

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved: April 4, 2024

## CULTURAL ARTS COMMISSION MINUTES

Thursday, March 7, 2024

West Chicago City Hall – 475 Main Street

7:00 p.m.

### 1. Call to Order, Roll Call, Establishment of a Quorum

Chairman Kuharich called the meeting to order at 7:00 p.m. Roll Call found Commissioners Garcia, Treudt, and Walsh present. Commissioner Gsedl, Hernandez, and Plumlee were absent. Also in attendance was Marketing and Communications Manager Daniel Peck.

### 2. Public Participation

None.

### 3. Cultural Arts Commission Meeting Minutes of February 1, 2024

Commissioner Walsh made a motion, seconded by Commissioner Garcia, to approve the requested changes to the minutes of February 1, 2024, as discussed. Voting Aye: Chairman Kuharich, Commissioners Gsedl and Treudt. Motion Carried.

### 4. Items for Discussion and Possible Action

#### A. Art Banner Exhibit 2024

- 1) Artwork: Commissioner Walsh made a motion, seconded by Commissioner Treudt, to confirm the artwork as selected by jurors for the 2024 Art Banner Exhibit. Voting Aye: Chairman Kuharich and Commissioner Walsh. Motion Carried.
- 2) Staff & Commission Roles: Commissioners requested that Manager Peck seek pre-approval to have the Staff roles clarify that staff will send proofs to artists individually as opposed to sending one email containing a link with access to all the artworks. Commissioner Treudt made a motion, seconded by Commissioner Garcia, to approve the Staff and Commission Roles with the addition of having Commissioners organize banners prior to installation. Voting Aye: Chairman Kuharich and Commissioner Walsh. Motion Carried.
- 3) Schedule: Commissioner Walsh made a motion, seconded by Commissioner Treudt, to approve the Staff and Commission Roles with the addition of having Commissioners organize banners prior to installation. Voting Aye: Chairman Kuharich and Commissioner Garcia. Motion Carried.

B. *Public Arts Master Plan*. Chairman Kuharich provided a progress update of the Plan. Commissioners discussed the online survey and provided Manager Peck with directions for the completion of the survey.

C. *City Website Translations*. Commissioners discussed translations on the City's website and clarified that they intend to have the Commission's content be translated moving forward. In order to achieve this, a Commissioner(s) would need to translate content for staff. The item was removed from the Agenda.

### 5. Other Business

Chairman Kuharich discussed the upcoming Artculture and Taco and Art Festival event, and the Commission's potential involvement in each. Commissioners requested Manager Peck to add both items to the April Agenda to make a motion on the Commission's involvement in each.

Chairman Kuharich discussed the 2023 Loteria initiative and requested Manager Peck to add an item to the April Agenda to make a motion on the Commission's involvement in the Project for 2024.

### 6. Adjournment

At 8:04 p.m., Chairman Kuharich adjourned the meeting.

Respectfully submitted,

**Daniel Peck**

Marketing and Communications Manager City of West Chicago

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