



## CITY OF WEST CHICAGO

### Building Permit Guide for: DRIVEWAY

#### Checklist for Permit Application Submittal:

- Completed Residential Building Permit Application (attached)
- Completed Driveway Permit Worksheet (attached)
- Copy of the homeowner's most recent PLAT OF SURVEY showing:
  - The proposed driveway LOCATION and SIZE DIMENSIONS in relation to the building(s) and lot lines

#### Driveway Requirements:

1. Inspections: Call for an inspection BEFORE the concrete/asphalt is poured (or bricks are laid). The inspection will confirm dimensions, layout and gravel depth prior to pouring concrete. A final inspection is needed AFTER all of the work has been completed.
2. Lot Coverage (If expanding)
  - a. Driveway area must not exceed 15% of total lot area, or up to 20% of total lot area if leading to detached garage behind rear building line)
  - b. Driveway area in front yard must not exceed 40% in R-1/R-2, 42.5% in R-3, and 45% in R-4/R-5 zoning districts
3. Drive Aprons: Maximum width for the driveway apron is 22 feet
  - a. The width of the flare (from the straight driveway width to edge of apron) should not exceed 4 feet, and must start 7 feet from the back of the curb
  - b. Apron gradient must not exceed 12.5% (1.5 inches per foot)



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### DRIVEWAY PERMIT WORKSHEET

Please check all applicable boxes for EACH section below.

**1. Proposed Work to Include (check all that apply):**

- Repair and replacement of existing driveway only
- Widening of existing driveway
- Widening of existing driveway apron in public right-of-way
- New driveway and driveway apron

**2. Work in Public Right-of-Way\***

- No work to be performed within public right-of-way
- Proposed work in public right-of-way to include driveway apron only
- Proposed work in public right-of-way to include driveway apron and public sidewalk\*\*

**3. Driveway Surface on Private Property:**

- Asphalt (Minimum 2.5 inches over 6 inches of gravel)
- Concrete (Minimum 4 inches over 4 inches of gravel)
- Brick pavers (Designed and approved for vehicle parking over 10 inches of gravel)

**4. Driveway Apron Surface in Public Right-of-Way:**

- Asphalt (Minimum 2.5 inches over 6 inches of gravel)
- Concrete (Minimum 6 inches over 6 inches of gravel)
- No work to be performed within public right-of-way

\*Work within the public right-of-way requires the deposit of \$2,625.00 unless a licensed contractor registered with the City of West Chicago is used to perform the work.

\*\*Public sidewalks in right-of-way require 6 inches of concrete over 2 inches of gravel.