

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved May 4, 2023

MINUTES

INFRASTRUCTURE COMMITTEE

April 6, 2023 7:00 P.M.

1. **Call to Order, Roll Call, and Establishment of a Quorum.** Chairman Beifuss called the meeting to order at 7:00 P.M. Roll call found Aldermen James Beifuss, Heather Brown, Sandra Dimas, Alton Hallett, and Joe Morano present. Alderman Matt Garling arrived after roll call at 7:01 P.M. Alderman Jeanne Short was absent.

Staff present included Director of Public Works, Mehul Patel, and Administrative Assistant, Ashley Heidorn.

2. Approval of Minutes

A. **Infrastructure Committee Minutes of March 2, 2023.** Alderman Morano made a motion, seconded by Alderman Brown to approve the Meeting Minutes of March 2, 2023.

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Hallett, and Morano. Voting Nay: 0.

3. Public Participation / Presentations. None.

4. **Items for Consent.** Alderman Brown requested discussion on Consent Item F, Alderman Morano requested discussion on Consent Item E, and Alderman Beifuss requested discussion on Consent Item C. **Alderman Dimas made a motion, seconded by Alderman Hallett to approve:**

- A. Approval of City Administrator's Execution of Two Year Contract with Dynege Energy Services, LLC for the Supply of Electricity, June 1, 2023 – May 31, 2025
- B. Procurement of Unleaded and Diesel Fuel from Al Warren Oil through DuPage County Joint Purchasing Program
- D. Resolution No. 23-R-0031 – Change Order No. 1 – Current Technologies Corporation for the 2022 WTP Security System Upgrade Project in the Not to Exceed Amount of \$4,000.00
- G. Resolution No. 23-R-0037 – Contract Award – Hoerr Construction, Inc. for the 2023 Sanitary Sewer Rehabilitation Project for a Base Bid Amount Not to Exceed \$561,800.00 and Reject Alternate Bid #1 and Alternate Bid #2
- H. Resolution No. 23-R-0038 – Contract Award – Schroeder & Schroeder, Inc. for the 2023 Sidewalk and Curb Maintenance Program in an Amount Not to Exceed \$96,660.00

- I. Resolution No. 23-R-0039 – RJN Group – Phase III Engineering Services for 2023 Sanitary Sewer Rehabilitation Project in the Amount Not to Exceed \$38,425.00

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Morano. Voting Nay: 0.

5. Items for Discussion.

4.C. Resolution No. 23-R-0030 – Contract Award – Consulting Engineering, Inc., for Services Related to the 2023 Water Distribution System Leak Survey for an amount not to exceed \$26,349.75. Alderman Beifuss pulled this item for educational purposes. Mr. Patel explained that this Item pertains to the annual leak detection program that has been done since 2020. Acoustic leak detection equipment is used to survey 147 miles of watermain throughout the City. He noted that in 2020 a total of 36 leaks were discovered, which were causing water loss of about 350,000 gallons per day. Since then the numbers have gone down following repairs, but this is a good housekeeping program every year to ensure that the water being pumped into the distribution system is making it to and through the meters and is being billed appropriately. **Alderman Garling made a motion, seconded by Alderman Dimas to approve.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Morano. Voting Nay: 0.

4.E. Resolution No. 23-R-0032 – Contract Award – KLM Engineering, Inc. for Professional Engineering Services Related to the Fremont Street Water Tower Rehabilitation Project for an amount not to exceed \$83,590.00. Alderman Morano requested an update on this Item and the status of grant funding for it. Mr. Patel explained that a water model study was done to determine potential locations for water towers to see what makes the most sense for the needs of the City. The draft study actually recommends removing the Fremont Tower, but if the Department of Commerce and Economic Opportunity (DCEO) funding for that tower comes through as expected, it would not be removed. A new tower would be put up elsewhere to accommodate the City’s existing need for additional elevated storage. Staff wanted to get ahead of the project and have the plans ready to go to bid once the grant is approved so it can hopefully be done this year. **Alderman Morano made a motion, seconded by Alderman Brown to approve.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Morano. Voting Nay: 0.

4.F. Resolution No. 23-R-0033 – FGM Architects, Inc. – Professional Architectural Services related to Space Needs Assessment Study in the not to exceed amount of \$50,400.00. Alderman Brown inquired about why selection of the firm was based on qualification rather than the most cost effective. Mr. Patel explained that for professional services the firm cannot be determined on cost alone, and it is not a publicly bid project. Similarly to federally funded projects that require this, Staff issued a Request for Qualifications (RFQ) to invite all professional architectural firms to submit their Statement of Qualifications

(SOQ) to perform the Space Needs Assessment Study (SNAS). This is a Qualifications Based Selection (QBS) process, which is widely used throughout the industry, and the Most Qualified Firm (MQF) is selected based on qualifications. Particularly when the City does not have previous experience with a firm, it is best to look for qualifications rather than the lowest price to be sure they are capable of the work being sought. **Alderman Brown made a motion, seconded by Alderman Garling to approve.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Morano. Voting Nay: 0.

6. Unfinished Business.

A. Bike Path Connectivity Discussion. Mr. Patel noted that this topic was brought back before the Committee for additional feedback, and Staff also made some changes to the map with some improved options for connectivity. Some discussion followed. Alderman Garling suggested adding some signs in key spots to identify path locations. He also suggested that connecting the high school down to Forest Ave. might be a priority, and Mr. Patel noted that doing so might qualify the City for a higher score in relation to receiving federal funds. The Committee thanked Staff for their work on identifying potential connectivity points and path locations.

7. New Business. Alderman Beifuss raised a concern about the stairs leading down to the tunnel as well as the stairs going up to the platform at the METRA station. He said they are badly deteriorated and creating a hazard. He would like the Union Pacific to repair them. Some of the slip tread on the platform should also be addressed.

Alderman Garling thanked Alderman Beifuss for his years of service on the Infrastructure Committee. Other members followed suit. Alderman Beifuss in turn thanked the Committee and Staff for their work over the years.

8. Reports from Staff. Mr. Patel thanked Alderman Beifuss and Alderman Garling for their service and presented each with a card of appreciation from the Staff.

9. Adjournment. At 7:43 P.M., Alderman Hallett made a motion to adjourn, seconded by Alderman Garling.

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Morano. Voting Nay: 0.

Respectfully submitted,

Ashley Heidorn
Administrative Assistant of Public Works