

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

## INFRASTRUCTURE COMMITTEE

Thursday, October 3, 2024  
7:00 P.M. – City Council Chambers

### AGENDA

1. Call to Order, Roll Call, and Establishment of a Quorum
2. Approval of Minutes
  - A. Infrastructure Committee of September 5, 2024
3. Public Participation / Presentations
4. Items for Consent
  - A. Ordinance No. 24-O-0033 – Authorizing the Disposal of Surplus Equipment, Stock Inventory, and/or Personal Property Owned By the City of West Chicago
  - B. Resolution No. 24-R-0056 – Amendment No. 2 – Professional Engineering Services – Thomas Engineering Group for the Lift Station 5 and Forcemain Project in an Amount Not to Exceed \$100,057.58
  - C. Resolution No. 24-R-0071 – Contract Extension – MacCARB, Inc – Carbon Dioxide for Fiscal Year 2025 in an Amount Not to Exceed \$66,000.00
  - D. Resolution No. 24-R-0072 – Contract Extension – Rowell Chemical – Liquid Sodium Hypochlorite for Fiscal Year 2025 in an Amount Not to Exceed \$105,456.00
5. Items for Discussion
6. Unfinished Business
7. New Business
8. Reports from Staff
9. Adjournment

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Draft

## MINUTES

### INFRASTRUCTURE COMMITTEE

September 5, 2024 7:00 P.M.

1. **Call to Order, Roll Call, and Establishment of a Quorum.** Chairman Morano called the meeting to order at 7:00 P.M. Roll call found Aldermen Dan Beebe, Heather Brown, Sandra Dimas, Alton Hallett, Joe Morano, and Jeanne Short present. Alderman John C. Smith, Jr. was absent.

Staff present included Director of Public Works, Mehul Patel, and Administrative Assistant, Ashley Heidorn.

### 2. Approval of Minutes

A. **Infrastructure Committee Minutes of August 1, 2024.** Alderman Beebe made a motion, seconded by Alderman Short to approve the Meeting Minutes of August 1, 2024.

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beebe, Brown, Dimas, Hallett, Morano, and Short. Voting Nay: 0.

### 3. Public Participation / Presentations. None.

4. **Items for Consent.** Alderman Brown requested discussion on Consent Item A. Alderman Dimas made a motion, seconded by Alderman Hallett to approve:

- B. Resolution No. 24-R-0060 – Contract Award – Hoerr Construction, Inc. for the 2024 Sanitary Sewer Rehabilitation Project for a Base Bid Amount Not to Exceed \$432,110.00 and Reject Alternate Bid #1
- C. Resolution No. 24-R-0064 – Intergovernmental Agreement with the Illinois Department of Transportation and the Appropriation of Funds for the City's Portion for IDOT Contract 62G63 for Improvements Along State Route IL-38
- D. Resolution No. 24-R-0065– Intergovernmental Agreement with the Illinois Department of Transportation and the Appropriation of Funds for the City's portion for IDOT Contract 62N33 for Intelligent Transportation System Improvements Along State Route IL-64
- E. Resolution No. 24-R-0066 – 2024 Illinois Transportation Enhancement Program (ITEP) Application Submission
- F. Resolution No. 2024-R-0067 – Amendment No. 1 – Trotter and Associates, Inc. – Phase II and Phase III Engineering Services for Booster Station #8 Rehabilitation Project in an Amount Not to Exceed \$118,420.00 for a Revised Contract Amount of \$187,320.00

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beebe, Brown, Dimas, Hallett, Morano, and Short. Voting Nay: 0.

**5. Items for Discussion.**

**4.A. Purchase of Road Salt from Morton Salt, Inc. of Chicago, Illinois, for the 2024-2025 Winter Season.** Alderman Brown inquired about the amount of salt currently in the City's possession and whether the City has to purchase more for the upcoming snow season. Mr. Patel estimated that the salt shed has about 5,500-6,000 tons stored inside currently, which is ideal going into the next snow season since storms and snowfall amounts can be so unpredictable. The City has also reduced the purchase of salt year-over-year due in part to the increased usage of anti-icing and liquid agents. Mr. Patel explained that salt purchases do not have to be made until there is storage room available in the shed, so the City does not have to accept any deliveries until such time that some of the current supply has been used up. **Alderman Dimas made a motion, seconded by Alderman Brown to approve.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beebe, Brown, Dimas, Hallett, Morano, and Short. Voting Nay: 0.**

**6. Unfinished Business.** Mr. Patel noted that investigation into the odor concerns from the Wastewater Treatment Plant are ongoing. Some previous reports and studies completed several years ago still need to be reviewed.

