

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved January 4, 2024

MINUTES

INFRASTRUCTURE COMMITTEE

December 7, 2023 7:00 P.M.

1. **Call to Order, Roll Call, and Establishment of a Quorum.** Director Patel called the meeting to order at 7:00 P.M. Roll call found Aldermen Dan Beebe, Heather Brown, Sandra Dimas, Alton Hallett, Jeanne Short, and John C. Smith, Jr., present. Alderman Joe Morano attended via teleconference.

Staff present included Director of Public Works, Mehul Patel, and Assistant Director of Public Works, Dave Shah.

2. **Approval of Minutes**

A. **Infrastructure Committee Minutes of November 2, 2023.** Alderman Brown made a motion, seconded by Alderman Hallett to approve the Meeting Minutes of November 2, 2023.

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beebe, Brown, Dimas, Hallett, Morano, Short, and Smith. Voting Nay: 0.

3. **Public Participation / Presentations.** None.

4. **Items for Consent.** Alderman Brown requested discussion on Consent Item C. Alderman Dimas made a motion, seconded by Alderman Beebe to approve:

- A. Resolution No. 23-R-0089 -- Contract Extension – 2024 Forestry Maintenance Program with Steve Piper & Sons, Inc. in the amount not to exceed \$150,000.00
- B. Resolution No. 23-R-0090 – Contract Award – Emerald Tree Care, LLC for the 2024 Emerald Ash Borer Insecticidal Treatment Program for an Amount Not to Exceed \$22,995.00
- D. Resolution No. 23-R-0092 – Amendment No. 1 – Professional Engineering Services – Thomas Engineering Group for the Lift Station 5 and Forcemain Project in an Amount Not to Exceed \$34,409.98
- E. Resolution No. 23-R-0095 – Contract Award – Crystal Maintenance Services Corporation – 2024 Janitorial Services for Municipal Buildings in an amount not to exceed \$71,520.00

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beebe, Brown, Dimas, Hallett, Morano, Short, and Smith. Voting Nay: 0.

5. **Items for Discussion.**

4.C. Resolution No. 23-R-0091 – Contract Award – Kramer Tree Specialists, Inc. for the 2024 thru 2026 Citywide Monthly Brush Collection Program for an Annual Amount Not to Exceed \$99,678.25. Alderman Brown pulled Item 4.C. in error; she had a question pertaining to Item 4.B. instead. **Alderman Dimas made a motion, seconded by Alderman Short to approve Item 4.C.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beebe, Brown, Dimas, Hallett, Morano, Short, and Smith. Voting Nay: 0.

6. **Unfinished Business.** Alderman Brown inquired about Item 4.B. and wondered if Emerald Tree Care would be offering a discounted price for treatment to interested residents to apply to the trees on their own property. She recalled that being offered previously but did not believe many residents were aware of the option. Mr. Patel noted that that had not been offered for the last two years, and if it had been offered prior to his time with the City he was unaware of it. Treatment at this late stage would likely not be very successful either. He also explained that Emerald Tree Care provides a bulk price to the City for the treatment of their trees, so it would not be fair to the contractor to expect that same price for individual tree treatments.

7. **New Business.** None.

8. **Reports from Staff.** Mr. Patel advised the Committee that the 2024 Right-of-Way Maintenance Program went to bid in November but would be going straight to City Council on December 18 for the rejection of all bids with the intention of re-bidding. Some prospective bidders expressed interest in bidding but advised that they could not obtain their bid bonds in time to submit a bid. The re-bid will be advertised December 19 and have a slightly longer bid period in the hopes of receiving more bids. The bid documents also include an alternate bid for Glen Oak and Oakwood Cemeteries to compare against the newly quoted prices provided by Cemetery Management, Inc. The City intends to approve a temporary maintenance contract for the cemeteries for January, February, and March, and depending on the bids received for the Right-of-Way Maintenance Program, the burden of the cemetery grounds maintenance may shift to that Program instead.

9. **Adjournment.** At 7:14 P.M., Alderman Hallett made a motion to adjourn, seconded by Alderman Brown. **Motion was unanimously approved by voice vote.**

Respectfully submitted,

Ashley Heidorn
Administrative Assistant of Public Works