

CITY OF
WEST CHICAGO
WHERE HISTORY & PROGRESS MEET

ENVIRONMENTAL COMMISSION

**Wednesday, April 19, 2023
7:00 p.m. – Council Chambers**

AGENDA

1. Call to Order Establish a Quorum
2. Approval of Minutes
 - a. Environmental Commission Minutes of March 15, 2023
3. Public Participation/Presentations
4. Items for Consent
 - a. None
5. Review and Discuss the Commission Priority List
 - a. Current List
 - i. April 29, 2023
 1. Environmental Commission Adopt-A-Highway Event
 2. Great Western Trail Cleanup Event
 - ii. May 20, 2023 – Blooming Fest
 - iii. June 3, 2023 – Paper Shredding Event
 - b. New Additions
6. Other Business
 - a. Paper Shredding Event
 - i. Event Flyer Advertisement
 - b. Smoke Detectors Recycling
 - c. Rain Barrel Program
7. Adjournment

MEETING MINUTES

ENVIRONMENTAL COMMISSION

March 15, 2023, 7:00 P.M.

1. Call to Order Establish a Quorum
 - a. *Chairman Beebe called the meeting to order at 7:01 P.M. Roll call found Commissioners Dan Beebe, Bob Blaus, and Bethany Brown present.*
 - b. *Staff present included Assistant Director of Public Works, Dave Shah.*

2. Approval of Minutes
 - a. Environmental Commission Minutes of January 18, 2023
 - i. *Commissioner Blaus made a motion, seconded by Commissioner Brown to approve the Meeting Minutes.*
 - ii. *Voting Yea: Chairman Beebe, Commissioner Brown, and Commissioner Blaus. Voting Nay: zero.*

3. Public Participation/Presentations
 - a. None

4. Items for Consent
 - a. None

5. Review and Discuss the Commission Priority List
 - a. Current List
 - i. April 29, 2023 –
 1. Environmental Commission Adopt-A-Highway Event
 2. Great Western Trail Cleanup Event
Discussion: Chairman Beebe mentioned that a few members of the Garden Club will be joining the cleanup events.
 - ii. May 20, 2023 – Blooming Fest
Discussion: Chairman Beebe requested Shah to contact Groot for giveaways and coordinate other logistics with Public Works Department for tables, chairs, fire extinguishers, etc. Chairman Beebe to bring the tent and weights.
 - iii. June 3, 2023 – Paper Shredding Event
 - b. New Additions
 - i. None

6. Other Business
 - a. Paper Shredding Event
 - i. \$500 grant received from DuPage County
 - ii. Overall event coordination is ongoing

- iii. Lift Station #5 & Forcemain Rehabilitation Project's construction is upcoming near the Metra Station in Summer 2023. The City staff to coordinate with the contractor. Shah discussed possibility of moving the event in the West lot instead
 - iv. Touch-A-Truck event scheduled for June 3, 2023.
 - v. SCARCE is proposing to increase the items being accepted to include eyeglasses and hearing aids for the Lions Clubs. Lion's Club – Boxes for Eye Glasses and Hearing Aids
Discussion: The Commission verbally agreed with SCARCE's proposal. The motion was unanimously approved by voice vote.
 - vi. Draft Event Flyer for Review
Discussion: The Commission would like to add the American flag recycling, eyeglasses recycling, and hearing aids recycling to the Flyer. Chairman Beebe made the motion to approve, which was seconded by Commissioner Brown.
- b. Other Recycling Items Proposals and Programs
- i. Smoke Detectors Recycling
Discussion: The Commission overall discussed how smoke detector recycling service can be incorporated and provided for free to the residents during upcoming events. It was overall deemed by the Commission that further research is required on the service provider and how purchasing would be handled. Shah to follow up to see if City can provide funding to purchase a recycling box for smoke detectors.
 - ii. National Prescription Drug Take Back Day is April 22, 2023
 - 1. RxBOX Program launched by DuPage County Health Department <https://www.hopedupage.org/161/RxBOX>
 - iii. Household Hazardous Waste Facility in Naperville
<https://www.naperville.il.us/services/garbage-and-recycling/household-hazardous-waste-facility/>
 - iv. Midwest Computer Recycling is inquiring if the City is interested in hosting an electronic recycling event for the community. There is no cost to their services to mobilize and supply labor. However, TV's are \$20/ea and CRT monitors are \$10/ea
 - 1. (A motion is required to approve the City staff to coordinate with Midwest Computer Recycling to schedule their services for the Paper Shredding Event on June 3, 2023)
Discussion: The Commission was overall not interested in hosting the above-mentioned electronic recycling event with the Paper Shredding Event on June 3, 2023, because Groot's services and Township's Recycling Event provide electronic recycling opportunities for free to the residents.

- c. Rain Barrel Program
 - i. Letter from Conservation Foundation (Enclosed)
 - ii. Program Coordination & Logistics
- d. Advisory Committee – Urban Forestry Grant

Discussion: Shah stated that the City received an Urban Forestry Grant in the amount of \$25,000 for the GIS tree inventory and management plan for the City. As part of the grant requirement, the City is required to have an Advisory Committee for its urban forest to provide support and advise. Shah proposed a question to the Commission to determine if the Environmental Commission would have any interest in being the advisory body for urban forestry in the City. The Commission was generally in agreement. However, no decision has been made. This topic will be discussed at future meetings.

7. Adjournment

- a. *At 8:20 P.M., Commissioner Rodway made a motion to adjourn. Commissioner Brown seconded the motion. The motion was unanimously approved by voice vote.*

Respectfully,

Dave Shah, PE
Assistant Director of Public Works