

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

INFRASTRUCTURE COMMITTEE

**Thursday, July 3, 2025
7:00 P.M. – City Council Chambers**

AGENDA

1. Call to Order, Roll Call, and Establishment of a Quorum
2. Approval of Minutes
 - A. Infrastructure Committee of June 5, 2025
3. Public Participation / Presentations
4. Items for Consent
 - A. Purchase of Three 2025 Ford F-350 Super cab 4x4 Pick-up Truck – Haggerty Ford, West Chicago, Illinois
 - B. Purchase of Road Salt from Compass Minerals America, Inc. of Overland Park, Kansas, for the 2025-2026 Winter Season
 - C. Resolution No. 25-R-0044 – Amendment No. 1 – Civil & Environmental Consultants - Professional Environmental Services for the West Washington Street Soil Removal Project in an Amount Not to Exceed \$130,000 for a Revised Contract Amount of \$254,750.00
 - D. Resolution No. 25-R-0047 – Civiltech Engineering, Inc. – Preliminary Engineering Design Services for Downtown Revitalization Project in an Amount Not to Exceed \$219,341.23
5. Items for Discussion
6. Unfinished Business
7. New Business
8. Reports from Staff
9. Adjournment

475 Main Street
West Chicago, Illinois
60185

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westchicago.org

Daniel Bovey
MAYOR
Tia Messino
INTERIM CITY
ADMINISTRATOR

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Draft

MINUTES

INFRASTRUCTURE COMMITTEE

June 5, 2025 7:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum. Director of Public Works, Mehul Patel, called the meeting to order at 7:00 P.M. Roll call found Aldermen Carlos Aviña Soto, Dan Beebe, Sandra Dimas, Alton Hallett, Joe Morano, Jayme Sheahan, and John C. Smith, Jr present.

Staff present included Director of Public Works, Mehul Patel, and Administrative Assistant, Ashley Heidorn.

2. Selection of a Chairman and Vice-Chairman.

Alderman Dimas nominated Alderman Morano as the Chairman of the Infrastructure Committee, seconded by Alderman Hallett.

Motion was unanimously approved by voice vote. Voting Yea: Aldermen Aviña Soto, Beebe, Dimas, Hallett, Morano, Sheahan, and Smith. Voting Nay: 0.

Alderman Smith nominated Alderman Hallett as the Vice-Chairman of the Infrastructure Committee, seconded by Alderman Dimas.

Motion was unanimously approved by voice vote. Voting Yea: Aldermen Aviña Soto, Beebe, Dimas, Hallett, Morano, Sheahan, and Smith. Voting Nay: 0.

3. Approval of Minutes

A. Infrastructure Committee Minutes of May 1, 2025. Alderman Hallett made a motion, seconded by Alderman Smith, to approve the Meeting Minutes of May 1, 2025.

Motion was unanimously approved by voice vote. Voting Yea: Aldermen Aviña Soto, Beebe, Dimas, Hallett, Morano, Sheahan, and Smith. Voting Nay: 0.

4. Public Participation / Presentations. None.

5. Items for Consent. Alderman Morano requested discussion on Item E. Alderman Dimas made a motion, seconded by Alderman Beebe, to approve:

- A. Ordinance No. 25-O-0017– Authorizing the Execution of the Illinois Public Works Mutual Aid Network (IPWMAN) Agreement
- B. Ordinance No. 25-O-0018 – Authorizing the Disposal of Surplus Equipment, Stock Inventory, and/or Personal Property Owned By the City Of West Chicago
- C. 2025 Asphalt Materials Procurement – DuPage County Joint Purchasing Program – Plote Construction, Inc.
- D. Purchase of One 2025 Ford E-350 Cutaway Van – Haggerty Ford, West Chicago, Illinois

Motion was unanimously approved by voice vote. Voting Yea: Aldermen Aviña Soto, Beebe, Dimas, Hallett, Morano, Sheahan, and Smith. Voting Nay: 0.

6. Items for Discussion.

5.E. Resolution No. 25-R-0042 – Contract Award – F.E. Moran, Inc. for the Police Station HVAC Improvements Project for a Base Bid and Alternate No. 1 in an Amount Not to Exceed \$923,000.00 and Reject Alternate No. 2. Alderman Morano pulled this Item for some explanation of the bidding process and determining the lowest responsible bidder. Mr. Patel explained that the project was strategically split into a Base Bid, Alternate No. 1, and Alternate No. 2 to keep things within this Project's budget. Six bids were received but upon review, the first two apparent low bidders submitted bids that were found to be incomplete as both failed to include the \$85,000.00 allowance in their Base Bid as required by the contract specification; therefore, the bids were deemed irresponsible and were disqualified. Staff recommends awarding the Project to F.E. Moran, Inc. for the Base Bid and Alternate No. 1, and reject Alternate No. 2. Rejecting and rebidding the Project would delay the project, likely until next spring, could result in higher bids received, and it is unknown how tariffs may impact pricing on a re-bid. He also noted that F.E. Moran's bid was about \$77,000.00 under budget and also includes the \$85,000.00 allowance for unforeseen circumstances. Some discussion followed. **Alderman Morano made a motion, seconded by Alderman Dimas, to approve.**

Motion was unanimously approved by voice vote. Voting Yea: Aldermen Aviña Soto, Beebe, Dimas, Hallett, Morano, Sheahan, and Smith. Voting Nay: 0.

7. Unfinished Business. None.

8. New Business.

Alderman Morano mentioned a request from a constituent to place a yield or stop sign at the intersection of Pine Street and Oak Street. Mr. Patel explained that this would typically go to the Public Affairs Committee to approve a stop warrant analysis to see if one is required. If deemed appropriate, then Public Works would install the sign(s).

Alderman Dimas noted a trip hazard along some sidewalk near Prestonfield Park. Mr. Patel advised that if the sidewalk in question meets the requirements for this year's Sidewalk Cutting Program it could be shaved down, or it may qualify to be included in the annual Sidewalk Maintenance Program as well; staff will inspect and evaluate the area of concern.

9. Reports from Staff. Mr. Patel commented that construction season is underway. The 2025 Roadway Rehab Program is ahead of schedule and almost wrapped up. The Bishop Street and Brown Street Rehab Project, which is a CDBG Project that had been delayed due to funding delays, will likely start on Monday and hopefully be largely completed before school

resumes. The Nuclear Drive and Northwest Avenue Reconstruction Project will hold a pre-construction meeting tomorrow, but there is no schedule at the present time; however, the date of completion is scheduled for October 31, 2025. IDOT continues to work along Route 59 and Route 38 as well.

Alderman Morano, on behalf of the Committee, thanked Mr. Patel and his staff for everything they do. Alderman Hallett commented that West Chicago has the best Public Works Department and Police Department in the country.

10. Adjournment. At 7:17 P.M., Alderman Hallett made a motion to adjourn, seconded by Alderman Smith. **Motion was unanimously approved by voice vote.**

Respectfully submitted,

Ashley Heidorn
Public Works Administrative Assistant

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Purchase of Three 2025 Ford F-350 Super cab 4x4 Pick-up Truck - Haggerty Ford, West Chicago, Illinois

AGENDA ITEM NUMBER:

4.A.

COMMITTEE AGENDA DATE: July 3, 2025

COUNCIL AGENDA DATE: July 21, 2025

STAFF REVIEW: Mehul T. Patel, P.E., Director of Public Works

SIGNATURE _____

ITEM SUMMARY:

For FY 2025, Public Works Department staff have planned and budgeted for the replacement of three 2015 Ford F350 Super cab 4x4 pick-up truck with a Western wideout snowplow in the Streets Division (Unit 751, 752, 753) with three 2025 Ford F350 Super cab 4x4 pick-up truck with a Western wideout snowplow. All three units are currently utilized as an everyday vehicle for functions of the Division and were on an eight-year initial replacement cycle which has been extended to a ten-year cycle. The units are overdue for a replacement.

The City of West Chicago is a member of the DuPage Mayors and Managers Conference, which is one of the sponsors of the Suburban Purchasing Cooperative (SPC), which is a joint purchasing program that represents 144 municipalities and townships in northeastern Illinois. In the past, we have had the luxury of being able to capitalize on the joint bid contracts for such purchases. Sutton Ford is the current contract holder of the SPC Ford F350 series. Sourcewell is another cooperative purchasing avenue the City utilizes for fleet purchases which currently also has a contract for F350 series with a base MSRP (Manufacturer Suggested Retail Price) of \$50,885.00.

To allow local vendors an opportunity to quote on the 2025 Ford F350 Super cab 4x4 pick-up truck, staff recently solicited price quotes from multiple Ford dealerships (Four dealers responded). The table below summarizes the pricing received from interested parties.

Dealer	Price	Rank
Hopkins Ford (Elgin)	\$50,375.70	1
Haggerty (West Chicago)	\$50,447.00	2
Hawk Ford (St. Charles)	\$51,080.70	3
Sutton Ford (Matteson)	\$52,096.00	4

Since the price from Haggerty is within the three percent Local Vendor Preference Policy (Resolution 12-R-0009), based on comparable pricing received, staff recommends ordering three 2025 Ford F-350 Super cab 4x4 pick-up truck from Haggerty Ford of West Chicago, Illinois, for an amount not to exceed \$50,447.00/each for a total of \$151,341.00. While a firm order cutoff date is not given, based on current economic conditions due to the tariffs, staff recommends placing an order as soon as possible.

In FY 2025, \$59,600.00/each is budgeted in the Capital Equipment Replacement Fund (04-34-39-4804) for the replacement of Units 751, 752 and 753, for a total of \$178,800.00. A third-party vendor will do the upfit for the vehicle, for which \$5,000.00 is budgeted for each unit in the same fund. Western wideout snowplow purchase will be made from the same fund.

CITY OF WEST CHICAGO

ACTIONS PROPOSED:

That the West Chicago City Council authorize the purchase of three 2025 Ford F-350 Super cab 4x4 Pick-up Truck, for a cost not to exceed \$151,341.00, from Haggerty Ford, West Chicago, Illinois, and authorize the City Administrator to contract with a third-party to install the necessary appurtenances/equipment for those three vehicles.

COMMITTEE RECOMMENDATION:



Date/Time: 6/19/2025 4:24:39 PM

Buyer: Mike Noa
Home Phone: (630) 293-5865
Address: 475 Main St
West Chicago, IL 60185

Salesperson: Jaden Mirrahimov

2026 Ford

No Photo
Available

MSRP -or- Market Price	\$57,020.00
Total Savings + Rebate	\$7,220.00
Hopkins Price	\$49,800.00
Government Fee	\$173.00
Proc/Doc Fee	\$402.70
Total Payment	\$50,375.70

Payments are based on blended rates.

