

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

## WEST CHICAGO CULTURAL ARTS COMMISSION

Thursday, November 3, 2022

West Chicago City Hall – 475 Main Street

7:00 p.m.

### AGENDA

1. Call to Order, Roll Call, Establishment of a Quorum
2. Approval of Minutes
  - a. Cultural Arts Commission Meeting: October 6, 2022
3. Public Participation/Presentations
4. Items for Discussion and Possible Action
  - a. Welcome New Member – Jacob Hernandez
  - b. Alebrijes Projects
    - i. Portals
    - ii. Sculpture
  - c. Art Banner Exhibit: Project Outline
5. Other Business
6. Adjournment

CC: Mayor Ruben Pineda, City Council, Michael Guttman, West Chicago Cultural Arts Commissioners, Media, Daniel Peck

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Ruben Pineda  
MAYOR  
Nancy M. Smith  
CITY CLERK

Michael L. Guttman  
CITY ADMINISTRATOR

**West Chicago Cultural Arts Commission**  
**Thursday, October 6, 2022**  
**7:00pm**  
**MINUTES**

1. Call to Order at 7:05pm by Heidi Kuharich; Roll Call: Paulina Garcia, Anni Holm, Heidi Kuharich, Buddy Plumlee, Deborah Walsh, and City Liaison Daniel Peck in attendance; Quorum established  
 Guests: Jacob Hernandez, Judith Horsley, Belen Rubio
2. Approve Minutes of September 1, 2022
  - a. Buddy Plumlee made motion to approve, Paulina Garcia seconded; Approved unanimously
3. Public Participation/Presentation: none
4. Items for Discussion and Possible Action
  - a. Art Banner Exhibit—continued discussion
    - i. Discussion continued toward finalizing the theme for 2023 and including notation in titling to highlight 15<sup>th</sup> year (“Fifteen Years of Art Banners”); Anni Holm made motion to approve “Vitality/Vitalidad”, Deborah Walsh seconded; Approved unanimously
    - ii. Discussion on considerations for short list of potential juror for 2023 exhibit; in deference to 15<sup>th</sup> year recognition, should be someone with strong roots in West Chicago; suggested: David Exner (D94), Pastor Josh Ebener (St. Andrew’s), a past Mayor (Mike Fortner), past artist
    - iii. Discussion continued on topic of returning banners to artists upon exhibit completion without cost to them, in gratitude for participating and being accepted into exhibit; carrying over motion from September meeting, 2022 banners will be offered to artists and past banners will be decided at CAC meetings on case-by-case basis
  - b. Art Banner Exhibit—People’s Choice Award
    - i. Review of polling results for People’s Choice Award; CAC confirmed “Duck Weather” by Sue Krzyzanowski with 103 votes; Full results:

Title	Artist	Count
Kingsford	Abigail Laughlin	7
Oriole in Spring Tree	Joe Weibler	2
Wakened Maple	Gideon & Elizabeth Carroll	18
Daybreak	Jay Summer	3
Colorful Landscape	Jeffrey Mendenhall	14
Sunny Days	Carson March	30
Red & Yellow Tulips	Cassandra Swierenga	2
Fresh Start	James Lauro	28
Transformation	Barb Risner	4
Planting Native Species	Judith Horsley	0
Glory of the Snow	Philip Weibler	1
Renewal Energy Resources	Natalia Toreeva	2
Emergence	Bella Wiehle	15
Hummingbird in the Sunlight	Kathi Kuchler	7
Honey, I’m Home!	Rosemary Mackey	2
Beautiful Tire	Barbara Bartolato	7
The Red-Winged Orator	Cheryl Rausch	28
Wind Power	Michael Horsley	1
New Life	Jim Rakow	9
<b>Duck Weather</b>	<b>Sue Krzyzanowski</b>	<b>103</b>
Renewal	Christine Cintula	4
The Gift of Life	Thelma Caroline Acevedo	1
Flower Burst	Anne Frantzen	0
New Beginnings	Barbara Dunn	1
Feeding the Kids	Sheila Newanham	1

- ii. Recognition at Council Meeting (October 17, 2022): traditionally, all artists are invited to reception during Blooming Fest and winner is offered solo show of works at City Hall; discussion continued on how to honor all in lieu of traditional practice: All artists invited to City Council Meeting (Dan Peck to send e-mail inviting them), Mayor to read names of all artists during meeting, Mayor to highlight People’s Choice Award recipient/show

banner (photo op); all to receive their banners (Dan Peck to arrange pick-up); All to receive certificates of participation signed by Mayor and Chair; People's Choice Awardee to receive additional certificate signed by Mayor and Chair; Dan Peck is following up on solo show possibility at City Hall due to renovation issues