**7. New Business.** None.

**8. Reports from Staff.** None.

**9. Adjournment.** At 7:10 P.M., Alderman Hallett made a motion to adjourn, seconded by Alderman Brown. **Motion was unanimously approved by voice vote.**

Respectfully submitted,

Ashley Heidorn  
Administrative Assistant of Public Works

# CITY OF WEST CHICAGO

## INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

Ordinance No. 24-O-0033 – Authorizing the Disposal of Surplus Equipment, Stock Inventory, and/or Personal Property Owned By the City of West Chicago

**AGENDA ITEM NUMBER:**

4.A.

**COMMITTEE AGENDA DATE:** October 3, 2024

**COUNCIL AGENDA DATE:** October 21, 2024

**STAFF REVIEW:** Mehul T. Patel, P.E., CFM- Director of Public Works

**SIGNATURE** \_\_\_\_\_

**APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman

**SIGNATURE** \_\_\_\_\_

**ITEM SUMMARY:**

City staff has identified surplus equipment, stock inventory, and/or personal property that has no useful life and is no longer useful to the City, has little or no salvage value, and should be properly disposed of (please refer to Ordinance No. 24-O-0033 and Attachment A for additional information).

Therefore, staff is requesting that these items be declared surplus so that they may be traded in, disposed of through auction, disposed of through the City's contractual waste hauler, recycled, or sold to a local scrap dealer for scrap value; in a manner deemed appropriate by the City Administrator, with or without consideration.

**ACTIONS PROPOSED:**

Adopt Ordinance No. 24-O-0033 for the disposal or sale of surplus equipment, stock inventory, and/or personal property owned by the City of West Chicago.

**COMMITTEE RECOMMENDATION:**

**ORDINANCE NO. 24-O-0033**

**AN ORDINANCE AUTHORIZING THE DISPOSAL OR SALE OF SURPLUS EQUIPMENT,  
STOCK INVENTORY, AND/OR PERSONAL PROPERTY OWNED  
BY THE CITY OF WEST CHICAGO**

WHEREAS, in the opinion of the corporate authorities of the City of West Chicago, it is no longer necessary or useful to or for the best interests of the City of West Chicago, to retain ownership of the surplus equipment, stock inventory, and/or personal property hereinafter described; and,

WHEREAS, it has been determined by the City Council of the City of West Chicago to properly dispose of said surplus equipment, stock inventory, and/or personal property.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of West Chicago, Illinois, in regular session assembled as follows:

SECTION 1. Pursuant to 65 ILCS 5/11-76-4, the City Council of the City of West Chicago finds that the surplus equipment, stock inventory, and/or personal property listed on Attachment A are no longer necessary or useful to the City of West Chicago and the best interests of the City of West Chicago will be served by their disposal.

SECTION 2. Pursuant to said Statute, the City Administrator is hereby authorized and directed to dispose of the aforementioned surplus equipment, stock inventory, and/or personal property in any manner deemed appropriate, with or without consideration.

SECTION 3. All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

SECTION 4. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED this 21<sup>st</sup> day of October 2024.

Alderman D. Beebe \_\_\_\_\_

Alderman L. Chassee \_\_\_\_\_

Alderman J. Sheahan \_\_\_\_\_

Alderman H. Brown \_\_\_\_\_

Alderman A. Hallett \_\_\_\_\_

Alderman C, Dettmann \_\_\_\_\_

Alderman M. Birch-Ferguson \_\_\_\_\_

Alderman S. Dimas \_\_\_\_\_

Alderman C. Swiatek \_\_\_\_\_

Alderman J. Smith, Jr. \_\_\_\_\_

Alderman R. Stout \_\_\_\_\_

Alderman J. Short \_\_\_\_\_

Alderman J. Morano \_\_\_\_\_

Alderman J. Banas \_\_\_\_\_

APPROVED as to form: \_\_\_\_\_  
City Attorney

ADOPTED this 21<sup>st</sup> day of October 2024.