X

Customer Signature

Date

X

Manager Signature

Date



330 E. Roosevelt Rd, West Chicago, IL 60185
Ph: (630) 231-3200

Haggerty Ford
330 E. Roosevelt Rd
WEST CHICAGO, IL 60185
Ph: (630) 231-3200

DATE 05/27/2025 Salesman Tom Stern
NAME CITY OF WEST CHICAGO STOCK # ORDER 2600
CO-BUYER _____ EMAIL MNOA@WESTCHICAGO.ORG
ADDRESS 475 MAIN ST CELL PHONE _____
CITY WEST CHICAGO STATE IL ZIP 60185 HOME PHONE _____
HOME PHONE _____
please enter my order for the following: ☐ New ☐ Demo ☐ Used

	YEAR	NAME	MODEL	COLOR	MILEAGE	SERIAL #
BOUGHT	2026	Ford	F-350	WHITE	0	
TRADED		AS PER SPEC	ATTACHED			

CASH	
SELLING PRICE	49,902.00
TRADE	
DISCOUNT	
CASH	
DIFFERENCE	49,902.00
TAXES	
LICENSE &	
TITLE	178.00
ADMINISTRATIVE	
FEES & CHARGES	367.00
SUB	
TOTAL	50,447.00
PAYOFF	
ON TRADE	
SUB	
TOTAL	50,447.00
FACTORY	
REBATE	
SERV CONT	
DEPOSIT	
BALANCE DUE	
ON DELIVERY	50,447.00

ADMINISTRATIVE FEES AND CHARGES; AN ADMINISTRATIVE FEE IS NOT AN OFFICIAL FEE. AN ADMINISTRATIVE FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO CLOSING OF A SALE. THE BASE ADMINISTRATIVE FEE ENDING JANUARY 1, 1992 WAS \$40.00. THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR ADMINISTRATIVE FEES & CHARGES IS THE BASE ADMINISTRATIVE FEE OF \$40.00 WHICH SHALL BE SUBJECT TO AN ANNUAL ADJUSTMENT EQUAL TO THE PERCENTAGE OF CHANGE IN THE BUREAU OF LABOR STATISTICS CONSUMER PRICE INDEX. THIS NOTICE IS REQUIRED BY LAW.

NOTICE: THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

No Public Liability or Property Damage Insurance Issued With This Transaction.

ALL WARRANTIES, IF ANY, BY MANUFACTURERS OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (A) ON ALL GOOD AND SERVICES SOLD BY DEALER; AND (B) ON ALL USED VEHICLES WHICH ARE SOLD AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED.

This is a non-binding order.



NOTICE - If the box to the left is checked, the automobile purchased herein is a demonstrator which has been pre-used and may have incurred certain body repairs as a result of such usage.

The purchaser represents and warrants that he is of legal age; that he has title to and good right to sell and dispose of of the used car traded in described above, that there are no liens, claims and/or encumbrances thereon, and agrees to furnish good and sufficient title and hereby grants Haggerty Ford power of attorney to assign and endorse said title for him, and to sign any and all applications which would be necessary to register title to car being purchased in any state or territory. After careful inspection and demonstration, the undersigned purchases the above vehicle with equipment at the prices and on the terms specified above.

TRANSFER OF TITLE TO ABOVE AUTOMOBILE IS SUBJECT TO FINAL, PAYMENT OF ANY AND ALL CHECKS CLEARING BANK UPON WHICH IS DRAWN.

SIGNED _____ PURCHASER

SIGNED _____ CO-BUYER



Preview Order 2600 - F3B 4x4 Reg Cab SRW: Order Summary Time of Preview: 05/27/2025 20:20:22 Receipt: NA

Dealership Name: Haggerty Ford, Inc.

Sales Code : F41080

Dealer Rep.	LOUIS TORNABENI	Type	Fleet	Vehicle Line	Superduty	Order Code	2600
Customer Name	QE409	Priority Code	G4	Model Year	2026	Price Level	615

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F350 4X4 STYLESIDE PICKUP/142	\$49770	PRO POWER ONBOARD - 2KW	\$985
142 INCH WHEELBASE	\$0	SNOW PLOW PREP PACKAGE	\$250
TOTAL BASE VEHICLE	\$49770	SIRIUSXM W/360L (3 MOS TRIAL)	\$0
OXFORD WHITE	\$0	INTERIOR WORK SURFACE	\$140
VINYL 40/20/40 SEATS	\$0	JACK	\$0
MEDIUM DARK SLATE	\$0	WHEEL WELL LINERS FRONT & REAR	\$325
PREFERRED EQUIPMENT PKG.610A	\$0	SPLASH GUARDS - FRONT	\$130
.XL TRIM	\$0	SPLASH GUARDS - REAR	\$0
.AIR CONDITIONING -- CFC FREE	\$0	UPFITTER SWITCHES	\$230
.AM/FM STEREO MP3/CLK	\$0	EXTERIOR BACKUP ALARM	\$230
.STEEL ROAD WHEELS-18"	\$0	TOUGH BED SPRAY IN BEDLINER	\$625
.6.8L DEVCT NA PFI V8 ENGINE	\$0	DUAL BATTERY	\$210
10-SPEED AUTO TORQSHIFT-G	\$0	CONN PKG: 1 YR INCL W/FORDPASS	\$0
LT275/70R18E BSW ALL TERRAIN	\$265	XL CHROME PACKAGE	\$325
3.73 ELECTRONIC-LOCKING AXLE	\$430	.FOG LAMPS	\$0
JOB #1 ORDER	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
FRONT LICENSE PLATE BRACKET	\$0	FUEL CHARGE	\$0
VEHICLE INTEGRATION SYSTEM 2.0	\$400	NET INVOICE FLEET OPTION (B4A)	\$0
PLATFORM RUNNING BOARDS	\$320	PRICED DORA	\$0
11400# GVWR PACKAGE	\$0	ADVERTISING ASSESSMENT	\$0
ENGINE BLOCK HEATER	\$190	DESTINATION & DELIVERY	\$2195
50 STATE EMISSIONS	\$0		

TOTAL BASE AND OPTIONS	MSRP
DISCOUNTS	\$57020
TOTAL	NA
	\$57020

ORDERING FIN: QE409 END USER FIN: QE409

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

*This order has not been submitted to the order bank.
This is not an invoice.*



COMMERCIAL
& FLEET

SUTTON FORD INC.

21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Friday, May 30, 2025

DATE

PURCHASER'S NAME

WEST CHICAGO DEPT OF PUBLIC WORKS

STREET ADDRESS

475 MAIN ST

CITY

WEST CHICAGO

STATE

IL

ZIP

60185

BUS PHONE

630-293-5865

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW ☒

USED ☐

SUV ☐

TRUCK ☒

CAR ☐

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2026	FORD	F350	4X4 REG CAB	WHITE	XL	ORDER
VIN NO.			MILES	SALES REP	Scott Ourednik	
2026 FORD F350 4X4 REG CAB SRW P/U W/ 8' BED		\$51,923.00		TRADE-IN INFORMATION		
142" WB				MAKE OF USED VEHICLE		
DELIVERED				YEAR		
				MODEL		
				VEHICLE IDENT. NO.		
				MILEAGE		
				TRADE VALUE		
SUBTOTAL		\$51,923.00		FLEET SALES INFORMATION		
ELECTRONIC FILING FEE		\$0.00		ORDERING FIN		QE409
DOCUMENTATION FEE		\$0.00		END USER FIN		QE409
ILLINIOS SALES TAX 7.25%		\$0.00		SALES TYPE		3
COUNTY TAX- COOK 1.00%		\$0.00		GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%		\$0.00		GPC REF #		
COOK COUNTY WHEEL TAX		\$0.00		56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE		\$173.00		56M DISCOUNT		
EXTENDED SERVICE CONTRACT		\$0.00		RETAIL REBATE #		
TOTAL PRICE		\$52,096.00				
CASH DOWN PAYMENT		\$0.00				
REBATE		\$0.00				
TOTAL DOWN PAYMENT		\$0.00				
UNPAID CASH BALANCE DUE ON DELIVERY		\$52,096.00		3 TRUCK TOTAL		\$156,288.00

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF \$303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE

5/30/2025

ACCEPTED BY:

Scott Ourednik

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

5/30/2025



May 5, 2025

Mike Noa
City of West Chicago

Bid for a 2025 Ford F350 4x4 Regular cab pickup.

See attached for features and options included in the pricing

Sale Price	50505.00
Documentation fee	402.70
Municipal plates & title fee	173.00
TOTAL AMOUNT	\$51080.70

Order to delivery is 10-16 weeks

Please let me know if you have any questions regarding this bid.

Bill Wackerlin
Commercial sales
Hawk Ford St Charles
630-584-1800

2525 East Main Street, St. Charles, IL 60174 • 630-584-1800

www.hawkfordstcharles.com



Preview Order 3305 - F3B 4x4 Reg Cab SRW: Order Summary Time of Preview: 05/05/2025 19:08:16 Receipt: NA

Dealership Name: Hawk Ford of St. Charles

Sales Code : F41422

Dealer Rep.	William Wackerlin	Type	Fleet	Vehicle Line	Superduty	Order Code	3305
Customer Name	West chicago	Priority Code	F1	Model Year	2025	Price Level	530

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F350 4X4 STYLESIDE PICKUP/142	\$49395	50 STATE EMISSIONS	\$0
142 INCH WHEELBASE	\$0	PRO POWER ONBOARD - 2KW	\$985
TOTAL BASE VEHICLE	\$49395	SNOW PLOW PREP PACKAGE	\$250
OXFORD WHITE	\$0	INTERIOR WORK SURFACE	\$140
VINYL 40/20/40 SEATS	\$0	JACK	\$0
MEDIUM DARK SLATE	\$0	WHEEL WELL LINERS FRONT & REAR	\$325
PREFERRED EQUIPMENT PKG.610A	\$0	SPLASH GUARDS - FRONT	\$130
.XL TRIM	\$0	SPLASH GUARDS - REAR	\$0
.AIR CONDITIONING -- CFC FREE	\$0	UPFITTER SWITCHES	\$230
.AM/FM STEREO MP3/CLK	\$0	EXTERIOR BACKUP ALARM	\$220
.STEEL ROAD WHEELS-18"	\$0	PRICE CONCESSION INDICATOR	\$0
.6.8L DEVCT NA PFI V8 ENGINE	\$0	REMARKS TRAILER	\$0
10-SPEED AUTO TORQSHIFT-G	\$0	TOUGH BED SPRAY IN BEDLINER	\$595
LT275/70R18E BSW ALL TERRAIN	\$265	DUAL BATTERY	\$210
3.73 ELECTRONIC-LOCKING AXLE	\$430	XL CHROME PACKAGE	\$325
JOB #1 ORDER	\$0	.FOG LAMPS	\$0
FRONT LICENSE PLATE BRACKET	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
VEHICLE INTEGRATION SYSTEM 2.0	\$400	FUEL CHARGE	\$0
PLATFORM RUNNING BOARDS	\$320	PRICED DORA	\$0
11400# GVWR PACKAGE	\$0	ADVERTISING ASSESSMENT	\$0
ENGINE BLOCK HEATER	\$190	DESTINATION & DELIVERY	\$2095

TOTAL BASE AND OPTIONS	MSRP
DISCOUNTS	\$56505
TOTAL	NA
	\$56505

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Purchase of Road Salt from Compass Minerals America, Inc. of Overland Park, Kansas, for the 2025-2026 Winter Season

AGENDA ITEM NUMBER: 4.B.

COMMITTEE AGENDA DATE: July 3, 2025
COUNCIL AGENDA DATE: July 21, 2025

STAFF REVIEW: Mehul T. Patel, P.E., CFM, Director of Public Works

SIGNATURE _____

ITEM SUMMARY:

For FY 2025, or for the 2025-2026 winter season, City staff participated in the DuPage County Road Salt Purchasing Program for the purchase of road salt. In March 2025, City staff submitted information to DuPage County of the City's intent to participate in its Road Salt Purchasing Program for the purchase of 1,600 tons of road salt (1,280 tons (80%) minimum purchase required and 2,080 tons (130%) maximum purchase guaranteed available). It should be noted that the purchase of Road Salt has decreased by 400 tons since the 2023-2024 season and remained flat since the 2024-2025 season due to less than average usage during our last winter season as well as operational efficiencies implemented by staff, such as frequent usage of liquids and reduction of salt per lane mile.

