
Sub-Total	243,158	\$2,404,500	\$268,200	\$1,880,500	\$1,281,500	\$1,417,000
Total	\$5,660,494	\$8,903,800	\$5,900,200	\$8,157,900	\$7,802,100	\$8,094,000

SEWER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

	BUDGETED 2022	ESTIMATED 2022	PROPOSED 2023	PROPOSED 2024	PROPOSED 2025	PROPOSED 2026	PROPOSED 2027	5 Year Total (2023 thru 2027)
CAPITAL EXPENDITURES (FYE)								
COLLECTION SYSTEM IMPROVEMENTS, 05-34-43-4806								
Forest Trails Lift Station (LS#11) Replacement - Engr.				75,000				75,000
Forest Trails Lift Station (LS#11) Replacement - Constr.					750,000			750,000
Forest Trails Lift Station (LS#11) Replacement - Engr. Inspect.					75,000			75,000
								-
Burger King Lift Station (LS#5) & Forcemain Replacement - Engr.	65,000	65,000						-
Burger King Lift Station (LS#5) & Forcemain Replacement - Constr.			1,600,000					1,600,000
Burger King Lift Station (LS#5) & Forcemain Replacement - Engr. Inspect.			75,519					75,519
								-
Powis Road Lift Station (LS#9) Replacement - Engr.					68,000			68,000
Powis Road Lift Station (LS#9) Replacement - Constr.						750,000		750,000
Powis Road Lift Station (LS#9) Replacement - Engr. Inspect.						75,000		75,000
								-
LS#2 & Forcemain Replacement - Engr.						40,000		40,000
LS#2 & Forcemain Replacement - Constr.							400,000	400,000
LS#2 & Forcemain Replacement - Engr. Inspect.							40,000	40,000
								-
STP - Technology Blvd Project - Construction	83,888	-	-					-
STP - Town Rd Project - Construction				71,700				71,700
STP - Conde Street Project - Construction					-			-
								-
CDBG - Fair Meadows Subdivision Project - Construction	118,080	-	-					-
CDBG - 2025 Project (Brown St and Hazel St)- Construction					43,800			43,800
CDBG - 2026 Project (Brown St, Pomeroy St, Factory St)- Construction						27,700	27,700	55,400
								-
2022 Street Program (See 2022-27 5-Yr Street Program for locations) - Construction	108,416	22,600						-
2023 Street Program (See 2022-27 5-Yr Street Program for locations) - Construction			-					-
2024 Street Program (See 2022-27 5-Yr Street Program for locations) - Construction				358,000				358,000
2025 Street Program (See 2022-27 5-Yr Street Program for locations) - Construction					260,800			260,800
2026 Street Program (See 2022-27 5-Yr Street Program for locations) - Construction						165,000		165,000
								-
Sophia Area CDBG Project - Sewer Costs - McConnell, Fairview, Sophia, Turner - Design	5,000	-						-
Sophia Area CDBG Project - Sewer Costs - McConnell, Fairview, Sophia, Turner - Construction			-					-
Sophia Area CDBG Project - Sewer Costs - McConnell, Fairview, Sophia, Turner - Const. Engr			-					-
								-
York Area CDBG Project - Sewer Costs - Virgie/Ingaltion - Design				11,000				11,000
York Area CDBG Project - Sewer Costs - Virgie/Ingaltion - Construction				97,900				97,900
York Area CDBG Project - Sewer Costs - Virgie/Ingaltion - Const. Engr				10,000				10,000
								-
Brown/Hazel CDBG Project - Sewer Costs - Design					5,000			5,000
Brown/Hazel CDBG Project - Sewer Costs - Construction					43,800			43,800
Brown/Hazel CDBG Project - Sewer Costs - Const. Engr					5,000			5,000
								-
Brown/Bishop CDBG Project - Sewer Costs - Design				9,000				9,000
Brown/Bishop CDBG Project - Sewer Costs - Construction				75,400				75,400
Brown/Bishop CDBG Project - Sewer Costs - Const. Engr				8,000				8,000
								-
Brown Pomeroy St., Factory St. Rehabilitation Project - Sewer Costs - Design						4,000		4,000
Brown Pomeroy St., Factory St. Rehabilitation Project - Sewer Costs - Construction						27,700		27,700
Brown Pomeroy St., Factory St. Rehabilitation Project - Sewer Costs - Const. Engr						3,000		3,000
								-
Conte Parkway Sanitary Sewer Improvements - (Reimbursable to Developer)				360,000				360,000
								-
Driveway & Parking Lot Replacement - 1300 W. Hawthorne Lane - San. Equipt. Storage Facility			-				1,000,000	1,000,000
								-
								-
05-34-43-4806 SUB-TOTAL	\$380,384	\$87,600	\$1,675,519	\$1,076,000	\$1,251,400	\$1,092,400	\$1,467,700	\$6,563,019
TOTAL SEWER FUND CAPITAL IMPROVEMENT PROGRAM	\$1,084,184	\$87,600	\$1,675,519	\$1,076,000	\$1,251,400	\$1,092,400	\$1,467,700	\$6,563,019

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City of West Chicago

WATER SERVICE PROJECTED REVENUE

06-00		2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
321000	Grants	0	0	0	1,290,000	636,000
331000	Water Services	6,556,829	5,000,000	5,282,500	6,000,000	6,000,000
332000	Hydrant Meter Fees	0	0	0	0	0
332500	Posting and Turn On Fees	48,440	20,000	47,800	20,000	20,000
341000	Water Connection Fees	30,219	20,000	3,200	20,000	20,000
341500	Water Capacity Fees	7,600	4,000	6,600	4,000	4,000
344000	Meter Sales	36,753	5,000	62,000	5,000	5,000
371000	Interest	0	1,000	0	1,000	1,000
386000	Reimbursements	25,553	0	1,600	0	0
386100	Health Insurance Contributions	32,824	32,000	24,400	32,000	32,000
386500	IRMA/IPBC Revenue Adjustment	0	0	0	0	0
388500	Tower Rental Fees	44,365	40,000	46,100	40,000	40,000
389000	Other Miscellaneous	1,000	0	400	0	0
389300	Other Income	1,824,623	0	1,824,600	0	0
	TOTAL	\$8,608,206	\$5,122,000	\$7,299,200	\$7,412,000	\$6,758,000

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City of West Chicago

WATER FUND

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Water Production and Distribution	3,177,820	5,861,000	4,621,200	5,700,500	5,850,400
Water Treatment Plant Operations	1,749,788	3,883,600	3,037,900	3,155,400	2,739,000
Debt Service	706,856	707,000	707,000	707,000	707,000
TOTAL	\$5,634,464	\$10,451,600	\$8,366,100	\$9,562,900	\$9,296,400

City of West Chicago

WATER FUND

Performance Report on FYE 2022 Major Program Objectives

The Utilities and Water Treatment Plant Divisions operated and maintained pumping facilities which produced over 1.095 billion gallons of water during 2021 with 1.083 billion gallons also estimated for 2022. The yearly water use has remained flat even with new growth and development, which is a direct result of the continued water system leak surveys. The 2022 system leak survey has been completed, identifying 64 leaks which were repaired by Division staff. The Divisions' staff also successfully completed all IEPA and USEPA required sampling and monitoring requirements in 2022. The Divisions' staff reported no violations of State or federal drinking water standards. The distribution system water model was completed in 2022, which will provide a long-term plan to maintain and operate City's water distribution system.

As part of the City's ongoing maintenance program in the distribution system, the well pump and motor assemblies at Wells #5, #6, and #7 were inspected. A complete rebuild and rehabilitation of the existing well equipment were completed and the wells were returned back to service. Well #11 remains to be inspected in 2023. All other wells are operating at peak efficiency.

The internal and external surfaces of Water Reservoirs #4 and #8 were sandblasted and paint-coated in August 2022. These coating systems have an estimated life expectancy of 20 to 30 years with proper maintenance. In addition, the steel roof was replaced at Reservoir #4 located at 320 East Forest Avenue.

