

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

**APPROVED OCTOBER 5, 2023**

**West Chicago Cultural Arts Commission**

**Thursday, August 3, 2023**

**7:00pm**

**MINUTES**

1. Call to Order at 7:08pm by Heidi Kuharich; Roll Call: Paulina Garcia, Uwe Gsedl, Heidi Kuharich, Buddy Plumlee, Deborah Walsh, and City Liaison Daniel Peck in attendance; Quorum established
2. Public Participation: N/A
3. Approve Minutes of June 8, 2023
  - a. Buddy Plumlee made motion to approve, Deborah Walsh seconded; Approved unanimously
4. Items for Discussion and Possible Action
  - a. Roles & Responsibilities of Staff Liaison
    - i. Analysis discussion regarding 8.8.23 Memorandum to Cultural Arts Commission from City Administrator Michael Guttman
    - ii. Discussion on similarity of description to other staff liaison roles
    - iii. Discussion for clarification on requesting permission for staff time in the event of staff volunteering to take on specific task (in reference to e-mailed note not outlined in the document from Michael Guttman)
  - b. Art Banner Exhibit 2023
    - i. 2023 Schedule
      1. Final Voting for People's Choice Award: Monday, September 4
        - a. CAC will confirm results at October 5 Meeting
      2. CAC/City Council Presentation: Monday, October 16, 7pm
        - a. Heidi Kuharich e-mailed all 2023 Banner Artists to invite them to meeting; CAC members also plan to attend
        - b. Uwe Gsedl will work with Heidi Kuharich to produce certificates to present to all artists (to be signed by Chair and Mayor in advance); including additional for Award recipient
        - c. Banners and certificates will be on hand for distribution to all artists present at meeting; available for pick-up at City Hall after
      3. Library Exhibit of Local Banner Artists
        - a. Eleven artists invited from West Chicago, Warrenville, Wayne, and Winfield
        - b. Eight artists are participating
        - c. Exhibit runs 8.14.23-9.1.23
      4. Past Banner Exhibit Themes
        - 2009: Faces
        - 2010: Animals
        - 2011: The Way Things Move
        - 2012: America: Who We ARE
        - 2013: A Question of Balance
        - 2014: (Bi)Cycle of Life
        - 2015: A Picture of Health
        - 2016: Patterns
        - 2017: Rails & Trails
        - 2018: Pop Art
        - 2019: Love
        - 2020: Home
        - 2021: Take Flight
        - 2022: Renewal
        - 2023: Vitality/Vitalidad \*15\*
        - 2024: Time to Celebrate/Tiempo para celebrar \*175\*
        - a. Eleven artists invited from West Chicago, Warrenville, Wayne, and Winfield
    - ii. 2024 Schedule

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Ruben Pineda  
MAYOR  
Nancy M. Smith  
CITY CLERK

Michael L. Guttman  
CITY ADMINISTRATOR

1. Call for Art issued; communicated to all 2023 Banner Artists
  2. Deadline for submissions: February 9, 2024
- c. Loteria Update
- i. Paulina Garcia will work with Heidi Kuharich on finalizing the “frame” art and applying the card art; then creating six different play boards (8.5”x5.5”)
  - ii. Deborah Walsh offered to work with Heidi Kuharich on the copy for reverse side of playing board
  - iii. All working to secure final location sites and a sponsor for prizes if possible
  - iv. Verifying copyright for one of the submitted pieces
- d. 2022 Annual Report
- i. Draft submitted for review and feedback by Heidi Kuharich
  - ii. Anni Holm is noted as “current member” in document; will amend to include her resignation date
- e. Upcoming Meeting Dates
- i. Thursday, September 14 at 7pm
    1. Established first Thursday is not possible for September
    2. Discussion of September 14 being too late in light of Mexican Independence Day activities
    3. Confirmed new meeting date: August 31
5. Other Business
- a. Master Plan discussion led by Buddy Plumlee
    - i. Progress to date and areas of greatest need including missing survey data now deemed to be irretrievable; data also considered outdated at this point, lead to discussion of new survey
    - ii. Review of Executive Summary progress to date
    - iii. Review of Contents (outline) for division of labor: Buddy Plumlee--Arts Funding, Deborah Walsh--Collective Oversight, Heidi Kuharich--Community Involvement; Goals & Recommendations likely to be included by section; Municipal Code needs to be consulted for established language
  - b. Uwe Gsedl seeking support for Sister Cities activities in 2024 as 25 year anniversary; discussion on how to advance awareness by proceeding through proper channels; Dan Peck will work with him to prepare; Commission hopes to support in appropriate way
  - c. Park District representative reached out via e-mail to Heidi Kuharich and Buddy Plumlee re: Taco & Art Fest (8.19) seeking CAC participation; discussion determined timeline and availability are not favorable; Heidi Kuharich will communicate to PD
  - d. Heidi Kuharich raised point of ARTober (typically a Gallery 200 effort); CAC does not have anything planned currently but is willing to assist if needed; Heidi Kuharich will reach out to G200 staff
6. Adjournment: 8.08pm