On Thursday, June 5, 2025, DuPage County opened bids for BID#25-0SALT-02-MS. Bid results are shown below, with Compass Minerals America, Inc. of Overland Park, Kansas, submitting the lowest responsible bid of \$70.79 per ton of road salt delivered. Following the bid opening, DuPage County advised all program participants that it would be awarding its 2025-2026 salt procurement contract to Compass Minerals America, Inc. Each participating agency is required to award its own contract. Compass Minerals America, Inc. is required to hold its bid prices for 90 days; a contract/commitment from the City of West Chicago is required prior to September 3, 2025. The City of West Chicago is grouped with other local agencies in bid category Group 2B, which means the salt delivery will take place after December 1, 2025. The bid pricing below only represents Group 2B pricing.

CONTRACTOR	BID SUBMITTAL AMOUNT	OVERALL RANK
Compass Minerals America, Inc.	\$70.79/ton	1
Morton Salt, Inc.	\$73.40/ton	2
ENGINEER'S ESTIMATE	\$75.00/ton	N/A

Based upon pricing received under the DuPage County Rock Salt Purchasing Program, City staff recommends that City Council authorize the purchase of up to 2,080 tons of road salt, at the price of \$70.79 per ton delivered for the initial 1,600 tons and at the price of \$70.79 per ton delivered for the additional 480 tons, if necessary, from Morton Salt, Inc. of Chicago, Illinois, for the 2025-2026 winter season under the DuPage County Joint Purchasing Program.

Purchase History:

- For FY 2024, or the 2024-2025 season, the City paid \$73.90 per ton of road salt delivered under the DuPage County Road Salt Purchasing Program.
- For FY 2023, or the 2023-2024 season, the City paid \$78.31 per ton of road salt delivered under the DuPage County Road Salt Purchasing Program.
- For FY 2022, or the 2022-2023 season, the City paid \$75.88 per ton of road salt delivered under the DuPage County Road Salt Purchasing Program.
- For FY 2020 and FY 2021, or the 2020-2021 and 2021-2022 winter seasons, the City paid \$81.13 per ton of road salt delivered under the DuPage County Road Salt Purchasing Program (one contract extension).
- For FY 2019, or the 2019-2020 winter season, the City paid \$82.96 per ton of road salt delivered under the

CITY OF WEST CHICAGO

DuPage County Road Salt Purchasing Program.

- For FY 2018, or the 2018-2019 winter season, the City paid \$67.15 per ton of road salt delivered under the DuPage County Road Salt Purchasing Program.
- For FY 2017, or the 2017-2018 winter season, the City paid \$51.49 per ton of road salt delivered under the DuPage County Road Salt Purchasing Program.
- For FY 2016, or the 2016-2017 winter season, the City paid \$56.35 per ton of road salt delivered under the DuPage County Road Salt Purchasing Program.
- For FY 2015, or the 2015-2016 winter season, the City paid \$70.44 per ton of road salt delivered under the DuPage County Road Salt Purchasing Program.
- For FY 2014, or the 2014-2015 winter season, the City paid \$112.69 per ton of road salt delivered under the CMS program (State of Illinois Program).

The cost to deliver 1,600 tons at \$70.79/ton will be \$113,264.00. The cost to deliver 480 tons, if necessary, at \$70.79/ton will be \$33,979.20.00. The total is \$147,243.20. In FY2025, there is \$305,000.00 budgeted under 08-34-53-4670 for this expenditure.

ACTIONS PROPOSED:

Authorize the purchase and delivery of up to 2,080 tons of road salt, at the price of \$147,243.20, from Compass Minerals America, Inc. of Overland Park, Kansas, under the DuPage County Road Salt Joint Purchasing Program for the 2025-2026 winter season.

COMMITTEE RECOMMENDATION:

DuPage County Division of TransportationProject: **2025 Bulk Rock Salt** Sec. No: **25-0SALT-02-MS**Date of Letting: **June 5, 2025 2:00 P.M.**

Item No.	Items	Unit	Quantity	Engineer's Estimate		Compass Minerals America Inc. 9900 W. 109th Street Overland Park, KS 66210		Morton Salt, Inc. 444 West Lake Street Chicago, IL 60606	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
	GROUP 1								
	ROCK SALT	TON	10000	\$75.00	750,000.00	\$70.79	707,900.00	\$73.40	734,000.00
	ROCK SALT (130% to 150%)	TON			0.00	\$70.79	0.00	\$93.40	0.00
Bidder's Total Proposal for Group 1				\$750,000.00		\$707,900.00		\$734,000.00	

	GROUP 2								
	ROCK SALT	TON	45270	\$75.00	3,395,250.00	\$70.79	3,204,663.30	\$73.40	3,322,818.00
	ROCK SALT, EARLY DELIVERY	TON	1650	\$75.00	123,750.00	\$70.79	116,803.50	\$73.40	121,110.00
	ROCK SALT (130% to 150%)	TON			0.00	\$70.79	0.00	\$93.40	0.00
Bidder's Total Proposal for Group 2				\$3,519,000.00		\$3,321,466.80		\$3,443,928.00	



Proposal Submitted By:

Contractor's Name

Compass Minerals America Inc.

Contractor's Address

9900 W. 109th St

City

Overland Park

State

KS

Zip Code

66210

STATE OF ILLINOIS

Local Public Agency

County of DuPage

County

DuPage

Section Number

25-0SALT-02-MS

Street Name/Road Name

2025 Salt Purchase

Type of Funds

MFT and other funds

☒ Material proposal ☐ Deliver and Install Proposal ☐ Plans

For a County and Road District Project

Submitted/Approved

Highway Commissioner Signature & Date

Submitted/Approved

County Engineer/Superintendent of Highways Signature & Date

County Engineer
On behalf of IDOT pursuant to
Agreement of Understanding
dated June 18, 2024

For a Municipal Project

Submitted/Approved/Passed

Signature & Date

Official Title

Department of Transportation

Released for bid based on limited review

Regional Engineer Signature & Date

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

Local Public Agency	County	Section Number
County of DuPage	DuPage	25-0SALT-02-MS

NOTICE TO BIDDERS

Sealed proposals for the project described below will be received at the office of the DuPage County Division of Transportation

421 N. County Farm Road, 2nd Floor, Wheaton, IL 60187	Name of Office
Address	until 2:00 PM on 06/05/25
	Time Date

1. Plans and proposal forms will be available in the office of

online at https://www.dupagecounty.gov/government/departments/transportation/doing_business/bids_and_lettings.php
--

2. ☐ Prequalification

If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.

- The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals.
- A proposal guaranty in the proper amount, as specified in the BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals, will be required. See the attached Special Provisions for specific instructions for proposal guaranty for this proposal packet.
- The successful bidder at the time of execution of the contract will be required to deposit a contract bond or proposal guaranty as provided for in the special provisions. Failure on the part of the contractor to deliver the material within the time specified or to do the work specified herein will be considered just cause to forfeit his surety as provided in Article 108.10 of the Standard Specifications.
- Proposals shall be submitted on forms furnished by the Awarding Authority and shall be enclosed in an envelope endorsed "Material Proposal, Section 25-0SALT-02-MS".

By Order of

Awarding Authority

County of DuPage

County Engineer/Superintendent of Highways/
Municipal Clerk

Date

William C. Eidson

05/01/25

Material Proposal or Deliver & Install Proposal

To

Awarding Authority

County of DuPage

Awarding Authority Address

421 N. County Farm Road

City

Wheaton

State

IL

Zip Code

60187

If this bid is accepted within 45 days from the date of opening, the undersigned agrees to furnish or to deliver & install any or all of the materials, at the quoted unit prices, subject to the following:

- It is understood and agreed that the "Standard Specifications for Road and Bridge Construction", adopted 01/01/22 and the "Supplemental Specifications and Recurring Special Provisions", adopted 01/01/25, prepared by the Department of Transportation, shall govern insofar as they may be applied and insofar as they do not conflict with the special provision and supplemental specifications attached hereto.
- It is understood that quantities listed are approximate only and that they may be increased or decrease as may be needed to properly complete the improvement within its present limits or extensions thereto, at the unit prices stated and that bids will be compared on the basis of total price bid for each group.
- Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or by the acceptance at the point and in the manner specified in the "Schedule of Prices". If delivery on the job site is specified, it shall mean any place or paces on the road designed by the awarding authority or its authorized representative.
- The contractor and/or local public agency performing the actual material placement operations shall be responsible for providing work zone traffic control, unless otherwise specified in this proposal. Such devices shall meet the requirements of and be installed in accordance with applicable provisions of the "Illinois Manual on Uniform Traffic Control Devices" and any referenced Illinois Highway Standards.

Local Public Agency	County	Section Number
County of DuPage	DuPage	25-0SALT-02-MS

5. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. The proposal guaranty as specified in the special provisions is attached.

If a bid bond is allowed or required, Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to: County Treasurer of DuPage

The amount of the check is _____ (_____).

Attach Cashier's Check or Certified Check Here

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is placed in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal for: Section Number _____).

Discounts will be allowed for payment as follows: _____ calendar days _____ calendar days

Discounts will not be considered in determining the low bidder

Bidder

By

Title

Address

City

State

Zip Code



**Illinois Department
of Transportation**

Bid Bond Number: 84614-LIB-25-17

**Local Public Agency
Proposal Bid Bond**

Local Public Agency	County	Section Number
County of DuPage	DuPage	25-0SALT-02-MS

WE, Compass Minerals America Inc. as PRINCIPAL, and
Liberty Mutual Insurance Company as SURETY, are held jointly,
severally and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of 5% of the total bid
price, or for the amount specified in the proposal documents in effect on the date of invitation for bids, whichever is the lesser sum. We
bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LPA this sum under the conditions of this
instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written
proposal to the LPA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LPA for the above designated section
and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful
performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road
and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in
full force and effect.

IN THE EVENT the LPA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any
requirements set forth in the preceding paragraph, then the LPA acting through its awarding authority shall immediately be entitled to
recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their
respective officers this 2nd of June, 2025.
Day Month and Year

Principal

Company Name
Compass Minerals America Inc.

Signature & Date
By: [Signature] 6/3/25

Title
Director, US Highway Sales

Company Name

Signature & Date
By:

Title

(If Principal is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be
affixed.)

Surety

Name of Surety
Liberty Mutual Insurance Company

Signature of Attorney-in-Fact Signature & Date
By: [Signature]
Marie Claire Trinidad, Attorney-In-Fact June 2, 2025

STATE OF Ks *Please see attached CA All-Purpose
COUNTY OF Johnson Acknowledgment for Surety
I Alan Emmons, a Notary Public in and for said county do hereby certify that

Joel Gerdes

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

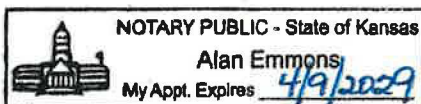
who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of
PRINCIPAL and SURETY; appeared before me this day in person and acknowledged respectively, that they signed and delivered said
instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 3rd day of June, 2025
Day Month and Year

(SEAL, if required by the LPA)

Notary Public Signature & Date
[Signature] 6/3/2025

Date commission expires 4/9/2029



CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)County of Orange)On 6-2-2025 before me, Kathy R. Mair, Notary Public,
DATE [Name of Notary Public and Title "Notary Public"]personally appeared Marie Claire Trinidad -----
[Name(s) of Signer(s)]

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



WITNESS my hand and official seal.

