WHERE HISTORY & PROGRESS MEET

Historical Preservation Commission Tuesday, March 26, 2024 - 6:00 p.m.

West Chicago City Hall – Council Chambers 475 Main Street West Chicago, IL 60185

AGENDA

- 1. Call to Order, Roll Call and Establishment of a Quorum
- 2. Public Comment
- 3. Certificate of Appropriateness Review
 - A. C.O.A. 24-02 332 E Washington Street Fence
 - B. C.O.A. 24-03 137 Turner Court Flush-mounted Sign
 - C. C.O.A. 24-04 200 Main Street Exterior Doors, Windows, Lights
- 4. Preliminary Review
- 5. Historic District/Landmark Updates
 - A. Marketing of Landmark Program
- 6. Approval of the draft January 23, 2024 Meeting Minutes
- 7. Other Business
- 8. Adjournment
- CC: Historical Preservation Commission Members

Alderman Dimas, City Council Liaison to Historical Preservation Commission

Mayor & City Council

Michael Guttman, City Administrator

Valeria Perez, Executive Office Manager

Mehul Patel, Director of Public Works

Tom Dabareiner, Director of Community Development

John Sterrett, Assistant Direct of Community Development

Stuart Caravello, Chief Building Official

Kelley Chrisse, Economic Development Coordinator

Sara Phalen, City Museum Director

News Media

CITY OF WEST CHICAGO

HISTORICAL PRESERVATION AGENDA ITEM SUM	
ITEM TITLE:	
Fence 332 E Washington Street Richard Luckow	AGENDA ITEM NUMBER: 3 A.
C.O.A. # 24-02	COMMISSION AGENDA DATE: 03-26-24
STAFF REVIEW: John Sterrett, City Planner	SIGNATURE

ITEM SUMMARY:

Richard Luckow, homeowner of 332 E Washington Street, is requesting approval of a Certificate of Appropriateness application to install a fence at the subject property in the East Washington Street Historic District. The fence is proposed to be located to the side and rear of the house and will be a six-foot cedar privacy fence. Views of the house will remain unobstructed from both Washington Street and Center Street. No work to the house itself is proposed. The proposed fence will comply with the fencing regulations of the Zoning Code. Please see attached information for more details.

The building is considered a candidate for local landmark status and is contributing to the East Washington Street Historic District. Constructed in the 1950's, it is a modern interpretation of the classic revival and was originally used as the public library.

ACTION PROPOSED:

Consideration of fencing at 332 E Washington Street.

From Center Street looking towards rear of house



From alleyway looking at rear of house where fence will be constructed



From Washington Street looking towards side of house



From Center Street looking at rear of house

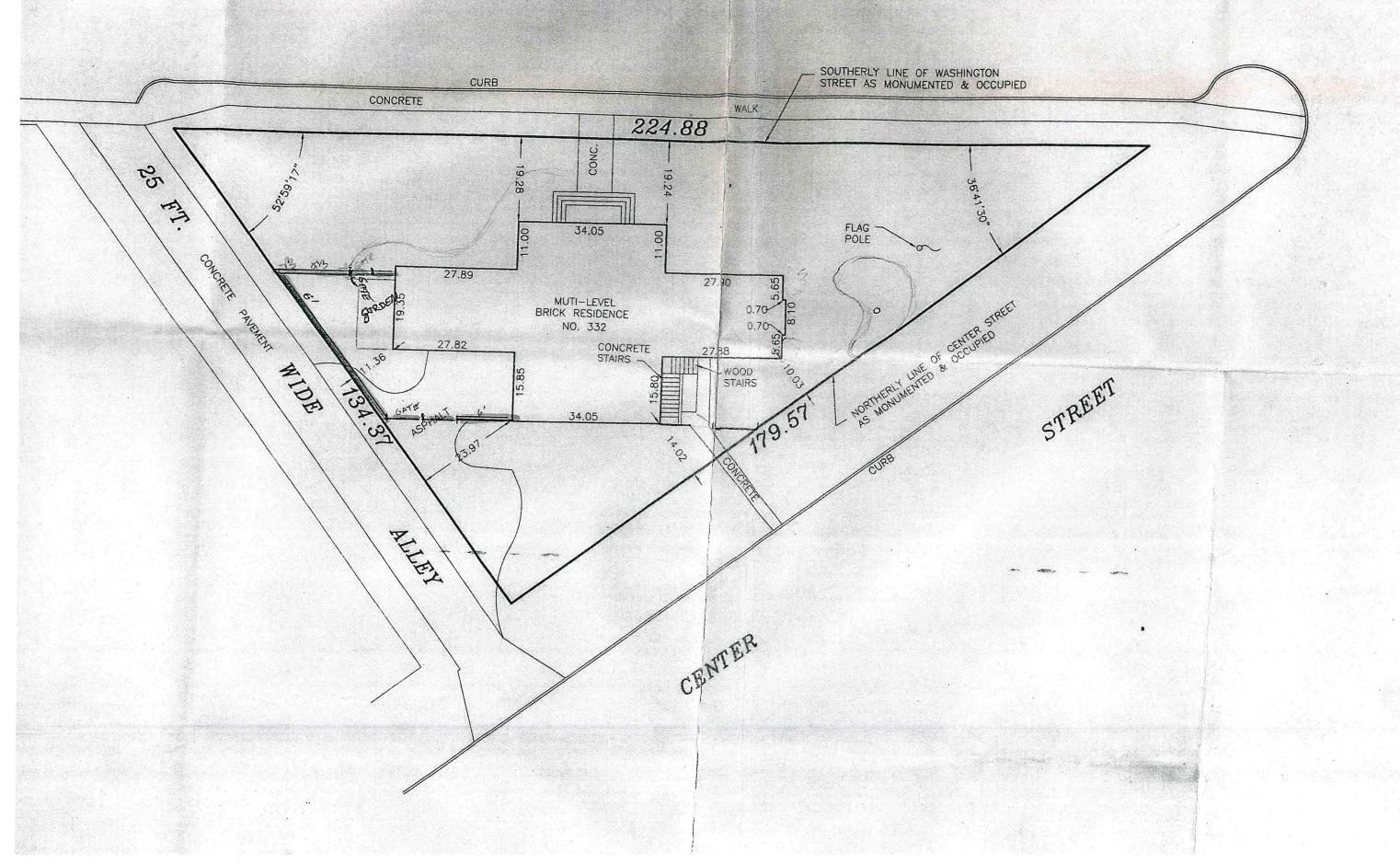


From Washington Street looking at front of house



From Garden Street looking at front of house





Address

ED: USU-UI P TI

15537 S. Weber Rd. Romeoville, IL 60446 Office: 815 836-8731 Fax: 815 836-8730

Dig #

Survey at Estimate

Given to Salesman

Survey

WOOD

Total Footage

103

Date

Date

leternul 2/23/24

ADDITUARE FEVER 1580

THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION."

The signer has read each of the provisions on this page and the specifications on page 2 and the conditions of sale on the back of the contract. The above prices, specifications, and conditions of sale are hereby accepted. This proposal becomes a binding and enforceable contract when received by Northwest either (a) bearing the customer's signature or (b) without signature but accompanied by down payment from the customer as required.

All materials are specified as above and all work is to be completed in a workmanlike manner according to

standard practices. Any alteration or deviation from above specifications involving extra charges will be executed upon (a) written order or (b) customer consent and will become an extra cost over and above the sale.



Proposal Date: 3/23/34		
Expiration Date:		
Target Installation Date:		

630-788-70	/ 0 9	Work		Legal Survey	☐ Job Conditions
Email				Found Pins	New Sod Unfinished Grade
Subdivision M/A	County Z	DPAGE		Northwest Staked Yard (Not Official)	Ready to Go
Please ema	ail all docui	nents to: nor	thwestceda	rproducts@gm	ail.com
Customer Responsibilities	Diagram				
☐ Obtain Permit - If Needed ☐ Seek HOA Approval ☐ Provide a Legal Survey				6 C	dip privacy
☐ Clear Fence Lines ☐ Fitted Rule ☐ Dirt Removal Not Included		3 yEAR WAR	RAZIZO	Dag.	CAA (MIZZAGA
☐ Locate Private Utilities					720
Northwest is not liable for damage to underground items not located by J.U.L.I.E. or Digger companies (including sprinkler lines, drain tiles, electric fence and private utility lines).		4	30'		BOARDS 6/AME 1
Customer Acknowledges that the fence will will follow the natural contours of the property unless otherwise specified.					CENTICED
Every Northwest Fence is installed by a professional team. You the Homeowners are not required to be present during the installation, however, in your absence any changes you may want to height and any movement of posts will be additional costs.		Wind Alian Ak a	har to	4 X (7 E)	4 10073
State law requires all contractors to dig no closer then 18" from all JULIE markers. Any	☐ Take Out and Haul E	Existing Fence Wood	Footage	Customer-Approved-Measurer Rem. Sect. Amt	ments VAA (Initials)
digging closer shall require a signature from the homeowner assuming full liability for any damages that may occur.	Take Out and Stack in the Yard	Chain Link		Asp) Con Breaks Core Drill Holes	Material
Custom Initial	Leave Dirt	Payment Amount \$ 1000	Payme Amount	<u>nt</u> \$ 4090	Labor
Payment Term	is	CK#V M D	Date CK #	V M D A	Grand 5090 Total
% down. Balance Due to Crew Chief % down. Financing Terms	or Office upon Completion	ExpAppr	Exp	Appr	Deposit 1000 F 1096 Balance
Acceptance of proposal: "YOU THE CO	NSIMED MAY CAN	THE CONTRACT BY	NOTIEVING Northwest	A IN MOITING ANY TIME I	April 1

Customer

Company Representative



CITY OF WEST CHICAGO

HISTORICAL PRESERVATIO AGENDA ITEM SUM	
ITEM TITLE:	
Wall Sign 137 Turner Court Melissa Mercado	AGENDA ITEM NUMBER: 3 B.
C.O.A. # 24-03	COMMISSION AGENDA DATE: 03-26-24
STAFF REVIEW: John Sterrett, City Planner	SIGNATURE

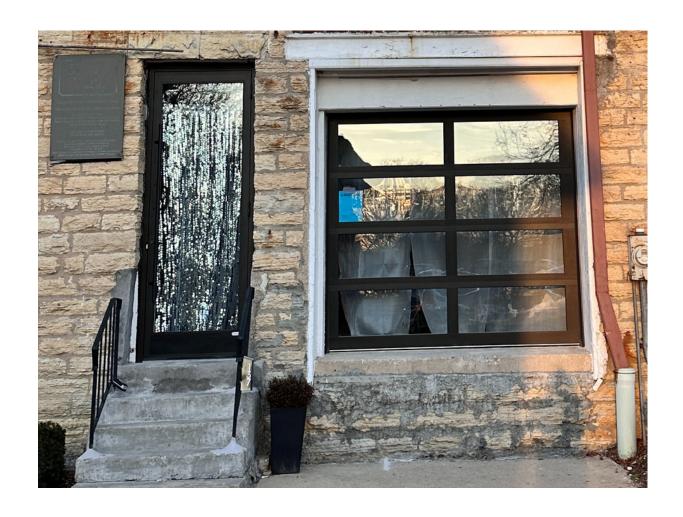
ITEM SUMMARY:

Melissa Mercado, owner of 137 Turner Court in the Turner Junction Historic District, is requesting approval of a Certificate of Appropriateness application to install a flush-mounted sign on the building facing Turner Court. The proposed sign identifies the name of the business in the subject space. The sign will replace an existing flush-mounted sign that commemorates the existing flower portraits on the rear of the building, which over time has become distressed and illegible. The sign will be six square feet and complies with the size requirements in the Zoning Code. Please see attached information for more details.