\_\_\_\_\_  
Mayor Ruben Pineda

ATTEST:

\_\_\_\_\_  
Executive Office Manager, Valeria Perez

PUBLISHED: \_\_\_\_\_



# CITY OF WEST CHICAGO

## INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

Resolution No. 24-R-0056 – Amendment No. 2 –  
Professional Engineering Services – Thomas Engineering  
Group for the Lift Station 5 and Forcemain Project in an  
Amount Not to Exceed \$100,057.58

**AGENDA ITEM NUMBER:**

4.B.

**COMMITTEE AGENDA DATE:** October 3, 2024

**COUNCIL AGENDA DATE:** October 21, 2024

**STAFF REVIEW:** Mehul T. Patel, P.E., CFM – Director of Public Works

**SIGNATURE** \_\_\_\_\_

**APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman

**SIGNATURE** \_\_\_\_\_

**ITEM SUMMARY:**

On May 16, 2022, the City Council approved Resolution No. 22-R-0027 awarding the contract for the Lift Station 5 and Forcemain Project (located at 244 S. Neltnor Boulevard, behind the Burger King restaurant) to Integral Construction, Inc (Integral). of Romeoville, Illinois. On August 15, 2022 (Resolution No. 22-R-0039), the City Council awarded construction engineering contract for this project to Thomas Engineering Group (TEG), based on its knowledge, experience and familiarity with City's construction standards.

Once most of the key components for the lift station were delivered to the site, the construction portion of the project officially kicked off with the notice to proceed being issued to Integral, effective May 30, 2023. The original contract prescribed 180 days for completion of this project from the issuance of Notice to Proceed which was November 26, 2023. Despite the best efforts of City staff and TEG, through November 2023 Integral had only completed portions of the project. In December 2023, Integral projected overall completion of the project by the end of January 2024 and failed to meet this deadline. The project was substantially completed when the lift station was finally operational in June 2024. The restoration on the project extended into August 2024.

On December 18, 2023, City Council authorized Resolution No. 23-R-0096 approving Amendment No. 1 to the original engineering contract with TEG for additional construction oversight until end of January 2024. TEG continued to provide construction oversight on this project through July 2024 to ensure quality and compliance with the Contract due to unexpected design changes and unpredictable contractor performance. TEG has submitted Amendment No. 2 in the amount of \$100,057.58 to cover its charges occurred from February 1, 2024, to July 16, 2024, with some additional time budgeted until August 31, 2024, for the final project completion. Staff recommends approving Amendment No. 2 to TEG's original contract for the Lift Station No. 5 and Force Main Replacement Project in the amount not to exceed \$100,057.58, bringing the total contract value to \$209,986.54.

On September 6, 2024, the City issued a letter to Integral Construction, Inc. to exercise its right to collect Liquidated Damages in the amount of \$357,000.00 per the Contract. These funds will used to offset the cost of this Amendment No. 2.

**ACTIONS PROPOSED:**

Approve Resolution No. 24-R-0056 authorizing the Mayor to execute an Amendment No. 2 for the Professional Engineering Services contract with Thomas Engineering Group for the Lift Station No. 5 and Force Main Replacement Project in an amount not to exceed \$100,057.58

**COMMITTEE RECOMMENDATION:**



**RESOLUTION NO. 24-R-0056**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE  
AMENDMENT NO. 2 FOR PROFESSIONAL ENGINEERING SERVICES  
WITH THOMAS ENGINEERING GROUP FOR  
THE LIFT STATION 5 AND FORCEMAIN PROJECT  
IN AN AMOUNT NOT TO EXCEED \$100,057.78**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute an Amendment No. 2 for the Professional Engineering Services contract with Thomas Engineering Group. for the Lift Station No. 5 and Forcemain Replacement Project in an amount not to exceed \$100,057.78, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 21<sup>st</sup> day of October 2024.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Mayor Ruben Pineda

ATTEST:

\_\_\_\_\_  
Executive Office Manager, Valeria Perez

July 17, 2024

Mr. Mehul T. Patel, P.E., CFM  
Director of Public Works  
City of West Chicago  
1400 W. Hawthorne Lane  
West Chicago, IL 60185

**Re: Amendment #2 – Construction Engineering Services Proposal for the Lift Station No. 5 and Force Main Replacement Project**

Dear Mr. Patel:

Thomas Engineering Group, LLC proposes to provide additional professional engineering services related to Construction Engineering Services for the City's Lift Station No. 5 and Force Main Replacement Project. This Amendment is based on the additional effort required to complete the project as directed by the City of West Chicago.