Kathy R. Mair
Signature of Notary Public: Kathy R. Mair

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)Signer's Name: Marie Claire Trinidad

- ☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General
☐ Individual ☒ Attorney-in-Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

- ☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney-in-Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

Signer is Representing: _____

Local Public Agency

County

Section Number

County of DuPage

DuPage

25-0SALT-02-MS

ELECTRONIC BID BOND

☐ **Electronic bid bond is allowed (box must be checked by LPA if electronic bid bond is allowed)**

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LPA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Company/Bidder Name

--

Signature & Date

--

Title

--



POWER OF ATTORNEY

Certificate No: 8204866

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Marie Claire Trinidad

all of the city of Irvine, state of CA, each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surely and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 1st day of July, 2024.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: Nathan J. Zangerle

Nathan J. Zangerle, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 1st day of July, 2024, before me personally appeared Nathan J. Zangerle, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2029
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella

Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes Nathan J. Zangerle, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surely any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 2nd day of June, 2025.



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

RETURN WITH BID



**Illinois Department
of Transportation**

Material Proposal Schedule of Prices

Local Public Agency	County	Section Number
DuPage County Division of Transportation	DuPage	25-0SALT-02-MS

Material Proposal Schedule of Prices

Group No.	Item(s)	Delivery	Unit	Quantity	Unit Price	Total
1	ROCK SALT	FOB	TON	10000	\$70.79	\$707,900.00
1	ROCK SALT (130% to 150%)	FOB	TON		70.79	
Bidder's Total Proposal for Group 1					\$	700,900.00
2	ROCK SALT	FOB	TON	45270	\$70.79	\$3,204,663.30
2	ROCK SALT, EARLY DELIVERY	FOB	TON	1650	\$70.79	\$116,803.50
2	ROCK SALT (130% to 150%)	FOB	TON		70.79	
Bidder's Total Proposal for Group 2					\$	3,321,466.80

The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid rotating.

Bidder Signature and Date

 6/3/25

Address	City	State	Zip Code
9900 W. 109th Street	Overland Park	KS	66210



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	25-0SALT-02-MS
COMPANY NAME:	Compass Minerals America Inc.
CONTACT PERSON:	Sean Lierz
CONTACT EMAIL:	highwaygroup@compassminerals.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☒ Yes

☐ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL
Sean Lierz, Sr. Manager Highway Sales	800-323-1641 option 2	highwaygroup@compassminerals.com
Joel Gerdes, Director US Highway Sales	800-323-1641 option 2	highwaygroup@compassminerals.com
Brenda Blunt, Customer Experience Specialist Tier 4	800-323-1641 option 1	highwaygroup@compassminerals.com

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Joel Gerdes

Signature: 

Title: Director US Highway Sales

Date: 6/3/25

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Compass Minerals America Inc.	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions. 9900 W 109TH ST, STE 100	Requester's name and address (optional)
6 City, state, and ZIP code OVERLAND PARK, KS 66210		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
4	8	-	1	0	4	7	6	3 2

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person *Mary Wells*

Date 01/10/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

RETURN WITH BID

ADDENDUM NO. 1

May 30, 2025

**2025 SALT PURCHASE
SECTION 25-0SALT-02-MS**

The proposal documents include the following forms:

- Affidavit of Illinois Business Office
- References

These forms are **not** required and do not need to be included with the bid.
A revised proposal book will not be issued.

By Order of
County of DuPage

(Awarding Authority)

William C. Eidson, P.E.

County Engineer

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 25-R-0044 – Amendment No. 1 – Civil & Environmental Consultants - Professional Environmental Services for the West Washington Street Soil Removal Project in an Amount Not to Exceed \$130,000 for a Revised Contract Amount of \$254,750.00

AGENDA ITEM NUMBER:4.C.

COMMITTEE AGENDA DATE: July 3, 2025
COUNCIL AGENDA DATE: July 21, 2025

STAFF REVIEW: Mehul T. Patel, P.E., CFM- Director of Public Works

SIGNATURE _____

ITEM SUMMARY:

On April 21, 2025, the City Council approved Resolution No. 25-R-0030 authorizing the Mayor to execute a Contract with the lowest responsible bidder, Bluff City Construction, LLC of Bartlett, Illinois, for the West Washington Street Soil Removal Project (the Project) in an amount not to exceed \$579,931.45. The Project scope of work generally consists of contaminated soil removal and disposal, clean construction demolition debris removal and disposal, concrete and asphalt removal and disposal, backfill excavation areas, site restoration, and all incidental and miscellaneous work necessary to complete the Project as shown on the bid documents.

CEC personnel will be onsite to provide construction layout, sampling, excavation oversight, confirmation sampling, filed reporting, preparing pay estimates, reviewing change orders and other construction management related services throughout the Project. Staff recommends approval of Amendment No. 1 in the amount not to exceed \$1300,000, bringing the total contract value to \$254,750.00.

The FY 2025 budget includes \$1,676,000 in Capital Projects Fund 08-34-53-4810. This budget includes construction and construction management costs.

ACTIONS PROPOSED:

Approve Resolution No. 25-R-0044 authorizing the Mayor to execute Amendment No. 1 with the Civil & Environmental Consultants, Inc., for the West Washington Street Soil Removal Project in an amount not to exceed \$130,000 for a Revised Contract Amount of \$254,750.00

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 25-R-0044

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE
AMENDMENT NO. 1 FOR PROFESSIONAL ENVIRONMENTAL SERVICES
WITH CIVIL & ENVIRONMENTAL CONSULTANTS, INC. FOR
THE WEST WASHINGTON STREET SOIL REMOVAL PROJECT IN AN
AMOUNT NOT TO EXCEED \$130,000 FOR A REVISED CONTRACT
AMOUNT OF \$254,750.00**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute an Amendment No. 1 with the Civil & Environmental Consultants, Inc., for the West Washington Street Soil Removal Project in an amount not to exceed \$130,000 for a Revised Contract Amount of \$254,750.00, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 21st day of July 2025.

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Daniel Bovey

ATTEST:

Executive Office Manager, Valeria Perez



June 11, 2025

Mr. Michael Guttman
City of West Chicago
475 Main Street
West Chicago, Illinois 60185

Via email: MGuttman@westchicago.org

**Subject: Proposal for Professional Environmental Services
West Washington Street Redevelopment Project
CEC Project 332-651**

Dear Mr. Guttman:

Civil & Environmental Consultants, Inc. (CEC) is pleased to submit this proposal to the City of West Chicago (City) to provide soil excavation oversight, confirmation sampling, and reporting for the West Washington Street Redevelopment Project located in West Chicago, Illinois. This proposal is an extension of the various services that CEC has been providing to the City for the West Chicago Redevelopment Project. The following presents our project understanding, proposed scope of services for this phase and, schedule and estimated costs to complete the scope of services.

1.0 PROJECT UNDERSTANDING

The City currently owns a series of properties (collectively measuring ~14 acres in total) located near 119 West Washington Street in West Chicago, Illinois (Site). The City wishes to redevelop the Site for various potential uses (municipal, commercial, and/or residential); however, the Site has been found to be contaminated due to historical operations. The City wishes to pursue and obtain a “no further remediation” (NFR) letter for the Site to both protect the human health of potential future users of the Site and to enhance the Site’s marketability to potential developers. The Site was enrolled in the Illinois Site Remediation Program (SRP) in August 2015 by other consultants. Various subsurface investigations and remedial activities have been performed at the Site, most recently by CEC. A comprehensive site investigation report (CSIR) and remedial objectives report (ROR) were submitted to the Illinois Environmental Protection Agency (IEPA) by previous consultants, however, these reports were both denied by the IEPA. Since the denial of these reports, no other SRP reports have been submitted for the Site. Twenty-day and forty-five-day reports were submitted to the IEPA when the underground storage tanks were removed

from the former gas station area; both of these reports were approved and the leaking underground storage tank incident was moved into the SRP project with the remainder of the Site.

Based on CEC's understanding of the current anticipated remedial action plan (based upon the ultimate development of the Site and use of engineered barriers) including areas for potential residential use, the results of these investigations have delineated several areas of the Site where soil will need to be excavated, due to exceedances of soil remediation objectives (SROs) for various polynuclear aromatic hydrocarbons (PNAs) and various metals, in order to receive the NFR letter.

In CEC's original proposal, dated June 13, 2023, for services to the City regarding the West Washington Street Redevelopment Project, the estimated costs for Task 5 - Remedial Efforts was not provided because the scope had yet to be determined.

The City has recently contracted with a firm to conduct the soil excavation and disposal activities. The soil excavation limits were included in the contract with the selected contractor. The City is requesting that CEC provide oversight and confirmation sampling as well as the required reporting for this phase of the project. It should be noted, as discussed with the City, until the CSIR, ROR, and remedial action plan are submitted and approved, additional investigation or remediation may be required beyond the currently planned work to obtain an NFR through the SRP

2.0 SCOPE OF SERVICES

The scope of services for this phase of the project will include the following tasks:

- Task 1 - Layout of Excavation Areas: CEC will provide trained personnel to stake, paint, or otherwise mark the limits of the initially planned excavations based on the soil sample results collected to date. CEC will also assist the excavation contractor with excavation phasing and planned truck/equipment routes.
- Task 2 - CCDD Sampling: CEC will sample the two soil/material piles on the east side of the Site for potential disposal as clean construction/demolition debris (CCDD). CEC will collect multiple samples from various locations on each pile). The samples will be sent to a certified analytical laboratory for analysis of:
 - Volatile organic compounds VOC;
 - Semi-volatile organic compounds;
 - Metals and inorganics;
 - Polychlorinated biphenyls;

- Pesticides and herbicides; and
- pH.

The results of the analyses will be compared to the IEPA maximum allowable concentrations table (Title 35 of the Illinois Administrative Code Part 1100). If the material meets the definition of CCDD, CEC will prepare an LPC-663 form signed and sealed by an Illinois licensed professional engineer or geologist and the soil will be disposed by the excavation contractor as CCDD. If the material does not meet the specifications for CCDD, the material will be disposed at a Subtitle D landfill with the excavation soil and will require some additional sampling based on the landfill chosen for disposal.

- Task 3 - Excavation Oversight and Confirmation Sampling: CEC will provide oversight of the excavation activities, document the activities with daily field reports and photographs, and collect the required confirmation samples to document that the contaminated soil from each excavation area is removed to the specifications. CEC will also record the quantities of soil excavated and transported off-site for disposal and maintain the required paperwork; a City representative may be needed to sign certain documents and CEC will coordinate this with the City.

Confirmation samples will be collected from the walls and floors of the excavated areas depending on the ultimate remedial goal for each area (i.e., where planned engineered barriers or clean soil will be placed, floor samples generally will not be required). Soil samples will be analyzed for the contaminants of concern for each area (generally metals and semi-volatile organic compounds) to verify that remaining soil meets the SRP Tier 1 residential or industrial/commercial SROs for the specific analytes, again based on the planned land use of the various excavation areas.

CEC will inform the City of the results of the confirmation sampling and whether the results meet the anticipated remediation standards. In the case that wall confirmation samples do not meet the respective SROs for that area, we understand that the City will direct the contractor to perform additional excavation and CEC will take additional confirmation samples. Additional confirmation samples will be collected upon completion of the additional excavation; this process will repeat until the wall samples confirm that the remaining soil meets the respective SROs.

At the conclusion of all excavation activities, CEC will also supervise the backfilling of the excavations with the materials specified by the City based on the current land use plans. CEC will also survey the limits and measure the depths of the excavations for use in future SRP reporting.