Water Treatment Plant Division conducted several construction projects in 2022. The planned 2022 WTP Supervisory Control and Data Acquisition (SCADA) Project was awarded, and the Project is anticipated to be completed in 2023. As part of the City's ongoing maintenance effort, the proposed project to paint the exterior of the steel water tanks in the Water Treatment Plant was expanded to include the interior of the vertical pipe gallery. However, the Project was deferred to 2023 as further analysis of the existing paint coatings was conducted. Contractual service contracts were awarded to remove a portion of lime sludge and update the treatment plants security system. Furthermore, High Service Pump #1 at the WTP was replaced due to mechanical failures. The staff also rebuilt High Service Pumps #2 and #3 to increase their efficiency while reducing energy costs. As the WTP and its associated equipment nears 20 years of operational use, additional components of the Plant will require replacement due to naturally occurring wear and tear due to age.

No major operational changes were made to the WTP during 2022. However, the Department continues to review various operational strategies in an effort to increase operational efficiency while reducing overall costs and meeting customer demands.

City of West Chicago

WATER PRODUCTION AND DISTRIBUTION

Description of Major Activities

This program covers all expenditures associated with the routine operation and maintenance of the City's nine wells, two elevated storage tanks, three ground storage tanks, water main, fire hydrants, valves, water meters, and service connections. Program personnel provides comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe, plentiful and uninterrupted source of water for the businesses and residents of West Chicago.

FYE 2023 Program Objectives

- (1) Procure construction services to pull the pump and motor assembly for inspection at Well Station #11 by March 31, 2023 and complete necessary repairs by July 2023.
- (2) Pending approval of the grant funds from the Department of Commerce and Economic Opportunity, procure contractual services and complete painting of the Fremont Tower by September 2023.
- (3) Complete a water system leak survey and associated repairs by September 2023.
- (4) Continue to analyze the water distribution system for operational efficiencies throughout 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Average Daily Water Produced (MGD)	2.999	2.989	3.100	3.200
# Of Watermain Breaks Repaired	36	50	30	30
# Of Fire Hydrants Painted	0	0	500	500
# Of Major Well Station Repairs	1	3	1	1
Full Time Equivalent Positions	13.00	13.00	13.00	13.00

WATER FUND
Water Production and Distribution

06-34-47

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	609,002.90	642,000	565,600	631,200	650,200	669,800
4027	Operational - Salary	412,647.72	454,300	400,400	471,000	485,200	499,800
4029	Overtime	43,647.93	41,000	49,700	50,000	50,000	50,000
4050	FICA & Medicare	79,790.61	87,100	77,800	88,200	90,700	93,300
4052	I.C.M.A. - R.C.	6,965.52	7,300	6,900	7,300	7,600	7,900
4053	Health/Dental/Life Insurance	427,587.10	430,300	411,200	467,700	495,800	525,600
4054	Unemployment Insurance	64.97	-	-	-	-	-
4056	IMRF	118,332.89	103,300	67,000	76,000	78,200	80,400
4057	OPEB Pension	-	-	-	-	-	-
Sub-Total		\$1,698,040	\$1,765,300	\$1,578,600	\$1,791,400	\$1,857,700	\$1,926,800
CONTRACTUAL:							
4100	Legal Fees	22,634.79	50,000	9,100	25,000	25,000	25,000
4101	Auditing Fees	13,500.00	15,100	14,800	15,400	15,700	16,000
4102	JULIE System	2,113.49	2,500	2,800	2,500	2,500	2,500
4105	Consultants	74,031.70	90,000	66,500	68,600	70,700	72,900
4108	Pre-Employment Exams	585.00	600	300	600	600	600
4110	Training and Tuition	1,252.68	2,500	2,500	4,000	4,000	4,000
4112	Memberships/Dues/Subscriptions	1,145.00	2,000	1,800	2,500	2,500	2,500
4125	Software Maintenance	9,814.09	10,000	13,700	47,400	48,900	50,400
4200	Legal Notices	-	500	-	500	500	500
4202	Telephone and Alarms	120,448.09	95,000	105,900	100,000	100,000	100,000
4203	Heating Gas	1,768.76	3,000	2,300	3,000	3,000	3,000
4204	Electric	319,794.40	260,000	227,000	305,000	305,000	305,000
4207	Lab Services	7,285.66	7,000	4,100	19,500	8,000	8,000
4210	Refuse Disposal	-	-	1,800	-	-	-
4211	Printing and Binding	2,627.70	2,500	2,000	2,500	2,500	2,500
4216	Grounds Maintenance	7,735.00	7,500	7,500	8,000	8,000	8,000
4225	Other Contractual Services	63,239.89	130,000	100,000	93,400	65,600	67,600
4300	IRMA General Insurance	90,716.00	100,400	100,400	105,500	111,900	118,700
4301	Other Insurance	-	-	-	-	-	-
4375	Sales Tax Rebate	-	-	-	-	-	-
4400	Vehicle Repair	24,868.40	25,000	7,500	20,000	20,000	20,000
4401	Building Repair	228.75	5,000	-	5,000	5,000	5,000
4418	Distribution System Repair	8,075.00	100,000	51,000	270,000	155,000	155,000
4420	Pump Station Repair	232,816.07	610,000	530,000	340,000	250,000	650,000
4421	Reservoir Repair	-	500	-	500	500	500
4425	Hardware Maintenance	-	-	-	-	-	-
4501	Postal Meter Rental	1,376.00	1,500	1,900	1,500	1,500	1,500
4502	Copier Lease/Costs	843.00	800	800	800	800	800
Sub-Total		\$1,006,899	\$1,521,400	\$1,253,700	\$1,441,200	\$1,207,200	\$1,620,000
COMMODITIES:							
4600	Computer/Office Supplies	3,900.21	4,000	3,500	4,000	4,000	4,000
4603	Parts for Vehicles	23,619.11	25,000	20,000	20,000	20,000	20,000
4604	Tools and Equipment	5,487.84	11,000	11,000	6,000	6,000	6,000
4607	Gas and Oil	19,586.54	20,000	31,200	32,000	32,000	32,000
4613	Postage	4,532.42	5,000	5,100	5,000	5,000	5,000
4615	Uniforms & Safety Equipment	3,706.63	9,000	9,900	10,000	10,000	10,000
4620	Parts and Equipment - Wells	7,203.54	15,000	7,300	10,000	10,000	10,000
4621	Parts and Equipment - Distribution	48,402.86	70,000	123,100	110,000	100,000	100,000
4622	Parts and Equipment - Pump Stations	3,052.80	5,000	4,300	5,000	5,000	5,000
4625	Lab Supplies	93.90	1,200	2,100	2,000	2,000	2,000
4641	Water Meters/Parts	46,007.04	36,000	56,100	123,000	60,000	60,000
4650	Miscellaneous Commodities	8,840.45	8,000	6,900	8,000	8,000	8,000
4702	Bank Charges	13,224.52	15,000	5,000	15,000	15,000	15,000
4719	LOC Interest	-	-	-	-	-	-
Sub-Total		\$187,658	\$224,200	\$285,500	\$350,000	\$277,000	\$277,000
CAPITAL OUTLAY:							
4804	Vehicles	142,791.50	-	-	121,500	149,000	172,100
4806	Other Capital Outlay	142,431.77	2,325,100	1,501,000	1,971,400	2,334,500	4,447,000
4812	MIS Replacement	-	25,000	2,400	25,000	25,000	25,000
4900	Transfers Out	-	-	-	-	-	-
Sub-Total		\$285,223	\$2,350,100	\$1,503,400	\$2,117,900	\$2,508,500	\$4,644,100
Total		\$3,177,820	\$5,861,000	\$4,621,200	\$5,700,500	\$5,850,400	\$8,467,900

City of West Chicago

WATER TREATMENT PLANT OPERATIONS

Description of Major Activities

This program covers all expenditures associated with the overall operation and maintenance of the Water Treatment Plant.