The International Style building was constructed in 1952 and is considered non-contributing and is not a candidate for local landmark status. The building was the site of the Morning Star Saloon, which was demolished by 1949.

ACTION PROPOSED:

Consideration of a flush mounted sign at 137 Turner Court.



Max Metal Sign



Vinyl Decal: QR code, website, handle



Customer:	
Company:	
Address:	
City:	State/ZIP:
Phone:	
Fax:	

Job No.:	Date: 1/10/2024	4	
Order Date:	Salesperson:		
Sign Dimensions: 24.003in x 36.000in		Estimate: \$ \$0.00	
Comments:		Ψ ΨΟ.ΟΟ	



Product Specification Data



Description

MAXMETAL is an aluminum composite material comprised of two, pre-painted .15mm aluminum panels bonded to a solid polyethylene core. It's lighter in weight and more durable than both MDO and aluminum, plus it resists scratching and denting better than wood panels. The finish is ready for vinyl, screen print inks, paint, cutting, or routing.

Product Properties

Weight (Kg/m2) 3.55
Sound Absorbtion NRC 0.05
Sound Attenuation Rw db 24
Water Absorbtion % by volume 0.01
Thermal Performance R Values 0.0057

Core Composition Polyethylene

Flammability BS476 Part 6: Class 0, Part 7: Class 1

Product Code

Standard Sizes:

Panel Dimensions

Aluminum Thickness (mm) 0.15

3

4' × 8', 4' × 10', 5' × 10'

Panel Thickness (mm)

MM843MW MM843MW1S

Dimensional Tolerances

Thickness (mm) -0 + 0.2Width (mm) ± 2 Length (mm) ± 3 Diagonal (mm) ± 5

Thermal Expansion 2.4mm/m @ 100°C Temp Difference

Aluminum Thickness (mm) ±0.02

Surface Properties

Paint Thickness (micron) 20
Pencil Hardness >HB
Toughness of Coating 3T

Temperature Resistance -50°C to +90°C

Impact Strength (kg cm2) 42

Boiling Water Resistance Boiling for 2 hours without change

Acid Resistance Immersed surface in 2% HC1 for 24hrs without change

Alkali Resistance Immersed surface in 2% NaOH for 24hrs without change

Oil Resistance Immersed surface in 20# engine oil for 24hrs without change

Solvent Resistance Cleaned 100 times with Dimethylbenzene without change

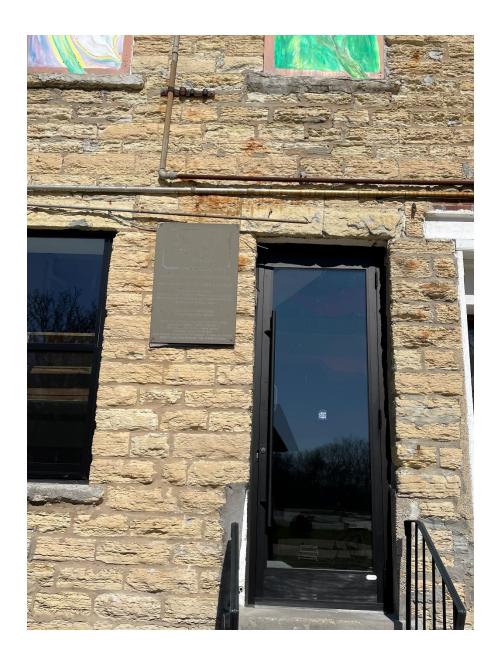
Cleaning Resistance >1000 times without change

Peel Strength >5 Newton/mm

(UL)

Statement of Practical Use

We believe the information on this product to be accurate. However, since we cannot anticipate or control the conditions under which this information or our products may be used, we cannot guarantee results obtained through their use. Tests of our products should be made by users to determine the suitability of these products for a specific purpose. The products are sold without warranty, either express or implied. The purchaser should refer to Grimco, Inc's price list for terms and conditions or sale, including disclaimer of warranties and limitation of liability.





CITY OF WEST CHICAGO

HISTORICAL PRESERVATION COMMISSION AGENDA ITEM SUMMARY ITEM TITLE: Exterior Doors, Windows, and Lights 200 Main Street City of West Chicago C.O.A. # 24-04 STAFF REVIEW: John Sterrett, City Planner SIGNATURE SIGNATURE

ITEM SUMMARY:

The first floor façade renovation project at 200 Main Street, owned and managed by the City, has been completed. The COA approval granted by the Commission in February of 2023 was with the condition that detailed information about the exterior doors, windows, and lights for both the Main Street façade and the Turner Court façade would be submitted for review by the Commission and approval would be required prior to installation. The Commission's main priority in reviewing these proposed items was to ensure that they would be substantially consistent with the historic time period of when the building was constructed. The contractor, however, installed the exterior doors, windows, and lights without prior approval being received from the Commission and no review of these items occurred by either the Commission or staff. Photos of the completed work are attached as well as architectural plans and specs of what was installed. Please see attached information for more details.

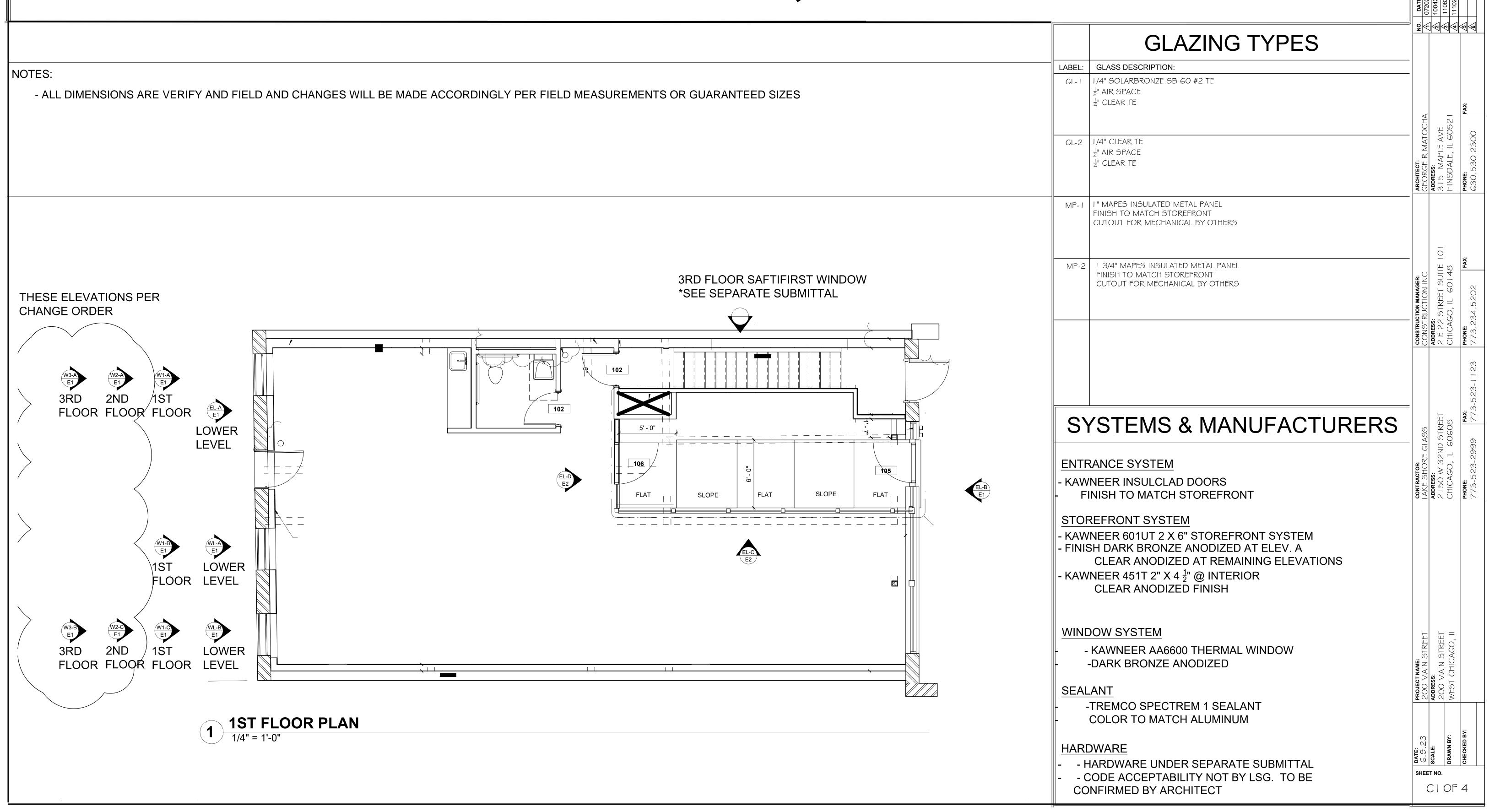
The building is an Italianate constructed in the 1880's as Ripley Hotel. The building is contributing to the Historic District and is a candidate for local landmark status.