A scope narrative and cost estimate for the additional work, both performed and anticipated, is attached to this Amendment request. Generally, additional time and effort were needed to facilitate the construction project and ensure quality and compliance with the contract, particularly while working with a general contractor that lacked experience, efficiency, and competence for the prosecution of the construction of a municipal wastewater lift station. The amount of the requested change is summarized below:

<b>ORIGINAL CONTRACT:</b>	<b>\$75,518.98</b>
<b>AMENDMENT #1:</b>	<b><u>\$34,409.98</u></b>
<b>AMENDED CONTRACT:</b>	<b>\$109,928.96</b>
<b>PROPOSED AMENDMENT #2:</b>	<b><u>\$100,057.78</u></b>
<b>PROPOSED AMENDED CONTRACT:</b>	<b>\$209,986.74</b>

If you have any questions or require additional information, please call me at (847) 815-9500 or by e-mail at [kevinv@thomas-engineering.com](mailto:kevinv@thomas-engineering.com).

Sincerely,  
**thomas engineering group, llc**



Kevin C. VanDeWoestyne, P.E., ENV SP  
*Municipal Department Head*

Attachments

cc: Rocky Horvath, Utility Superintendent, City of West Chicago Public Works





## **Lift Station No. 5 and Force Main Replacement Project**

### **City of West Chicago**

#### **Phase III Construction Oversight Services**

#### **Scope of Work Narrative – Amendment 2**

Thomas Engineering Group, LLC (CONSULTANT) was hired by the City of West Chicago (CITY) to provide Phase III Construction Oversight Services related to the CITY'S Lift Station No. 5 and Force Main Replacement Project. Additional time and effort were needed to facilitate the construction project and to ensure quality and compliance with the Contract Documents, while working with a general contractor that lacked experience, efficiency, and competence for the execution of the construction of a municipal wastewater lift station. The justification for this request is based on the additional time needed for extended construction duration and unpredictable contractor performance.

The original scope included Phase III Construction Oversight Services over a duration of 150 calendar days. The Notice to Proceed was issued by the CITY on May 18, 2023. Based on the date of the Notice to Proceed, the original construction duration and substantial completion date expired on October 15, 2023.

Exhibit A found within the Professional Services Agreement for Phase III Construction Oversight Services related to the CITY'S Lift Station No. 5 and Force Main Replacement Project, as prepared by Kevin C. VanDeWoestyne, P.E., ENV SP, Municipal Department Head, dated July 12, 2022, includes the following, "Our not-to-exceed fee estimate, provided herein, includes construction engineering hours based on having a full-time Resident Engineer and support staff over a period of 150 calendar days (approximately 21 weeks) to oversee the construction of the Lift Station No. 5 and Force Main Replacement Project. It is anticipated that all construction activities will be completed by September 2023."

As the CITY'S contractor continued working beyond the original anticipated construction completion date of October 15, 2023, and beyond the extended substantial completion of January 31, 2024, the CITY authorized Amendment 1 in the amount of \$34,409.98 for additional Phase III Construction Oversight Services by CONSULTANT between October 15, 2023, and January 31, 2024.

The CITY'S contractor has continued working beyond the extended substantial completion of January 31, 2024. The CONSULTANT has been asked by the CITY to continue to provide construction engineering services without delay or interruption to service. CONSULTANT proposes to provide construction engineering services for the duration of construction. CONSULTANT anticipates final completion by August 31, 2024. CONSULTANT will provide additional Phase III Construction Oversight Services on a not to exceed basis without delay or interruption to service.