FYE 2023 Program Objectives

- (1) Complete the construction phase of the WTP SCADA and VFD Replacement Project by December 2023.
- (2) Upgrade and modernize the security system at the WTP by September 2023.
- (3) Continuous evaluation of operational strategies, including automation, to improve treatment process and reduce operational costs throughout 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Average Daily Water Treated (MGD)	2.999	2.989	3.100	3.200
Full Time Equivalent Positions	8.63	8.63	8.63	8.63

WATER FUND
Water Treatment Plant Operations

06-34-48

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	215,866.19	216,300	210,500	217,000	223,600	230,400
4027	Operational - Salary	465,808.22	501,000	425,700	472,200	486,400	501,000
4029	Overtime	68,733.77	60,000	68,500	68,500	68,500	68,500
4050	FICA & Medicare	56,741.52	59,500	54,000	58,000	59,600	61,200
4054	Unemployment Insurance	-	-	-	-	-	-
4056	IMRF	81,339.71	70,600	63,900	50,000	51,400	52,800
Sub-Total		\$888,489	\$907,400	\$822,600	\$865,700	\$889,500	\$913,900
CONTRACTUAL:							
4110	Training and Tuition	968.00	2,000	-	2,600	2,700	2,800
4112	Memberships/Dues/Subscriptions	594.00	500	600	500	600	700
4202	Telephone and Alarms	110,499.29	91,000	98,100	90,400	93,200	96,000
4203	Heating Gas	4,959.49	4,500	7,000	4,500	4,700	4,900
4204	Electric	142,259.97	130,000	92,700	120,000	123,600	127,400
4207	Lab Services	-	3,000	-	3,000	3,100	3,200
4210	Refuse Disposal	-	880,000	880,500	360,000	-	730,000
4216	Grounds Maintenance	6,460.81	7,500	7,300	10,000	10,300	10,700
4219	Contract Janitorial Services	17,330.00	22,000	21,900	22,500	23,200	23,900
4225	Other Contractual Services	20,657.34	20,000	21,300	29,000	29,900	30,800
4300	IRMA General Insurance	33,422.00	37,000	37,000	38,900	41,300	43,800
4401	Building Repair	12,914.17	205,000	203,300	90,000	92,700	95,500
4430	WTP Operations Repair	75,641.15	185,000	140,000	201,000	207,100	213,400
4502	Copier Lease/Costs	2,520.89	50,000	1,700	5,000	5,200	5,400
4503	Equipment Rental	3,485.00	3,500	4,400	3,500	3,700	3,900
Sub-Total		\$431,712	\$1,641,000	\$1,515,800	\$980,900	\$641,300	\$1,392,400
COMMODITIES:							
4600	Computer/Office Supplies	634.15	1,000	500	1,000	1,100	1,200
4603	Parts for Vehicles	471.24	2,000	1,600	2,000	2,100	2,200
4604	Tools and Equipment	1,749.01	2,500	4,500	2,500	2,600	2,700
4607	Gas and Oil	1,909.19	1,500	200	5,500	5,700	5,900
4615	Uniforms & Safety Equipment	1,184.78	5,500	4,000	7,100	7,400	7,700
4624	Parts - Building Repair	9,125.41	10,000	21,100	17,000	17,600	18,200
4625	Lab Supplies	13,525.53	15,000	20,900	25,000	25,800	26,600
4626	Chemicals	359,998.47	625,000	500,000	702,000	723,100	744,800
4642	Parts - WTP Operations	5,627.69	10,000	13,100	15,000	15,500	16,000
4650	Miscellaneous Commodities	4,186.41	1,500	2,400	2,000	2,100	2,200
Sub-Total		\$398,412	\$674,000	\$568,300	\$779,100	\$803,000	\$827,500
CAPITAL OUTLAY:							
4804	Vehicles	4,700	4,200	4,200	4,200	4,200	4,200
4806	Other Capital Outlay	26,474.59	657,000	127,000	525,500	401,000	607,700
4808	Depreciation	-	-	-	-	-	-
Sub-Total		\$31,175	\$661,200	\$131,200	\$529,700	\$405,200	\$611,900
Total		\$1,749,788	\$3,883,600	\$3,037,900	\$3,155,400	\$2,739,000	\$3,745,700

City of West Chicago

TREATMENT PLANT DEBT SERVICE

Description of Major Activities

The City issued 21.2 million dollars in alternate revenue bonds to pay for the Water Treatment Plant; this debt was paid off in 2011. The City also secured a \$10 million-plus loan from the IEPA. The bonds and note are being paid off through water usage charges.

**WATER FUND
DEBT SERVICE**

06-34-49

Expense Item	Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
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COMMODITIES:

4716	Note Principal	642,320	659,000	659,000	659,000	-
4717	Note Interest	64,536	48,000	48,000	48,000	-
Sub-Total		\$706,856	\$707,000	\$707,000	\$707,000	\$0

Total	\$706,856	\$707,000	\$707,000	\$707,000	\$707,000	\$0
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WATER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

	PROPOSED 2021	BUDGETED 2022	ESTIMATED 2022	PROPOSED 2023	PROPOSED 2024	PROPOSED 2025	PROPOSED 2026	PROPOSED 2027
CAPITAL EXPENDITURES (FYE)								
REVENUE								
Grants	-	-	-	1,290,000	636,000	-	-	-
IEPA Loan	-	-	-	-	-	3,937,500	-	-
SUB-TOTAL	\$0	\$0	\$0	\$1,290,000	\$636,000	\$3,937,500	\$0	\$0
RAW WATER PRODUCTION IMPROVEMENTS								
SUB-TOTAL	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINISHED WATER DISTRIBUTION SYSTEM IMPROVEMENTS								
Water Meter Replacement Program	125,000							
Route 59 Watermain Replacement Design (Forest Ave to Conde St)							120,000	2,400,000
Route 59 Watermain Replacement Construction								288,000
Route 59 Watermain Replacement Construction Oversight								
CDBG Watermain Replacement Construction Fair Meadows Subdivision Rehabilitation Project		780,400	-	404,398				
CDBG Watermain Replacement Construction McConnell, Fairview, Sophia, Turner		34,700	-	667,000				
CDBG Watermain Replacement Construction York Avenue Virgie/Ingaltion					495,000			
CDBG Watermain Replacement Construction Brown/Bishop					647,000			
CDBG Watermain Replacement Construction Brown(Joliet-Bishop)/Hazel(Joliet-Bishop)						684,000		
CDBG Watermain Replacement Construction							433,000	
Lead Servcie Line Replacement					-	-	-	200,000
Harvester Rd Reconstruction (Watermain) - Construction					1,000,000			
CDBG Watermain Replacement Construction TBD								400,000
SUB-TOTAL	\$125,000	\$815,100	\$0	\$1,071,398	\$2,142,000	\$684,000	\$553,000	\$3,288,000
FINISHED WATER STORAGE TANK IMPROVEMENTS								
1.5 MG Elevated Tanks Project - Design Engr. (Tank 1)				50,000.00	192,500.00			
1.5 MG Elevated Tanks Project - Construction (Tank 1)						3,500,000.00		
1.5 MG Elevated Tanks Project - Construction Engr. (Tank 1)						245,000.00		
Booster Station #4-320 Forest Avenue Tank Rehabilitation Project - Engr.	33,122.00							
Booster Station #4 - 320 Forest Avenue Tank Rehabilitation Project - Engr. Inspect.		25,000.00	56,000.00					
Booster Station #4-320 Forest Avenue Tank Rehabilitation Project - Constr.		800,000.00	889,370.00					
750,000 Gallon Elevated Tank Project - Engr.								-
750,000 Gallon Elevated Tank Project - Construction								-
750,000 Gallon Elevated Tank Project - Construction Oversight								
250,000 Gallon Elevated Tank Project - Engineering				25,000.00				
250,000 Gallon Elevated Tank Project - Construction				800,000.00				
250,000 Gallon Elevated Tank Project - Construction Oversight				25,000.00				
Booster Station #8 1255 Helena Drive Tank Rehabilitation Project - Engr.	31,344.00							
Booster Station #8 1255 Helena Drive Tank Rehabilitation Project - Engr. Inspect.		25,000.00	56,344.00					
Booster Station #8 1255 Helena Drive Tank Rehabilitation Project - Constr.		600,000.00	499,280.00					
Booster Station #8 1255 Helena Drive Mechanical Rehabilitation Project - Engr.		60,000.00				18,000.00		
Booster Station #8 1255 Helena Drive Mechanical Rehabilitation Project - Engr. Inspect.							90,000.00	
Booster Station #8 1255 Helena Drive Mechanical Rehabilitation Project - Constr.							900,000.00	
SUB-TOTAL	\$64,466	\$1,510,000	\$1,500,994	\$900,000	\$192,500	\$3,763,000	\$990,000	\$0
DEBT SERVICE								
1.5 MG Elevated Tanks Project - Design Engr. (Tank 1)								226,000
SUB-TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$226,000

