

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved April 4, 2024

MINUTES

INFRASTRUCTURE COMMITTEE

March 7, 2024 7:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum. Chairman Morano called the meeting to order at 7:00 P.M. Roll call found Aldermen Dan Beebe, Heather Brown, Alton Hallett, Joe Morano, and John C. Smith, Jr., present. Alderman Jeanne Short was present via teleconference. Alderman Sandra Dimas was absent.

Staff present included Director of Public Works, Mehul Patel, and Administrative Assistant, Ashley Heidorn.

2. Approval of Minutes

A. Infrastructure Committee Minutes of February 1, 2024. Alderman Brown made a motion, seconded by Alderman Beebe to approve the Meeting Minutes of February 1, 2024.

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beebe, Brown, Hallett, Morano, Short, and Smith. Voting Nay: 0.

3. Public Participation / Presentations. None.

4. Items for Consent. Alderman Morano requested discussion on Consent Item D. Alderman Brown requested discussion on Consent Item D as well and Item E. **Alderman Hallett made a motion, seconded by Alderman Brown to approve:**

- A. Rejection of all Bids and Re-Bid – A2O Phosphorous Removal Project for the West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant
- B. Resolution No. 24-R-0018 – Contract Award – KLM Engineering, Inc. for Professional Engineering Services Related to the 2024 Fremont Street Water Tower Rehabilitation Project for an Amount Not to Exceed \$71,090.00
- C. Resolution No. 24-R-0019 – Christopher B. Burke Engineering LTD. – Professional Services Related to the Water Treatment Plant Natural Area Basins Maintenance and Monitoring for an Amount Not to Exceed \$25,970.00 for FY2024-2026
- F. Resolution No. 24-R-0022 – Contract Award - BLA, Inc. for Professional Construction Engineering Services for IL-38 & Technology Boulevard Traffic Signal Installation Project in an Amount Not to Exceed \$74,391.00
- G. Resolution No. 24-R-0023 – 2024 Local Limits Study Evaluation Report
- H. Resolution No. 24-R-0024 - Contract Award – RJN Group, Inc. for Professional Design Engineering Services Related to the 2024 SSES Repair Program in the Not to Exceed Amount of \$25,000.00

- I. Resolution No. 24-R-0026 – Contract Award - Christopher B. Burke Engineering LTD. – Professional Design Engineering Services Related to the Elevated Water Tower Project for an Amount Not to Exceed \$138,290.00
- J. Resolution No. 24-R-0027 – Contract Award – Schroeder Asphalt Services, Inc. for the 2024 Roadway Rehabilitation Project in an Amount Not to Exceed \$940,368.23

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beebe, Brown, Hallett, Morano, Short, and Smith. Voting Nay: 0.

5. Items for Discussion.

4.D. Resolution No. 24-R-0020 – Change Order No. 1 – Boller Construction Company, Inc. for the Headworks Gate Improvement Project at the West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant in an Amount Not to Exceed \$278,800.00 for a Revised Contract Value of \$808,100.00. Mr. Patel explained that this change order is not actually due to unforeseen work but is intended to exercise the alternate bid which was not part of the originally awarded contract. Boller has agreed to hold their pricing if the alternate bid was awarded prior to July 1, 2024. The West Chicago/Winfield Wastewater Authority (WCWWA) wanted to spray protective lining on all four of the Plant's primary clarifiers, but there were only enough funds to coat two last year. This change order would take care of the remaining two primary clarifiers and was effectively a way to spread the cost across two fiscal years. **Alderman Morano made a motion, seconded by Alderman Brown to approve.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beebe, Brown, Hallett, Morano, Short, and Smith. Voting Nay: 0.

4.E. Resolution No. 24-R-0021 – Contract Amendment No. 1 – Cemetery Management, Inc. (John B. Reynolds) for Cemetery Sexton Services in an Amount of \$25,000.00 for a Revised Not to Exceed Amount of \$45,000.00 for FY 2024. Mr. Patel explained that Cemetery Management, Inc. (CMI) has supervised and directed all activities in the Glen Oak and Oakwood Cemeteries since 1990. Prior to the expiration of the Cemetery Sexton Services Contract in 2023, staff discussed renewal options with CMI and received a proposal for continued services through 2026, with price increases for most of its services. The most notable increase was in the ground maintenance activities, so a short-term contract was signed with CMI to continue other services, excluding ground maintenance activities, while staff included those services as part of the City's 2024 Rights-of-Way (ROW) Maintenance Program bid for pricing comparison. Staff received much more favorable pricing through that bid, so the grounds maintenance of both cemeteries will now be included as part of the ROW Maintenance Program. The current contract with CMI expires on March 31, 2024, so it is staff's recommendation to extend the contract through the end of FY2024. **Alderman Morano made a motion, seconded by Alderman Brown to approve.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beebe, Brown, Hallett, Morano, Short, and Smith. Voting Nay: 0.

6. Unfinished Business. None.

7. New Business.

A. Lead Service Line Replacement Plan. Mr. Patel noted that the Lead Service Line Replacement and Notification Act (LSLRNA) was passed and signed by Governor Pritzker with an effective date of January 1, 2022. The Act requires the City to submit its lead service line inventory on an annual basis, as well as submit an initial Lead Service Line Replacement Plan for the community by April 15, 2024, with the final plan due April 15, 2027, after annual revisions. The current plan proposes 56 lead service line replacements per year beginning in 2027, and the City has 14 years to complete all replacements. Doing it at this pace will cost the City more as material and labor costs continue to increase, and neighboring communities will be fighting for the same resources as well. The funding source the City intends on using for this project is the IEPA State Revolving Funds (SRF), which is a 0% interest loan to the community specifically for lead service line replacements. It is staff's intention to do as much of the lead service line replacements prior to 2027 before all communities are fighting for the same resources. The Lead Service Line Replacement Plan also includes financial responsibility determinations, most of which involve the City paying the cost, except in cases where the property owner wants to replace their service ahead of what is scheduled. Alderman Brown asked if there were any other grant funds we could seek for assistance with this project. Mr. Patel said he was not aware of any additional grants at this moment, but there is a possibility for loan principal forgiveness based on median household income since there has been a push for eligibility to be based on where the project is taking place rather than the community as a whole. **The Committee agreed to approve the Lead Service Line Replacement Plan and directed staff to submit said Plan to the IEPA as well as seek funding through the IEPA SRF.**

8. Reports from Staff. None.

9. Adjournment. At 7:39 P.M., Alderman Brown made a motion to adjourn, seconded by Alderman Hallett. **Motion was unanimously approved by voice vote.**

Respectfully submitted,

Ashley Heidorn
Administrative Assistant of Public Works