

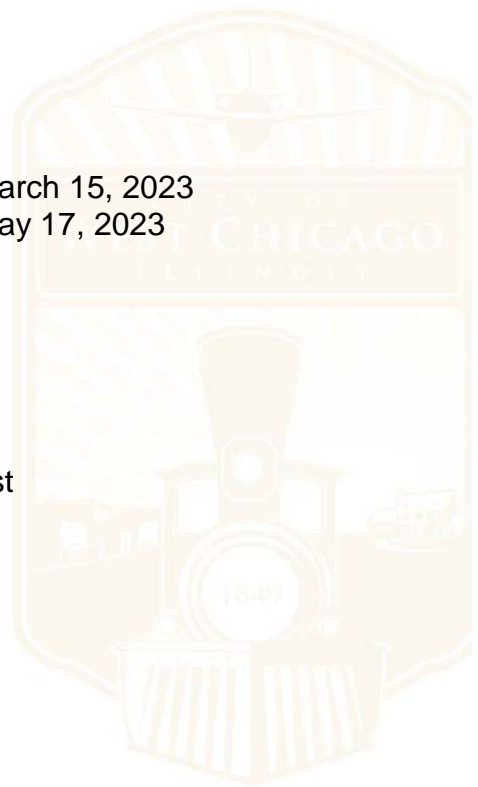
CITY OF  
**WEST CHICAGO**  
WHERE HISTORY & PROGRESS MEET

**ENVIRONMENTAL COMMISSION**

**Wednesday, June 21, 2023  
7:00 p.m. – Council Chambers**

**AGENDA**

1. Call to Order Establish a Quorum
2. Selection of a Chairman and Vice-Chairman
3. Approval of Minutes
  - a. Environmental Commission Minutes of March 15, 2023
  - b. Environmental Commission Minutes of May 17, 2023
4. Public Participation/Presentations
5. Items for Consent
  - a. None
6. Review and Discuss the Commission Priority List
  - a. Current List
  - b. New Additions
7. Other Business
  - a. Paper Shredding Event Statistics
    - i. 4.65 tons of paper was shredded
    - ii. 231 vehicles & walk-ups
    - iii. 13 American flags
    - iv. 41 Eyeglasses
    - v. One Hearing Aid
    - vi. One Rain Barrel Pick-up
    - vii. Sherriff's office collected the following:
      1. Four boxes of syringes
      2. Approximately 150 lbs. of medications
8. Adjournment



## MEETING MINUTES

### ENVIRONMENTAL COMMISSION

March 15, 2023, 7:00 P.M.

1. Call to Order Establish a Quorum
  - a. *Chairman Beebe called the meeting to order at 7:01 P.M. Roll call found Commissioners Dan Beebe, Bob Blaus, and Bethany Brown present.*
  - b. *Staff present included Assistant Director of Public Works, Dave Shah.*
2. Approval of Minutes
  - a. Environmental Commission Minutes of January 18, 2023
    - i. *Commissioner Blaus made a motion, seconded by Commissioner Brown to approve the Meeting Minutes.*
    - ii. *Voting Yea: Chairman Beebe, Commissioner Brown, and Commissioner Blaus. Voting Nay: zero.*
3. Public Participation/Presentations
  - a. None
4. Items for Consent
  - a. None
5. Review and Discuss the Commission Priority List
  - a. Current List
    - i. April 29, 2023 –
      1. Environmental Commission Adopt-A-Highway Event
      2. Great Western Trail Cleanup Event  
*Discussion: Chairman Beebe mentioned that a few members of the Garden Club will be joining the cleanup events.*
    - ii. May 20, 2023 – Blooming Fest  
*Discussion: Chairman Beebe requested Shah to contact Groot for giveaways and coordinate other logistics with Public Works Department for tables, chairs, fire extinguishers, etc. Chairman Beebe to bring the tent and weights.*
    - iii. June 3, 2023 – Paper Shredding Event
  - b. New Additions
    - i. None
6. Other Business
  - a. Paper Shredding Event
    - i. \$500 grant received from DuPage County
    - ii. Overall event coordination is ongoing