WATER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

WATER TREATMENT PLANT IMPROVEMENTS								
Waste Lime Lagoon Stabilization - Engineering (Design + Construction)				-	26,000	27,200	28,500	
Waste Lime Lagoon Stabilization Project - Construction						173,000	181,000	190,000
Security System Upgrade/Modernization	60,000	40,000	35,500	40,500				
SCADA System Upgrade / Modernization - Engineering (Design+Construction)	400,000	52,000	47,000	10,000				
SCADA System Upgrade/Modernization - Construction		475,000	-	475,000	375,000			
RTU Replacement - Engineering (Design + Construction)						37,500		
RTU Replacement - Replace HVAC Roof Top Units (2)							250,000	
Replace 16' Diameter Air Circulation Industrial Fans (2)	20,000	20,000	17,000					
Surface Wash Supply Valve Replacement Project	17,800	32,000	-					
Paint Exterior Walls of WTP Cones/Vessels/Tanks (rusting) + Interior Paint VPG - Design		37,500	27,500					
Paint Exterior Walls of WTP Cones/Vessels/Tanks (rusting) + Interior Paint VPG - Const						320,000		
Filter Media Replacment and Painting interior of Filters - Engineering (Design + Construction)						50,000	52,500	
Filter Media Replacment and Painting interior of Filters (Two Filters/year) - Construction							300,000	350,000
Restoration of Wash Water Recovery Basin - Engineering (Design + Construction)							45,000	
Restoration of Wash Water Recovery Basin - Construction								250,000
SUB-TOTAL	\$497,800	\$656,500	\$127,000	\$525,500	\$401,000	\$607,700	\$857,000	\$790,000
TOTAL WATER FUND CAPITAL IMPROVEMENT PROGRAM	\$787,266	\$2,981,600	\$1,627,994	\$2,496,898	\$2,735,500	\$5,054,700	\$2,400,000	\$4,304,000
WATER DISTRIBUTION - CAPITAL IMPROVEMENT PROGRAM (06-34-47-4806)	\$289,466	\$2,325,100	\$1,500,994	\$1,971,398	\$2,334,500	\$4,447,000	\$1,543,000	\$3,514,000
WTP - CAPITAL IMPROVEMENT PROGRAM (06-34-48-4806)	\$497,800	\$656,500	\$127,000	\$525,500	\$401,000	\$607,700	\$857,000	\$790,000
REVENUE	\$0	\$0	\$0	\$1,290,000	\$636,000	\$3,937,500	\$0	\$0

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City of West Chicago

CAPITAL PROJECTS FUND PROJECTED REVENUE

08-00		2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
312000	Home Rule Sales Tax	3,739,735	3,300,000	3,629,000	3,600,000	3,672,000
315000	Utility Taxes	766,280	750,000	777,200	750,000	750,000
321000	Grants	354,914	1,144,000	0	909,800	719,500
371000	Interest	0	2,000	0	2,000	2,000
386000	Reimbursements	0	0	400	0	0
386500	IPBC & IRMA Revenue	0	0	0	0	0
386100	Health Insurance Contributions	3,176	4,500	4,500	4,500	4,600
389000	Miscellaneous	44	0	0	0	0
390000	Transfers In	750,000	0	0	0	0
	TOTAL	\$5,614,149	\$5,200,500	\$4,411,100	\$5,266,300	\$5,148,100

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City of West Chicago

CAPITAL PROJECTS FUND

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Operations	3,512,377	6,887,900	4,701,400	9,267,800	7,080,200
TOTAL	\$3,512,377	\$6,887,900	\$4,701,400	\$9,267,800	\$7,080,200

City of West Chicago

CAPITAL PROJECTS FUND

Performance Report on FYE 2022 Major Program Objectives

In Fiscal Year 2022, various transportation improvements were completed, including pavement rehabilitation in Cornerstone Lakes Subdivision, Ingaltion Hills Area, and Grove Avenue. In addition, various preventative maintenance programs such as the Sidewalk and Curb and Gutter Replacement, Sidewalk Saw Cutting, Crack Sealing, and Street Striping were also successfully completed. Furthermore, design engineering and coordination for various transportation projects, including federal and State-funded, continued throughout the Fiscal Year 2022. The Fair Meadows Subdivision Improvement Project was deferred to 2023 due to the unforeseen amount of coordination required with the CDBG grant. The Public Works Department staff continues to apply modern transportation standards and construction techniques to enhance City's transportation infrastructure.

Streets Division staff performed various in-house maintenance operations, including partial depth patching and storm sewer improvements including a special drainage project along the Illinois Prairie Path. The Division also managed the contractual Tree Planting Program, in which 133 new trees were planted. In addition, the contractual Forestry Maintenance Program which included removal of 114 damaged/deceased trees as well as pruning of approximately 2,400 trees City wide. Additionally, a contractual Rights-of way Maintenance Project was also completed which includes mowing, fertilizer and broadleaf application at approximately 131 locations throughout the City.

Furthermore, structural rehabilitation, masonry rehabilitation, and roof replacement was completed as part of 200 Main Street Rehabilitation Project in the Third quarter of 2022. The design process for the internal buildout of the commercial stories continued in Fiscal Year 2022.

The proposed building improvements at 135 W Grand Lake Blvd, were deferred ton 2023 due to the inflationary bidding environment. The Early Warning Siren Project once again was deferred.

City of West Chicago

CAPITAL PROJECTS FUND

Description of Major Activities

The Capital Improvement Program covers a period of five years and consists of new construction as well as maintenance and repair to existing infrastructure. The specific projects and the financing program are described in a supplement to this program budget.

FYE 2023 Program Objectives

- (1) Complete the Community Development Block Grant funded Fair Meadows Subdivision Rehabilitation Project by October 2023.
- (2) Complete the Community Development Block Grant funded Sophia St Area Water Main and Streets Rehabilitation Project by Fair Meadows Subdivision Project by October 2023.
- (3) Complete the 2023 Roadway Rehabilitation Project by November 2023.
- (4) Complete construction of the Surface Transportation Program funded project along Technology Boulevard by October 2023.
- (5) Complete all annual preventative maintenance projects such as Curb and Gutter and Sidewalk R&R Program, Crack Filling Program, Pavement Marking Program, Sidewalk Cutting Program, Pavement Rejuvenation Program, etc. by November 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Centerline Miles of Streets Striped	0	8.7	13	13
Square Feet of Sidewalk Replaced	7,460	6,156	6,000	6,000
Number of Streets Crack Sealed	0	35	14	14
Pounds of Crack Fill Material Used	0	70,538	28,200	27,500
Trees Removed	40	114	0	0
Parkway Trees Planted	135	133	135	135
Number of Mowings	48	34	34	34
Full Time Equivalent Positions	3.94	3.94	3.94	3.94