**Amendment 2 Summary – Additional Phase III Construction Oversight Services**

The total additional effort associated with Amendment 2 is based on accrued construction oversight services performed between February 1, 2024 and July 16, 2024, and anticipated construction oversight services to be performed between July 17, 2024 and August 31, 2024, to oversee the remaining construction of the Lift Station No. 5 and Force Main Replacement Project. A Cost Estimate of Consultant Services (CECS) for the additional work is attached to this Amendment request. The amount of the requested change is summarized below:

<b>Additional Effort Spent to Date =</b>	<b>535.5 Hours</b>
<b>Additional Anticipated Effort =</b>	<b><u>92.0 Hours</u></b>
<b>Total Additional Effort =</b>	<b>627.5 Hours</b>

**EXHIBIT "A"**

**Schedule of Services and Fees - Amendment #2**

Prepared 07/17/2024

To: Mr. Mehul T. Patel, P.E., CFM  
 Director of Public Works  
 City of West Chicago  
 1400 W. Hawthorne Lane  
 West Chicago, IL 60185



Thomas Engineering Group, LLC.		Lift Station #5 Replacement Project				TOTAL	
		Accrued Hours thru		Anticipated Hours 7/17/2024-			
		7/16/2024		8/31/2024			
CLASSIFICATION	RATE	HOURS		HOURS	TOTAL HOURS	JOB SALARY	
PROJECT PRINCIPAL	\$ 75.00	27		8	35	\$ 2,625.00	
RESIDENT ENGINEER (SV)	\$ 60.90	348		80	428	\$ 26,065.20	
PROJECT ENGINEER IV	\$ 61.26	132		4	136	\$ 8,331.36	
PROJECT ENGINEER III	\$ 41.70	17			17	\$ 708.90	
TECHNICAL MANAGER	\$ 53.10	1			1	\$ 53.10	
TECHNICIAN III	\$ 46.80	1.5			1.5	\$ 70.20	
SENIOR ELECTRICAL ENGINEER	\$ 70.00	9			9	\$ 630.00	
		535.5		92	627.5		

Assumptions:

Final Completion by August 31, 2024

SUBTOTAL DIRECT LABOR	\$	38,483.76
TOTAL DIRECT LABOR	\$	38,483.76
2.6 MULTIPLIER	\$	100,057.78
DIRECT COSTS	\$	-

**TOTAL Not to Exceed \$ 100,057.78**

# CITY OF WEST CHICAGO

## INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

Resolution No. 24-R-0071 – Contract Extension –  
MacCARB, Inc – Carbon Dioxide for Fiscal Year 2025 in  
an Amount Not to Exceed \$66,000.00

**AGENDA ITEM NUMBER:**4.C.**COMMITTEE AGENDA DATE:** October 3, 2024**COUNCIL AGENDA DATE:** October 21, 2024**STAFF REVIEW:** Eddie A Ramos, Water Treatment Plant Superintendent**SIGNATURE** \_\_\_\_\_**APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** \_\_\_\_\_**ITEM SUMMARY:**

Carbon Dioxide is one of the various chemicals used at the City's Water Treatment Plant. Approximately 220 tons of Carbon Dioxide are used annually. Liquid Carbon Dioxide is used in the treatment process to stabilize the water chemistry after the softening process is complete. This process, known as recarbonation, lowers the pH of the softened water to an acceptable level.

On November 20, 2023, the City Council authorized Resolution No. 23-R-0085, a contract award to MacCARB, Inc. of Elgin, Illinois, for procurement of Carbon Dioxide, at a unit price of \$0.15/pound delivered. A provision of the current Contract allows it to be extended for two additional years, through mutual agreement between MacCARB, Inc. and the City, if pricing were held for each subsequent fiscal year, if the City were satisfied with services provided, and if approved by City Council. MacCARB, Inc. has agreed to hold its pricing for Fiscal Year 2024. Due to an estimation error previously, staff is now estimating approximately 220 tons of Carbon Dioxide will be used in FY2025, which represents a 22% increase over FY2024 but still well below the average of 300 tons in years prior.

Staff recommends that a contract be awarded to MacCARB, Inc. of Elgin, Illinois, for Carbon Dioxide, at a unit price of \$0.15/pound, for an amount not to exceed \$66,000.00 for Fiscal Year 2025.

Adequate funds will be budgeted in the Water Fund, Water Treatment Plant Operations – Chemicals (06-34-48-4626) to cover this expenditure in FY2025.

**ACTIONS PROPOSED:**

Approve Resolution No. 24-R-0071 authorizing the Mayor to execute a contract extension with MacCARB, Inc. of Elgin, Illinois, for the procurement of Carbon Dioxide at a unit price of \$0.15/pound delivered, for an amount not to exceed \$66,000.00 for Fiscal Year 2025.