- **Task 4 - Reporting and Documentation:** At the conclusion of the excavation, disposal, and backfilling, CEC will compile the field records, photographs, laboratory results, and exhibits into a summary report. This summary report will be used for future SRP reporting for the purposes of requesting a NFR letter for the Site. The NFR process may be performed and requests submitted in phases. However, it is likely that the final NFR letter will not be received until the Site is built out, as the buildings and paved areas will need to be used as engineered barriers.

CEC will maintain regular contact with the City during completion of this scope of work to inform the City regarding the progress of the work and changes to the scope of services or budget that will become necessary.

3.0 SCHEDULE AND ESTIMATED COSTS

CEC will work with the City and their contractor to develop a schedule for Tasks 1, 2, and 3. Task 4 will be completed with twelve weeks of receipt of all laboratory analytical data from the Site.

The estimated budget for completion of the above scope of work is \$130,000 to be billed on a time and materials basis. This budget is based on the following assumptions:

- The number of confirmation samples to be collected is based on the current limits of excavation (approximately seventy-five samples for metals and PNAs); if significant additional excavation is necessary, additional costs will be incurred for additional sampling.
- The planned duration of the excavation oversight is based on the current limits of excavation; if significant additional excavation is necessary, additional oversight time and costs will be incurred.
- Work will occur only during weekdays and during normal business hours (6:00 a.m. to 6:00 p.m.); if night and/or weekend work is required, additional costs may be incurred. CEC will be granted access to the Site for the duration of the excavation activities.

During completion of this project, new information may be generated that changes the scope of one or more of the tasks, affecting the costs to complete these tasks. CEC will inform the City as soon as reasonably practicable as to any changes in the scope of work and the costs associated with these changes and shall seek the City's approval prior to any increase in the project's budget and/or changes to CEC's scope or approach.

A technology and office service fee, equivalent to 3% of professional fees, will be added to each invoice for project expenses associated with software, computer technology, and incidental office expenses. Reimbursable expenses, including subcontracted services, will be invoiced at cost plus a 12% administrative fee.

4.0 CLOSING

CEC appreciates the opportunity to provide professional consulting services to the City of West Chicago. Should you have any questions or comments regarding this proposal, please do not hesitate to contact the undersigned by telephone at (630) 963-6026.

Respectively submitted,

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.



Steven E. Kroll, P.G.
Project Manager



John E. Hock, P.E.
Vice President

CEC's Schedule of Terms and Conditions, which governs the proposed work, is attached. CEC's proposal is valid for thirty (30) days from the date of the proposal, after which time the validity may only be extended with CEC's consent. CEC reserves the right to revise, adjust or withdraw this proposal if not accepted by the City within thirty (30) days of the date of the proposal. Your written acceptance below will form a binding contract pursuant to the attached Terms and Conditions. The individual signing below warrants that they have authority to sign and execute this Agreement on behalf of the City.

CEC Project 332-651, dated June 11, 2025

ACCEPTED BY: City of West Chicago

Signature: _____

Date: _____

Name: _____

Title: _____

Enclosures: Schedule of Fees
 Schedule of Terms and Conditions

SCHEDULE OF FEES



Civil & Environmental Consultants, Inc.

STAFF DESCRIPTION	2025 Rates	Notes
1-Person Survey Crew	\$185.00	Includes Survey Tech IV, equipment & vehicle
1-Person Survey Crew Overtime	\$217.50	Personnel only; vehicle & equipment covered in base eight hours
2-Person Survey Crew	\$285.00	Includes Survey Tech IV & Survey Tech II, equipment & vehicle
2-Person Survey Crew Overtime	\$382.00	Personnel only; vehicle & equipment covered in base eight hours
2-Person UAV Survey Crew	\$285.00	Includes Survey Tech IV & Survey Tech III, drone & vehicle
2-Person UAV Survey Crew Overtime	\$382.50	Personnel only; vehicle & drone covered in base eight hours
3-Person Survey Crew	\$395.00	Includes Survey Tech IV & two Survey Tech IIs, equipment & vehicle
3-Person Survey Crew Overtime	\$547.50	Personnel only; vehicle & equipment covered in base eight hours
Administrative Assistant	\$90.00	
Administrative Manager	\$125.00	
Assistant Project Manager	\$155.00	
Expert Witness Testimony	\$450.00	
Field Archeologist	\$90.00	
Field Services Manager	\$185.00	
Principal	\$280.00	
Project Consultant	\$135.00	
Project Manager I	\$170.00	
Project Manager II	\$190.00	
Project Manager III	\$215.00	
Project Scientist	\$130.00	
Seasonal Intern	\$75.00	
Senior Consultant	\$230.00	
Senior Designer	\$175.00	
Senior Principal	\$305.00	
Senior Project Manager	\$235.00	
Senior Technician	\$140.00	
Staff Consultant	\$120.00	
Staff Scientist	\$105.00	
Survey Technician I	\$100.00	
Survey Technician II	\$110.00	
Survey Technician III	\$125.00	
Survey Technician IV	\$145.00	
Technician I	\$90.00	
Technician II	\$100.00	
Technician III	\$115.00	
Vice President	\$305.00	

SCHEDULE OF TERMS AND CONDITIONS

1. AGREEMENT

The following terms and conditions ("TERMS") shall apply to and are an integral part of the attached proposal ("PROPOSAL") between Civil & Environmental Consultants, Inc. ("CEC") and the client ("CLIENT") named in the attached PROPOSAL. CLIENT's acceptance of the PROPOSAL includes acceptance of these TERMS and acceptance of this PROPOSAL shall form the entire agreement between the parties ("AGREEMENT"). In the event of a conflict or inconsistency between these TERMS and the PROPOSAL, these TERMS shall take precedence. Acceptance of the AGREEMENT by CLIENT will occur when CLIENT directs CEC, orally or in writing, to commence performance of its services.

2. STANDARD OF CARE

CEC shall perform its services consistent with the professional skill and care ordinarily provided by professionals, such as CEC, practicing in the same or similar locality under the same or similar circumstances and in effect at the time of performance. CEC provides no warranties or guarantees whether express or implied.

3. SITE ACCESS, SITE CONDITIONS AND SUBSURFACE FEATURES

CLIENT will grant or obtain free access to the site for all equipment and personnel for CEC to perform the services set forth in this AGREEMENT. CEC will take reasonable precautions to limit damage to the site, but it is understood by CLIENT that, in the normal course of the services, some damage may occur and the correction of such damage is not part of this AGREEMENT unless so specified in the PROPOSAL.

The CLIENT is responsible for the accuracy of locations for all subsurface structures and utilities. CEC will take reasonable precautions to avoid known subsurface structures, and the CLIENT waives any claim against CEC, and agrees to defend, indemnify, and hold CEC harmless from any claim or liability for injury or loss, including costs of defense, arising from damage done to subsurface structures and utilities not identified or accurately located. In addition, CLIENT agrees to reimburse CEC for time and expenses incurred by CEC in defense of any such claim based upon CEC's current fee schedule and expense reimbursement policy.

CEC may, but is not required to, undertake an investigation to locate any utilities, structures or materials as CEC deems prudent. Such investigation by CEC shall not impose any additional obligation or liabilities on CEC and CLIENT agrees that such investigation, if undertaken, is for CEC's convenience only.

The CLIENT recognizes that subsurface conditions may vary from those observed at locations where borings, surveys, or explorations are made, and that site conditions may change with time. Data, interpretation, and recommendations by CEC will be based solely on information available to CEC. CEC is responsible for the data, interpretations, and recommendations based on its services, but will not be responsible for other parties' interpretations or use of the information developed.

4. BIOLOGICAL POLLUTANTS, HAZARDOUS MATERIALS AND HAZARDOUS CONDITIONS

CLIENT warrants that a reasonable effort to investigate and inform CEC of known or suspected Biological Pollutants, Hazardous Materials and hazardous conditions on or near the site has been made by the CLIENT. The term "Biological Pollutants" includes, but is not limited to, molds, fungi, spores, bacteria, and viruses, and the by-product of any such biological organisms. The term "Hazardous Materials" shall mean any toxic substances, chemicals, pollutants, or other materials, in whatever form or state, including but not limited to smoke, vapors, soot, fumes, acids, alkalis, minerals, toxic chemicals, liquids, gases or any other material, irritant, contaminant or pollutant, that is known or suspected to adversely affect the health and safety of humans or of animal or plant organisms, or which are known or suspected to impair the environment in any way whatsoever. Hazardous Materials shall also include, but not be limited to, those substances defined, designated, or listed in Section 404 of the Solid Waste Disposal Act (42 USC Subsection 6903); Section 9601(14) of the Comprehensive Environmental Response, Compensation and Liability Act (42 USC Subsection 9601(14)); as listed or designated under Sections 1317 and 1321(b)(2)(a) of the Title 33 (33 USC Subsections 1317 and 1321(b)(2)(a)); or as defined, designated, or listed under any other federal, state, or local law, regulation or ordinance concerning hazardous wastes, toxic substances, or pollutants.

CEC and CLIENT agree that when unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions are encountered it may be necessary for CEC to take immediate measures to protect health and safety. CEC agrees to immediately notify CLIENT when unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions are encountered. CLIENT agrees to make any disclosures required by law to the appropriate governing agencies. In the event the site is not owned by CLIENT, CLIENT recognizes that it is the CLIENT's responsibility to inform the property owner of the discovery of unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions.

Notwithstanding any other provision of the AGREEMENT, CLIENT waives any claim against CEC, and to the maximum extent permitted by law, agrees to defend, indemnify, and hold CEC harmless from any claim, liability, and/or defense costs for injury or loss arising from CEC's discovery of unanticipated or suspected Biological Pollutants, Hazardous Materials and/or hazardous conditions. CLIENT will be responsible for ultimate disposal of any samples secured by CEC which are found to be contaminated with Biological Pollutants and/or Hazardous Materials.

Nothing contained in this AGREEMENT shall be construed or interpreted as requiring CEC to assume liability for the generation, transportation, treatment, storage and/or disposal of hazardous waste within the meaning of the Resource Conservation and Recovery Act of 1976, as amended, or within the meaning of any similar federal, state, or local regulation or law.

If during remediation and/or construction activities waste manifests are required, CLIENT shall provide an authorized person to sign manifests or will provide CEC with a written limited power of attorney or agency agreement to sign manifests on CLIENT'S behalf.

5. EVOLVING TECHNOLOGIES

Services such as those provided by CEC may involve technologies which are new or emerging and these technologies may supersede current techniques. In addition, standards for our services, including statutes and regulations, may change with time. CLIENT understands that CEC's recommendations and/or services must be based upon the current Standard of Care utilizing established technologies and standards excluding new or emerging technologies unless agreed to by both parties in writing.

6. SAMPLE DISPOSAL

CEC will provide storage for samples collected for sixty (60) days. Further storage or transfer of samples can be made at CLIENT's expense and upon prior written request.

7. SAFETY/CONSTRUCTION OBSERVATION

CLIENT, its contractor or other representatives shall be solely responsible for working conditions on the site, including compliance with OSHA regulations and safety of all persons and property during the performance of the work. CEC will not be responsible for means, methods, techniques, sequences or procedures of construction including, but not limited to safety.

If CEC is retained by the CLIENT to provide a site representative for the purpose of observing specific portions of any construction work as set forth in the PROPOSAL, CEC will report observations and professional opinions. CEC's presence on the site does not in any way guarantee the completion or quality of the performance of the work by any party retained by the CLIENT to provide construction related services. CEC does not have the duty to reject or stop work of CLIENT or its agents unless contractually obligated.

