

CITY OF
WEST CHICAGO
WHERE HISTORY & PROGRESS MEET

ENVIRONMENTAL COMMISSION

Thursday, June 19, 2025, 6:00 p.m.
City Hall Council Chambers, 475 Main Street

AGENDA

1. Call to Order & Establish a Quorum
2. Approval of Minutes
 - a. Environmental Commission Meeting Minutes of May 15, 2025
3. Public Participation/Presentations
 - a. None
4. Items for Consent
 - a. None
5. Review and Discuss the Commission Priority List
 - a. Current List
 - i. Sustainability Plan – Subcommittee Update
 - ii. Annual Report
 1. November 20, 2025 – Present Draft Report at the Commission Meeting
 2. December 15, 2025 – Present Annual Report to City Council
 - b. New Additions or Upcoming Events
 - i. Fall Adopt-A-Highway Event – September 18, 2025 (Tentatively)
 1. Location: Meet at the public parking lot East of Hawthorne Lane & Industrial Drive
 - ii. Pumpkin Composting Event – November 1, 2025, 9:00 AM – 1:00 PM
 1. Location: New Hope United Methodist Church, 643 E Washington St, West Chicago, IL 60185
 - iii. Holiday Lights Recycling Event – November 28, 2025 to January 16, 2026
 1. Locations: WC City Hall, WC Water Treatment Plant, WC Public Library District, New Hope United Methodist Church of WC, Murphy Ace Hardware, The ARC Center, Jewel Osco
6. Other Business
 - a. 2025 Paper Shred and Medical Disposal Event Totals
 - Vehicles Served: 226 Each
 - Paper Shredded: 10,880 Lbs or 5.4 Tons
 - Rain Barrels Picked Up: 13 Each
 - Items Collected:
 - Used American Flags: 35 Each
 - Eye Glasses: 25 Each
 - Hearing Aid: 1 Each
 - Clothing/Shoes/Apparel: 627 Lbs

- Medical Sharps: 100 Lbs
 - Medications & Vitamins: 50 Lbs
- b. Monarch Butterfly Plantings Update
- c. Juliet Mathey, Recycling Education & Outreach Specialist, from Metropolitan Mayor's Caucus, will attend the July 17th Meeting.
- d. SCARCE & The Conservation Foundation Field Trip
 - i. Tentatively on Friday, July 11, 2025 – 9:00 AM to 1:00 PM
 - 1. 9:00 AM – SCARCE, 800 S Rohlwing Rd, Addison, IL 60101
 - 2. 12:00 PM – Conservation Foundation McDonald Farm, 10S404 Knoch Knolls Rd B, Naperville, IL 60565

7. Adjournment

MEETING MINUTES

ENVIRONMENTAL COMMISSION

May 15, 2025, 5:00 P.M.

1. Call to Order Establish a Quorum
 - a. *Dave Shah, Staff Liaison, called the meeting to order at 5:07 P.M.*
 - b. *Members in attendance included Co-Chair Tom Cherrington, Commissioner Bob Blaus, Commissioner Victoria Burris, Commissioner Tyler Kesler, and Commissioner Allen Rodriguez. Chair Nazree Williams was absent.*
 - c. *Aldermanic liaison present included Alderman Christopher Swiatek.*
 - d. *Staff liaison present included Assistant Director of Public Works, Dave Shah.*
2. Approval of Minutes
 - a. Environmental Commission Meeting Minutes of April 16, 2025
 - i. *Blaus made a motion, seconded by Cherrington, to approve the Meeting Minutes.*
 1. *Voting Yea: Cherrington, Blaus, Burris, Kesler, Rodriguez*
 2. *Voting Nay: None*
3. Public Participation/Presentations
 - a. None
4. Items for Consent
 - a. None
5. Review and Discuss the Commission Priority List
 - a. Current List
 - i. Sustainability Plan – Subcommittee Update
Discussion: Burris expressed concern about noise pollution from the train horns near Hawthorne Lane. Shah noted that staff have been working on a quiet zone, so they can see if this area is included.
 - b. New Additions or Upcoming Events
 - i. Blooming Fest – May 17, 2025, 9:00 A.M. – 3:00 P.M.
 1. Location: Downtown West Chicago
 2. Bareroot Prep
 3. Staff Update: County partnership, booth set up by 8:30 A.M., promote: resident survey, Recycle Coach, shredding event, rain barrels
Discussion: Shah discussed preparation for Blooming Fest. He noted that Recycle Coach is ready to go live and can be promoted at the Fest. Some County staff will be in attendance as well. eWorks was also confirmed to collect fabric at the Shredding Event, so that can be promoted too. Kesler suggested promoting the Commission vacancy as well; Alderman Swiatek shared that Mayor Bovey advised him he may have someone in mind, but they would like more information about the Commission. Shah noted that two tablets would be provided for attendees to take the resident survey, and a QR code will be provided if others want to take it on their phones.

- ii. Paper Shredding Event & Rain Barrels Pick Up – June 7, 2025, 9:00 A.M. – 12:00 P.M.

- 1. Location: West Chicago METRA Station Parking Lot
- 2. Staff Update: Rain barrel ordering is now open and advertised, flyer, location map, agreement in place for two shredders; rename the event?

Discussion: Shah noted that seven rain barrel orders have been received so far; they are accepting orders through June 3rd. As options have expanded at the event, it was proposed that the name be changed to “Recycling Extravaganza”. Rodriguez made a motion, seconded by Blaus, to change the name.

- 1. Voting Yea: Cherrington, Blaus, Burris, Kesler, Rodriguez
- 2. Voting Nay: None

6. Other Business

- a. Recycle Coach – Promotion at the Blooming Fest

Discussion: Shah advised that the app is live, and Commissioners are encouraged to download and try it out so they can be ready to promote it at Blooming Fest.

- b. Strategy to collaborate with City staff, elected officials, other City Commissions, and local environmental groups

Discussion: Kesler requested that this be added to the agenda to reinvigorate efforts by the Commission to collaborate with others and asked Shah for input. He suggested starting with the Staff Liaison to get the Commission connected with the right individuals and an annual report to present to City Council annually to share what they have accomplished throughout the year. Setting up a meeting with the Mayor was also suggested by some Commissioners.

- c. Monarch Butterfly Action Items – Planter Design

Discussion: Shah shared examples of planter designs for a planter bed at the METRA station parking lot. Planting is scheduled for May 21st at 10:00 A.M., and volunteers are needed. Two City staff members will be there to support the planting efforts.

- d. Landscaping Plans feedback for the proposed Community Park

- i. Feedback due by May 30, 2025, in writing to the Staff Liaison

Discussion: Shah shared plans from the Community Development Department for the proposed Community Park and encouraged the Commissioners to review them and provide feedback by May 30th; comments can be emailed to him directly.

- e. Miscellaneous

Discussion: Blaus inquired if Groot could attach stickers to residents’ recycling cans when they include plastic bags to notify them of why they cannot be collected for recycling to encourage compliance and spread awareness that plastic bags cannot be used for recycling or included in the curbside collection.

7. Adjournment

- a. At 5:50 P.M., Blaus made a motion to adjourn, and Cherrington seconded the motion. The motion was unanimously approved by voice vote.

Respectfully,

Ashley Heidorn
Public Works Administrative Assistant