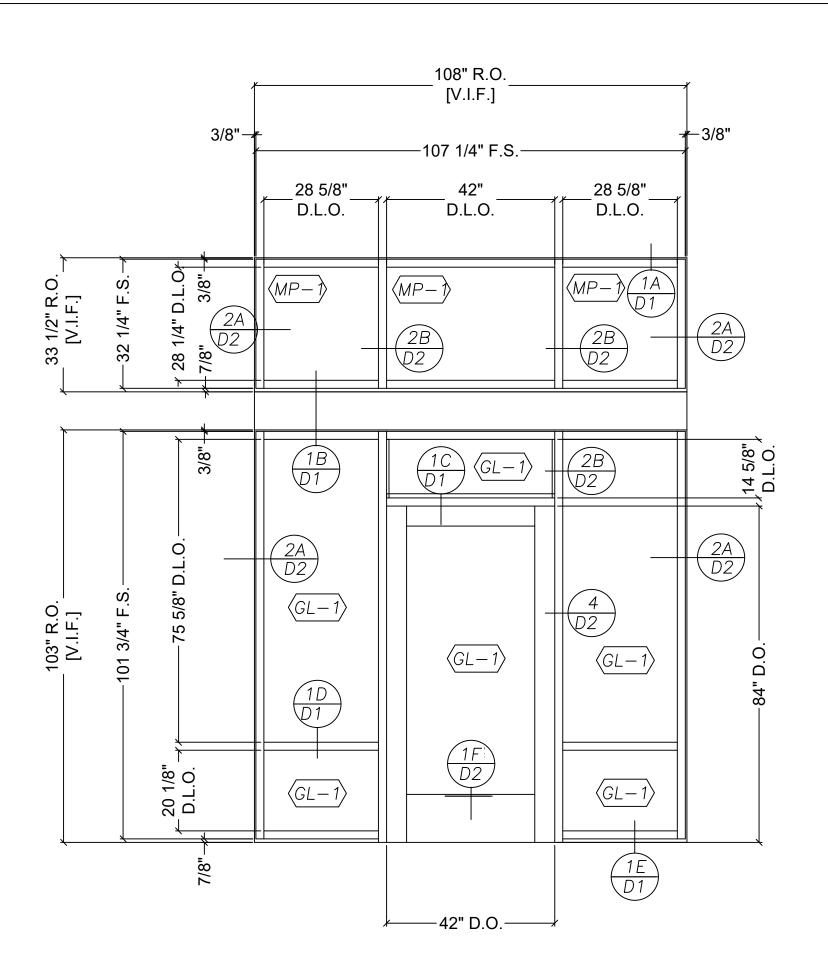
ACTION PROPOSED:

Consideration of previously installed exterior doors, windows, and lights at 200 Main Street.



200 MAIN STREET 200 MAIN STREET WEST CHICAGO, IL 60185





EL-A DOOR: 00 | RHR HARDWARE SET #0 | .a

SYSTEM: KAWNEER GO I UT 2" X G" SYSTEM INSULCLAD DOOR DARK BRONZE ANODIZED

Heading #: #01.B

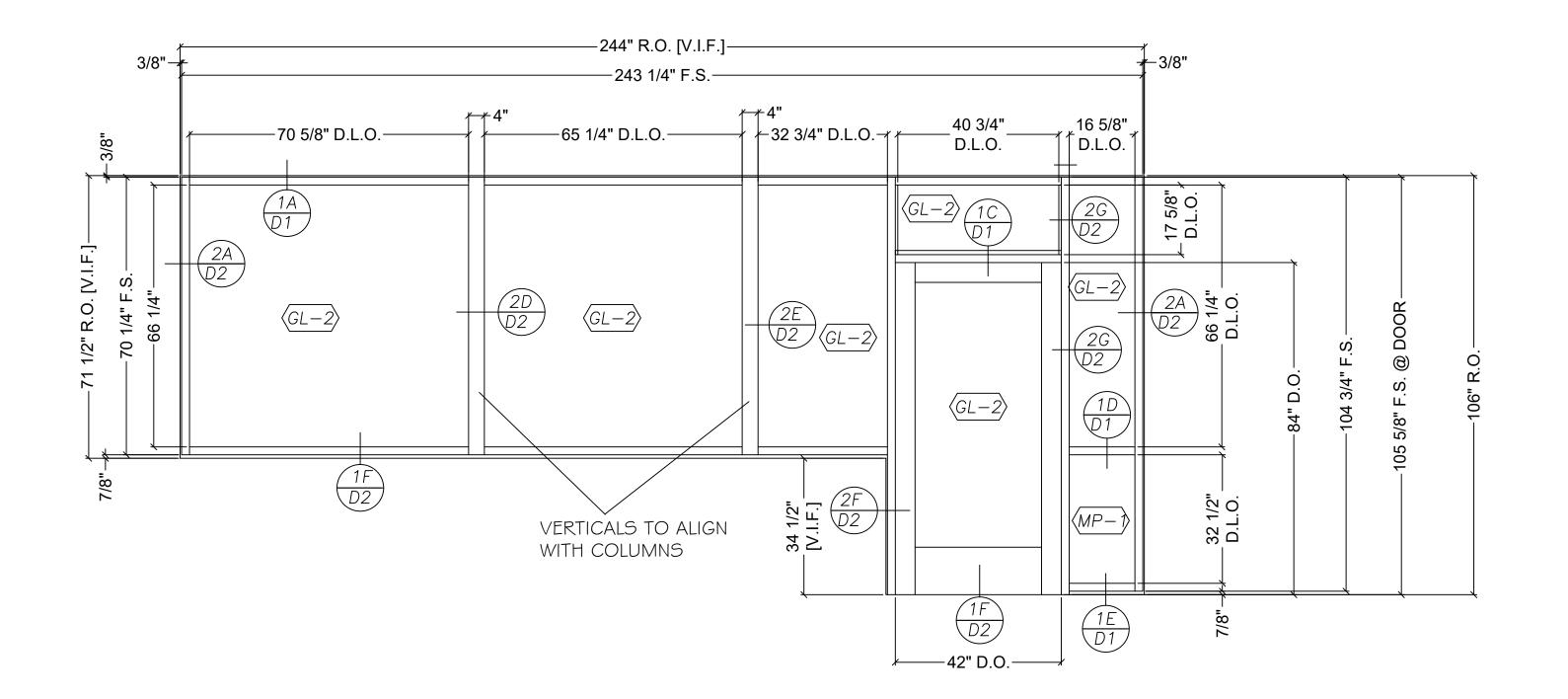
1 SGL Door: 001 - Dark Bronze Finish 3' 6" x 7' 0" x 2 1/4" ALD/ALF

FINAL CORES & KEYING BY OTHERS; SCHLAGE LARGE FORMAT - VERIFY

VERIFY LONG ARM IS NEEDED ON AUTO OPERATOR *Not Needed

	O O XI O XZ III NEDIN			
1 EA	Continuous Hinge	SL11-HD 83"	BR	(HC-1) Select Hinges
1 EA	Rim Exit Device	98.NLOP .4' .110MD-NL	.710	(ED-2) Von Duprin
1 EA	Cylinder	20-079	.613	(CY-1) Schlage
1 EA	Construction Core	23-030-ICX .50-231		(CY-4) Schlage
1 EA	Electric Strike	6111	.613	(ES-1) Von Duprin
1 EA	Door Pull	BF157 Mtg-Type 1 2-1/4" DR	313	(PP-5) Rockwood
1 EA	Door Operator	4642 .LONG	.695	(DO-3) LCN Closers
1 EA	Threshold	425DKB x 42"		(TH-1) National Guard
1 EA	Sweep	C627DKB x 42"		(SW-1) National Guard
2 EA	Actuator	8310-856T		(EC-1) LCN Closers

FINAL CORES & KEYING BY OTHERS; SCHLAGE LARGE FORMAT - VERIFY



EL-B DOOR: 105 RH HARDWARE SET #01.a

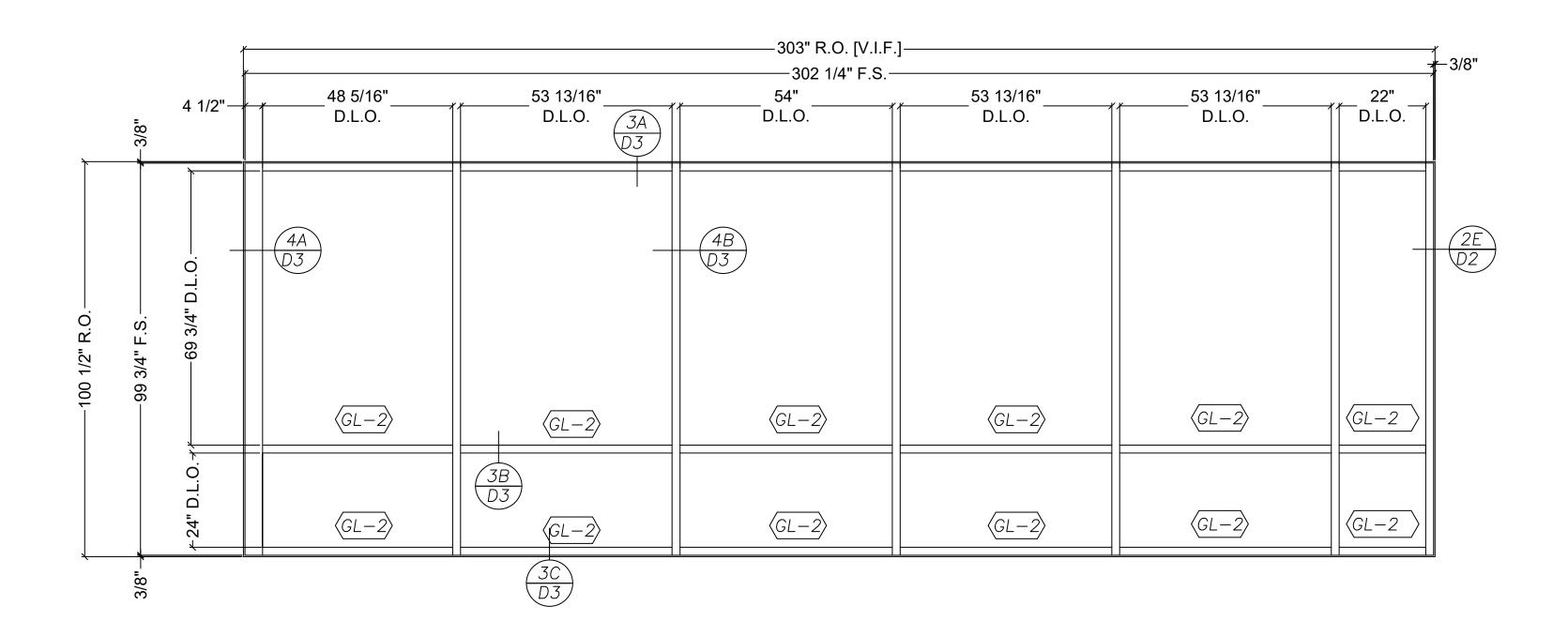
SYSTEM: KAWNEER 60 I UT 2" X 6" SYSTEM INSULCLAD DOOR CLEAR ANODIZED

1 SGL Door: 105 - Clear Anodized Finish 3' 6" x 7' 0" x 2 1/4" ALD/ALF

1 EA	Continuous Hinge	SL11-HD 83"	CL	(HC-2) Select Hinges
1 EA	Standard Deadlatch	4510	628	(LO-1) Adams Rite
 1 EA	Cylinder	20-079	.613	(CY-1) Schlage
1 EA	Housing	20-060 K510-711	.626	(CY-2) Schlage
1 EA	Paddle Latch	4590-01-02	628	(LO-2) Adams Rite
1 EA	Construction Core	23-030-ICX .50-231		(CY-4) Schlage
1 EA	Push Bar & Pull	BF15747 T3 38" 2-1/4" DR	US32D	(PP-4) Rockwood
1 EA	Electric Strike	7100	628	(ES-3) Electric Strike
1 EA	Door Operator	4642 .REGARM	.689	(DO-1) LCN Closers
1 EA	Threshold	425 x 42"		(TH-2) National Guard
1 EA	Sweep	C627A x 42"		(SW-2) National Guard
2 EA	Actuator	8310-856T		(EC-1) LCN Closers