8. BILLING AND PAYMENTS

8.1. General: Invoices will be submitted in accordance with the provisions outlined in the PROPOSAL. Payment is due from CLIENT thirty (30) days from the invoice date. If a retainer or pre-payment is required by the PROPOSAL, payment must be received by CEC prior to commencement of services. Payment shall be made as follows:

Electronic Payment:

PNC Bank, Pittsburgh, PA 15222
PNC Bank Routing #043000096
CEC Account #2272405
SWIFT & BIC Code: PNCCUS33
Remittance Detail: accountsreceivable@cecinc.com

Lockbox (regular mail):



Civil & Environmental Consultants, Inc.
P.O. Box 644246
Pittsburgh, PA 15264-4246

Any retainer shall be applied to the final invoice and unused funds, if any, returned to CLIENT. In the event CLIENT fails to pay CEC within thirty (30) days of invoice, CLIENT agrees that CEC will have the right to suspend performance of services after written notice to CLIENT. CEC will be entitled to interest of one and one half percent (1.5%) per month for past due amounts. CEC will be entitled to collect for time and expenses (per CEC's current fee schedules), attorneys' fees and other costs incurred by CEC for collection of past due amounts.

Our PROPOSAL does not include gross receipts taxes, business or occupation taxes or assessments that the municipality where the project is located may assess upon CEC or its subcontractors. If such taxes are or become a liability of CEC, the CLIENT agrees to reimburse CEC at cost.

8.2. Reimbursable Expenses: Direct non-salary expenses (e.g. Travel, Equipment, Subcontractors/Vendors) will be billed according to the terms of our PROPOSAL.

8.3. Litigation Services: If litigation services are not part of the PROPOSAL to which these TERMS are attached and are requested by CLIENT, the scope and fee schedule for the requested litigation services will be identified in a separate PROPOSAL. CLIENT shall reimburse CEC for costs incurred in responding to subpoenas or other legal requests related to the services provided by CEC under this AGREEMENT.

8.4. Design Build: If CLIENT requests CEC to perform design-build services, such services will be performed in accordance with separate TERMS and a PROPOSAL for such design-build services.

9. CHANGES

9.1. Changes: Upon a change in CEC's scope of services or discovery of unforeseen conditions, or any direction or instruction outside of the PROPOSAL, CEC will provide CLIENT with the estimated cost of performing the change and any change in the AGREEMENT schedule. Prior to CEC being required to implement the change, CLIENT shall authorize the requested change either verbally or in writing amending the AGREEMENT price and schedule.

9.2. Unauthorized Changes: If changes are made in CEC work products by CLIENT or persons other than CEC, any and all liability against CEC arising out of such changes is waived and CLIENT assumes full responsibility for such changes unless CLIENT has given us prior notice and has received written consent from CEC for such changes.

10. DELAYS

Delays not due to CEC shall result in an extension of the schedule equivalent to the length of delay. If such delays result in additional costs to CEC, the AGREEMENT price shall be equitably adjusted by the amount of such additional costs.

11. INSURANCE

CEC will maintain Workmen's Compensation Insurance as required by state law, General Liability Insurance for bodily injury and property damage with a limit of \$1,000,000 per occurrence and an aggregate limit of \$2,000,000 and Automobile Liability with a limit of \$1,000,000. Professional liability will be provided with a limit of \$1,000,000 per claim and \$1,000,000 in the aggregate, if applicable. CLIENT and/or the property owner will be listed as additional insured for General Liability Insurance upon CLIENT's written request.

12. ALLOCATION OF RISK

12.1. Limitation of Remedies: CLIENT agrees to limit CEC's liability for any claim arising from, or alleged to arise from any acts, errors or omissions in the performance of services under this AGREEMENT, whether such claim is based in negligence, breach of contract, or other legal theory to an aggregate limit of the amount of fees paid to CEC under this AGREEMENT, or \$50,000, whichever is greater, except for CEC's willful misconduct or gross negligence.

12.2. Waiver of Consequential Damages: CEC and CLIENT agree to waive any claim against each other for consequential, incidental, special or punitive damages.

12.3. Indemnification: CEC shall indemnify and hold harmless CLIENT from and against any and all claims, damages, or liability to the extent caused by the negligent performance of services under this AGREEMENT by CEC, including injuries to employees of CEC.

13. TERMINATION

This AGREEMENT may be terminated by either party seven (7) days after written notice: i) in the event of breach of any provision of this AGREEMENT; ii) if the CLIENT suspends the work for more than three (3) months in the aggregate; or iii) for CLIENT or CEC's convenience. In the event of termination for suspension or convenience, CEC will be paid for services performed prior to the date of termination plus reasonable termination and demobilization expenses, including, but not limited to the cost of completing analyses, records and reports necessary to document job status at the time of termination.

14. GOVERNING LAW

The law of the Commonwealth of Pennsylvania will govern the validity of these TERMS and the AGREEMENT, their interpretation and performance. If any of the provisions contained in these TERMS and the AGREEMENT are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired.

15. DISPUTE RESOLUTION

15.1. Notice of Dispute: Within fifteen (15) days of the occurrence of any incident, act, or omission upon which a claim for relief may be based, the party seeking relief shall serve the other party with a written notice specifying the nature of the relief sought, the amount of relief sought, a description of the reason relief should be granted, and the provisions of this AGREEMENT that authorize the relief requested.

15.2. Meet and Confer: Within ten (10) days of receipt of the Notice of Dispute, the parties shall meet and confer in a good faith attempt to resolve the dispute. Participants in the meet and confer must have the authority to enter into a binding resolution on behalf of each party.

15.3. Jurisdiction and Venue: After completion of the meet and confer, either party may proceed to litigation. CEC and CLIENT agree that any court of record in Allegheny County, Pennsylvania, shall have the exclusive jurisdiction and venue over any claims relating to or arising under this AGREEMENT.

15.4. Waiver of Jury Trial: THE PARTIES AGREE AND IRREVOCABLY WAIVE THEIR RIGHT TO TRIAL BY JURY IN ANY ACTION, DISPUTE, PROCEEDING OR SUIT RELATING DIRECTLY OR INDIRECTLY TO THIS AGREEMENT OR THE PROJECT.

16. ASSIGNMENT

CLIENT and CEC each binds itself and its successors and assigns to the other and its successors and assigns with respect to all covenants of this AGREEMENT. Neither CLIENT nor CEC shall assign, sublet or transfer any rights under or interest in this AGREEMENT without the prior written consent of the other party. This section shall not, however, apply to subrogation rights (if any) of any insurer of either party.

17. OWNERSHIP

CEC shall have title to all drawings, specifications or other documents ("WORK PRODUCT") furnished to CLIENT and intended for use in connection with projects under this AGREEMENT. CLIENT is granted a limited license to use and reproduce the WORK PRODUCT prepared by CEC for use in the execution of the project(s) under this AGREEMENT. The WORK PRODUCT is not to be used by CLIENT or other contractors, subcontractors, or material suppliers on other projects without the express written consent of CEC.

18. FILE RETENTION

Upon conclusion of the project, CEC's file on the project will be closed and may be sent offsite for storage. Unless CLIENT requests a longer retention period in writing, CEC reserves the right to destroy all file information seven (7) years after the project is closed.

19. SURVIVAL

In the event of termination, cancellation or avoidance of this AGREEMENT, the terms and conditions of Articles 3 (Site Access, Site Conditions and Subsurface Features), 4 (Biological Pollutants, Hazardous Materials and Hazardous Conditions), 5 (Evolving Technologies), 11 (Insurance), 12 (Allocation of Risk), 14(Governing Law), and 15 (Dispute Resolution) shall survive termination of the AGREEMENT.

END OF TERMS

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 25-R-0047 – Civiltech Engineering, Inc. – Preliminary Engineering Design Services for Downtown Revitalization Project in an Amount Not to Exceed \$219,341.23

AGENDA ITEM NUMBER:

4.D.

COMMITTEE AGENDA DATE: July 3, 2025

COUNCIL AGENDA DATE: July 21, 2025

STAFF REVIEW: Mehul T. Patel, P.E., CFM., Director of Public Works

SIGNATURE _____

ITEM SUMMARY:

The West Chicago Strategic Plan (2016), the West Chicago Central-Main Street Redevelopment Plan (2018), the West Chicago Economic Development Plan (2021-2025), and the West Chicago Forward Comprehensive Plan (2022) have all identified Downtown Revitalization as an item that is heavily desired by the residents, businesses and members of the community. The general theme across all plans is to provide a more inviting Downtown.

In July 2024, the City staff collaborated with Civiltech Engineering, Inc. (CEI) to prepare a grant application for Downtown Revitalization Project (the Project) along Main St (Washington St to Wilson Ave) and Turner Ct. The grant is through Rebuild Downtown and Main Street (RDMS) through the Department of Commerce and Economic Opportunity (DCEO). The general scope of work included in the grant application is including but not limited to resurfacing within Project limits, stamped concrete sidewalks, planter beds, street furniture, festoon lighting, irrigation system for planter beds, underground improvements, signage, etc. In April 2025, the City was awarded the full requested grant amount of \$2 million. The City is currently awaiting a formal grant agreement from DCEO; however, according to the preliminary conversations with the DCEO staff, this grant will likely have a sunset date of November 30, 2027. Currently, construction is anticipated to begin in April 2027.

CEI has experience in design and construction of similar types of projects in other municipalities such as Glen Ellyn, Naperville, Joliet and Bensenville. Staff solicited a proposal from CEI for the preliminary engineering design services for the Project. This Project will require a significant amount of public engagement and input. CEI's scope of work will generally consist of assisting the City staff with preparing preliminary design concepts, exhibits, renderings for the public engagement process, attending public open houses, review public comments/inputs, project management, project administration, attending project meetings and coordination with City staff, geotechnical investigation, and conducting topographic survey. The detailed design engineering services scope will be determined based on the selection of items through the public engagement process. An amendment to this agreement will be required to perform the detailed design engineering services which will include scope of work items such as preparation of detailed engineering plans, permitting, specifications, cost estimates, and bidding services.

CEI's proposed fees for the preliminary engineering design services are in the amount of \$219,341.23. The FY 2025 Budget includes \$499,900.00 under Capital Projects Fund Account No. 08-34-53-4225 for this Project. The current budget includes complete design engineering services; however, as stated above, an amendment will be presented at a later date at the conclusion of the public engagement process. Staff recommends approval of the contract with CEI.

CITY OF WEST CHICAGO

ACTIONS PROPOSED:

Approve Resolution No. 25-R-0047 authorizing the Mayor to execute a contract with Civiltech Engineering, Inc. of Itasca, Illinois, for the Preliminary Design Engineering services related to the Downtown Revitalization Project in an amount not to exceed \$219,341.23.

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 25-R-0047

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT
WITH CIVILTECH ENGINEERING, INC. OF ITASCA, ILLINOIS, FOR
THE PRELIMINARY DESIGN ENGINEERING SERVICES RELATED TO THE
DOWNTOWN REVITALIZATION PROJECT
IN AN AMOUNT NOT TO EXCEED \$219,341.23**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute a contract with Civiltech Engineering, Inc. of Itasca, Illinois, for the Preliminary Design Engineering services related to the Downtown Revitalization Project in an amount not to exceed \$219,341.23., in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 21st day of July 2025.