- iii. Lift Station #5 & Forcemain Rehabilitation Project's construction is upcoming near the Metra Station in Summer 2023. The City staff to coordinate with the contractor. Shah discussed possibility of moving the event in the West lot instead
  - iv. Touch-A-Truck event scheduled for June 3, 2023.
  - v. SCARCE is proposing to increase the items being accepted to include eyeglasses and hearing aids for the Lions Clubs. Lion's Club – Boxes for Eye Glasses and Hearing Aids  
*Discussion: The Commission verbally agreed with SCARCE's proposal. The motion was unanimously approved by voice vote.*
  - vi. Draft Event Flyer for Review  
*Discussion: The Commission would like to add the American flag recycling, eyeglasses recycling, and hearing aids recycling to the Flyer. Chairman Beebe made the motion to approve, which was seconded by Commissioner Brown.*
- b. Other Recycling Items Proposals and Programs
- i. Smoke Detectors Recycling  
*Discussion: The Commission overall discussed how smoke detector recycling service can be incorporated and provided for free to the residents during upcoming events. It was overall deemed by the Commission that further research is required on the service provider and how purchasing would be handled. Shah to follow up to see if City can provide funding to purchase a recycling box for smoke detectors.*
  - ii. National Prescription Drug Take Back Day is April 22, 2023
    - 1. RxBOX Program launched by DuPage County Health Department <https://www.hopedupage.org/161/RxBOX>
  - iii. Household Hazardous Waste Facility in Naperville  
<https://www.naperville.il.us/services/garbage-and-recycling/household-hazardous-waste-facility/>
  - iv. Midwest Computer Recycling is inquiring if the City is interested in hosting an electronic recycling event for the community. There is no cost to their services to mobilize and supply labor. However, TV's are \$20/ea and CRT monitors are \$10/ea
    - 1. (A motion is required to approve the City staff to coordinate with Midwest Computer Recycling to schedule their services for the Paper Shredding Event on June 3, 2023)  
*Discussion: The Commission was overall not interested in hosting the above-mentioned electronic recycling event with the Paper Shredding Event on June 3, 2023, because Groot's services and Township's Recycling Event provide electronic recycling opportunities for free to the residents.*

- c. Rain Barrel Program
  - i. Letter from Conservation Foundation (Enclosed)
  - ii. Program Coordination & Logistics
- d. Advisory Committee – Urban Forestry Grant

*Discussion: Shah stated that the City received an Urban Forestry Grant in the amount of \$25,000 for the GIS tree inventory and management plan for the City. As part of the grant requirement, the City is required to have an Advisory Committee for its urban forest to provide support and advise. Shah proposed a question to the Commission to determine if the Environmental Commission would have any interest in being the advisory body for urban forestry in the City. The Commission was generally in agreement. However, no decision has been made. This topic will be discussed at future meetings.*

7. Adjournment

- a. *At 8:20 P.M., Commissioner Rodway made a motion to adjourn. Commissioner Brown seconded the motion. The motion was unanimously approved by voice vote.*

Respectfully,

Dave Shah, PE  
Assistant Director of Public Works

## MEETING MINUTES

### ENVIRONMENTAL COMMISSION

May 17, 2023, 7:00 P.M.

1. Call to Order Establish a Quorum
  - a. *Staff Liaison, Dave Shah, called the meeting to order at 7:05 P.M. Roll call found Commissioners Bethany Brown, Thomas Cherrington, and Nazree Williams, present.*
  - b. *Staff present included Assistant Director of Public Works, Dave Shah.*
  - c. *Commissioner Thomas Cherrington and Nazree Williams were introduced to the Commission.*
  
2. Approval of Minutes
  - a. Environmental Commission Minutes of March 15, 2023
    - i. *Commissioner Williams wanted more time to review the meeting minutes prior to approval. March 15, 2023 Meeting Minutes are scheduled to be approved at the June 21, 2023 Commission meeting.*
    - ii. *Voting Yea: N/A      Voting Nay: N/A*
  
3. Public Participation/Presentations
  - a. *None*
  
4. Items for Consent
  - a. *None*
  
5. Review and Discuss the Commission Priority List
  - a. Current List
    - i. *May 20, 2023 – Blooming Fest*
    - ii. *June 3, 2023 – Paper Shredding Event*
  - b. New Additions
    - i. *None*
  
6. Other Business
  - a. Paper Shredding Event
    - i. *Discussion: Shah provided background on the Shredding event and shared the final event flyer with the Commissioners.*
  - b. Smoke Detectors Recycling
    - i. *Discussion: Shah informed the Commission that the Department of Public Works is willing to fund the purchase of the recycling boxes if the Commission wanted to further pursue the Smoke Detectors*

*Recycling initiative. The recycling boxes could be either placed at the Water Treatment Plant or at the City Hall once approved.*

c. Rain Barrel Program

i. Discussion: *Shah informed the Commission that the link for anyone who is interested in ordering the rain barrels is live on the City's website.*

d. Newsletter

i. Discussion: *The Commission was overall enthusiastic and interested in writing Newsletters on various Environmental related issues. Shah informed that the City's Marketing & Communications Division has a shared drive where Commissioners are able to collaborate on topics for City's review to be included in the City's newsletters. The link will be shared with the Commissioners.*

7. Adjournment

a. *At 7:43 P.M., Commissioner Brown made a motion to adjourn. Commissioner Cherrington seconded the motion. The motion was unanimously approved by voice vote.*

Respectfully,

Dave Shah, PE  
Assistant Director of Public Works