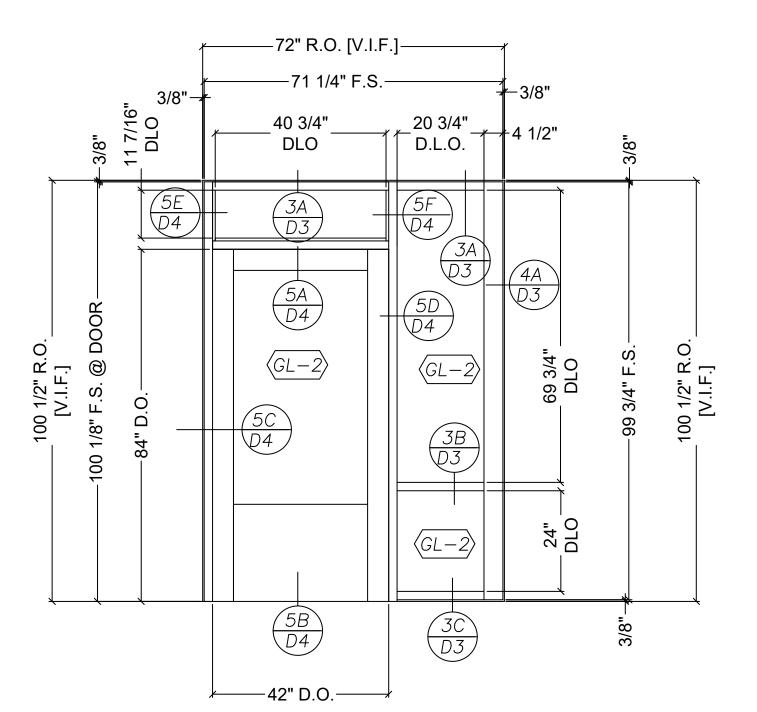
EI OF 4

CONSTRUCTION MANAGER:
CONSTRUCTION INC
ADDRESS:
2 E 22 STREET SUITE
CHICAGO, IL 60148
PHONE:
773.234.5202



EL-C ELEVATION SF-C

SYSTEM: KAWNEER 45 IT 2" X 4 1/2" SYSTEM CLEAR ANODIZED



EL-D ELEVATION SF-D HARDWARE SET #01

SYSTEM: KAWNEER 45 IT 2" X 4 $\frac{1}{2}$ " SYSTEM INSULCLAD DOOR CLEAR ANODIZED

Heading #: #01.A

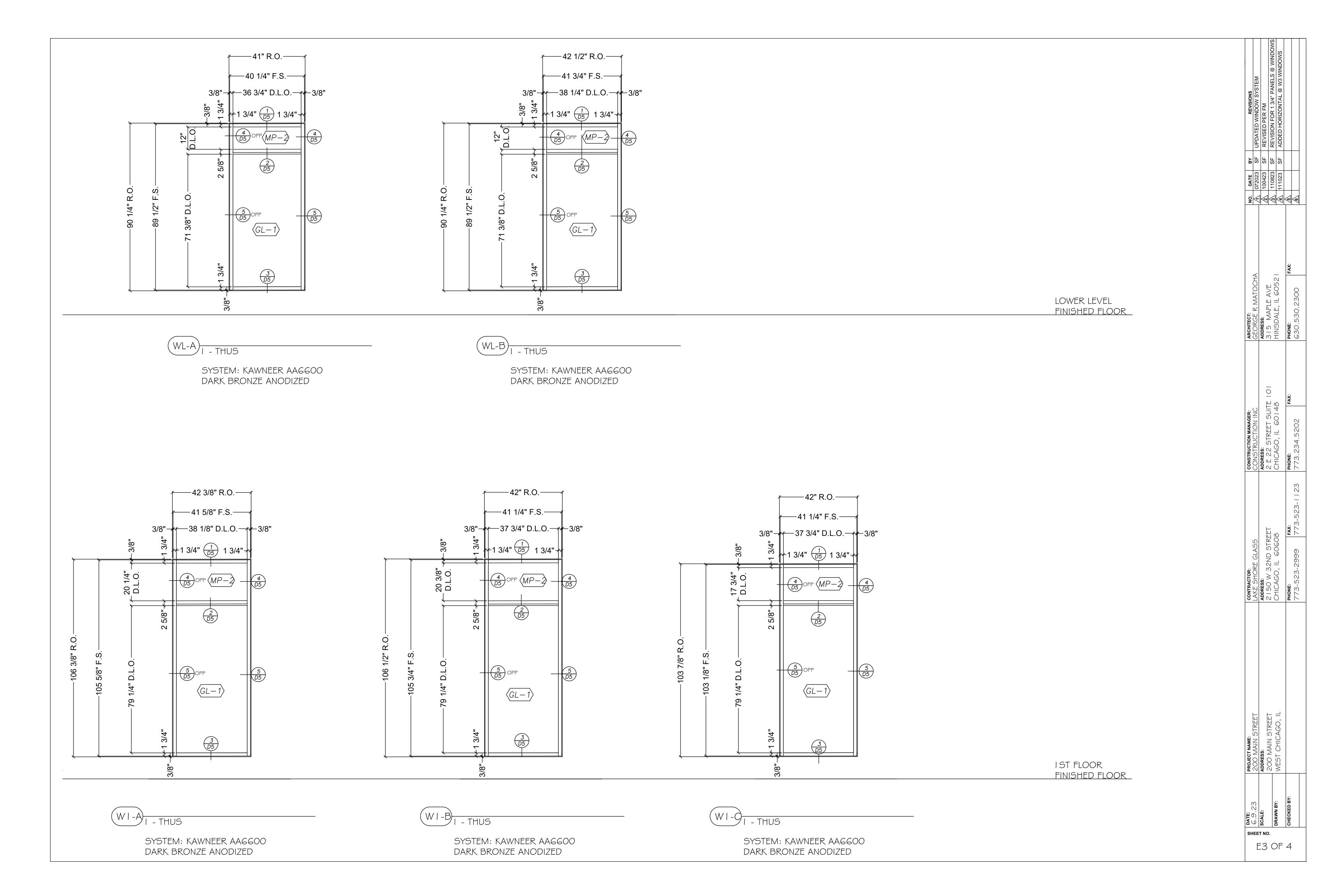
1 SGL Door: 106 - Clear Anodized Finish 3' 6" x 7' 0" x 2 1/4" ALD/ALF

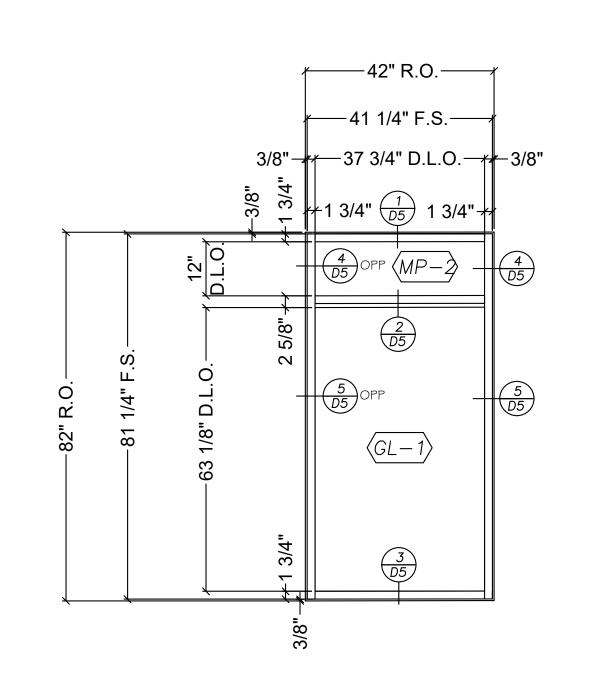
3	3' 6" x 7' 0" x 2 1/4" ALD/AL	.F		
1 EA	Continuous Hinge	SL11-HD 83"	CL	(HC-2) Select Hinges
1 EA	Rim Exit Device	98.NLOP .4' .110MD-NL	.626	(ED-1) Von Duprin
1 EA	Cylinder	20-079	.626	(CY-3) Schlage
1 EA	Construction Core	23-030-ICX .50-231		(CY-4) Schlage
1 EA	Electric Strike	6111	.630	(ES-2) Von Duprin
1 EA	Door Pull	BF157 Mtg-Type 1 2-1/4" DR	US32D	(PP-6) Rockwood
1 EA	Door Operator	4642 .LONG	.689	(DO-2) LCN Closers
1 EA	Threshold	425 x 42"		(TH-2) National Guard
1 EA	Sweep	C627A x 42"		(SW-2) National Guard
2 EA	Actuator	8310-856T		(EC-1) LCN Closers

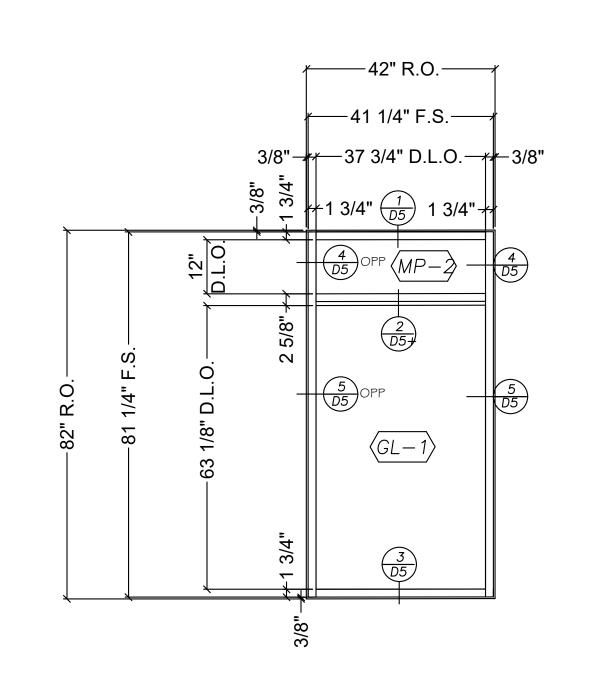
FINAL CORES & KEYING BY OTHERS; SCHLAGE LARGE FORMAT - VERIFY

...VERIFY LONG ARM IS NEEDED ON AUTO OPERATOR *Not Needed

JITE 101 48 CONSTRUCTION MANAGER:
CONSTRUCTION INC
ADDRESS:
2 E 22 STREET SUITE
CHICAGO, IL 60148
PHONE:
773.234.5202 E2 OF 4