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Daniel Bovey, Mayor

ATTEST:

Valeria Perez, Executive Office Manager



PROJECT UNDERSTANDING

The Public Information and Preliminary Engineering for this project is to determine the conceptual layout and design of the streetscape design along Main Street between Washington Street and Wilson Avenue, and Turner Court between Washington Street and Main Street. The scope will include options to create a curbless flex street on Main Street between Washington and Center, and improvements to the pedestrian spaces on Main Street from Center to Wilson, as well as pedestrian spaces on Turner from Washington to Main. The primary objective of this scope is to provide preliminary design options for streetscape elements for community input to select preferred options and preliminary cost estimates.

SCOPE OF SERVICES

Item 1:

Data Collection and Early Coordination

A. Initial Meeting with City – We will come to the meeting prepared to discuss streetscape design elements, roadway design alternatives and project schedule, and request any outstanding or updated information from the City such as existing plans, record drawings or other project information including municipal utility atlases.

This initial meeting will serve as an opportunity to gauge staff opinions and develop a strategy for inclusion of specialty items in the project such as decorative pavers, planter curbs, specialty lighting, irrigation systems, soil cells and any special infrastructure needs to serve street festivals and downtown events. This meeting will also include additional direction from staff on the inclusion of any community identity theming mentioned during the pre-proposal meeting. Civiltech can include information provided from West Chicago to develop aesthetic designs around desired themes.

B. Obtain/Update and Review Record Data - We will obtain and review available City data including, but not limited to, subdivision plans and plats, record plans, geotechnical reports, right-of-way data, sewer videos, aerial photography and contour mapping, other existing plans, and municipal utility atlases.

C. Field Survey and Preparation of Base Maps - A topographic survey of the project area will be completed by Gewalt Hamilton Associates. This survey will include topographic information, cross sections and a drainage and utility survey. The limits of the survey will extend to the building faces or a minimum of 10 feet beyond the right-of-way. Cross sections will also be taken at all intersecting side streets and driveways to aid in the final design. The surveyors will recover as many property and/or other survey monuments as can be located for use in calculating the existing rights-of-way.

We will prepare base sheets at 1"=20' and 1"=50' for use in developing plans during later detailed design stages.

D. Geotechnical Investigation – Pavement cores will be completed by Midland Standard Engineering and Testing. This information will provide thicknesses of the existing pavement structure for use in completing the pavement designs.



Downtown Revitalization Project

City of West Chicago

E. Field Visit - We will perform a "plan in hand" field check during which we will:

- Verify the completeness and accuracy of the design and survey while familiarizing ourselves with the project area and any special conditions in the field.
- Review the project area for any problematic drainage conditions that could be remedied as part of this project.
- Photo document the project area for use during design.
- Prepare a detailed inventory of existing signage and any other topographic features which may impact or be impacted by the proposed design.
- Establish as accurately as possible, the locations of existing private utilities in the field using atlases obtained during the Data Collection and Early Coordination Phase.

F. Environmental Survey Request – State funded projects require Environmental Surveys as defined in Chapter 20-2 of the IDOT BLRS Manual. We will submit an Environmental Survey Request (ESR) for cultural, biological, wetland and special waste resources.

Item 2:

Preliminary Streetscape Concept Design

A. Preliminary Streetscape and Roadway Design: With concurrence from City staff on the design approach determined during the initial meeting, Civiltech staff will provide up to 3 unique design options for streetscape concept design options that are suitable for internal staff-level review. These design options will include the following:

1. Preparation of color plans, sections and sketch level perspectives showing proposed layout of streetscape elements including trees, planters, street furniture, decorative pavement areas, decorative crosswalks, ADA ramps, suspended pavement designs (paver grates and/or soil cells). The designs will also include concepts for a flexible/flush street design with decorative pavers, decorative intersection and crosswalk designs.
2. Develop a proposed plant list and concept planting plans for trees and understory planting areas with species, size, location and spacing for all plant materials.
3. Develop a preliminary design concept for irrigation, including types of irrigation, and equipment locations.
4. Development of 3 unique "design families" that provide material options and concept designs for decorative pavement, hardscape planter curb materials, street furniture (benches, bike racks, trash receptacles, bollards), specialty lighting and community identifiers.
 - a. Design families can be based on cultural themes or local history. Civiltech will rely on information provided by West Chicago to develop these themes.
5. Development of photorealistic renderings illustrating proposed design elements. Our scope includes 3 unique views and 3 design alternatives per view, for a total of 9 photo realistic renderings. These renderings can include a mix of ground level and drone-level views and Civiltech will obtain background photography for review of views with city staff prior to advancing design renderings.

The intent of this concept design phase is to allow City staff the opportunity to evaluate three design options. Design option graphics can be utilized by City staff to conduct surveys for public input on design items. The survey will be done in person by City staff at upcoming city festivals or other public events and/or online. Civiltech staff attendance at these events is not included.

It is anticipated that based on community feedback and staff input, City staff will narrow down the selection to two preferred alternatives. Those two options will be advanced to a community meeting for additional feedback and selection of a final preferred alternative that will be advanced to Phase II engineering.



Downtown Revitalization Project

City of West Chicago

- B. Preliminary design concept cost estimates:** To ensure that the project is tracking with the projected budget, a cost estimate will be prepared for the concept design options. The intent of these preliminary cost estimates is to provide City staff with information to help select a preferred option.
- C. Community engagement:** This work item will include the preparation of materials and presentation of 2 design options at 3 open-house style public information meetings and a municipal city council meeting. The intent of this engagement is to receive feedback from the community on proposed design options to assist with the selection of a preferred alternative that will be advanced into Phase II engineering. It is anticipated that these presentations will include materials developed in Item A above and be presented in PowerPoint format, as well as on printed boards. Community feedback will be recorded through notes and comment forms, and a summary of community feedback received will be provided at the conclusion of the open-house public information meeting.
1. A Public Involvement Plan (PIP) will be developed to guide community outreach efforts for the project.
 2. Create announcements to ensure public awareness and engagement, including:
 - a. Newspaper Ads (2 per meeting)
 - b. Social Media posts
 - c. Flyers and Postcards/Letters
 3. Prepare all materials needed for each public meeting, including:
 - a. Sign-In sheets
 - b. Comment forms
 - c. Project Brochure
 - d. Powerpoint Presentations and Exhibit Support
 4. Review comments provided by the public and prepare a summary of each public meeting.
 5. Create and maintain a project website with regular updates ensuring accessibility and up-to-date information for the public.
 6. Translate all materials from each public meeting and the website to ensure inclusivity of public requests approved by the City.
 7. Oversight and quality of public engagement to ensure effective and consistent community outreach.



Downtown Revitalization Project

City of West Chicago

WORKHOURS

WORK HOUR CALCULATIONS AND COST ESTIMATE OF CONSULTANT SERVICES

Item #	Sub-Task	Description	Senior Project Manager QC/QA	Project Manager	Landscape Architect	Landscape Designer	Senior Digital Rendering Artist	Engineer V	Engineer III	Director of Planning	Planner III	Total
			\$85.00	\$67.50	\$77.00	\$34.50	\$44.75	\$52.50	\$44.00	\$67.50	\$42.75	
1		DATA COLLECTION AND EARLY COORDINATION										
	A.	Initial Meeting with City	3	3	3			3				12
	B.	Obtain/Update and review Record Data		4		4		4				12
	C.	Field Survey and Preparation of Base Maps		4				4	16			24
	D.	Geotechnical Investigation		2				2				4
	E.	Field Visit		8	8	8		8	8			40
	F.	Environmental Survey Request		2				2	4			8
		Sub-Total Item 1 =	3	23	11	12	0	23	28	0	0	100
2		PRELIMINARY STREETSCAPE AND ROADWAY DESIGN										
	A	1. Streetscape concept plans, sections, sketches			36	80		16	56			188
		2. Develop plant list and planting plan concept			12	24						36
		3. Develop irrigation preliminary design concept			4	12		4	4			24
		4. Develop 3 design families with material options, street furniture, community identifier concepts			68	120						188
		5. Photorealistic renderings (3 views x 3 alts ea = 9 total)			16	36	80					132
	B.	Preliminary Design Concept Cost Estimates	4	12	16	24		16	24			96
	C.	Community Engagement	10	45	30	30		45				160
		1. Public Involvement Plan									5	5
		2. Public Meeting Announcements (18 Hrs per meeting)									54	54
		3. Preparation for Public Meeting (18 Hrs per meeting)									54	54
		4. Public Comments Review and Summary (8 Hrs per meeting)									24	24
		5. Project Website									40	40
		6. Project Material Translations									60	60
		7. Public Engagement QC								8		8
		Sub-Total Item 2 =	14	57	182	326	80	81	84	8	237	1,069
		Total Engineering Workhours	17	80	193	338	80	104	112	8	237	1,169

LABOR: \$ 1,445 \$ 5,400 \$ 14,861 \$ 11,661 \$ 3,580 \$ 5,460 \$ 4,928 \$ 540 \$ 10,132 \$ 58,006.75

MULTIPLIER (2.70 OH and Profit) \$ 156,618.23

Direct Cost and Sub-consultant Expense: \$ 62,723.00

TOTAL: \$ 219,341.23



Downtown Revitalization Project

City of West Chicago

DIRECT COSTS

Item #	Description	No.	Units	Cost/Unit	Direct Costs	Services by Others
1	DATA COLLECTION AND EARLY COORDINATION					
	Mileage 4 trips @ 50 miles round trip)	200	miles	\$ 0.670	\$ 134.00	\$ -
	Gewalt-Hamilton Associates, Inc.					\$ 48,682.00
	Midland Standard Engineering and Testing, Inc.					\$ 8,372.00
					Item 1 Total	\$ 57,054.00
2	PRELIMINARY STREETScape AND ROADWAY DESIGN					
	Mileage (14 trips @ 50 miles round trip)	700	miles	\$ 0.670	\$ 469.00	
	Newspaper Ads (2) per meeting	3	each	\$ 800.00	\$ 2,400.00	
	Postcards or letters per meeting	3	each	\$ 500.00	\$ 1,500.00	
	Website	1	each	\$ 1,300.00	\$ 1,300.00	
	Printing Allowance				\$ 500.00	
					Item 2 Total	\$ -
						\$ 62,723.00

SCOPE OF WORK PROPOSAL

6/11/25

Mr. Nathan E. Murphy, PE
Civiltech Engineering, Inc.
Two Pierce Place, Suite 1400
Itasca, Illinois 60143
nmurphy@civiltechinc.com

From: William Wyzgala, P.E.
Midland Standard
Engineering & Testing, Inc.
410 Nolen Drive
South Elgin, Illinois 60177
(847) 844-1895

Main Street Streetscape
West Chicago, Illinois

For the streetscape conceptual design, perform a total of twelve (12) pavement cores through all pavement layers, with dynamic cone testing of the subgrade soil. Patch holes with bituminous cold patch. Measure all pavement section layers. Provide traffic control during the field sampling. Provide engineering report including pavement core & boring logs/measurements, subgrade soil conditions, lab test reports, and provide recommendations for pavement reconstruction.

