

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved March 2, 2023

## MINUTES

### INFRASTRUCTURE COMMITTEE

February 2, 2023 7:00 P.M.

1. **Call to Order, Roll Call, and Establishment of a Quorum.** Chairman Beifuss called the meeting to order at 7:00 P.M. Roll call found Aldermen James Beifuss, Heather Brown, Sandra Dimas, Matt Garling, Alton Hallett, Joe Morano, and Jeanne Short present.

Staff present included Director of Public Works Mehul Patel, Assistant Director of Public Works Dave Shah, and Administrative Assistant Ashley Heidorn.

#### 2. Approval of Minutes

A. **Infrastructure Committee Minutes of December 1, 2022.** Alderman Brown made a motion, seconded by Alderman Morano to approve the Meeting Minutes of December 1, 2022.

Roll call was taken. Voting Yea: Aldermen Beifuss, Brown, Dimas, Hallett, Morano, and Short. Voting Nay: 0. Abstaining: Alderman Garling.

#### 3. Public Participation / Presentations. None.

4. **Items for Consent.** Alderman Beifuss requested discussion on Consent Item A, and Alderman Brown requested discussion on Consent Items B, C, D, E, F, and I. **Alderman Dimas made a motion, seconded by Alderman Hallett to approve:**

- G. Resolution No. 23-R-0009 – A Resolution Appropriating the Use of Motor Fuel Tax Funds for the City’s Construction Local Match and Construction Engineering for the Technology Boulevard Resurfacing Project (IDOT Contract 61J32, Section No. 20-00085-00-RS) in an Amount of \$386,500
- H. Resolution No. 23-R-0010 – A Resolution for Maintenance Appropriating the Use of Motor Fuel Tax Funds for City’s General Maintenance and Approving City’s Estimate of Maintenance Cost for FY 2023
- J. Resolution No. 23-R-0012 – Reimbursement Agreement for Preliminary Engineering Services with the Union Pacific Railroad Company for Design of Proposed Pedestrian Sidewalk At Grade Crossing on Harvester Road in the amount not to exceed \$50,000

- K. Resolution No. 23-R-0013 – Contract Award – Yellowstone Landscape – 2023 Parkway Tree Planting Program in an amount not to exceed \$44,720.00

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, Morano, and Short. Voting Nay: 0.**

**5. Items for Discussion.**

**4.A. Ordinance No. 23-O-0001 – Authorizing the Execution of the Illinois Public Works Mutual Aid Network (IPWMAN) Agreement.** Alderman Beifuss pulled this item for general information and to express his support of joining the Network. Mr. Patel elaborated that IPWMAN is a Statewide Mutual Aid System for Public Works agencies in Illinois. The City is able to receive aid from any participating member, and there are currently 330 member communities across the state. Alderman Brown also expressed her support of joining the Network. **Alderman Dimas made a motion, seconded by Alderman Garling to approve.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, Morano, and Short. Voting Nay: 0.**

**4.B. Resolution No. 23-R-0003 – Authorizing the City Administrator to Enter into a Contract for the Supply of Electricity for the City’s Water Treatment Plant, all Well Stations, and all Sanitary Lift Stations.** Alderman Brown pulled this item for clarification on the contract dates. Mr. Patel clarified that the current contract expires on May 31, 2023, so NIMEC will seek bids on March 2, 2023, on behalf of the City and several other municipalities. This Resolution gives the City Administrator the authorization to sign a contract with the lowest cost supplier once the bids are received, given that prices can fluctuate rapidly, and the City would need to make an immediate decision on the day of the bid. **Alderman Brown made a motion, seconded by Alderman Dimas to approve.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, Morano, and Short. Voting Nay: 0.**