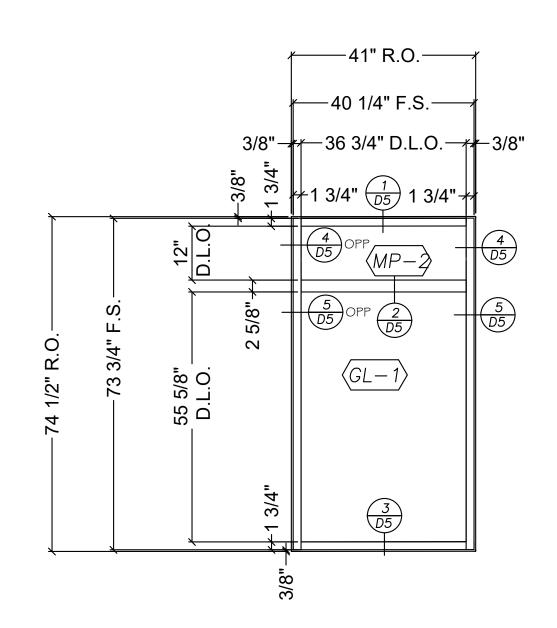
2ND FLOOR FINISHED FLOOR

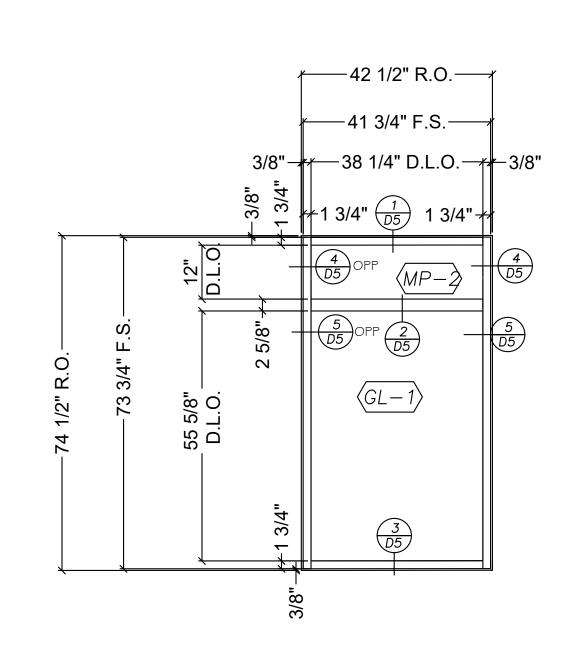
(W2-A) I - THUS

SYSTEM: KAWNEER AAGGOO DARK BRONZE ANODIZED

W2-BI - THUS

SYSTEM: KAWNEER AAGGOO DARK BRONZE ANODIZED





3RD FLOOR FINISHED FLOOR

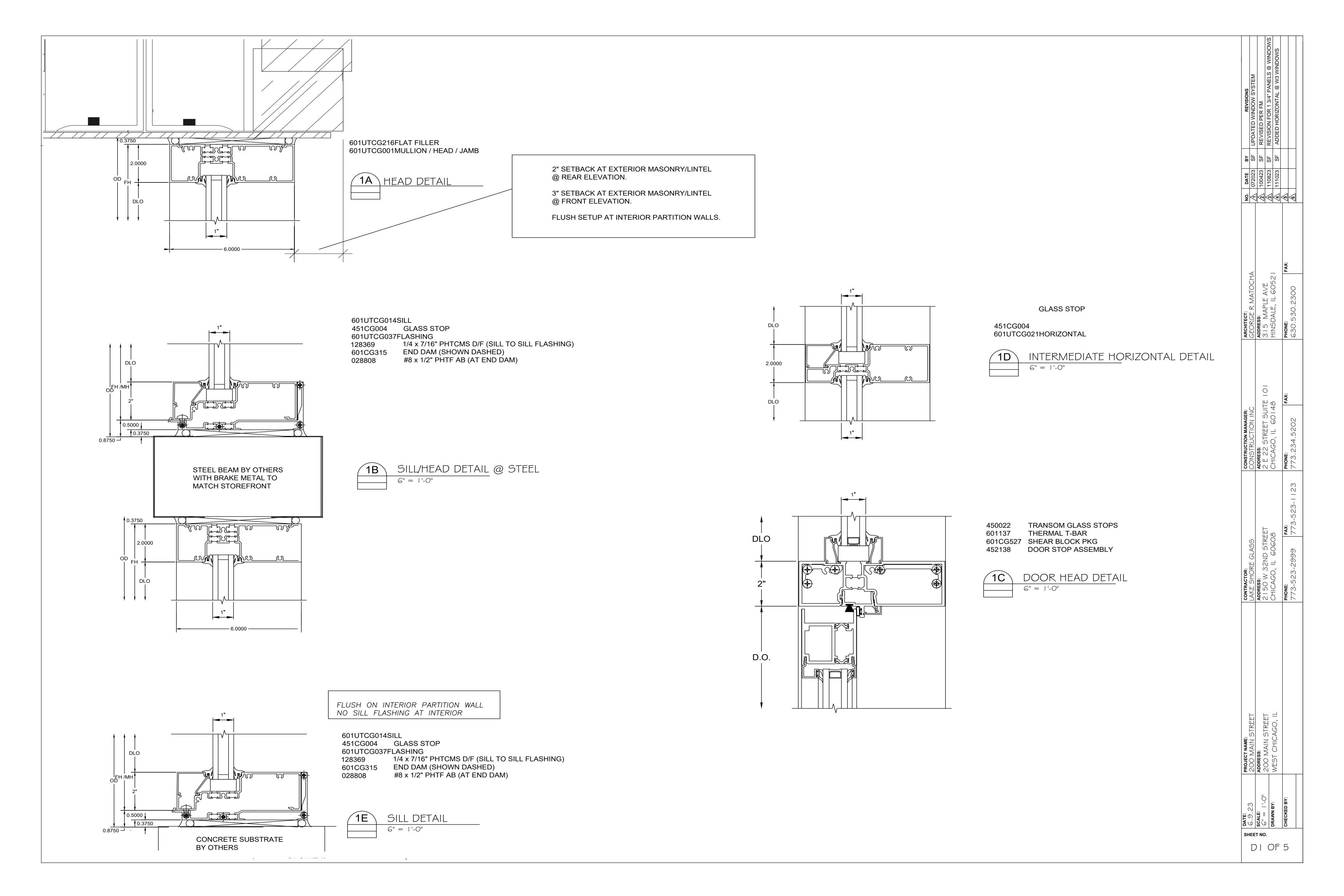
W3-A) I - THUS