CAPITAL PROJECTS FUND

08-34-53

Expense Item	Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:						
4020 Administrative - Salary	146,699	145,300	142,700	133,400	137,500	141,700
4027 Operational - Salary	178,348	186,000	158,700	200,000	206,000	212,200
4029 Overtime	20,652	25,000	14,500	21,000	21,700	22,400
4050 FICA & Medicare	26,072	27,300	23,900	27,200	28,000	28,800
4053 Health/Dental/Life Insurance	41,376	41,700	38,700	45,300	48,100	51,000
4054 Unemployment Insurance	65	-	-	-	-	-
4056 IMRF	37,641	32,400	28,400	23,400	24,100	24,800
Sub-Total	450,854	\$457,700	\$406,900	\$450,300	\$465,400	\$480,900
CONTRACTUAL:						
4100 Legal Fees	14,428	-	20,900	-	-	-
4101 Auditing Fees	3,800	4,300	6,000	4,400	4,500	4,500
4200 Legal Notices	374	1,000	1,000	1,000	1,000	1,000
4225 Other Contractual Services	1,008,027	984,700	984,700	1,197,600	1,172,500	1,102,200
4226 Traffic Signal Maintenance	32,709	32,500	29,300	32,500	32,500	32,500
4227 Street Light Maintenance	37,328	27,500	31,400	27,500	27,500	27,500
4300 IRMA General Insurance	4,775	5,300	5,300	5,600	6,000	6,400
4375 Utility Tax Rebate	53,909	60,000	60,000	60,000	60,000	60,000
4412 Materials	6,000	-	-	-	-	-
Sub-Total	1,161,350	\$1,115,300	\$1,138,600	\$1,328,600	\$1,304,000	\$1,234,100
COMMODITIES:						
4609 Street Patch Materials	152	2,000	2,000	2,000	2,000	2,000
4610 Street Paint	1,975	4,000	4,000	3,000	3,000	3,000
4611 Ice Control Materials	38,919	65,000	50,000	68,300	71,800	75,400
4612 Street Light Materials	41,636	95,000	95,000	60,000	60,000	60,000
4643 Storm Sewer Repair Materials	10,307	20,000	25,000	55,000	20,000	20,000
4650 Miscellaneous Commodities	0	-	-	-	-	-
4670 Rock Salt	374,108	405,000	248,000	405,000	405,000	405,000
4671 Bit Patch Materials - Cold	7,760	11,000	10,000	11,000	11,000	11,000
4672 Bit Patch Materials - Hot	40,502	51,000	45,000	51,000	51,000	51,000
Sub-Total	515,358	\$653,000	\$479,000	\$655,300	\$623,800	\$627,400
CAPITAL OUTLAY:						
4801 Building/Grounds Improvements	47,838	135,000	10,000	528,300	490,000	200,000
4807 Street Improvements	905,966	2,423,100	625,000	3,071,200	1,789,000	694,100
4809 Reque Road	-	325,000	325,000	-	-	-
4817 Salt Storage Facility	12,240	13,700	10,100	-	-	-
4818 200 Main Street Renovation Project	0	814,200	907,600	1,800,000	-	-
4819 City Hall HVAC Improvements	0	-	-	-	20,000	-
4844 Rt 59/Hahn Pl Retaining Wall - IDOT 62J25	38,640	9,700	9,700	-	-	-
Route 59 & Joliet Street Signal Improvement - IDOT 62P22	0	-	-	10,000	-	-
4845 St. Andrews Square/North Avenue Traffic Signal	0	100,000	100,000	100,000	100,000	100,000
4849 Early Warning Sirens	0	25,000	-	25,000	-	-
4854 Tree Replacement Program	40,666	40,500	40,000	42,500	42,500	42,500
4863 Sidewalk & Curb and Gutter Replacement Program	123,828	135,000	135,000	125,000	125,000	125,000
4841 Sidewalk Cutting Program	0	25,000	20,000	20,000	20,000	20,000
4842 Pavement Rejuvenation - Reclamite	0	50,000	-	50,000	50,000	50,000
IL-38 & Technology Blvd Traffic Signal Installation - Design Engineering	0	52,000	38,500	13,500	-	-
Klein Road Culvert Replacement - Design Engineering	0	-	-	43,800	-	-
Klein Road Culvert Replacement - Construction	0	-	-	338,000	-	-
Klein Road Culvert Replacement - Construction Engineering	0	-	-	33,800	-	-
4868 Crack Filling Program	0	100,000	90,400	50,000	50,000	-
4869 Street Striping Program	0	100,000	140,000	40,000	40,000	40,000
4870 Forestry - Removals and Replacements	30,544	150,000	79,000	150,000	150,000	130,000
4871 Right-of-Way Maintenance Program	74,308	88,700	26,300	160,000	168,000	176,400
4872 Right-of-Way Sign Material & Barricades	30,341	35,000	-	35,000	35,000	35,000
4886 EAB Insecticidal Treatment Program	80,442	40,000	-	80,000	40,000	80,000
4888 Street Division Parking Lot Reconstruction	-	-	-	-	1,000,000	-
Above Ground Fuel Tank - Design Engineering	0	-	-	67,500	-	-
Above Ground Fuel Tank - Construction	0	-	-	-	450,000	-
Above Ground Fuel Tank - Construction Engineering	0	-	-	-	67,500	-
4900 Transfers Out	0	-	-	-	-	-
Sub-Total	1,384,814	4,661,900	2,676,900	6,833,600	4,687,000	1,693,000
Total	3,512,377	\$6,887,900	\$4,701,400	\$9,267,800	\$7,080,200	\$4,035,400

	ACTUAL 2021	BUDGETED 2022	ESTIMATED 2022 (9/19/22)	PROPOSED 2023	PROPOSED 2024	PROPOSED 2025	PROPOSED 2026	PROPOSED 2027	5 Yr Total
CAPITAL EXPENDITURES (FYE)									
Beginning Balance (January 1st)	4,821,924	5,516,824	6,723,852	6,430,452	2,478,872	596,742	1,213,542	2,086,422	12,786,029
Revenues	5,614,105	5,200,400	4,408,200	5,266,220	5,148,070	4,652,200	4,817,200	4,893,700	24,777,390
Expenditures	3,512,377	6,887,900	4,701,400	9,217,800	7,030,200	4,035,400	3,964,320	4,485,200	28,732,920
Ending Balance	6,723,852	3,829,324	6,430,452	2,478,872	596,742	1,213,542	2,086,422	2,474,922	8,830,499
Revenues									
Utility Tax	766,280	750,000	777,200	750,000	750,000	750,000	750,000	750,000	3,750,000
Home Rule Sales Tax	3,739,735	3,300,000	3,629,000	3,800,000	3,672,000	3,745,500	3,820,500	3,897,000	18,735,000
Interest	0	2,000	2,000	2,000	2,000	2,000	2,000	2,000	10,000
Special Service Area #23 Collections	-	-	-	-	-	-	-	-	0
Transfers In	750,000	-	-	-	-	-	-	-	0
Grants and Misc.	358,090	1,148,400	-	914,220	724,070	154,700	244,700	244,700	2,282,390
REVENUE TOTAL	\$5,614,105	\$5,200,400	\$4,408,200	\$5,266,220	\$5,148,070	\$4,652,200	\$4,817,200	\$4,893,700	\$24,777,390

EXPENDITURES

Personnel, Benefits, and Insurance Costs of Engineer to Oversee Capital Projects	450,854	457,700	406,900	450,300	465,400	480,900	517,700	535,300	2,449,800
Sub-Total	\$450,854	\$457,700	\$406,900	\$450,300	\$465,400	\$480,900	\$517,700	\$535,300	\$2,449,800

STREET IMPROVEMENTS

Other Contractual Services - Thomas Engineering Group (4225)	1,008,027	984,700	984,700	1,197,800	1,172,500	1,102,200	1,118,200	1,136,800	5,727,300
Annual Street Program - Engineering & Construction (4807)	905,966	2,423,100	625,000	3,071,200	1,789,000	694,100	732,000	1,127,800	7,414,100
Route 59 & Joliet Street Signal Improvement - IDOT 62P22	-	-	-	10,000	-	-	-	-	-
Route 59/Hahn Place Retaining Wall - IDOT 62J25 (4844)	38,640	9,700	9,700	-	-	-	-	-	-
Sub-Total	\$1,952,633	\$3,417,500	\$1,619,400	\$4,278,800	\$2,961,500	\$1,796,300	\$1,850,200	\$2,264,600	\$13,141,400

OTHER ROW IMPROVEMENTS

Crack Filling (4888)	-	100,000	98,300	50,000	50,000	-	-	-	100,000
Contractual Street Striping (4869)	-	100,000	90,400	40,000	40,000	40,000	40,000	40,000	200,000
Sidewalk & Curb and Gutter Removals and Replacements (4863)	123,828	135,000	135,000	125,000	125,000	125,000	125,000	125,000	625,000
Sidewalk Cutting Program	-	25,000	20,000	20,000	20,000	20,000	20,000	20,000	100,000
Pavement Rejuvenation - Reclamite	-	50,000	-	50,000	50,000	50,000	50,000	50,000	250,000
IL-38 & Technology Blvd Traffic Signal Installation - Design Engineering	-	52,000	38,500	13,500	-	-	-	-	13,500
Klein Road Culvert Replacement - Design Engineering	-	-	-	43,800	-	-	-	-	43,800
Klein Road Culvert Replacement - Construction	-	-	-	338,000	-	-	-	-	338,000
Klein Road Culvert Replacement - Construction Engineering	-	-	-	33,800	-	-	-	-	33,800
Forestry Removals and Trimmings (4870)	30,544	150,000	140,000	150,000	150,000	130,000	130,000	130,000	690,000
Right-Of-Way Maintenance (4871)	74,308	88,700	79,000	160,000	168,000	178,400	185,220	194,500	884,120
Right-Of-Way Sign Material & Barricades (4872)	30,341	35,000	26,300	35,000	35,000	35,000	35,000	35,000	175,000
Tree Replacement Program (4854)	40,666	40,500	40,000	42,500	42,500	42,500	42,500	42,500	212,500
EAB Insecticidal Treatment Program (4886)	80,442	40,000	22,000	80,000	40,000	80,000	40,000	80,000	320,000
Sub-Total	\$380,130	\$816,200	\$689,600	\$1,181,600	\$720,500	\$698,900	\$667,720	\$717,000	\$3,985,720