**4.C. Resolution No. 23-R-0004 – Contract Execution – Clark Dietz, Inc. Amendment #1 for Professional Engineering Services related to the Headworks Influent Gate Replacement Project at West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant in the amount not to exceed \$25,320.00.** Alderman Brown requested clarification on this contract. Mr. Patel explained that Clark Dietz, Inc. (CDI) was hired in 2021 to provide design engineering services for the replacement of two influent gates at the Wastewater Treatment Plant. The project was advertised in January 2022, and all bids were rejected due to them coming in much higher than the budgeted amount. Staff revised the budget for 2023 and combined this project with additional work in an effort to attract more bidders. Staff obtained a proposal from CDI as an amendment to the original contract to include the additional scope of work and re-bid the project. **Alderman Brown made a motion, seconded by Alderman Hallett to approve.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, Morano, and Short. Voting Nay: 0.**

**4.D. Resolution No. 23-R-0006 – Contract Award – Donohue & Associates, Inc. – A2O Phosphorous Removal Project for the West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant in the Not-to-Exceed Cost of \$288,570.00.** Alderman Brown expressed concern regarding when the estimated project cost of \$4.2 million will come due. Mr. Patel explained that the current plan is to go to bid in late 2023, begin construction in 2024, and conclude in 2025; construction was intentionally split between two fiscal years for payment and budgeting purposes. The project is additionally designed to meet future limits anticipated, but not yet implemented, by the IEPA. Some discussion followed. **Alderman Brown made a motion, seconded by Alderman Short to approve.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, Morano, and Short. Voting Nay: 0.**

**4.E. Resolution No. 23-R-0007 – Contract Award – Construction, Inc. for the First and Lower Level Renovation Project at 200 Main St in the Amount \$1,190,000.00.** Alderman Brown asked for clarification regarding what the renovated space would be used for. Mr. Patel explained that his understanding was that the Art Gallery would occupy the first and lower levels in question. He also noted that the scope of this work does not include the second and third levels of the building, which may eventually be rented out. Alderman Brown expressed concern regarding possible recovery of any funds put into the building and wondered how the City would make any money back on this investment. Some discussion followed. **Alderman Brown made a motion, seconded by Alderman Dimas to approve.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, Morano, and Short. Voting Nay: 0.**

**4.F. Resolution No. 23-R-0008 – Contract Execution – Matocha Associates for Architectural Construction Oversight Services related to the First Floor and Lower Level Renovation Project at 200 Main Street in an amount not to exceed \$60,000.00.** Alderman Brown noted that her questions regarding Item 4.F were already addressed with her questions regarding related Item 4.E. **Alderman Dimas made a motion, seconded by Alderman Short to approve.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, Morano, and Short. Voting Nay: 0.**

**4.I. Resolution No. 23-R-0011 – A Resolution Adopting the Complete Street Policy for New Construction Projects Affecting Public Right-of-Way and Public Spaces.** Alderman Brown asked if the Complete Streets Policy was ready for submittal and why it has not been implemented previously. Mr. Patel commented that it was a good question as to why a Complete Streets Policy had not be implemented in the past, and he did not know why that was the case. He went on to explain that having a written Policy will put the City in a better position to secure federal funding in the future since all federal grants give additional consideration to municipalities that have a written Complete Streets Policy. Some discussion followed. Aldermen Morano, Garling, and Brown all voiced their support of the written Policy and appreciated the work staff did to compile it. Mr. Shah noted that staff are also separately in the

process of working on an ADA transition plan. **Alderman Garling made a motion, seconded by Alderman Hallett to approve.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, Morano, and Short. Voting Nay: 0.**

**6. Unfinished Business.** None.

**7. New Business.** Alderman Beifuss requested that staff come up with some preliminary options for bike connectivity throughout the City to be presented at the March 2023 Infrastructure Committee meeting. Mr. Patel noted that some points of interest had been identified previously, so staff can put together some maps of those locations and existing pathways to identify areas that may be connected.

**8. Reports from Staff.** Mr. Patel reported that 2023 will be quite busy with upcoming projects, and snow totals so far have not been very challenging for the City.

**9. Adjournment.** At 7:49 P.M., Alderman Hallett made a motion to adjourn, seconded by Alderman Brown. Motion was unanimously approved by voice vote.

Respectfully submitted,

Ashley Heidorn  
Administrative Assistant of Public Works