**COMMITTEE RECOMMENDATION:**

**RESOLUTION NO. 24-R-0071**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE  
A CONTRACT EXTENSION WITH MACCARB, INC.  
FOR THE PROCUREMENT OF  
LIQUID CARBON DIOXIDE FOR FISCAL YEAR 2025  
IN AN AMOUNT NOT TO EXCEED \$66,000.00**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute a Contract extension with MacCARB, Inc. of Elgin, Illinois, for the procurement of Liquid Carbon Dioxide for Fiscal Year 2025 in an amount not to exceed \$66,000.00, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 21<sup>st</sup> day of October 2024.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Mayor Ruben Pineda

ATTEST:

\_\_\_\_\_  
Valeria Perez, Executive Office Manager

# CITY OF WEST CHICAGO

## INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

Resolution No. 24-R-0072 – Contract Extension – Rowell Chemical – Liquid Sodium Hypochlorite for Fiscal Year 2025 in an Amount Not to Exceed \$105,456.00

**AGENDA ITEM NUMBER:**4.D.**COMMITTEE AGENDA DATE:** October 3, 2024**COUNCIL AGENDA DATE:** October 21, 2024**STAFF REVIEW:** Eddie A Ramos, Water Treatment Plant Superintendent**SIGNATURE** \_\_\_\_\_**APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** \_\_\_\_\_**ITEM SUMMARY:**

Liquid Sodium Hypochlorite is one of the various chemicals used at the City's Water Treatment Plant in the treatment of the City's municipal water supply. Approximately 312 tons of Liquid Sodium Hypochlorite are used annually and is the primary disinfectant used in the treatment process. It reacts with naturally occurring metals in the City's shallow wells. It also removes naturally occurring ammonia in the raw water at all City wells.

On November 20, 2023, the City Council authorized Resolution No. 23-R-0086, a contract award to Rowell Chemical for procurement of Liquid Sodium Hypochlorite, at a unit price of \$0.1729/pound delivered. A provision of the current Contract allows it to be extended for two additional years, through mutual agreement between Rowell Chemical and the City, if pricing were held for each subsequent fiscal year, if the City were satisfied with services provided, and if approved by City Council. Rowell Chemical has agreed to renew its contract and has also offered a slightly more discounted price of \$0.169/pound. Staff compared this pricing with recently bid contracts by other municipalities. The offered pricing is slightly lower than recently publicly bid contracts. Due to an estimation error previously, staff is now estimating approximately 312 tons of Liquid Sodium Hypochlorite will be used in FY2025, which represents a 13% increase over FY2024 but still well below the average of 400 tons in the years prior.

Staff recommends that a contract be awarded to Rowell Chemical of Hinsdale, Illinois, for Liquid Sodium Hypochlorite at the unit price of \$0.169/pound, for an amount not to exceed \$105,456.00 for Fiscal Year 2025.

Adequate funds will be budgeted in the Water Fund, Water Treatment Plant Operations – Chemicals (06-34-48-4626) to cover this expenditure.

**ACTIONS PROPOSED:**

Approve Resolution No. 24-R-0072 authorizing the Mayor to execute a contract extension with Rowell Chemical of Hinsdale, Illinois, for the procurement of Liquid Sodium Hypochlorite for Fiscal Year 2025 in an amount not to exceed \$105,456.00.

**COMMITTEE RECOMMENDATION:**



**RESOLUTION NO. 24-R-0072**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE  
A CONTRACT EXTENSION WITH ROWELL CHEMICAL FOR  
THE PROCUREMENT OF LIQUID SODIUM HYPOCHLORITE FOR  
FISCAL YEAR 2025 IN AN AMOUNT NOT TO EXCEED \$105,456.00

BE IT RESOLVED by the City Council of the City of West Chicago, in  
regular session assembled, that the Mayor is hereby authorized to execute a contract  
extension with Rowell Chemical of Hinsdale, Illinois, for the procurement of Liquid  
Sodium Hypochlorite for Fiscal Year 2025 in an amount not to exceed \$105,456.00, in  
substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 21<sup>st</sup> day of October 2024.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Mayor Ruben Pineda

ATTEST:

\_\_\_\_\_  
Valeria Perez, Executive Office Manager