MUNICIPAL PROPERTIES

Miscellaneous Major Municipal Building Repairs (4801)	47,838	135,000	10,000	528,300	490,000	200,000	65,000	100,000	1,383,300
Street Division Parking Lot Reconstruction (4888)	-	-	-	67,500	1,000,000	-	-	-	1,000,000
Above Ground Fuel Tank - Design Engineering	-	-	-	-	450,000	-	-	-	450,000
Above Ground Fuel Tank - Construction	-	-	-	-	67,500	-	-	-	67,500
Above Ground Fuel Tank - Construction Engineering	-	-	-	-	-	-	-	-	0
Land (4809)	-	25,000	-	25,000	-	-	-	-	25,000
Early Warning Sirens (4849)	-	-	-	-	-	-	-	-	0
Salt Storage Facility (4817)	12,240	13,700	10,100	-	-	-	-	-	0
200 Main Street Renovation Project (4818)	-	614,200	907,600	1,800,000	-	-	-	-	1,800,000
City Hall HVAC Improvements (4819)	-	-	-	-	20,000	-	-	-	20,000
Sub-Total	\$60,078	\$987,900	\$927,700	\$2,420,800	\$2,027,500	\$200,000	\$65,000	\$100,000	\$4,813,300

MISCELLANEOUS

Legal Fees (4100)	14,428	-	20,900	-	-	-	-	-	-
Audit Fees (4101)	3,800	4,300	6,000	4,400	4,500	4,500	4,700	4,800	23,000
Legal Notices (4200)	374	1,000	1,000	1,000	1,000	1,000	1,000	1,000	5,000
Utility/Sales Tax Rebate (4375)	53,909	60,000	60,000	60,000	60,000	60,000	60,000	60,000	300,000
Menards Traffic Signal - St Andrews Square/North Ave (4845)	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000	500,000
Materials (4412)	6,000	-	-	-	-	-	-	-	-
Insurance (4300)	4,775	5,300	5,300	5,600	6,000	6,400	6,800	7,200	32,000
Reque Road (4809)	-	325,000	325,000	-	-	-	-	-	-
Sub-Total	\$83,286	\$495,600	\$518,200	\$171,000	\$171,500	\$171,900	\$172,500	\$173,100	\$860,000

PREVIOUS MFT EXPENDITURES

Traffic Signal Maintenance - Contractual (4226)	32,709	32,500	29,300	32,500	32,500	32,500	32,500	32,500	182,500
Street Light Maintenance - Contractual (4227)	37,328	27,500	31,400	27,500	27,500	27,500	27,500	27,500	137,500
Street Light Materials (4812)	41,636	95,000	95,000	60,000	60,000	60,000	60,000	60,000	300,000
Street Patch Materials (4809)	152	2,000	2,000	2,000	2,000	2,000	2,000	2,000	10,000
Street Paint (4810)	1,975	4,000	4,000	3,000	3,000	3,000	3,000	3,000	15,000
Ice Control Materials (4811)	38,919	65,000	50,000	68,300	71,800	75,400	79,200	83,200	377,900
Storm Sewer Repair Materials (4843)	10,307	20,000	25,000	55,000	20,000	20,000	20,000	20,000	135,000
Rock Salt (4870)	374,108	405,000	248,000	405,000	405,000	405,000	405,000	405,000	2,025,000
Bit Patch Materials - Cold (4871)	7,760	11,000	10,000	11,000	11,000	11,000	11,000	11,000	55,000
Bit Patch Materials - Hot (4872)	40,502	51,000	45,000	51,000	51,000	51,000	51,000	51,000	255,000
Sub-Total	\$586,396	\$713,000	\$639,700	\$715,300	\$683,800	\$687,400	\$691,200	\$695,200	\$3,472,900

EXPENDITURE TOTAL	\$3,512,377	\$6,887,900	\$4,701,400	\$9,217,800	\$7,030,200	\$4,035,400	\$3,964,320	\$4,485,200	\$28,722,920
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City of West Chicago

DOWNTOWN TIF 2 FUND PROJECTED REVENUE

09-00		2021 Actual*	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
311100	Property Tax	1,200,651	0	0	0	0
371000	Interest	0	0	0	0	0
386100	Health Insurance Contributions	5,294	0	0	0	0
386500	IRMA/IPBC Revenue Adjustment	0	0	0	0	0
389000	Miscellaneous	4,550	0	0	0	0
	TOTAL	\$1,210,495	\$0	\$0	\$0	\$0

*Under the Downtown TIF District 1

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City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT 2 FUND

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
TIF Special Projects	726,840	0	0	0	0
TOTAL	\$726,840	\$0	\$0	\$0	\$0

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT 2

Performance Report on FYE 2022 Major Program Objectives

There were no scheduled projects because there was no funding in 2022 given the start of the Downtown TIF District 2.

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT 2

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing and promoting façade grants, creating sub-area plans for specific areas within the district and property assembly. Expenditures for promoting the downtown are also included in the TIF program.

FYE 2023 Program Objectives

(1) Monitor revenues to ascertain if any budget amendments will be needed throughout 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Façade Grants	3	0	3*	3*
New Businesses	5	4	3	5
Full Time Equivalent Positions	2.50	0.00	0.00	0.00

*Assumes grants from General Fund

DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND
SPECIAL PROJECTS

09-34-54

Expense Item	Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:						
4020 Administrative - Salary	179,306	-	-	-	-	-
4027 Operational - Salary	48,930	-	-	-	-	-
4029 Overtime	5,024	-	-	-	-	-
4050 FICA & Medicare	17,387	-	-	-	-	-
4053 Health/Dental/Life Insurance	68,960	-	-	-	-	-
4054 Unemployment Insurance	-	-	-	-	-	-
4056 IMRF	25,369	-	-	-	-	-
Sub-Total	\$344,976	\$0	\$0	\$0	\$0	\$0
CONTRACTUAL:						
4100 Legal Fees	7,270	-	-	-	-	-
4112 Memberships/Dues/Subscriptions	-	-	-	-	-	-
4200 Legal Notices	-	-	-	-	-	-
4202 Telephone and Alarms	16,895	-	-	-	-	-
4216 Grounds Maintenance	14,680	-	-	-	-	-
4225 Other Contractual Services	81,635	-	-	-	-	-
4365 Payments to Taxing Bodies	86,423	-	-	-	-	-
Sub-Total	\$206,903	\$0	\$0	\$0	\$0	\$0
COMMODITIES:						
4613 Postage	350	-	-	-	-	-
4680 Special Events	48,883	-	-	-	-	-
4700 Prospect Development	-	-	-	-	-	-
4714 Interfund Loan Interest	70	-	-	-	-	-
Sub-Total	\$49,303	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY:						
4801 Buildings/Grounds Improvements	41,310	-	-	-	-	-
4809 Land	56,288	-	-	-	-	-
4813 Façade Program	19,133	-	-	-	-	-
4815 Streetscape Program	8,927	-	-	-	-	-
4816 Retail Grant Program	-	-	-	-	-	-
Sub-Total	\$125,658	\$0	\$0	\$0	\$0	\$0
4900 Transfers Out	1,220,000	-	-	-	-	-
Total	\$726,840	\$0	\$0	\$0	\$0	\$0

City of West Chicago

PUBLIC BENEFIT FUND PROJECTED REVENUE

13-00		2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
347300	Video Gaming Terminal Fees	32,000	0	11,000	40,000	40,000
347400	Video Gaming Taxes	0	0	500	1,000	1,000
371000	Interest	70	400	0	0	0
389000	Miscellaneous	0	0	0	0	0
390000	Transfers	70,000	0	0	0	0
	TOTAL	\$102,070	\$400	\$11,500	\$41,000	\$41,000

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City of West Chicago

PUBLIC BENEFIT FUND

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Operations	0	0	0	0	0
TOTAL	\$0	\$0	\$0	\$0	\$0

City of West Chicago

PUBLIC BENEFIT FUND

Performance Report on FYE 2022 Major Program Objectives

There were no planned projects in 2022.