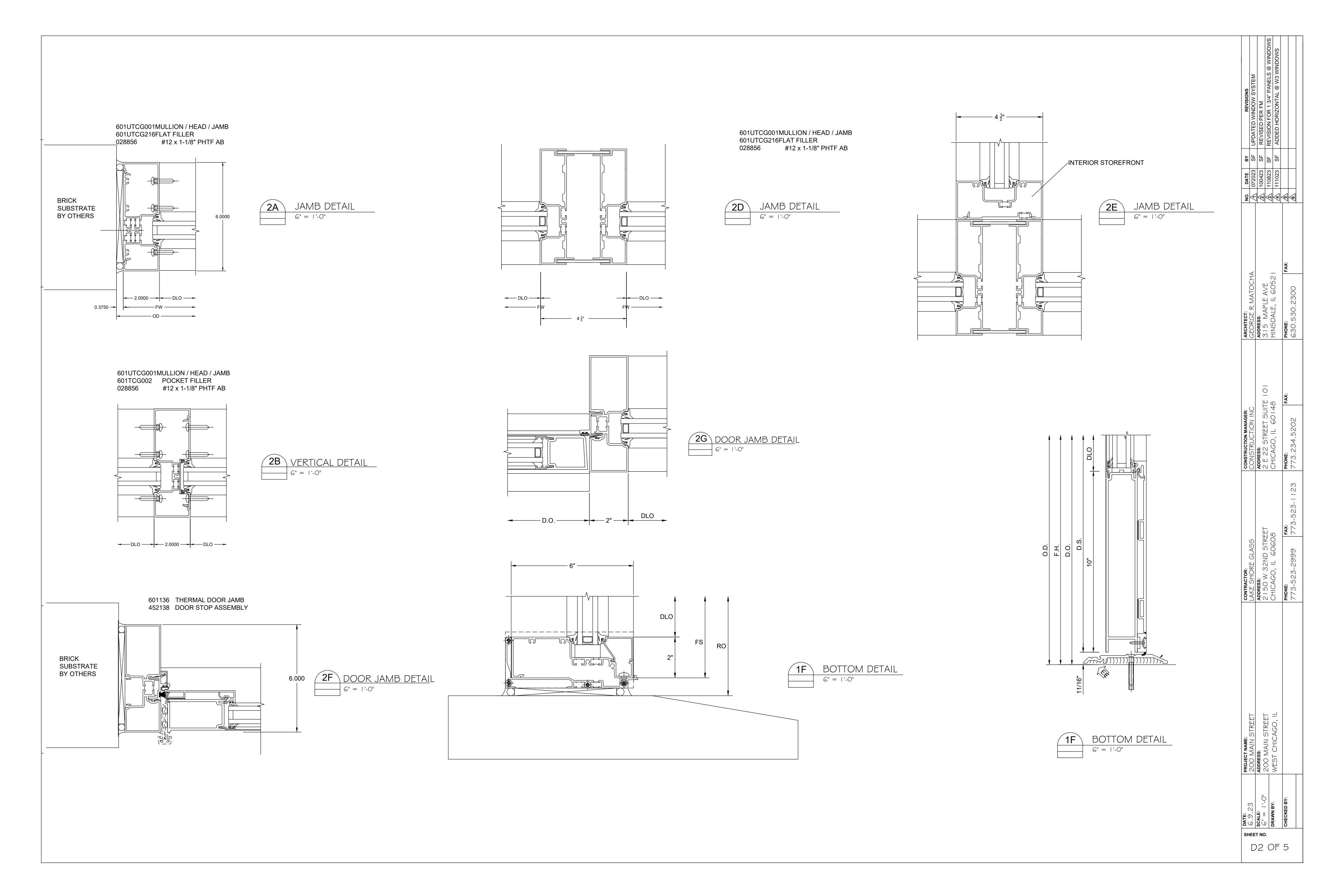
SYSTEM: KAWNEER AAGGOO DARK BRONZE ANODIZED

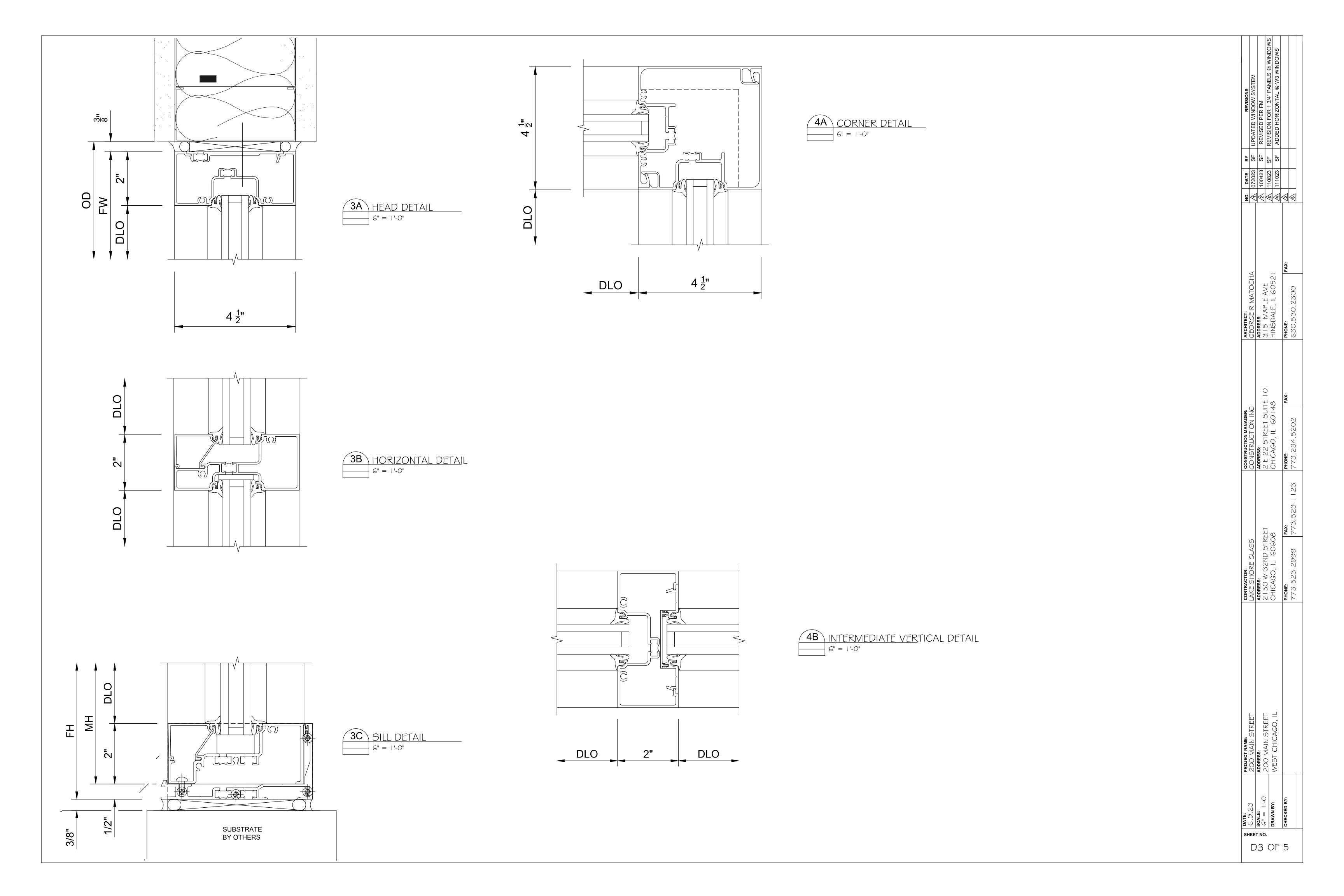


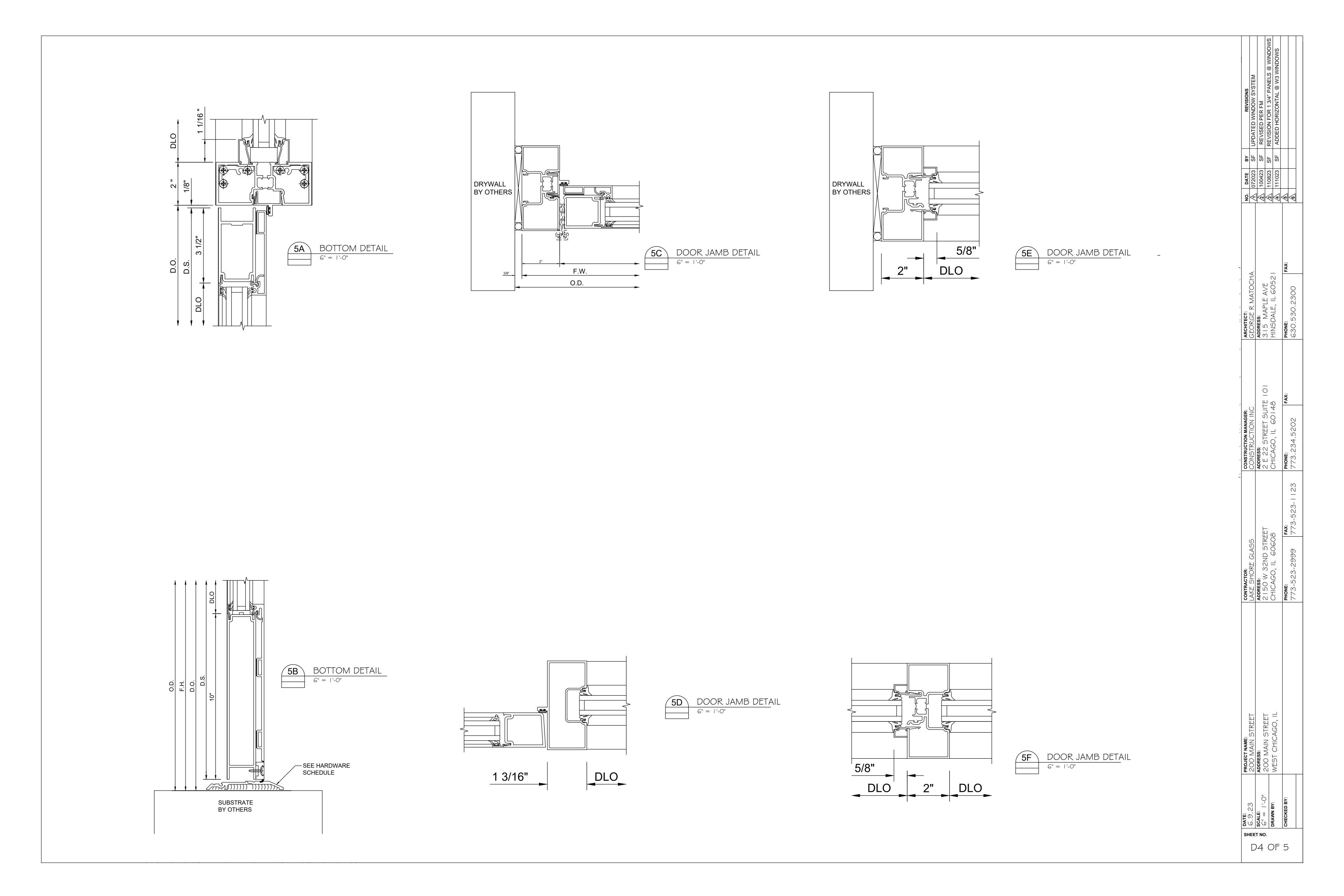
SYSTEM: KAWNEER AAGGOO DARK BRONZE ANODIZED

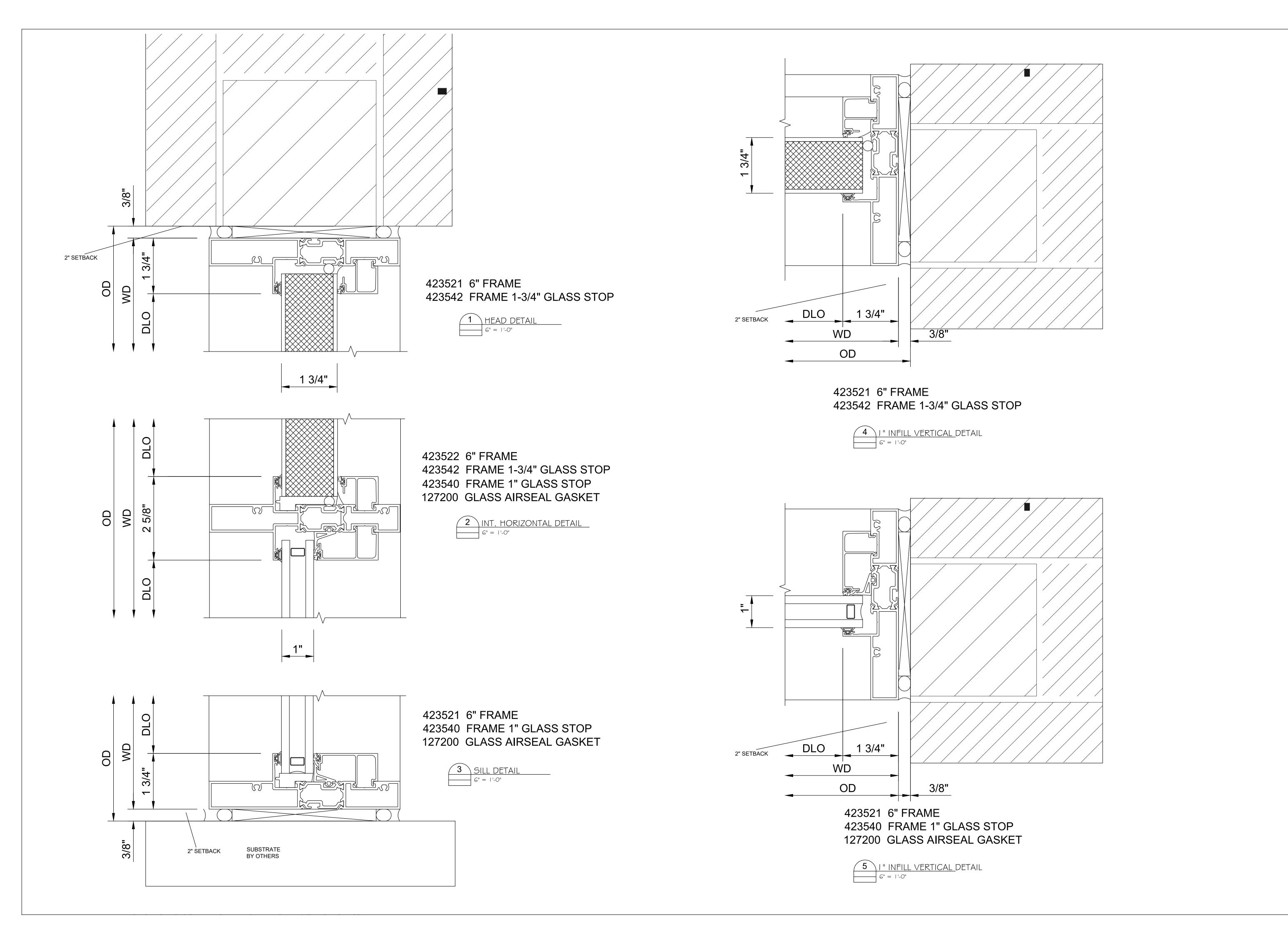
E4 OF 4











D5 OF 5



Description: Project: Notes:

RDI1-24L-25-4K7-3-120-DBT-E

West Chicago- Historical Museum

Type:

F9



GEOPAK SERIES 1

SIZE 1 - TRP1/QSP1/RDI1

DATE: LOCATION: TYPE: PROJECT: CATALOG #:

FEATURES

- GeoPak Series consists of three compact Geometric wall-pack shapes in four popular finishes
- 24 mid-power LEDs create 3115 lumens in AC and 1628 lumens in emergency mode
- · Environmentally friendly, long-life Lithium Iron Phosphate battery
- Standard Battery Temperature Range: 0°C to 40°C, Optional Heater: -30°C to 40°C.
- · Zero uplight distributions





SPECIFICATIONS

CONSTRUCTION

- Housing is made from die-cast aluminum with a hinged back-plate for ease of installation and maintenance
- Powder paint finish provides durability in outdoor environments. Tested to meet 1000 hour salt spray rating.
- Wet Location Listed to UL924 and UL1598 Standard

OPTICS

- 24 mid power LEDs delivering up to 3,000 lumens
- Up to 118 lumens per watt
- Type III and IV distributions for a wide variety of applications
- Zero uplight (UO), dark sky, neighbor friendly

INSTALLATION

- Universal plate for mounting to standard 3 1/2" and 4" square electrical boxes. All connections are made from connections at the rear of the unit
- Optional back-box accessory available for surface conduit application.

FI FCTRICAL

- 120-277 and 347-480V operation, 50/60Hz
- 0-10V dimming driver standard. Dimming leads are extended from the product.
- · 10kA surge protector
- Photocell and occupancy sensor options available for complete on/off and dimming control
- Intergral Battery Backup provides emergency lighting for the required 90 minute path of egress
- Includes a long-life Lithium Iron Phosphate battery with optional battery heater for cold temperature application
- Ambient operating temperature -40°C to 40°C
- Button photocontrol is suitable for 120-277V operation
- Please consult brand or sales representative when combining control and electrical options as some combinations may not operate as anticipated depending on your application.

CERTIFICATIONS

- Drivers IP66 and RoHS compliant
- Listed to UL1598 and CSAC22.2#250.0-24 for wet location

WARRANTY

• 5 year warranty

KEY DATA	4
Lumen Range	1720-2896
Wattage Range	15-25
Efficacy Range (LPW)	107-131
Weights lbs. (kg)	10.5–11.5 (4.8–5.2)





Description: RDI1-24L-25-4K7-3-120-DBT-E

Project: West Chicago- Historical Museum Notes:

Type:





GEOPAK SERIES 1

SIZE 1 - TRP1/QSP1/RDI1

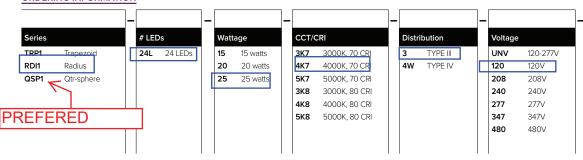
DATE:	LOCATION:
TYPE:	PROJECT:
CATALOG #:	

ORDERING GUIDE

CATALOG #

Example: TRP2-24L30-3K7-2-UNV-DBT

ORDERING INFORMATION



Color		Control	Options Network
BLT	Black Matte Textured	PC	Button Photocontrol
BLS	Black Gloss Smooth	SCP ^{2,3}	Programmable occupa
DBT	Dark Bronze Matte Textured		sensor, factory default light output
DBS	Dark Brone Gloss Smooth	Spec So	CP/SCO & SWPM Mount Hei
GTT	Graphite Matte Textured	-8F	Up to 8ft mount height
LGS	Light Grey Gloss Smooth	-20F	Up to 20ft mount heig
PSS	Platinum Silver Smooth	20.	op to zoit modify noig
WHT	White Matte Textured		
WHS	White Gloss Smooth		
VGT	Verde Green Textured		
Color (Option		
СС	Custom Color		

Options								
F ⁴	Fusing (only available with STD fixture configuration,							
E ^{1,5}	Battery pack (0°C)							
EH ^{1,5}	Battery pack (-30°C) with							

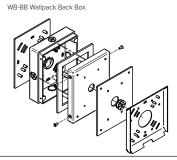
- Must order minimum of one remote control to program dimming settings, 0-10V fully adjustable dimming with automatic daylight calibration and different time delay settings, 120-277V only
- PCU option not applicable, included in sensor
- Must specify input voltage (120, 208, 240 or 277)
- PCU and EH cannot be combined in the QSP1 because of space constraints

ACCESSORIES (ORDERED SEPARATELY)

Catalog Number	Description
SCP-REMOTE*	Remote control for SCP option. Order at least one per
WP-BB-XXX	Accessory for conduit entry, replace "xxx" with color option

Notes:

Must order minimum of one remote control to program dimming settings, 0-10V fully adjustable dimming with automatic daylight calibration and different time delay settings.







Description: RDI1-24L-25-4K7-3-120-DBT-E

Project: West Chicago- Historical Museum Notes:

Type: F9



GEOPAK SERIES 1

SIZE 1 - TRP1/QSP1/RDI1

DATE:	LOCATION:
TYPE:	PROJECT:

PERFORMANCE DATA

December	Drive	System	5K (5000K NOMINAL 70 CRI)				4K (4000K NOMINAL 70 CRI)				3K (3000K NOMINAL 80 CRI)							
Description	Current Watt	Watts	Туре	Lumens	LPW	В	U	G	Lumens	LPW	В	U	G	Lumens	LPW	В	U	G
	350 mA	15	3	1888	127	0	0	1	1879	126	0	0	1	1807	121	0	0	1
	350 mA	15	4W	1797	121	0	0	1	1789	120	0	0	1	1720	115	0	0	1
241	500 mA	20	3	2607	131	1	0	1	2594	130	1	0	1	2495	125	1	0	1
24L	500 mA	20	4W	2481	125	1	0	1	2469	124	1	0	1	2374	119	1	0	1
	600 mA	25	3	2896	113	1	0	1	2884	112	1	0	1	2773	110	1	0	1
	600 mA	25	4W	2756	107	1	0	1	2754	107	1	0	1	2640	108	1	0	1

CATALOG #:

ELECTRICAL DATA

INPUT POWER CONSUMPTION

System Watts	Input Voltage (V)	System Power (W)	Current (Amps)
	120		0.125
15W	277	14.9	0.053
1500	347	14.9	0.043
	480		0.031
	120		0.172
20W	277		0.074
2000	347	20.6	0.059
	480		0.043
	120		0.216
25W	277	25.2	0.091
2500	347	25.3	0.073
	480		0.053

Battery backup units consume additional power during charging (maximum 32.2 watts for E, 50.7 watts for EH)

INPUT POWER CONSUMPTION

Ambient	OPERATING HOURS									
Temperature	0	25,000	50,000	TM-21-11* L96 60,000	100,000	L70 (Hours)				
25C	1	0.97	0.95	0.94	0.91	4,25,000				
40C	0.99	0.96	0.94	0.93	0.9	3,70,000				

LUMINAIRE AMBIENT TEMPERATURE FACTOR (LATF)

Ambient Te	emperature	Lumen Multiplier			
0C	32F	1.03			
10C	50F	1.01			
20C	68F	1			
25C	77F	1			
30C	86F	0.99			
40C	104F	0.98			

Use these factors to determine relative lumen output for average ambient temperatures from 0-40 $^{\circ}\text{C}$ (32-104 $^{\circ}\text{F}$).





Description: RDI1-24L-25-4K7-3-120-DBT-E Project:

West Chicago- Historical Museum

Type: F9



GEOPAK SERIES 1

SIZE 1 - TRP1/QSP1/RDI1

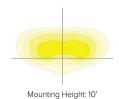
DATE:	LOCATION:
TYPE:	PROJECT:
CATALOG #:	

PHOTOMETRY

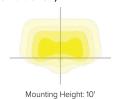
The following diagrams represent the general distribution options offered for this product.

Notes:

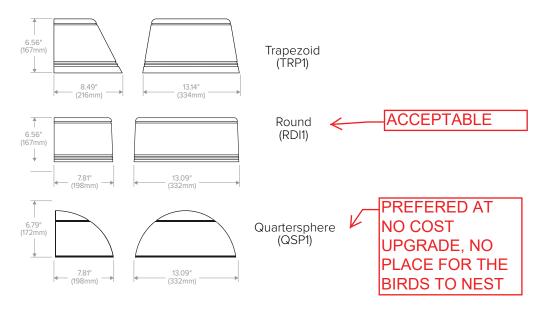
Type III

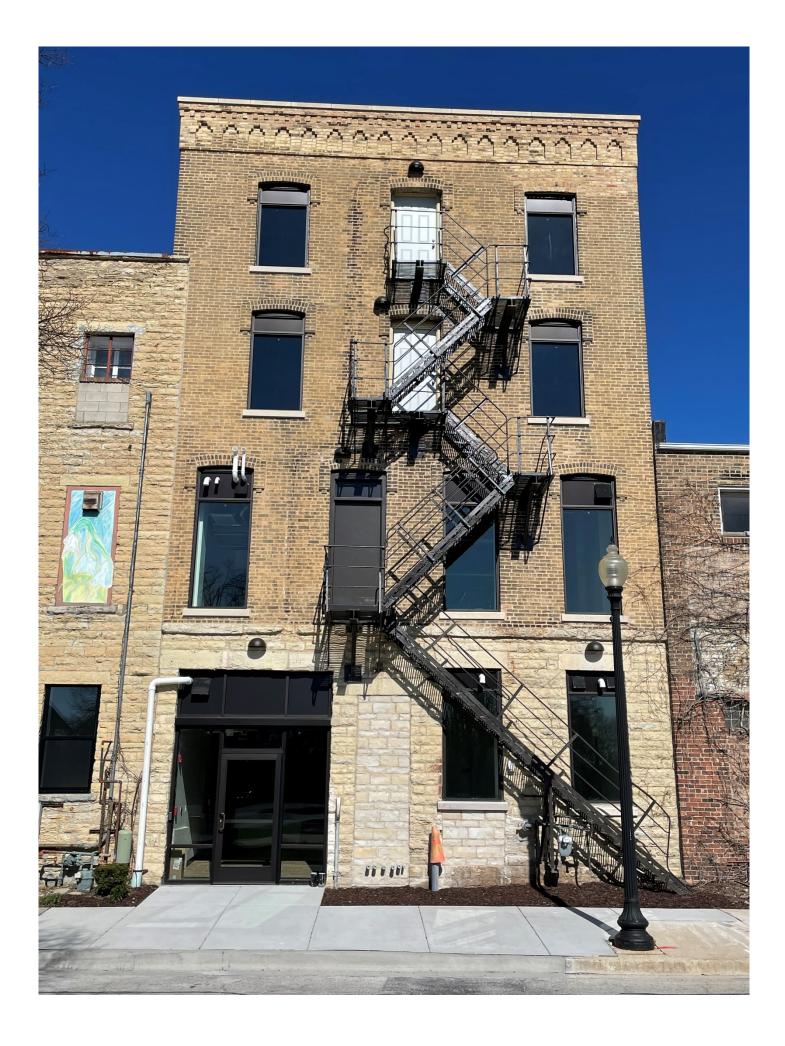


Type IV (Forward throw)