- c. Alebrijes Projects
    - i. Portals: next event during WCPLD Noche de Alebrijes, creating group "glow" portal during event; Paulina Garcia, Jacob Hernandez, Heidi Kuharich, Buddy Plumlee, Deborah Walsh on hand to assist
    - ii. Sculpture: moving from second floor to attend WCPLD Noche de Alebrijes event; Paulina Garcia, Jacob Hernandez, Heidi Kuharich, Buddy Plumlee, Deborah Walsh on hand to assist with transfer
  - d. Tampico Murals: discussion on initial plan (2018-2019) and CAC as curator of all arts activities in West Chicago
5. Other Business
- a. Event Volunteer Sign-Up: Dan Peck mentioned form
  - b. Heidi Kuharich mentioned ARTober Fest + Juan Chawuk Opening at Gallery 200/MCC, Friday 10.7.22, 6-8pm
  - c. Anni Holm mentioned upcoming artist talk with Juan Chawuk to be scheduled closer to 10.31.22 at MCC
  - d. Anni Holm mentioned upcoming photo marathons coming over holidays (three separate dates)
6. Adjournment: 8.41pm

# Art Banner Exhibit 2022: Project Outline

## Theme

Vitality/Vitalidad

## Timeline

Thursday, November 11 to Monday, July 17; 35-Weeks)

- **Submittal Period (Thursday, November 3 to Thursday, January 19; 12-Weeks)**
  - Thursday, November 3: CAC Meeting (CAC confirms 'Art Banner Exhibit 2022: Project Outline)
  - Friday, November 11: Theme Announced/Portal Open to Submit Artwork
  - [Thursday, December 1: CAC Meeting \(Confirm member duties; select judge\)](#)
  - [Thursday, January 5: CAC Meeting](#)
  - Wednesday, January 18: Artwork Submittal Period Ends
- **Selection Period (Monday, January 23 to Thursday, February 2; 2-Weeks)**
  - Monday, January 23: Artwork judging begins
  - Monday, January 30: Artwork judging concludes
  - [Thursday, February 2: CAC Meeting \(CAC confirms artwork selected by judge\)](#)
- **Production Period (Friday, February 3 to Friday, March 2; 5-Weeks)**
  - Friday, February 3: Sign contractor notified of selected artist; begins prepping proofs
  - Monday, February 6: All submitting artists are notified of selected artists
  - Wednesday, February 8: Initial artwork proofs provided to CAC
  - Wednesday, February 15: Final Sign-off of artwork proofs by CAC
  - Thursday, February 16: Banners to production
  - [Thursday, March 2: CAC Meeting](#)
  - Friday, March 3: Banners delivered to Public Works Staff
- **Exhibition Period (Friday, March 3 to Friday, June 9; 13-Weeks)**
  - Friday, March 10: Banners installed by Public Works Staff; Voting Portal Opens
  - [Thursday, April 6: CAC Meeting](#)
  - [Thursday, May 4: CAC Meeting \(CAC confirms details and budget for artist reception\)](#)
  - Saturday, May 20: Blooming Fest/Banner Artist Reception
  - [Thursday, June 1: CAC Meeting](#)
  - Friday, June 9: Banners Removed; Voting Portal Closes
- **Post-Exhibition (Friday, June 9 to Monday, July 17; 4-Weeks)**
  - [Thursday, July 6: CAC Meeting \(CAC confirms final count for "People's Choice Award" winner\)](#)
  - Monday, July 10: Exhibit artists notified of "People's Choice Award" winner
  - Monday, July 17: City Council Meeting Recognizing People's Choice Award Winner

## Scope of Duties & Responsibilities

### Submittal Period

- City Staff
  - Update City website content for 2023 Exhibit (i.e. update submittal portal, dates, photos, etc.)
  - Coordinate marketing/communications efforts for program using City platforms
  - Upload submitted artwork and content weekly into CAC's Google Drive for viewing/archiving
- Cultural Arts Commission Members
  - If desired, provide a communications content calendar outlining proposed messaging/timeline

- Regularly review artwork submitted in Google Drive to confirm adherence to acceptable content and requisites; provide messaging to be distributed by City staff for instances when artwork does not meet acceptable content or requisites of program
- Select Judge for exhibit

#### **Selection Period**

- City Staff
  - Coordinate w/ CAC and judge as needed
  - Notify all artists of selected artwork for exhibit
- Cultural Arts Commission Members
  - Coordinate w/ judge and City staff through selection

#### **Production Period**

- City Staff
  - Assist w/ coordination between sign contractor and CAC
- Cultural Arts Commission Members
  - Review/approve all artwork proofs in a timely manner
  - Coordinate with printing contractor with production of banners

#### **Exhibition Period**

- City Staff
  - Install/remove artwork banners
  - Update City website content for 2023 Exhibit (i.e. update voting portal, add banner images; create digital map; update content; etc.)
  - Coordinate marketing/communications efforts for program using City platforms
  - Provide data regarding submittals to CAC members at conclusion of Exhibition
  - Distribute invitation to artists for reception on behalf of CAC
- Cultural Arts Commission Members
  - Coordinate/manage reception during Blooming Fest

#### **Post-Exhibition Period**

- City Staff
  - Notify all exhibit artists of “People’s Choice Award” winner
  - Announce “People’s Choice Award” winner on City platforms