FY2023 Community Project Funding – Our park project on the former Kerr McGee site was included in the baseline House Appropriations Bill and passed out of the full Appropriations Committee in October. The full House of Representatives must pass the appropriations package and then negotiate a final bill with the Senate. Once negotiated, both Chambers have to pass the negotiated bill and send it to the President's desk. The funding is not guaranteed until the President signs the final bill and could be removed at any step during this process.

City of West Chicago

PUBLIC BENEFIT FUND

Description of Major Activities

This Fund holds the money obtained in the settlement with the Kerr-McGee Chemical Corporation (now Tronox). In 1998, the West Chicago City Council adopted a policy that provided for only using the accrued interest from this fund, in addition covering the costs for oversight of the Kerr-McGee clean up. To date, funding has only been allocated to five projects from this Fund: Sesquicentennial Park; monument and wayfinding signage; loan to the TIF Fund for property acquisition; property acquisition and associated expenses for the government campus and along High Street; and the music and arts venue at Reed-Keppler Park.

FYE 2023 PROGRAM OBJECTIVES

None – Should the Community Funding Project funds come to West Chicago, the Budget would be amended to include the local match of \$500,000 from this Fund.

PUBLIC BENEFIT FUND

13-34-56

Expense Item	Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
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CAPITAL OUTLAY:

4801	Buildings/Grounds Improvements	-	-	-	-	-
4806	Other Capital Outlay	-	-	-	-	-
4809	Land	-	-	-	-	-
Sub-Total		\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND PROJECTED REVENUE

15-00		2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
311100	Property Tax	19,987	20,000	20,000	30,000	30,000
371000	Interest	0	0	0	0	0
	TOTAL	\$19,987	\$20,000	20,000	30,000	30,000

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City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Operations	440	25,500	0	0	25,500
TOTAL	\$440	\$25,500	\$0	\$0	\$25,500

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Performance Report on FYE 2022 Major Program Objectives

The Mosaic Shopping Center added a number of storefronts, such as Planet Fitness.

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing grants to improve the infrastructure of the district. Expenditures for promoting the district are also included in the TIF program, which includes marketing.

FYE 2023 Program Objectives

- (1) There are no planned expenditures in 2023.

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

15-34-54

Expense Item	Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
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CONTRACTUAL:

4100 Legal Fees	440	500	-	-	500	500
Sub-Total	\$440	\$500	\$0	\$0	\$500	\$500

CONTRACTUAL:

4801 Buildings/Grounds Improvements	-	25,000	-	-	25,000	25,000
Sub-Total	\$0	\$25,000	\$0	\$0	\$25,000	\$25,000

Total	\$440	\$25,500	\$0	\$0	\$25,500	\$25,500
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City of West Chicago

MOTOR FUEL TAX (MFT) FUND PROJECTED REVENUE

16-00	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Motor Fuel Tax	1,061,283	1,057,500	1,055,300	1,083,800	1,129,600
Transportation Renewal	0	0	0	0	0
High Growth	87,000	0	87,000	0	0
Local Motor Fuel Tax	0	0	0	0	0
REBUILD IL	595,025	595,000	595,000	0	0
Interest	500	500	500	500	500
Transfers In	0	0	0	0	0
TOTAL	\$1,743,808	\$1,653,000	\$1,737,800	\$1,084,300	\$1,130,100

City of West Chicago

MOTOR FUEL TAX FUND

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Operations	883,457	433,500	423,300	916,500	3,548,900
TOTAL	\$883,457	\$433,500	\$423,300	\$916,500	\$3,548,900

City of West Chicago

MOTOR FUEL TAX FUND

Performance Report on FYE 2022 Major Program Objectives

Motor Fuel Tax (MFT) funds were not utilized in Fiscal Year 2022 for roadway improvements; however, City staff anticipates funding its local share portion of previously completed projects to be billed in the amount of \$258,300 in the FY2022. Department staff have evaluated its multi-year Roadway Improvement Program in 2022 to budget future MFT funds for roadway improvements, which will also include Local Match for federal and State-funded projects.

City of West Chicago

MOTOR FUEL TAX FUND OPERATIONS

Description of Major Activities

Various street improvement projects are funded by the Motor Fuel Tax funds. The City often applies for other sources of grant funds through federal and state agencies to supplement roadway improvements. These grant sources often require a local match, which is funded through the Motor Fuel Tax funds. Other general roadway-related maintenance items such as electricity and refuse disposal are also included in this program.

FYE 2023 Program Objectives

- (1) Utilize Surface Transportation Program (STP) Grant and Local Match to complete Construction and Phase 3 – Construction Engineering for Technology Boulevard Resurfacing Project by November 2023.
- (2) Pending approval of grant funds through the Department Commerce and Economic Opportunity, construct a Traffic Signal at the intersection of IL-38 (Roosevelt Road) and Technology Blvd by December 2023
- (3) Pending approval of grant funds through the Department Commerce and Economic Opportunity Procure professional services for construction engineering for the Traffic Signal project at the intersection of IL-38 and Technology Blvd by March 2023.

**MOTOR FUEL TAX FUND
OPERATIONS**

16-34-58

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
COMMODITIES & PROJECTS							
4004	Electricity	125,170	130,000	120,000	130,000	130,000	130,000
4210	Refuse Disposal	45,440	45,000	45,000	45,000	45,000	45,000
4807	Street Improvement Project	712,847	258,500	258,300	741,500	3,373,900	1,056,000
Sub-Total		883,457	\$433,500	\$423,300	\$916,500	\$3,548,900	\$1,231,000
Total		\$883,457	\$433,500	\$423,300	\$916,500	\$3,548,900	\$1,231,000

	ACTUAL 2021	BUDGETED 2022	ESTIMATED 2022	PROPOSED 2023	PROPOSED 2024	PROPOSED 2025	PROPOSED 2026	PROPOSED 2027	5 Yr Total
CAPITAL EXPENDITURES (FYE)									
Beginning Balance (January 1st)	2,071,213	3,400,213	2,931,564	4,246,088	4,413,888	1,995,088	1,942,088	1,939,088	14,536,242
Revenues	1,743,808	1,635,500	1,737,825	1,084,300	1,130,100	1,178,000	1,228,000	1,228,000	5,848,400
Expenditures	883,457	433,500	423,300	916,500	3,548,900	1,231,000	1,231,000	1,231,000	8,158,400
Transfers	-	-	-	-	-	-	-	-	0
Ending Balance	2,931,564	4,602,213	4,246,088	4,413,888	1,995,088	1,942,088	1,939,088	1,936,088	12,226,242
Revenues									
MFT - Annual	1,061,283	1,040,000	1,055,300	1,083,800	1,129,600	1,177,500	1,227,500	1,227,500	5,845,900
MFT - High Growth Annual	87,000	-	87,000	-	-	-	-	-	-
MFT - Special Payments	-	-	-	-	-	-	-	-	-
Interest	500	500	500	500	500	500	500	500	2,500
REBUILD IL	595,025	595,000	595,025	0	0	0	0	0	0
REVENUE TOTAL	\$1,743,808	\$1,635,500	\$1,737,825	\$1,084,300	\$1,130,100	\$1,178,000	\$1,228,000	\$1,228,000	\$5,848,400
Expenditures									
Street Improvement Project (4807)									
Commerce Dr Reconstruction	517,353	62,000	61,800	-	-	-	-	-	0
Washington St Reconstruction (Town Rd to Arbor Ave) - 61F62 - Local Match	-	108,400	108,400	-	-	-	-	-	0
Forest Ave Resurfacing - 61F55 - Local Match	-	49,100	49,100	-	-	-	-	-	0
Prince Crossing Rd Resurfacing - 61G26 - Local Match	195,467	39,000	39,000	-	-	-	-	-	0
Technology Blvd Resurfacing 20-00085-00-RS - Construction Cost (STP Grant, 20% Local Match)	-	-	-	285,600	-	-	-	-	285,600
Technology Blvd Resurfacing 20-00085-00-RS - Construction Engineering (STP Grant, 80% Reimbursement)	-	-	-	100,900	-	-	-	-	100,900
Town Rd Reconstruction - Construction Cost (STP Grant, 30% Local Match)	-	-	-	-	697,800	-	-	-	697,800
Town Rd Reconstruction - Construction Engineering (STP Grant, 70% Reimbursement)	-	-	-	-	222,100	-	-	-	222,100
Conde Street Resurfacing - Construction Cost (STP Grant, 20% Local Match)	-	-	-	-	126,000	-	-	-	126,000
Conde Street Resurfacing - Construction Engineering (STP Grant, 80% Reimbursement)	-	-	-	-	63,000	-	-	-	63,000
IL-38 & Technology Blvd Traffic Signal Installation - Construction	-	-	-	317,000	-	-	-	-	317,000
IL-38 & Technology Blvd Traffic Signal Installation - Construction Engineering	-	-	-	38,000	-	-	-	-	38,000
Harvester Rd Reconstruction	-	-	-	-	1,780,000	-	-	-	1,780,000
Annual Roadway Rehabilitation Project	-	-	-	-	485,000	1,056,000	1,056,000	1,056,000	3,653,000
General Maintenance Items									
Electric (4204)	125,170	130,000	120,000	130,000	130,000	130,000	130,000	130,000	650,000
Refuse Disposal (4210)	45,440	45,000	45,000	45,000	45,000	45,000	45,000	45,000	225,000
EXPENDITURE TOTAL	\$883,457	\$433,600	\$423,300	\$916,500	\$3,648,900	\$1,231,000	\$1,231,000	\$1,231,000	\$8,158,400