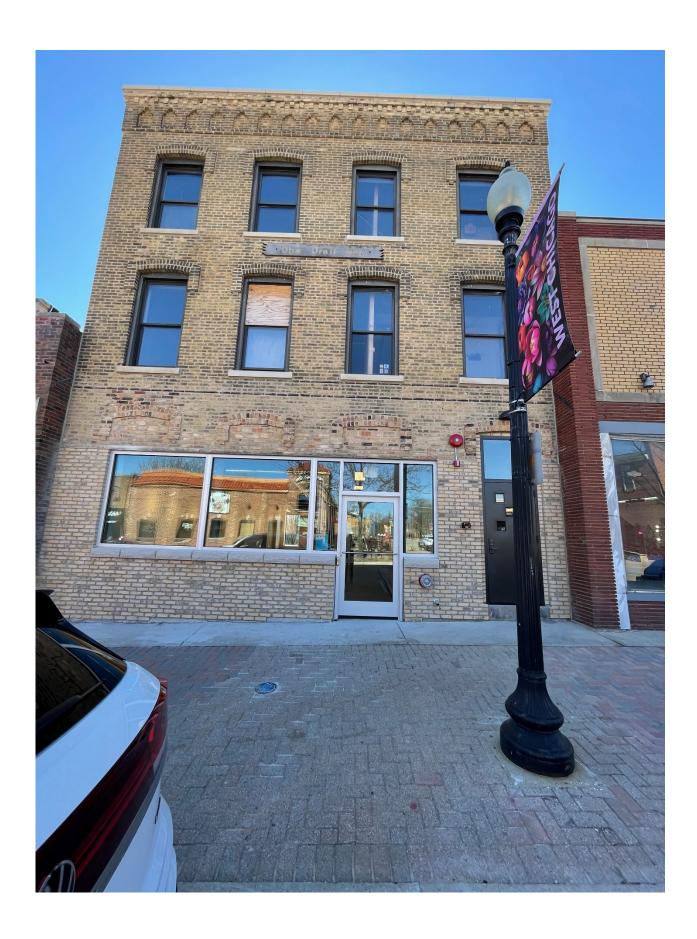
DIMENSIONS

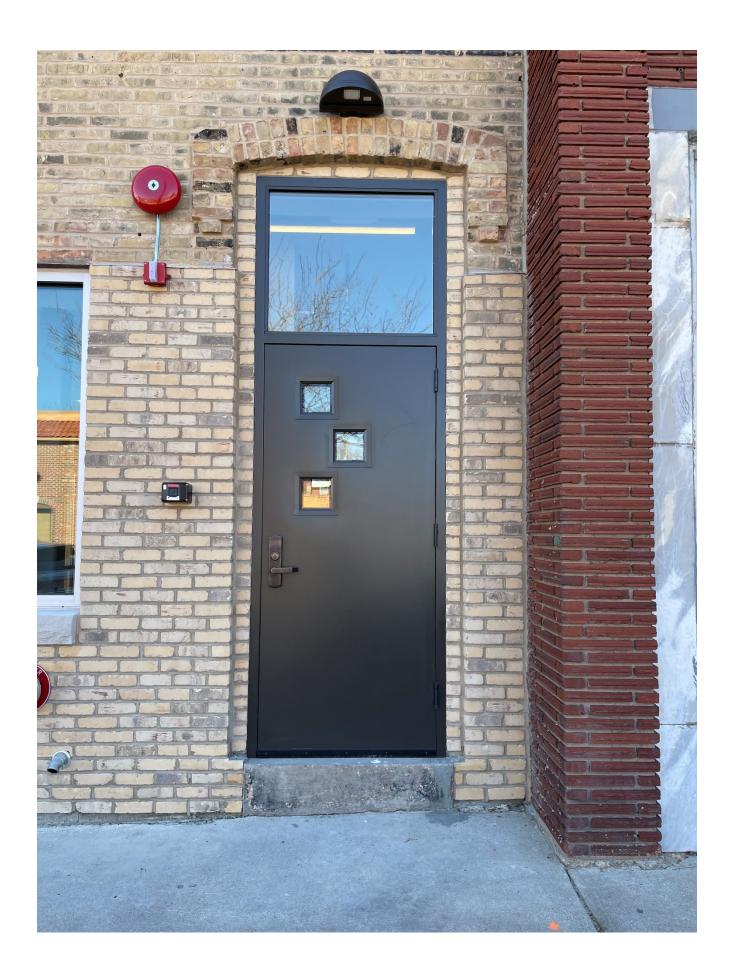


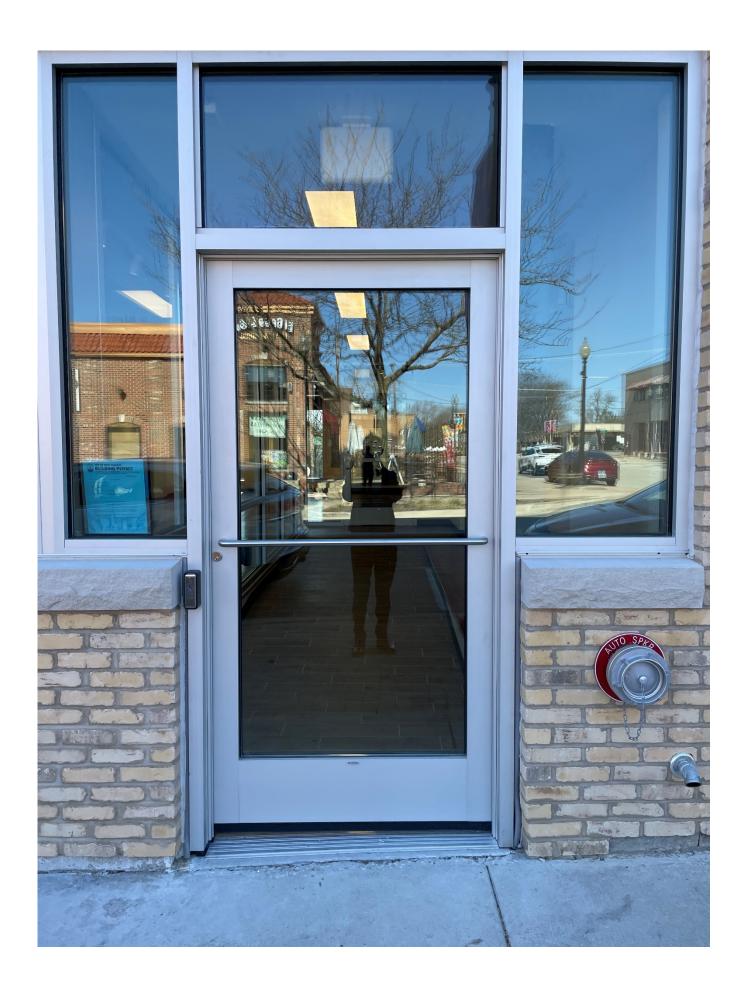
















DRAFT

WEST CHICAGO HISTORICAL PRESERVATION COMMISSION MEETING January 23, 2024

Members Present: City Staff:

Vince Malina, Chairman John Sterrett, City Planner

Keith Letsche, Vice Chairman

SueEllen Edwards

Richard Vigsnes Guests:
Reverend Bill Andrews None

Wendy Christman

Members Absent:

None

1. Call to Order, Roll Call, and Establishment of a Quorum

The meeting was called to order by Chairman Malina at 6:02 p.m. Roll call found Chairman Malina, Vice Chairman Letsche, and Commissioners Edwards, Vigsnes, Christman, and Andrews present. No commissioners were absent. With six members present, a quorum was established.

2. Public Comment

None

3. Certificate of Appropriateness Review

A. C.O.A. 23-21 – 151 W Washington Street – Chimney Rebuild and Cap

Mr. Sterrett stated that Isaac Nelson of The Whistle Stop Vintage, LLC, future tenant of 113 Main Street, is requesting approval of a Certificate of Appropriateness application to install window signage at the subject property in the Turner Junction Historic District. The applicant intends to open a resale shop within the space known as "The Whistle Stop Vintage Clothing". The store is currently located at 108 Galena Street and will be relocating to the subject building. The applicant is proposing to install a 3 square foot decal that contains the name and logo of the business, as well as a 7 square foot area for the name of the business on the large window on the façade. The applicant also intends to install decals that include the store name and social media logos on the window of the exterior door that will total 1 square foot. The signs comply with the sign provisions in the Zoning Code and the Commercial Storefront Design Guidelines for the Turner Junction Historic District.

After a brief discussion, Vice Chair Letsche made a motion, seconded by Chair Malina, to approve the COA application as presented. With a voice vote of all ayes the motion carried.

4. Preliminary Review

None

5. Historic District/Landmark Updates

A. 2023 Annual Report to the City Council

Mr. Sterrett summarized the 2023 Annual Report. Members of the Commission discussed the need for more public outreach for the historic home landmarking program and the façade grant. Staff will work with the City's marketing team to develop outreach.

6. Approval of November 28, 2023 Meeting Minutes

Chairman Malina made a motion, seconded by Commissioner Edwards, to approve the November 28, 2023 meeting minutes. With a voice vote of five ayes, zero noes and one abstention, the motion carried.

7. Other Business

Non

8. Adjournment

Chairman Malina made a motion, seconded by Vice Chair Letsche, to adjourn the meeting. With a voice vote of all ayes the motion carried and the Historical Preservation Commission, at 6:42 p.m., adjourned.

Respectfully submitted by John H. Sterrett, City Planner