SERVICES	UNIT PRICE	EST QTY	BUDGET EXTENSION
Field			
Layout Core Location, Codinate JULIE clearance, per hour	\$180.00	5	\$900.00
Mobilization of Coring Rig, Equipment & Crew, LS	\$200.00	2	\$400.00
Pavement Core w/ Hand Augering of Granular Base, Test Subgrade with DCP, patch hole, each	\$250.00	12	\$3,000.00
Traffic Control, Arrow Board, Signs, Flagman, per day	\$960.00	1.5	\$1,440.00
Laboratory			
Moisture Content Test, each	\$6.00	12	\$72.00
Core Measurements & Log, Core Photo, ea.	\$25.00	12	\$300.00
Engineering Services			
Engineering Services required for data review preparation of core logs, and summary letter report with recommendations for pavement rehabilitation and reconstruction with subgrade conditions/treatments pavement design parameters, by a professional engineer.			
Principal Engineer, per hour	\$160.00	2	\$320.00
Geotechnical Engineer, per hour	\$150.00	10	\$1,500.00
Staff Engineer, per hour	\$110.00	4	\$440.00

PROJECT TOTAL
\$8,372.00

Accepted: _____ Date: _____

Revised June 18, 2025



Nathan E. Murphy, P.E.
Project Manager
Civiltech Engineering, Inc.
2 Pierce Place, Suite 1400
Itasca, IL 60143

625 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701
www.gha-engineers.com

Re: Proposal for Professional Surveying Services
Topographic & Right-of-Way Survey
Main Street Streetscape – West Chicago
GHA Proposal No. 2025.CS0100

Dear Mr. Murphy:

Thank you for requesting a proposal from Gewalt Hamilton Associates, Inc. (GHA) to perform Land Surveying Services at the above referenced site.

Civiltech will be submitting a proposal for a Conceptual Engineering Contract of Main Street in West Chicago. GHA is pleased to provide a proposal for the necessary Land Surveying. If you have any questions or would like to consider revisions to this proposal, please do not hesitate to contact us.

Civiltech Engineering, Inc., 2 Pierce Place, Suite 1400, Itasca, IL 60143, and Gewalt Hamilton Associates, Inc. (GHA), 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

I. Scope of Services:

Aerial Survey using LiDAR Data Collection

GHA will utilize high density UAS aerial LiDAR and photogrammetry to derive contours, a surface model, and collect planimetric features. We will acquire UAS LiDAR and photography using a calibrated LiDAR sensor and digital photogrammetric camera to support a detailed terrain model, 1-foot contours, planimetric mapping and 1-inch orthoimagery.

Existing Conditions Topographic Survey | Roadway Improvements

The survey will meet or exceed the Minimum Standards of Practice as set forth by Illinois Administrative Code for a Topographic Survey. Accordingly, we will provide the following services:

1. Obtain benchmark information (NAVD88) from NGS, DuPage County, the City of West Chicago, or Trimble VRS Now Network.
2. Horizontal coordinates shall be referenced to the State Plane Coordinate System, Illinois East Zone, NAD83 adjustment. Vertical elevations shall be referenced to the North American Vertical Datum of 1988 (NAVD88). All units shall be U.S. Survey feet and decimal parts thereof.
3. Establish six (6) +/- permanent site benchmarks (i.e., crosses or boxes cut on concrete, flange bolts on fire hydrants, etc.) on site.

4. Contours will be provided at 1'-0" intervals, with an error not to exceed one-half the contour interval.
5. Elevations will be taken at 50-foot cross sections across the right-of-way width along the limits of survey, including spot grades at high points, low points, and grade changes. Points required are located at the right-of-way line, sidewalk, driveways and aprons, back of curb, flow line, centerline/concrete median, etc. The topography will extend approximately 20 feet beyond the existing ROW where accessible. The survey limits will also extend 50 feet into the intersecting public side streets along the project limits (see provided H1 Location Map).
6. The survey will show the location of the visible ground features and improvements within the project limits including location and elevation of light poles, utility poles, traffic lights, sidewalks, driveways, fences, guard rails, signage, striping, overhead wires, etc.
7. The location of underground utilities, both observed and from record information such as City utility atlases, will be provided and will include location and size of water mains, fire hydrants and valves. The survey will show depth, size, and direction of flow for all sanitary, storm drains, and culverts serving the property. The location of all manholes, catch basins and all pipe inverts that are accessible from will be depicted.
8. Location of "dry" utilities such as telephone, electric, gas and cable T.V. lines, etc. will be depicted based on visual surface evidence and available utility atlas to be provided by client or City. The cost for marking of utilities is not included in this proposal, but GHA will survey this information if the City arranges to have private utilities marked in the field prior to our field visit.
9. Locate existing tree and brush lines in the right-of-way (ROW). Individual free-standing trees of 6" caliper or greater at breast height (DBH) will be individually located (tagging and identification are not included); and will be shown as deciduous or coniferous. Groupings of trees or landscaped areas will be shown in mass.

Right-of-Way Survey – Level Three Boundary

GHA will obtain all necessary documentation and complete a survey of the right-of-way (ROW) within project limits for the purposes of establishing the ROW and potential preparation of plat(s) of dedication or plat(s) of easement.

When doing a plat of dedication or easement, it is necessary to obtain title commitments or deed of the parcels that will dedicate right-of-way or grant easements.

1. Research available plats and property records.
2. Locate and survey the existing property monumentation in the project area and establish the position of the ROW lines within the project limits.
3. Locate and survey monuments on side lot property lines along the ROW that will be within the project limits.
4. Side lot property line monuments will not be located or surveyed along the ROW within the project limits but will be shown per recorded subdivisions and tax maps for visual reference.

Note: GHA will provide the Client with a cost estimate for obtaining the title commitments or deeds for the parcels. Title commitments or deeds will not be obtained without the written authorization of the Client. The fee for the title commitments will be billed to the Client without markup.

II. Services Not Included

Any service not enumerated in *Section I. Scope of Services*, including, but not limited to the following, is not included in this proposal/agreement. These services may be provided at the request of the Client as an additional service. GHA will provide the Client with an estimate of the additional work scope and request authorization to proceed prior to commencing additional services.

- A. Preparation of Highway Plats, Easement Plats, Dedication Plats, or other Survey documents beyond those noted;
- B. Wetland location or inventory;
- C. Tree inventory and evaluation;
- D. Meetings with public officials, agencies, or architects, etc.;
- E. Any other surveying services not specified in *Section I. Scope of Services*.

III. Proposed Schedule

GHA will work with the client to meet a desirable schedule.

IV. Compensation for Services

See attached BLR 05514 Form.

Reimbursable expenses, including items such as printing, mileage, messenger service, record documents and other non-technical project related expenses, are included in the above referenced fee.

Additional services requested and authorized by the Client, beyond those outlined in *Section I: Scope of Services*, will be billed on a time-and-materials (T&M) basis.

V. General Conditions

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time and place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

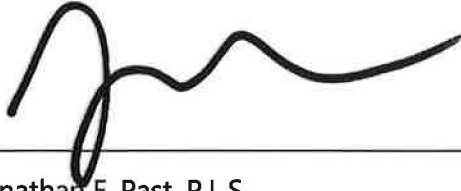
The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below, you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

Civiltech Engineering, Inc.



Jonathan F. Past, P.L.S.
Land Survey Services Manager

Nathan E. Murphy, P.E.
Project Manager

Date: June 18, 2025

Date: _____

Enc.: Attachment A
BLR 05514
H1 Location Map Update

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs.

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent, then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.



EXHIBIT D
COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET
FIXED RAISE

Local Public Agency City of West Chicago	County DuPage	Section Number N/A
Prime Consultant (Firm) Name Civiltech Engineering, Inc.	Prepared By Lauren Cherepski	Date 6/17/2025
Consultant / Subconsultant Name Gewalt Hamilton Associates, Inc.	Job Number N/A	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Civiltech - West Chicago Main St. Streetscape

PAYROLL ESCALATION TABLE

CONTRACT TERM 12 MONTHS
START DATE 7/1/2025
RAISE DATE 7/1/2026
END DATE 6/30/2026

OVERHEAD RATE 190.73%
COMPLEXITY FACTOR 0
% OF RAISE 3.00%

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	7/1/2025	6/30/2026	12	100.00%

The total escalation = 0.00%

Local Public Agency

City of West Chicago

County

DuPage

Section Number

N/A

Consultant / Subconsultant Name

Gewalt Hamilton Associates, Inc.

Job Number

N/A

PAYROLL RATES**EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE**

MAXIMUM PAYROLL RATE	90.00
ESCALATION FACTOR	0.00%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Principal	\$81.93	\$81.93
Sr. Project Manager II	\$81.90	\$81.90
Sr. Project Manager I	\$70.04	\$70.04
Project Manager II	\$62.58	\$62.58
Project Manager I	\$50.50	\$50.50
Engineer VI	\$76.25	\$76.25
Engineer V	\$63.88	\$63.88
Engineer IV	\$50.13	\$50.13
Engineer III	\$39.38	\$39.38
Engineer II	\$38.44	\$38.44
Engineer I	\$36.33	\$36.33
Land Surveyor IV	\$52.25	\$52.25
Land Surveyor III	\$49.50	\$49.50
Land Surveyor II	\$40.75	\$40.75
Land Surveyor I	\$31.63	\$31.63
Eng Tech V	\$64.13	\$64.13
Eng Tech IV	\$44.89	\$44.89
Eng Tech III	\$38.20	\$38.20
Eng Tech II	\$38.31	\$38.31
Eng Tech I	\$25.00	\$25.00
Landscape Arch	\$47.75	\$47.75
Environ Consultant I	\$34.50	\$34.50
Admin II	\$35.00	\$35.00
Admin I	\$29.50	\$29.50

Local Public Agency

City of West Chicago

County

DuPage

Section Number

N/A

Consultant / Subconsultant Name

Gewalt Hamilton Associates, Inc.

Job Number

N/A

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	19	\$65.00	\$1,235.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$1,235.00

ELR 05514 (Rev. 02/06/25)
DIRECT COSTS

City of West Chicago

DuPage

N/A

Gewalt Hamilton Associates, Inc.

N/A

Local Public Agency

City of West Chicago

County

DuPage

Section Number

N/A

Consultant / Subconsultant Name

Gewalt Hamilton Associates, Inc.

Job Number

N/A

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Research/Project Setup			Control			Recon & Locate Property Corners			Locate Improvements in the Field			Dip Structures		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	81.93	0.0																	
Sr. Project Manager II	81.90	0.0																	
Sr. Project Manager I	70.04	3.0	0.90%	0.63	1	12.50%	8.76												
Project Manager II	62.58	0.0																	
Project Manager I	50.50	0.0																	
Engineer VI	76.25	0.0																	
Engineer V	63.88	0.0																	
Engineer IV	50.13	0.0																	
Engineer III	39.38	0.0																	
Engineer II	38.44	0.0																	
Engineer I	36.33	0.0																	
Land Surveyor IV	52.25	16.0	4.79%	2.50	3	37.50%	19.59												
Land Surveyor III	49.50	157.0	47.01%	23.27	4	50.00%	24.75	12	50.00%	24.75	16	100.00%	49.50	90	100.00%	49.50	18	50.00%	24.75
Land Surveyor II	40.75	0.0																	
Land Surveyor I	31.63	30.0	8.98%	2.84				12	50.00%	15.82							18	50.00%	15.82
Eng Tech V	64.13	0.0																	
Eng Tech IV	44.89	0.0																	
Eng Tech III	38.20	128.0	38.32%	14.64															
Eng Tech II	38.31	0.0																	
Eng Tech I	25.00	0.0																	
Landscape Arch	47.75	0.0																	
Environ Consultant I	34.50	0.0																	
Admin II	35.00	0.0																	
Admin I	29.50	0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		334.0	100%	\$43.88	8.0	100.00%	\$53.10	24.0	100%	\$40.57	16.0	100%	\$49.50	90.0	100%	\$49.50	36.0	100%	\$40.57

City of West Chicago

DuPage

N/A

Gewalt Hamilton Associates, Inc.

N/A

SHEET 2 OF 2