City of West Chicago

ROOSEVELT-FABYAN TAX INCREMENT FINANCE DISTRICT FUND PROJECTED REVENUE

17-00		2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
311100	Property Tax	0	23,000	2,400	3,500	3,500
371000	Interest	0	0	0	0	0
	TOTAL	0	\$23,000	2,400	3,500	3,500

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City of West Chicago

ROOSEVELT-FABYAN TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Operations	1,208	92,500	5,900	25,000	52,500
TOTAL	\$1,208	\$92,500	\$5,900	\$35,000	\$52,500

City of West Chicago

ROOSEVELT-FABYAN TAX INCREMENT FINANCE DISTRICT FUND

Performance Report on FYE 2022 Major Program Objectives

Negotiations and research related to a possible development of a large portion of the property in the southeast corner of the TIF.

City of West Chicago

ROOSEVELT-FABYAN TAX INCREMENT FINANCE DISTRICT FUND

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing grants to improve the infrastructure of the district. Expenditures for promoting the district are also included in the TIF program, which includes marketing.

FYE 2023 Program Objectives

- (1) A development is expected to get underway in late 2023 or early 2024, with an increase in property tax increment following by a year.
- (2) Notes are expected to be issued to kick-start development of a warehouse-distribution facility and the roadway to access it. Timing depends on the developer securing a tenant.

ROOSEVELT-FABYAN TAX INCREMENT FINANCE DISTRICT FUND

17-34-54

Expense Item	Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
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CONTRACTUAL:

4100	Legal Fees	208	52,500	3,500	20,000	50,000	3,500
4102	Consultants	-	20,000	-	-	-	-
4225	Other Contractual Services	1,000	20,000	2,400	5,000	2,500	2,500
Sub-Total		1,208	92,500	5,900	25,000	52,500	6,000

Total	\$1,208	\$92,500	\$5,900	\$25,000	\$52,500	\$6,000
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City of West Chicago

COMMUTER PARKING PROJECTED REVENUE

43-00		2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
334000	Daily Parking Fees	16,535	20,000	17,100	20,000	20,000
345600	Parking Permits	23,056	20,000	22,200	20,000	20,000
371000	Interest	0	0	0	0	0
389000	Miscellaneous	140	0	100	0	0
	TOTAL	\$39,731	\$40,000	\$39,400	\$40,000	\$40,000

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City of West Chicago

COMMUTER PARKING FUND

Financial Summary

Program	2021 Actual	2022 Budgeted	2022 Estimated	2023 Proposed	2024 Projected
Operation & Maintenance	85,043	298,900	70,600	287,100	134,100
TOTAL	\$85,043	\$298,900	\$70,600	\$287,100	\$134,100

City of West Chicago

COMMUTER PARKING FUND

Performance Report on FYE 2022 Major Program Objectives

The ongoing COVID-19 Pandemic resulted in a very low usage of the facilities. In FY2022, major planned capital improvements projects were deferred due to the high inflationary bidding environment. The deferred improvements have been re-budgeted for FY2023 for a more comprehensive improvement project.

Landscape maintenance services around the commuter parking lots and METRA station were performed contractually in 2022. The grounds were maintained weekly from May through November, and included grass mowing, trimming, edging, trash and debris pickup, and weeding. In addition, all planting beds were mulched and all bushes were trimmed.

City of West Chicago

COMMUTER PARKING FUND

Description of Major Activities

This program funds the maintenance of both commuter parking lots and the train station. Activities include snow removal, mowing and landscaping, trash removal, janitorial service and maintenance for the building, parking lots, and payment machines.

FYE 2023 Program Objectives

- (1) Procure and contractual complete exterior wood trim, siding, flashings, and windows on the upper Cupola as well as paint the interior, exterior and roof of the depot building by October 2023.
- (2) Perform pavement patching at the entrance to the station parking lot with in house staff by October 2023.
- (3) Perform landscape modular block retaining wall evaluation and perform necessary repairs along Main St and Wilson Ave by October 2023.

Ongoing Activity Measures	2021 Actual	2022 Estimated	2023 Proposed	2024 Projected
Mowing/Weeding of Grounds	29	30	30	30
Snow Removal/Salting	25	25	25	25
Trash Removal, Sweeping & Cleaning Station	150	150	150	150
Full Time Equivalent Positions	0.25	0.25	0.25	0.25

**COMMUTER PARKING FUND
OPERATION & MAINTENANCE**

43-34-76

Expense Item		Actual 2021	Budgeted 2022	Estimated 2022	Proposed 2023	Projected 2024	Projected 2025
SALARY & WAGES:							
4020	Administrative - Salary	8,148	8,500	7,700	7,500	7,800	8,100
4027	Operational - Salary	12,079	13,500	12,100	14,300	14,800	15,300
4029	Overtime	1,955	1,500	1,300	1,500	1,500	1,500
4050	FICA & Medicare	1,694	1,800	1,700	1,800	1,900	2,000
4056	IMRF	2,432	2,200	2,500	1,600	1,600	1,700
Sub-Total		26,330	\$27,500	\$25,300	\$26,700	\$27,600	\$28,600
CONTRACTUAL:							
4101	Audit Fees	1,300	1,500	1,400	1,500	1,500	1,500
4202	Telephone and Alarms	6,570	6,800	6,000	6,500	6,700	7,000
4204	Electric	12,194	16,000	12,500	12,500	12,900	13,300
4211	Printing and Binding	392	400	500	400	500	600
4216	Grounds Maintenance	4,680	5,500	4,800	5,000	5,200	5,400
4219	Contract Janitorial Service	1,690	3,500	3,400	3,500	3,700	3,900
4225	Other Contractual Services	26,995	20,000	12,100	20,000	20,000	20,000
Sub-Total		53,821	\$53,700	\$40,700	\$49,400	\$50,500	\$51,700
COMMODITIES:							
4613	Postage	1,885	1,200	2,000	1,500	1,500	1,500
4649	Miscellaneous Commodities	1,486	2,500	1,100	2,000	2,000	2,000
4702	Bank Fees	1,521	6,000	1,500	2,500	2,500	2,500
Sub-Total		4,891	\$9,700	\$4,600	\$6,000	\$6,000	\$6,000
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	-	208,000	-	205,000	50,000	20,000
4806	Other Capital Outlay	-	-	-	-	-	-
4808	Depreciation	-	-	-	-	-	-
Sub-Total		-	\$208,000	\$0	\$205,000	\$50,000	\$20,000
Total		85,043	\$298,900	\$70,600	\$287,100	\$134,100	\$106,300